

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

****Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.***

DEPARTMENT NAME: Office of Emergency Services

DATE: February 13, 2012

- (a) Purpose of Request: To authorize an Intermunicipal Agreement with Washington County regarding the governance (management, maintenance, scheduling, etc.) of the Warren-Washington County Regional Emergency Services Training Center, contingent on Washington County's approval of proceeding with the purchase of a MASK Confidence Building.

- (b) Details:

- (c) Previous Resolution Number:

- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount:

Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

****Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.***

DEPARTMENT NAME: SHERIFF

DATE: FEBRUARY 13, 2012

- (a) Purpose of Request: To Amend Resolution No. 637 of 2011 Approving and Adopting County Time Clock Policy and Procedure for Tim and Attendance System

- (b) Details: Under Sheriff/Jail - Add Corrections Inspector

- (c) Previous Resolution Number: 637 of 2011 (Amending 714 of 2010)

- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount: N/A

Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS

1 patches

**WARREN COUNTY
 BID TABULATION SHEET**

ITEM(S): MASK CONFIDENCE BUILDING FOR THE WARREN-WASHINGTON COUNTY REGIONAL EMERGENCY SERVICES TRAINING CENTER	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER
BID NO.: WC 4-12 DATE: FEBRUARY 3, 2012 TIME: 3:00 PM.	American Fire Training Systems, Inc. Attn: Kerry Fierke, Jr. 12315 New Ave. Lemont, IL 60441 Ph: 630-257-3659 Fax: 630-257-8844	Phoenix Sales & Development Inc. Attn: Robert Ferro PO Box 674 Warrensburg, NY 12885 Ph: 886-8642 Fax: None	Fire Facilities, Inc. Attn: Joel Bilau 314 Wilburn Rd. Sun Prairie, WI 53590 Ph: 800-929-3726 Fax: 866-639-7012	WHP Trainingtowers Attn: William Janke 9130 Flint Overland Park, KS 66214 Ph: 913-385-3663 Fax: 913-385-7078
DESCRIPTION OF ITEM	BID PRICE	BID PRICE	BID PRICE	BID PRICE
Base Bid: Furnish & Deliver Modular or Pre-Manufactured Bldg	\$94,775.00	\$68,500.00	\$93,555.00	\$124,549.00
Add Alternate 1: Furnish & Deliver Steel Stair	\$3,260.00	\$6,300.00	\$6,115.00	\$6,344.00
Add Alternate 2: Furnish & Deliver Maze Panels	\$4,875.00	\$1,900.00	\$2,610.00	\$5,202.00
Add Alternate 3: Furnish & Deliver Forcible Entry Door	\$1,500.00	\$2,800.00	\$3,576.00	\$2,080.00
Add Alternate 4: Furnish & Deliver Sloped Gable Roof	\$28,450.00	\$15,522.71	\$21,733.00	\$32,002.00
Add Alternate 5: Furnish & Deliver Working 2 nd Floor Platform	\$4,567.00	\$42,440.00	\$11,739.00	Standard
Add Alternate 6: Furnish & Deliver Working 3 rd Floor Platform	\$9,135.00	\$23,520.00	\$4,392.00	Standard
BID AWARDED TO:				
JULIE A. PACYNA, PURCHASING AGENT				



ENGINEERING • ARCHITECTURE • SURVEYING • PLANNING

February 10, 2012
VIA EMAIL & MAIL

Ms. Julie A. Pacyna, Purchasing Agent
Warren County Purchasing Department
Human Services Building
1340 State Route 9
Lake George, NY 12845

Re: **WC 4-12: Mask Confidence Building Award**
Town of Queensbury, New York

Dear Ms. Pacyna:

It is our understanding that Warren County has agreed with our award recommendation. We therefore recommend that an order be placed with American Fire Training Systems in the following configuration per the bid proposal form:

ITEM	LUMP SUM BID
Base Bid	\$94,775
Add. Alt. 1 – Steel Stair	\$3,260
Add. Alt. 2 – Maze Panels	\$4,875
Add. Alt. 3 – Forcible Entry Door	\$1,500
Add. Alt. 4 – Sloped Roof	Not Ordered
Add. Alt. 5 – Working 2 nd Floor	\$4,567
Add. Alt. 6 – Working 3 rd Floor	\$9,135
TOTAL	\$118,112

The above includes award of all alternatives except the sloped roof. This configuration has been reviewed and approved by Mr. Brian Laflure since there is a plan to relocate this building as the site gets developed and installing a 40-foot long sloped roof will complicate this plan. Once the sloped roof is installed, it will need to be disassembled and reassembled for each move adding cost and complexity. Also, it is unlikely that a 40-foot long training roof is needed at this time. In light of these facts, it has been agreed that a smaller roof or a movable prop be considered as part of a future project.

Should you have any questions please feel free to call our office.

Very truly yours,
LABERGE GROUP

By: _____


Donald C. Rhodes, P.E.
Project Manager

DCR:

C: Brian LaFlure, Director/Fire Coordinator
JA:27003\Correspondence\Pacyna 2-10-12.doc

Pacyna, Julie

From: Rhodes, Donald C. [drhodes@labergegroup.com]
Sent: Friday, February 10, 2012 12:26 PM
To: Pacyna, Julie
Cc: LaFlure, Brian; Dusek, Paul; Clarke, James C.
Subject: RE: Mask Confidence Building

Julie,

My previous email had an incorrect value shown for AFTS Total Cost. A corrected table comparing the building cost submitted by each bidder follows:

VENDOR	TOTAL COST
American Fire Training Systems	\$118,112
Fire Facilities Inc	\$121,987
WHP Training Towers	\$138,175
Phoenix Sales	\$145,460

The above represents award of all but Additive Alternative 4: Furnish & Deliver Sloped Gabled Roof

*Donald C. Rhodes, P.E., Project Manager
 Laberge Group
 4 Computer Drive West
 Albany, New York 12205
 Phone (518) 458-7112 FAX (518) 458-1879
 drhodes@labergegroup.com*

From: Rhodes, Donald C.
Sent: Friday, February 10, 2012 10:42 AM
To: 'Pacyna, Julie'
Cc: 'LaFlure, Brian'; 'dusekp@co.warren.ny.us'; Clarke, James C.
Subject: RE: Mask Confidence Building

Julie,

I am not sure what is triggering the County to need a special meeting but perhaps it can be avoided.

Now that the final building configuration has been selected, an award to American Fire Training Systems will produce the lowest cost project. A table comparing each of the bidders total cost with selected add alternates follows:

VENDOR	TOTAL COST
American Fire Training Systems	\$94,775
Fire Facilities Inc	\$121,987
WHP Training Towers	\$138,175
Phoenix Sales	\$145,460

*Donald C. Rhodes, P.E., Project Manager
 Laberge Group
 4 Computer Drive West
 Albany, New York 12205*

2/10/2012

Phone (518) 458-7112 FAX (518) 458-1879
drhodes@labergegroup.com

From: Pacyna, Julie [mailto:pacynaj@warrencountyny.gov]
Sent: Friday, February 10, 2012 9:07 AM
To: Rhodes, Donald C.
Subject: RE: Mask Confidence Building

Don,

We will not be issuing the award letter today, as was originally planned. We will be calling a special committee meeting for next week to advise of the higher bid price. Should someone call the vendor to make sure that they'll hold their pricing if the award is not issued today? I'm sure it won't be a problem as our general instructions state that they cannot withdraw their bid for a period of 45 days, but this project has been very unique and I don't want to make any assumptions.

Julie A. Pacyna, Purchasing Agent
Human Services Building, 3rd Floor
1340 State Route 9
Lake George, NY 12845
Ph: 518-761-6538
Fax: 518-761-6395
e-mail: pacynaj@warrencountyny.gov

From: Rhodes, Donald C. [mailto:drhodes@labergegroup.com]
Sent: Friday, February 10, 2012 9:02 AM
To: Pacyna, Julie
Cc: LaFlure, Brian; Clarke, James C.
Subject: RE: Mask Confidence Building

Julie,

Attached is the letter you requested. Feel free to let me know if you need anything else.

I will call Brian later this morning to let him know Washington County also needs to issue a Purchase Order.

Donald C. Rhodes, P.E., Project Manager
Laberge Group
4 Computer Drive West
Albany, New York 12205
Phone (518) 458-7112 FAX (518) 458-1879
drhodes@labergegroup.com

From: Pacyna, Julie [mailto:pacynaj@warrencountyny.gov]
Sent: Thursday, February 09, 2012 5:20 PM
To: Rhodes, Donald C.
Subject: Mask Confidence Building

Don,

Can you provide something in writing that identifies what add alternates will be purchased and the total cost of the building? If you could provide that by tomorrow, that would be great. If it's noted in documentation I already have, please let me know. I didn't find it doing a quick search.

2/10/2012

Thanks,

Julie A. Pacyna, Purchasing Agent
Human Services Building, 3rd Floor

1340 State Route 9

Lake George, NY 12845

Ph: 518-761-6538

Fax: 518-761-6395

e-mail: pacynaj@warrencountyny.gov



February 8, 2012
VIA EMAIL & MAIL

Ms. Julie A. Pacyna, Purchasing Agent
Warren County Purchasing Department
Human Services Building
1340 State Route 9
Lake George, NY 12845

Re: **WC 4-12: Mask Confidence Building Bid**
Warren-Washington County Regional
Emergency Services Training Center
Town of Queensbury, New York

Dear Ms. Pacyna:

As requested, our office has completed review of the four bids received in response to the subject advertisement. Per the specifications, award is to be made on the base bid amount. Base bids received in response to the solicitation are tabulated below.

Phoenix Sales & Development (PSD)	\$68,500
Fire Facilities Incorporated (FFI)	\$93,555
American Fire Training Systems (AFTS)	\$94,775
WHP Training Towers (WHP)	\$124,549

Compliance with Delivery Requirements

Since specifications require that the buildings be delivered prior to March 30, 2012, our initial review canvassed proposals for exceptions to this schedule. Both WHP and FFI contained schedule related qualifiers. FFI proposal stated that delivery would occur 10-12 weeks after a purchase order was issued. Assuming a purchase order could be issued on February 10th as intended, this would cause delivery to occur at the earliest April 20th. It is our recommendation that an award to FFI cannot be made since their proposed delivery is beyond the March 30th deadline.

WHP stated that the delivery schedule could be met but a purchase order would need to be submitted by February 13th. Since there is no guarantee that a purchase order can be submitted by February 13th, we cannot recommend that the County make an award to WHP.

Technical Compliance

Proposals submitted by the remaining two low bidders, PSD and AFTS, were evaluated in detail for technical conformance with building design and material requirements. Our review concluded that PSD and AFTS propose to deliver a building as specified. It is therefore our opinion that technical aspects related to building design and fabrication contained in both proposals should meet bid specifications.

Bid Proposal Compliance

The bid specifications require that proposers submit a bid formatted to allow the County to select a building that best utilizes available funding and best serves training needs. AFTS's bid appears to be in conformance with bid specifications but a few items required clarification. PSD's bid also required clarification, but apparently did not include documentation of having at least five (5) years experience with the design, engineering, and fabrication of projects similar to the one being contemplated by the Counties as required by the specifications.

A letter was sent to AFTS and PSD in an attempt to clarify certain proposal items as required for final evaluation. PSD was also asked to provide documentation of relevant experience and references that were not provided with their initial bid. A copy of our request letters dated February 6, 2012 are attached for your records. We are also attaching a copy of the responses we received from AFTS and PSD.

Our final review concluded that the bid proposal submitted by AFTS appears to be in compliance with the specifications. As for PSD's proposal, we concluded that the reference and qualifications provided were not in conformance with the bid specifications. For additional information regarding non-compliant items, please refer to Quality Assurance and Experience sections below.

Quality Assurance

Section 1.6 of the bid specifications requires that proposers have a minimum of five (5) years experience in the design, engineering, and fabrication of similar projects. AFTS has provided with their proposal documentation showing thirty-nine (39) years experience with containerized modular building fabrication, and nine (9) years experience specific to building fire training structures with over eighty four (84) training units constructed to date. Since AFTS has 9-years experience specific to fire training structures, they exceed the minimum requirements. We do not consider AFTS's 39-years experience with containerized modular fabrication to be of significant value for the County's project.

PSD's original proposal did not provide information to judge experience. PSD responded to our request for additional information which was made on February 6th by stating that they have six (6) years experience with modular construction. They were not able to demonstrate at least 5-years experience with similar fire training building projects as requested and required by section 1.6 of the specification. As a result, we must assume that PSD does not possess the requisite experience and qualifications.

References

Section 3.4 of the specifications requires a proposer to provide a project description and client contact information for at least three (3) School or Municipal references where similar modular or pre-manufactured buildings have been delivered. AFTS provided with their bid contact information for twenty three (23) fire department and school client references for similar projects. We called three (3) references at random and found each were extremely satisfied with their purchase experience and training building.

PSD did not provide any references with their original bid. In response to our request for references, PSD responded by stating that they would attempt to provide references so that we could contact their "European Clients" and attached pictures of their overseas projects. These pictures were of large commercial projects and not training buildings. To date we have yet to receive references we were led to

Ms. Julie A. Pacyna, Purchasing Agent
February 8, 2012
Page 3 of 3

expect. At this time we are unable to verify if PSD has built and delivered buildings similar to the training building the County intends to purchase. As a result, we must assume that PSD has not worked on a training building project domestically with a municipality or school as required by the specifications.

Award Recommendation

Based on strict interpretation of the bid requirements, we are unable to recommend award of the project to PSD since they could not demonstrate qualifications and experience in compliance with section 1.6 and 3.4 of the specifications. They did not include references with their proposal as required. They were also unable to demonstrate that they possessed the necessary experience with construction of similar training buildings or projects within the United States.

The bid specifications were developed to allow the County to select a vendor that has experience with similar structures to avoid potential risks associated with delays or quality control. The sole bidder that demonstrated a clear ability to meet schedule, technical, and experience requirements established by bid specifications was AFTS. We therefore recommend that the County make an award to American Fire Training Systems, Inc.

Should you have any questions please feel free to call our office.

Very truly yours,
LABERGE GROUP



By: _____
Donald C. Rhodes, P.E.
Project Manager

DCR: jll
Enc

C: Brian LaFlure, Director/Fire Coordinator

Pacyna, Julie

From: Rhodes, Donald C. [drhodes@labergegroup.com]
Sent: Wednesday, February 08, 2012 2:39 PM
To: LaFlure, Brian; Pacyna, Julie
Cc: Clarke, James C.; Dusek, Paul
Subject: Mask Confidence Building Award

Brian/Julie,

We completed our bid review and have checked references for the lowest qualified bidder. We intend to have our recommendation letter to you today so the County can make an award on Friday.

Do you need a letter from us recommending a final order configuration? In summary, we recommend that you order all but the gable roof. This order configuration will total \$118,112 meaning the DOS approved grant budget will have \$1,888 that is unspent.

If the County chooses the gable roof option, the building cost will be \$137,427 is a grant eligible expense since the grant program allows minor budget line adjustments. However, ordering a gable roof will make it very difficult to relocate and will increase County funded construction costs which are not grant eligible.

We also remain ready to help the County apply for grant reimbursement of the \$124,000 eligible expenses you have already spent. If we get started now the County may get a check from the DOS before you need to pay for the building.

