

## WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: HUMAN SERVICES

DATE: AUGUST 27, 2012

---

---

**COMMITTEE MEMBERS PRESENT:**

SUPERVISORS STRAINER  
GIRARD  
FRASIER  
SOKOL  
WOOD  
LOEB  
VANSELOW

**OTHERS PRESENT:**

CHRIS HUNSINGER, DIRECTOR OF EMPLOYMENT & TRAINING ADMINISTRATION  
SHARON SANO, SENIOR COUNSELOR OF EMPLOYMENT & TRAINING  
ADMINISTRATION  
CHRISTIE SABO, DIRECTOR OF OFFICE FOR THE AGING  
PAUL DUSEK, COUNTY ADMINISTRATOR  
JOAN SADY, CLERK OF THE BOARD  
SUPERVISORS KENNY  
MASON  
TAYLOR  
THOMAS  
DON LEHMAN, *THE POST STAR*  
CHARLENE DiRESTA, SR. LEGISLATIVE OFFICE SPECIALIST

---

---

Mr. Strainer called the meeting of the Human Services Committee to order at 9:51 a.m.

Motion was made by Mrs. Wood, seconded by Mr. Girard and carried unanimously to approve the minutes of the previous Committee meeting, subject to correction by the Clerk of the Board.

Privilege of the floor was extended to Chris Hunsinger, Director of Employment & Training Administration (ETA), who distributed copies of the agenda to the Committee members; *a copy of the agenda is on file with the minutes.*

Commencing the agenda review, Mr. Hunsinger requested authorization for himself and Sharon Sano, Senior Counselor for the ETA, to attend the Workforce New York 2012 Fall Conference in Syracuse, New York on October 29-31, 2012. He noted they would utilize a County vehicle and funds were available within his budget to support the associated costs.

Motion was made by Mr. Girard, seconded by Mr. Loeb and carried unanimously to authorize Conference attendance as outlined above. *A copy of the Authorization to Attend Meeting or Convention form is on file with the minutes.*

Mr. Hunsinger requested to appoint Leslie M. Duell, Director of Employment Services for Glens Falls Hospital, to the Saratoga-Warren-Washington Counties Workforce Investment Board for a term commencing September 21, 2012 and terminating June 30, 2014.

Motion was made by Mr. Sokol, seconded by Mrs. Wood and carried unanimously to appoint Leslie M. Duell to the Saratoga-Warren-Washington Counties Workforce Investment Board as outlined above. *A copy of the resolution request form is on file with minutes and the necessary resolution was authorized for the September 21, 2012 Board meeting.*

Mr. Hunsinger asked Ms. Sano to present a brief update on the Summer Youth Employment Program Picnic, which had been held on Thursday, August 23, 2012. Ms. Sano noted many of the Supervisors had been in attendance and she expressed her appreciation of same. She announced 64 youths had participated in the Summer Youth Program this year, which had been primarily funded by the New

York State Office of General Services. She commented that more than forty work sites throughout Warren County had participated in the Summer Youth Employment Program. She pointed out that she would present a comprehensive report pertaining to the Summer Youth Employment Program at the next Committee meeting.

Mr. Strainer commented that the Summer Youth Employment Program Picnic had been successful and he also thanked the Supervisors for their attendance. He stated this was an important program which was beneficial to both area youths and employers.

This concluded the Employment & Training portion of the Committee meeting and the Office for the Aging portion commenced at 9:55 a.m.

Privilege of the floor was extended to Christie Sabo, Director of the Office for the Aging (OFA), who distributed copies of the agenda to the Committee members; *a copy of the agenda is on file with the minutes.*

Commencing the agenda review, Ms. Sabo requested a transfer of funds between various codes totaling \$66 in order to adjust for overages.

Motion was made by Mr. Girard, seconded by Mrs. Frasier and carried unanimously to approve the request for a transfer of funds as outlined above and to forward same to the Finance Committee. *A copy of the Request for Transfer of Funds form is on file with the minutes.*

Ms. Sabo requested authorization to attend the New York State Association of Area Agencies on Aging (NYSAAAA) Leadership Institute in Saratoga Springs, New York on October 30, 2012 through November 1, 2012.

Motion was made by Mrs. Wood, seconded by Mrs. Frasier and carried unanimously to authorize conference attendance as outlined above. *A copy of the Authorization to Attend Meeting or Convention form is on file with the minutes.*

As there was no further business to come before the Human Services Committee, on motion made by Mrs. Frasier and seconded by Mr. Girard, Mr. Strainer adjourned the meeting at 9:57 a.m.

Respectfully submitted,  
Charlene DiResta, Sr. Legislative Office Specialist