



WARREN COUNTY YOUTH BUREAU
1340 STATE ROUTE 9
LAKE GEORGE, NEW YORK
12845-9803

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SOCIAL SERVICES COMMITTEE
Youth Programs

May 30, 2012

1. WARREN COUNTY YOUTH COURT UPDATE

The purpose of Youth Court is to divert young low level offenders from the juvenile justice system, hold them accountable, and repair harm from their actions. A court of trained teen court members serve as court officials and jurors. Offenders are sentenced to community service hours, educational classes, jury duties and sanctions that fit the offense. This program promotes healthy beliefs, clear boundaries and expectations, provides hands-on law-related education and offers offenders and volunteers opportunities to improve their community and themselves.

These documents are attached for Committee review:

- Youth Court 2012 Budget
- Warren County Probation Department Letter 4-25-12

2. 2012 RESOURCE ALLOCATION PLAN

Attachment # 2 lists programs proposed for 100% State youth funds through the Youth Bureau. Committee approval is requested to authorize the Youth Bureau to submit the 2012 Warren County Resource Allocation Plan with funding applications to New York State Office of Children & Family Services.

3. RESOLUTION REQUESTS

- Authorize the Youth Bureau to apply for 100% state youth funds for municipal and community agency youth programs as outlined in the 2012 Resource Allocation Plan.
- Authorize contracts with 4 community youth agencies for youth services.
- Referrals to Finance Committee: Approve transfer of funds; amend/increase Warren County Adopted Budget revenues and appropriations. Codes and state aid amounts estimated in the 2012 County Budget are now confirmed.
 - a. Authorize transfer \$5500. from A.7311 Youth Bureau to A.7313 Youth Court in appropriations and revenues.
 - b. Amend A.7313 Youth Court in 2012 Warren County Adopted Budget increasing revenues and appropriations in the amount of \$546.

WARREN COUNTY PROBATION DEPARTMENT

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Robert F. Iusi, Jr.
Director II

Steven R. Bayle
Mark S. Sager
Supervisors

May 25, 2012

Suzanne Wheeler, Commissioner
Warren County Department of Social Services
Lake George, NY 12845

Re: Youth Court stats

Dear Ms. Wheeler,

The following information is in response to your request for statistics regarding the number of youths referred as juvenile delinquency cases to Youth Court who subsequently had further involvement in the juvenile or adult criminal justice system. Please be aware that the information provided below is compiled from reports generated by our caseload management software dating back to 2008. As such, the information only reflects subsequent involvement in the juvenile or adult criminal justice system in Warren County and of which we are aware.

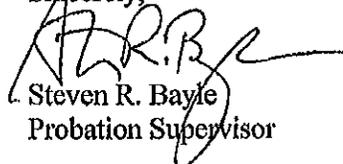
It should be noted that all of the referrals to Youth Court by the Probation Department are made on lower risk cases that are not at risk of placement at the time of the referral.

Our records show:

- 68 juvenile delinquency cases were referred to Youth Court since 2008.
- Of those 68 cases, 20 had further contact with juvenile or adult criminal justice system in Warren County.
- Of the 20 cases with further contact, 13 had further contact only with juvenile justice system, 2 had further contact only with adult criminal justice and 5 had further contact with both.
- 1 youth was placed by DSS for a juvenile delinquency case subsequent to the one for which they were referred to Youth Court.
- 4 were sentenced to local jail and 2 to State Prison as a result of their subsequent involvement in the adult criminal justice system.

Please do not hesitate to contact me should you require any further information.

Sincerely,


Steven R. Bayle
Probation Supervisor

Youth Court 2012

Budget		Revenue	
Salaries	48,920.00	Warren County	18,735.00
Fringe	10,000.00	NY State	17,282.00
Rent	3,100.00	Queensbury	6,000.00
Supplies	1,500.00	Glens Falls	6,000.00
Postage	800.00	Thurman	500.00
Telephone	1,600.00	Warrensburg	1,000.00
Lease	600.00		
Travel	3,000.00	Town Total	13,500.00
Internet	400.00	Warren Co Bar	1,000.00
Food	500.00	State Bar	1,000.00
Insurance	1,500.00	VIP Panel	2,500.00
Advertising	400.00	Donations	1,100.00
Maintenance	600.00		
Total Contractual	14,000.00	Total Other Revenues	5,600.00
		Anticipated Donation/Fund Raising	1,500.00
Total Youth Court Budget	72,920.00	Total Youth Court Revenue	56,617.00
Projected Deficit	16,303.00		

WARREN COUNTY YOUTH BUREAU

ATTACHMENT #2

The Warren County Youth Board recommends this 2012 Resource Allocation Plan for state local assistance funds from NYS Office Of Children and Family Services. It will be presented to the Social Services Committee & Board of Supervisors for approval and e-filed with NYS OCFS so \$ will flow for our youth and communities.

