

**WARREN COUNTY
EMPLOYMENT & TRAINING ADMINISTRATION**

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Director**

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**Human Services Committee
Employment and Training Administration**

AGENDA

July 27, 2011 – 11:00 AM

1. Resolution Requests:
 - a. New Contract with BOCES – GED/Basic Skills Instruction 2012-2013 School Year (Resolution Request Form 3 attached)
 - b. Chairman's signature on Local Plan for the Saratoga-Warren-Washington Workforce Investment Board (Resolution Request Form 20 attached)
2. Other Business – Summer Youth Awards Ceremony, Crandall Park, Thursday August 23 at noon
3. Adjournment

RESOLUTION REQUEST FORM NO. 3

Request for New Contract

DEPARTMENT NAME: Employment and Training

DATE: 7/27/12

- (a) Is this a Result of a Bid or Request for Proposal? No. Educational services obtained through BOCES are exempt.
- (b) Purpose of Contract: To provide GED/basic skills instructional services for the WIA youth employment program.
- (c) Name of Contractor: Washington-Saratoga-Warren-Hamilton-Essex Board of Cooperative Educational Services (BOCES)
- (d) Address of Contractor: 1153 Burgoyne Ave., Suite2, Fort Edward, NY 12828
- (e) Contractor's Contact Person and Telephone Number: Caren Snell, 581-3560
- (f) Has or will the Contract be provided, if so, please attach: to be developed
- (g) Commencement Date of Contract: on or after 9/18/12
- (h) Termination Date of Contract: no later than 6/30/13
- (i) Payment Provisions:
 - i) lump sum amount
 - ii) hourly rate amount
 - iii) total amount not to exceed \$12,900
 - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc. quarterly cost reimbursement
- (j) Where are the Funds for this Contract? List Budget Code, (with title), Object Code (with title), and Amount: **OR** Capital Project **OR** Capital Reserve Project Number, and Title, and Amount: WIA youth contract - 40 6293 0310 470

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

****Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.***

DEPARTMENT NAME: Employment and Training

DATE: July 27, 2012

- (a) Purpose of Request: Request Chairman's signature on Local Plan for the Saratoga-Warren-Washington Workforce Investment Board
- (b) Details: See Attachment B: Signature of Chief Elected Official as required of each of the participating counties.
- (c) Previous Resolution Number: 600 of 2009
- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount: N/A

Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS