

SOCIAL SERVICES COMMITTEE AGENDA
Countryside Adult Home [November 2012]

Action Agenda

- 1) **Request:** Permission to terminate the performance assurance report technical support portion of the contract with Siemens.

Rationale: This is the annual performance report that is discussed at Committee each year. These reports do not give the “actual” savings, but rather the “stipulated” savings. Eliminating this portion of the contract would be an approximate savings of \$4,931.00/year.

Old Business/Pending Items

Topics for Discussion

1. Overtime – 119 hours for the past pay cycle [including Veteran’s Day Holiday], ↓93.3 hours overall from last year’s figures.
2. Current Census: 40 Residents
 - a. 15 Men, 25 Women
3. Monthly Statistics:
 - a. Long Term Residents
 1. Referrals: (10) 2 - Admitted for respite stays over the Thanksgiving holiday, 4 – Only looking at this time, 3 – Currently at rehab/awaiting TA approval, 1 – From another county
 2. Admissions/Discharges: (3) admission, (6) discharges
 - b. Day Care
 1. Referrals: (1) new referrals
4. Permission to Admit Individuals While They Are Pending Temporary Assistance
5. Request from Budget Committee for review of “Countryside Adult Home Financial Analysis.”

Countryside Adult Home - Overtime Report

Week Ending	2012 OT Hours	2011 OT Hours	2010 OT Hours	2009 OT Hours	Includes Holiday	Net Difference from 2011	Difference to Date from 2011	1st Shift Hours [OT]	2nd Shift Hours [OT]	3rd Shift Hours [OT]
1/1/2012	75.5	91.5	101.7	126	New Years	↓16	↓16	[34.5]	[23]	[18]
January 15, 2012	4.5	12.5	10.9	21.2		↓8	↓24	1373.5[1]	317[3.5]	267.5
January 29, 2012	81.4	84.6	126.5	136.4	Martin Luther King	↓3.2	↓27.2	1295[47.5]	324.5[14.9]	272.5[19]
February 12, 2012	0	3	27.8	3.3		↓3	↓30.2	1317	351.9	267.5
February 26, 2012	80.5	89	169.1	139.8	Washington's	↓8.5	↓38.7	1346.5[39.5]	329.3[23]	281.5[18]
March 11, 2012	0	8	4.5	12.8		↓8	↓46.7	1331.5	334	265
March 25, 2012	12.5	7	34.3	38.9		↑5.5	↓41.2	1309.5[4.5]	337	317.5 [8]
April 8, 2012	0	0.9	11.5	38.1		↓0.9	↓42.1	1321	316.5	268
April 22, 2012	14	13	23	42		↑1	↓41.1	1243.5	291.5[8]	284[8]
May 6, 2012	16	10.4	9.5	11.5		↑5.6	↓35.5	1353.5	300.5	284[14]
May 20, 2012	5.5	0.4	13	45.4		↑5.1	↓30.4	1158.5	305.5[2]	282[3.5]
May 3, 2012	97	95	118.3	117	Memorial Day	↑2	↓28.4	1302[45]	288.5[27]	275.5[25]
June 17, 2012	0	3.5	55	14.7		↓3.5	↓31.9	1353.8	298.5	279
July 1, 2012	8.5	9.5	95.5	112.1		↓1	↓32.9	1324.5	327.5[8.5]	281
July 15, 2012	93	114	56	14.8	Independence Day	↓21	↓53.9	1230.7[39]	431.5[24]	275[30]
July 29, 2012	29.4	8	4.9	29.9		↑21.4	↓32.5	1252[6.4]	397.5[18]	308.5[5]
August 12, 2012	8	12.5	13.5	57.3		↓4.5	↓36.5	1329.5	320[8]	304
August 26, 2012	0	41.9	39.5	5.4		↓41.9	↓78.4	1401	336	241
September 9, 2012	93.5	114.3	102.5	120.9	Labor Day	↓20.8	↓99.2	1329.5[51.5]	320.5[24]	292[18]
September 23, 2012	0	0	10.5	23.8		0	↓99.2	1338	288	269
October 7, 2012	8	0	22			↑8	↓91.2	1348	288.5[8]	280
October 21, 2012	80.5	89.9	89.5	144.9	Columbus Day	↓9.4	↓100.6	1321.5[34.5]	304.5[30]	317.5[16]
November 4, 2012	26	23.5	15	27		↑2.5	↓98.1	1332.5[5.5]	298.5[3.5]	271[17]
November 18, 2012	93	88.2	122	152.4	Veteran's Day	↑4.8	↓93.3	1370[52]	282.5[23]	262[18]
December 2, 2012		101	129.8	110.5	Thanksgiving					
December 16, 2012		0	70.3	27						
December 30, 2012			128.5	???	Christmas					
TOTAL	826.8	1021.6	1604.6	1573						

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

****Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.***

DEPARTMENT NAME: COUNTRYSIDE ADULT HOME

DATE: 11/29/12

- (a) Purpose of Request: TERMINATE THE PERFORMANCE ASSURANCE TECHNICAL SUPPORT ASPECT OF THE SIEMENS CONTRACT.