WARREN COUNTY 2012 RESOURCE ALLOCATION PLAN (RAP)

FUNDING TYPE: YOUTH DEVELOPMENT DELINQUENCY PREVENTION (YDDP) FUNDS

Municipal Programs

Youth Recreation

Bolton	\$400
Chester	1,500
Glens Falls	2,500
Hague	450
Horicon	500
Johnsburg	560
Lake George T/V	560
Lake Luzerne	850
Queensbury	2,500
Stony Creek	450
Thurman	500
Warrensburg	900
Youth Service	
Queensbury/Warren County Youth Court	1,715

Agency Programs

Youth Service

Council for Prevention/ Warren County Youth Court	\$17,282
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FUNDING TYPE: YOUTH DEVELOPMENT DELINQUENCY PREVENTION (YDDP)

Youth Bureau Administration	\$8,330
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FUNDING TYPE: SPECIAL DELINQUENCY PREVENTION PROGRAM SDPP (100% funds)

Agency Programs

Catholic Charities/Youth & Family Counseling	\$5311
CMS/Homebased Parent Education	3393
CAA/Alternative Sentencing Program	2296
Youth Bureau Administration	<u>518</u>

2012 STATE YOUTH FUNDS

\$50,515.

SOCIAL SERVICES COMMITTEE

AGENDA

Wednesday, May 30, 2012

9:30 am

1. **Committee Meeting called to order by Chairman.**
2. **Motion to approve minutes of prior Committee meeting.**

I. ANNOUNCEMENTS

A. DSS Team Leader and Team Players for the month of May

1. Kelly Barker, Principal Social Welfare Examiner (TA/FS/WTW/HEAP)
2. Ann Hayden, Social Welfare Examiner, TA/WTW

II. SOCIAL SERVICES COMMITTEE DSS PROGRAM INFORMATION AND EDUCATION

1. Tammy Breen, Case Supervisor B, Child Protective Services Unit

III. ACTION ITEMS

A. TRAININGS

1. **Request:** Permission for Lillian Hayes, Director of Child Support/Fraud, to attend the New York Welfare Fraud Investigators Annual Training Seminar in Syracuse, New York on June 4-6, 2012.

Rationale: This year's training courses offers a variety of topics concerning fraud and abuse. Through OCFS, the County received a scholarship waiving the registration fee (\$165 plus meals) for Lillian to attend this seminar and the funds are in the DSS budget.

2. **Request:** Permission for Julianna Pearl, Case Supervisor B of the Adult Protective Unit, to attend Aging Concerns Unites Us in Albany on June 5-6, 2012.

Rationale: This highly popular conference will discuss topics such as implementing mandatory managed long term care and preparing family caregivers for transitions into care. The funds are in the DSS budget.

3. **Request:** Permission for Caseworkers, Andrea Corbin, Christina Mastrianni, Tina Murray, and Maureen Taylor, to attend Sexual Abuse Dynamics & Intervention Training in Albany, New York June 13-15, 2012.

Rationale: This course will provide caseworkers with an intensive overview of the issues related to child sexual abuse and meets CPS requirements. The funds are in the DSS budget.

4. **Request:** Permission for Caseworkers, Stephanie Coulman, Kristy Neel and Melissa Wilkins, to attend Physical Abuse: Head Trauma & Fractures, et al, at Saratoga County DSS on June 18, 2012.

Rationale: This training will enhance a caseworkers understanding and medical knowledge regarding head trauma, burns and fractures, as well as support their ability to discern between accidental and non-accidental injuries. The funds are in the DSS budget.

5. **Request:** Permission for Acting Deputy Commissioner, Maureen Schmidt, to attend the Staff Development Coordinators Annual Meeting in Albany on June 19-21, 2012.

