



Main Office
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BRIAN A. LAFLURE
Director
Fire Coordinator

AMY J. DREXEL
Deputy Director
Emergency Services Coordinator

Divisions
EMS Coordinator
Gary Scidmore
Hazmat/WMD Coordinator
Jamie Schrammel

Public Safety Committee Agenda

February 3, 2012

1. Committee meeting called to order by Chairman.
2. Motion to approve minutes of prior committee meeting.

Action Agenda

1. **Request:** Resolution request for the extension of Lake George & Horicon Scuba Rescue Team's contracts in the amount of \$6,305 for each department, resulting total of \$12,610

Rationale: Annual renewal for marine rescue teams.

2. **Request:** Resolution request to raise both sides of the 2012 budget to accommodate the NYS Homeland Security Program grant in the amount of \$227,603.

Rationale: Resolution needed to commence purchasing process.

3. **Request:** Travel approval for Brian LaFlure and Amy Drexel to attend the NYSEMA conference in Syracuse on February 7-9 to be paid with grant monies.

Rationale: To receive updates from the State on various emergency response projects and grants.

4. **Request:** Resolution request to renew the contract with Glens Falls Fire Department for Cause and Origin team.

Rationale: Annual contract that needs to be renewed.

5. **Request:** Travel approval for Brian LaFlure to attend Complex exercise in Oriskany on March 6 – 8.

Rationale: This is an invitation only exercise utilizing the training that he received last year.

6. **Request:** Resolution request to pay for half of Amy Drexel's college term fee. There are 40 credit hours at \$77 per credit hour, totaling \$3,080

Rationale: These are emergency management specific courses to go along with her position as Emergency Services Coordinator and her degree in Community and Human Services with a concentration in Emergency Management. The funds can be paid out of a grant. (See attached list of courses)

7. **Request:** Resolution request to raise both side of the Fire Training Capital Project by \$200,000

Rationale: This is to accommodate the grant as per the previous Committee meeting discussion. Subsequent to the last meeting we have received an email approving the purchase of the mask confidence building and Phase B of the engineering contract as viable expenditures of the grant.

8. **Request:** Resolution request to raise both sides of the 2012 budget to accommodate the Local Emergency Planning Committee grant in the amount of \$ 2,613

Rationale: Resolution needed to commence purchasing process.

9. **Request:** Resolution request to approve the Automatic External Defibrillator (AED) plan.

Rationale: This plan is to accommodate the AEDs that are located throughout the County building.

10. **Request:** Resolution request to ratify the actions of the Chairman of the Board to approve the FFY11 NYS Homeland Security Program grant in the amount of \$89,370

Rationale: There is no local contribution to this grant. It is to supplement the local taxpayers in support of homeland security readiness and response.

11. **Request:** Resolution request to approve having an intern.

Rationale: This intern is getting her bachelor's degree and is looking for emergency management experience.

RESOLUTION REQUEST FORM NO. 4

Request for Extending, Rescinding or Amending Existing Contract

DEPARTMENT NAME: Office of Emergency Services

DATE: February 3, 2012

- (a) Purpose of Contract Change: Extension
- (b) Resolution Number, or Numbers if Amended, which Authorized the Original Contract: 408 of 06 & 653 of 10
- (c) Name of Contractor: Glens Falls Fire Department
- (d) Address of Contractor: 134 Ridge St, Glens Falls, NY 12801
- (e) Contractor's Contact Person and Telephone Number: Chief James Schrammel
(518) 761-3822
- (f) Commencement Date of Extension: January 1, 2012
- (g) Termination Date of Extension: December 31, 2012
- (h) Payment Provisions:
 - i) lump sum amount
 - ii) hourly rate amount
 - iii) total amount not to exceed
 - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc. upon completion
- (i) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title* and Amount: **OR** Capital Project **OR** Capital Reserve Project Number, and Title, and Amount: A.3410 470 (Fire Prevention & Control - Contract)

Sample: A.1010 470 Legislative Board – Contract \$xx.xx

Capital Project No. H289.9550 480 – Old Jail Renovations \$xx.xx

RESOLUTION REQUEST FORM NO. 4

Request for Extending, Rescinding or Amending Existing Contract

DEPARTMENT NAME: Office of Emergency Services

DATE: February 3, 2012

- (a) Purpose of Contract Change: Extension
- (b) Resolution Number, or Numbers if Amended, which Authorized the Original Contract: 75 of 10
- (c) Name of Contractor: Horicon Volunteer Fire Department, Horicon Scuba Rescue Team
- (d) Address of Contractor: PO Box 120, Brant Lake, NY 12815
- (e) Contractor's Contact Person and Telephone Number: James Hayes 494-3428
- (f) Commencement Date of Extension: January 1, 2012
- (g) Termination Date of Extension: December 31, 2012
- (h) Payment Provisions:
 - i) lump sum amount \$6,305
 - ii) hourly rate amount
 - iii) total amount not to exceed
 - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.)
- (i) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title* and Amount: **OR** Capital Project **OR** Capital Reserve Project Number, and Title, and Amount: A.3410 470 (Fire Prevention & Control - Contract)

Sample: A.1010 470 Legislative Board – Contract \$xx.xx

Capital Project No. H289.9550 480 – Old Jail Renovations \$xx.xx

RESOLUTION REQUEST FORM NO. 4

Request for Extending, Rescinding or Amending Existing Contract

DEPARTMENT NAME: Office of Emergency Services

DATE: February 3, 2012

- (a) Purpose of Contract Change: Extension
- (b) Resolution Number, or Numbers if Amended, which Authorized the Original Contract: 75 of 10
- (c) Name of Contractor: Lake George Volunteer Fire Department, Lake George Scuba Rescue Team
- (d) Address of Contractor: 179 Ottawa Street, Lake George, NY 12845
- (e) Contractor's Contact Person and Telephone Number: Alan Moon 668-5083
- (f) Commencement Date of Extension: January 1, 2012
- (g) Termination Date of Extension: December 31, 2012
- (h) Payment Provisions:
 - i) lump sum amount \$6,305
 - ii) hourly rate amount
 - iii) total amount not to exceed
 - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.
- (i) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title* and Amount: **OR** Capital Project **OR** Capital Reserve Project Number, and Title, and Amount: A.3410 470 (Fire Prevention & Control - Contract)

Sample: A.1010 470 Legislative Board – Contract \$xx.xx

Capital Project No. H289.9550 480 – Old Jail Renovations \$xx.xx

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

****Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.***

DEPARTMENT NAME: Office of Emergency Services

DATE: February 3, 2012

- (a) Purpose of Request: To approve having an intern.

- (b) Details: This intern is working towards her Bachelor's Degree and is seeking emergency management experience.

- (c) Previous Resolution Number:

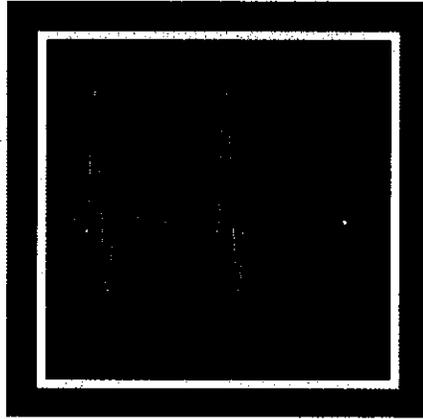
- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount:

Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS

**Warren County
Office of Emergency Services**

Public Access Defibrillation Program



PUBLIC ACCESS DEFIBRILLATION PROGRAM