

A G E N D A
FINANCE COMMITTEE
NOVEMBER 7, 2012

- I. Committee meeting called to order by Chairman.
- II. Motion to approve minutes of prior Committee meeting.
- III. **Action Agenda**
 - 1) Request for Transfer of Funds attached for Committee approval. Supervisory Committee approval has been obtained as necessary.
 - 2) **Referral from the Board of Supervisors:**
Establishing the Invasive Species Sub-Committee and naming the following members: Dennis Dickinson, Town of Lake George; Ron Conover, Town of Bolton; Fred Monroe, Town of Chester; Ralph Bentley, Town of Horicon; William Mason, Queensbury-At-Large; and Edna Frasier, Town of Hague.
 - 3) **Referral from the Budget Committee:**
Establishing a Capital Reserve Fund for the purchase of vehicles and computers for an amount not to exceed \$408,000 as follows: A.895.00 Reserve, Computers and A.896.00 Reserve, Vehicles; with the source of funding to be General Fund Appropriated Surplus.
 - 4) **Referrals from the County Treasurer:**
 - A) Requesting a new contract with New World Systems for the Software Maintenance Agreement for Financial and Human Resources computer system, commencing December 1, 2012 and terminating November 30, 2017 for the amounts as listed: 2012-2013 \$36,200; 2013-2014 \$37,650; 2014-2015 \$39,533; 2015-2016 \$41,510; and 2016-2017 \$43,586.
 - B) Decreasing Capital Project No. H263.9550 280 Design and Construction Health & Human Services Building, in the amount of \$120,000, to transfer excess bond funds to the Debt Service Fund.
 - C) Closing CL-Waste Management Fund because it is no longer needed after the sale of the trash plant and transferring excess funds in the amount of \$1,333,592.61 to the General Fund.
 - D) Amending the 2012 County budget to increase estimated revenues and appropriations in the amount of \$1,333,592.61 to reflect the transfer of 2012 operating surplus to the General Fund.
 - E) Changing the hours the Treasurer's Office is open to the public to 8:30 a.m. to 4:30 p.m. to allow staff to have the proper amount of time to cash out and investigate any differences at the end of the day.
 - F) Amending Resolution No. 506 of 2012 to reduce the amount of revenue in excess of \$100,000 to not to exceed \$75,000 rather than 50% of the proceeds.
 - 5) **Referrals from the Community College Committee:**
 - A) Supporting the request to New York State from the Adirondack Community College

Board of Trustees to approve Emergency Funds in the amount of \$140,000 with the understanding that 50% will be provided through existing Capital Chargeback funds and 50% through New York State match.

- B)** Approving the request from SUNY Adirondack to increase the Capital Project for Renovations to the Student Center (CO1092) in the amount of \$400,000 for a total project cost of \$2,306,338 with the understanding that the source of funding for the increase will be a donation earmarked for this Project, as well as a match in the same amount from the State of New York.

6) Referrals from the Public Safety Committee:

Sheriff & Communications:

- A)** Amending the 2012 County budget to increase estimated revenues and appropriations in the amount of \$20,000 to reflect receipt of funds from the DEA (Drug Enforcement Agency) for Investigator overtime.
- B)** Amending the 2012 County budget to increase estimated revenues and appropriations in the amount of \$7,000 to reflect receipt of funds from Centurion Cycling for patrol overtime during the 2012 bike race.

Office of Emergency Services:

- C)** Amending the 2012 County budget to increase and decrease estimated revenues and appropriations in the amount of \$89,370 to create its own revenue and expense codes for the State Homeland Security Program FY11 grant, as per the request of New York State.

7) Referrals from the Public Works Committee:

DPW:

- A)** Closing Capital Reserve Project No. H159.9550 280 Fuel Management Expansion and Upgrade and transferring approximately \$26,495.97 into an operating fund for continued maintenance of County Motor Fuel Systems and \$10,000 into a new Capital Reserve Project. The remaining balance in Capital Reserve Project No. H159.9550 280 is approximately \$36,495.97.
- B)** Establishing Capital Reserve DM894.00 Reserve, Motor Fuel Systems in the amount of \$10,000 in accordance with GML Section 6-c for capital improvements to the Motor Fuel Systems.
- C)** Amending the 2012 County budget to increase estimated revenues and appropriations in the amount of \$26,495.97 to establish a budget for the operation, maintenance and routine repair of the County Motor Fuel Farms.

8) Referral from the Social Services Committee:

Countryside Adult Home:

Amending the 2012 County budget to increase estimated revenues and appropriations in the amount of \$30,000 to reflect the costs associated with the relocation of the Warrensburg Meal Site to Countryside Adult Home.

9) Referral from the Support Services Committee:

County Administrator:

Ratifying the actions of the County Administrator in authorizing Milton Cat to repair the switchgear on the co-gen at Westmount Health Facility.

Other Action Items:

- 10)** Finance Committee action is required on the following items as approved by the Personnel Committee: Item Nos. 2A and 5.

IV. Topics to be reported on/discussions/updates

- 1)** Response to the Budget Analysis Report from the County Treasurer as prepared by the County Administrator, will be emailed when completed.

V. Pending Items:

- 1)** County Attorney to contact Erie County Attorney's Office to discuss the legal theory of the 911 lawsuit and on what basis they were proceeding, and report back to the Committee with his findings. (10.12.11) Status Update: County Attorney expressed the County's interest in participating in the 911 lawsuit and would continue to follow up on the issue. Mr. Auffredou informed at the September 11, 2012 Committee meeting that there was no new information to report at this time (09.11.12).