- (b) Details: THIS IS THE ANNUAL PERFORMANCE REPORT THAT IS PROVIDED TO COUNTRYSIDE ADULT HOME EACH YEAR. THESE REPORTS DO NOT GIVE THE "ACTUAL" SAVINGS, BUT RATHER THE "STIPULATED" SAVINGS ELIMINATING THIS PORTION OF THE CONTRACT WITH SIEMENS WOULD BE AN APPROXIMATE SAVINGS OF \$4,931.00/YEAR.

- (c) Previous Resolution Number: N/A

- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount: A.6030.470 Countryside Adult Home - Contract

Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS

Countryside Adult Home - Wait Period for Temporary Assistance Approval

NAME	Date of Eval	Date of Appl	Admitted	# Days	Cost	
2008 Data						
S. T.	1/31/2008	1/31/2008	1/31/2008	0		DOH Placement
D. C.	1/31/2008	1/31/2008	1/31/2008	0		DOH Placement
G. O.	1/31/2008	1/31/2008	1/31/2008	0		DOH Placement
H. S.	2/5/2008	2/6/2012	2/23/2008	18		
D. C.	6/20/2008	6/20/2008	7/25/2008	25		
M. R.	7/24/2008	7/24/2008	8/8/2008	15		
A. F.	8/12/2008	8/12/2008	8/18/2008	4		Placed by APS
D. W.	10/15/2008	10/15/2008	11/5/2008	21		
J. B.	10/15/2008	10/15/2008	11/5/2008	21		
A. W.	12/3/2008	12/3/2008	12/12/2008	9		
				113		
		Average Wait was 11 days				
2009 Data						
M. F.	2/23/2009	2/27/2009	4/16/2009	50	4,614.00	
M. A.	3/2/2009	3/5/2009	5/8/2009	65	5,998.20	
W. S.	3/2/2009	3/2/2009	3/6/2009	4		Placed by TA Worker
M. V.	3/16/2009	3/18/2009	4/28/2009	42	3,875.76	
A. W.	7/6/2009	7/6/2009	7/10/2009	4	369.12	
F. D.	7/14/2009	7/14/2009	7/16/2009	2	184.56	
F. W.	8/1/2009	8/4/2009	8/27/2009	24	2,214.72	
H. D.	9/1/2009	9/1/2009	9/28/2009	27	2,491.56	
E. W.	9/17/2009	9/17/2009	9/24/2009	8	738.24	
L. M.	10/15/2009	10/16/2009	10/16/2009	0	0.00	
				226	\$20,486.16	
*Daily Rate \$92.28		Average Wait was 23 days				
2010 Data						
B. T.	4/15/2010	5/7/2010	7/7/2010	62	6,751.80	
M. C.	4/15/2010	4/16/2010	4/21/2010	6	653.40	
L. M.	4/20/2010	6/4/2010	6/14/2010	10	1,089.00	Placed by TA Worker
S. C.	6/16/2010		6/24/2010	8	871.20	Placed by TA Worker
C. L.	6/25/2010	8/13/2010	9/17/2010	36	3,920.40	
T. N.	7/7/2009	7/20/2010	9/24/2010	57	6,207.30	
A. L.	8/9/2010	9/23/2010	10/14/2010	22	2,395.80	
B. R.	9/13/2010	9/16/2010	11/1/2010	47	5,118.30	
K. C.		1/25/2010	2/23/2010	30	3,267.00	
				278	\$30,274.20	
*Daily Rate \$108.90		Average Wait was 31 days				
2011 Data						
T. K.	3/21/2011	4/12/2011	5/20/2011	40	4,509.20	
M. K.	6/24/2011	6/29/2011	8/12/2011	45	5,072.85	
J. G.	6/24/2011	7/14/2011	8/17/2011	35	3,945.55	
J. C.	7/22/2011	7/22/2011	9/30/2011	71	8,003.83	
R. S.	8/8/2011	8/8/2012	Deceased			
R. H.	10/20/2011	2/14/2012	4/3/2012	50	5,636.50	
E. G.	10/20/2011	10/21/2011	12/1/2011	42	4,734.66	
				283	\$31,902.59	
*Daily Rate \$112.73		Average Wait was 47days				