*Donald C. Rhodes, P.E., Project Manager
Laberge Group
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Albany, New York 12205
Phone (518) 458-7112 FAX (518) 458-1879
drhodes@labergegroup.com*

From: LaFlure, Brian [mailto:laflureb@warrencountyny.gov]
Sent: Tuesday, February 07, 2012 6:07 PM
To: Clarke, James C.; Rhodes, Donald C.
Subject: Mask Confid. bldg. award

All four of us concur with your pick. (W.O.W.) Please pass this on to Julie, and Paul Dusek. Thanks

Brian A. LaFlure
Director / Fire Coordinator
Warren County Office of Emergency Services
1340 State Rt. 9
Lake George, N.Y. 12845
Office: 518-761-6537
Fax: 518-761-6402

2/8/2012

Cell: 518-361-0132
laflureb@co.warren.ny.us





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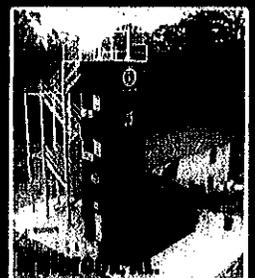
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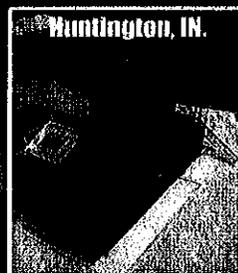
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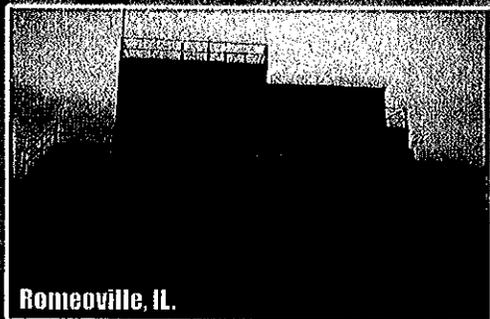


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Warren County Board of Supervisors

RESOLUTION NO. 54 OF 2012

Resolution introduced by Supervisors Wood, Girard, Bentley, Thomas, Conover, Frasier and Strainer

AWARDING BID AND AUTHORIZING THE PURCHASE OF A MASK CONFIDENCE BUILDING (WC 04-12) AND FURTHER AUTHORIZING LABERGE GROUP TO PERFORM PROFESSIONAL SERVICES RELATING TO THE EMERGENCY SERVICES TRAINING CENTER

WHEREAS, the Counties of Warren and Washington are desirous of continuing to work together towards the construction of a Warren-Washington County Regional Emergency Services Training Center to provide local training and development for firefighters, EMS, law enforcement and other emergency services personnel, and

WHEREAS, by Resolution No. 220 of 2008 the Warren County Board of Supervisors authorized the County to enter into an agreement with Washington County and the Laberge Group relating to LaBerge Group design services for the Project, and

WHEREAS, the Public Safety Committee has considered and approved the request of the Director of the Office of Emergency Services to proceed with the Project as follows:

1. to authorize the purchase of a modular MASK confidence building;
2. authorize the Laberge Group to proceed to perform described Phase II professional services for the Project, subject to New York State Department of State approval of such scope of services identified in the amended work plan and budget for the Shared Municipal Services Incentive Grant Program,

now, therefore, be it

RESOLVED, the Warren County Purchasing Agent, after advertisement for bids, be and hereby is, authorized and directed to notify the approved lowest responsible bidder of the acceptance of its bid, after recommendations and approval have been received by the Director of the Office of Emergency Services, the

RESOLUTION NO. 54 OF 2012

PAGE 2 OF 2

County Administrator and the LaBerge Group, and be it further

RESOLVED, that Warren County authorizes the purchase of a MASK confidence building pursuant to the terms and provisions of the specifications (WC 04-12) MASK Confidence Building for Warren-Washington County Regional Emergency Services Training Center and proposal for a lump sum not to exceed that listed on the tab sheet, in a form approved by the County Attorney, and be it further

RESOLVED, that Warren County hereby authorizes the LaBerge Group to proceed with described Phase II professional services relating to the Project, subject to the New York State Department of State approval of such Phase II services as set forth in the amended work plan and budget for the Shared Municipal Services Incentive Grant Program, and that the Chairman of the Board of Supervisors be, and hereby is, authorized to execute any approvals, agreements and amendments necessary to effectuate the purposes of this resolution, in a form approved by the County Attorney.