Rationale: This annual meeting creates opportunities for continued learning and professional development as well as advocating policies and procedures that develop high standards for social services training programs statewide. The funds are in the DSS budget.

6. **Request:** Permission for Keyboard Specialist, Jodimarie Rowland, to attend the Welfare to Work Caseload Management System Training in Albany on July 18-19, 2012.

Rationale: This training provides new staff performing Welfare-to-Work/Employment functions with better knowledge of how to manage caseloads, enter data, and monitor participant status and activities. The funds are in the DSS budget.

7. **Request:** Permission for Social Welfare Examiners in the Temporary Assistance Unit, Heidi Knickerbocker, Josette Kill, Linda Pechette, Ana Kerst, Genevieve O'Brian, Ashley McKinney, Cynthia Cameron and Ann Hayden, to attend the Mental Health Awareness Training on July 31, 2012.

Rationale: This training is designed to provide attendees with the opportunity to develop an awareness of the signs

and symptoms of mental illness, as well as strategies for working with these clients in a sensitive manner. The funds are in the DSS budget.

8. **Request:** Permission for Foster Care Caseworkers, Janet Baker, Joanna Brierton and Heather Ranado, to attend Helping People Change: Techniques for Engaging and Motivating, on September 7, 2012.

Rationale: Participants attending this training will be introduced to strategies for reducing resistance as well as learning strategies to enhance motivation and engage the substance affected client and their family for improved child welfare outcomes.

9. **Request:** Permission for Foster Care Caseworker, Heather Ranado, to attend Child Protective Services Response Training in Albany, November 26-30, 2012 and December 10-14, 2014.

Rationale: This training provides in depth instructions on how to conduct CPS investigations concerning reports of alleged child abuse and maltreatment according to NYS law. This is mandatory training and the funds are in the DSS budget.

IV. OVERTIME REPORT

V. BUDGET STATUS REPORT

- VI. **DISCUSSION:** Discussion regarding filling of the Commissioner of Social Services position

Please join me in congratulating Kelly Barker, TA/WTW/FS/HEAP Principal Social Welfare Examiner and Ann Hayden, TA/WTW Social Welfare Examiner for being nominated Team Leader and Team Player of Warren County DSS for the month of May.

Kelly Barker “She has done a great job making sure we are all comfortable in our new roles as both TA and Employment specifically with me that I’m new with both programs. Every once in a while she comes over to make sure we are not overwhelmed and to touch base with us and I think that is great, proves that we are appreciated for the hard work we put in.” “When the Agency was re-structured a couple of years ago, Kelly accepted her new responsibility of supervising every eligibility unit with the exception of Medicaid and Day Care without complaint. She has tried very hard to make our units (TAWTW and Food Stamps/Heap, Intake Clerks) cohesive units.” “Her main goal is to make sure that each and every employee in each and every unit have the tools and support they need to do their job efficiently and effectively. Most importantly, Kelly strives to ensure that we all know we are all valued employees. She is always willing to listen.” “She is very good at explaining procedures and always includes why the agency does something in order for us to better understand the procedure.” “She is also very good about admitting when she doesn’t know something if she in fact does not know it, but then is right on top of getting the answer. I personally have never had to wait even a full day to have a question answered by her.” “She has also taken a lot of negativity (from TA especially) and turned it around to help make this a better place to work. She does not hear enough that she is a wonderful leader. “

Ann Hayden “During the mornings, she has helped with the auths distribution now that I didn’t always don’t get to them and if someone was out sick she always helped out with interviews. She always has a smile on her face a good joke to come up with. I think she really deserves it! “ “Ann goes above and beyond her duties to help TAWTW run efficiently. She is always willing to help her coworkers and volunteers to help when someone is absent. She separates the authorizations daily (a task that typically is done by a clerical employee).” “Ann will always pick up the slack. When there is no one to re-file closed case files, without even asking her, she will take the cart full of files, sort them and re file them. “ “The other day when the Employment KBS was on vacation, Ann realized there was no one to sort the auths and pass them out. Again she jumped right in, sorted the auths and passed them out to the appropriate examiner.” “Ann is always pleasant and will always go the extra mile to make sure the office runs smoothly. She is surely a pleasure to work with, and is definitely a team player.”