Countryside Adult Home - Wait Period for Temporary Assistance Approval

2012 Data						
F. W.	2/13/2012	2/14/2012		31(+)	3141.85	Decided Not to Come
C. W.	2/16/2012	2/16/2012		29	2939.15	Placed Elsewhere
R. B.	2/21/2012	2/24/2012		21(+)	2128.35	Decided Not to Come
R. B.	5/10/2012	5/10/2012	6/29/2012	50	5,067.50	
D. E.	5/7/2012	5/5/2012		30(+)	3,040.50	Placed Elsewhere
B. S.	7/11/2012	7/17/2012	8/14/2012	52	5,270.20	
R. E.	8/8/2012	8/8/2012		48	4,864.80	Decided Not to Come
				261		
*Daily Rate \$101.35		Average Wait is 37 days				
					\$26,452.35	
**Figures As Of 9/26/2012						

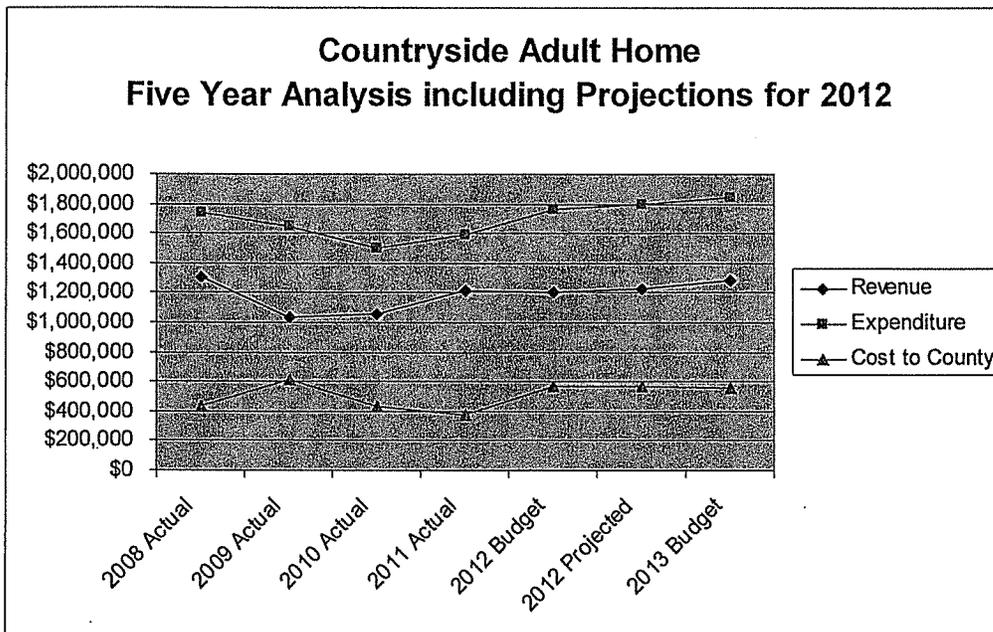
2012 SUPPLEMENT

Five (5) Year Fiscal Analysis of Countryside Adult Home with Projection for 2012

A) Budget History with 2012 Projection

	2008 Actual	2009 Actual	2010 Actual	2011 Actual	2012 Budget	2012 Projected	2013 Budget
Revenue	\$1,310,045	\$1,038,907	\$1,062,418	\$1,214,510	\$1,199,238	\$1,229,238	\$1,281,046
Expenditure	\$1,741,817	\$1,648,372	\$1,496,824	\$1,593,999	\$1,766,588	\$1,797,294	\$1,837,070
Cost to County	\$431,772	\$609,465	\$434,406	\$379,489	\$567,350	\$568,056	\$556,024

B) Graph of Budget History with 2012 Projection



SOCIAL SERVICES COMMITTEE

AGENDA

Wednesday, November 28, 2012

10 am

- 1. Committee Meeting called to order by Chairman.**
- 2. Motion to approve minutes of prior Committee meeting.**
- 3. ANNOUNCEMENTS**
 - A. Team Player for the month of November**
 1. Christina Mastrianni, Foster Care Case Worker
- 4. ACTION ITEMS**
 - A. REQUEST PERMISSION/APPROVAL**

For Christina Mastrianni to enroll in a Sage Graduate School, Family Law Course at a cost of \$1980 for which she will be reimbursed for 50 % or \$990 by Warren County, if she maintains a C or higher grade in the course.
 - B. REQUEST PERMISSION/APPROVAL**

For Christina Mastrianni to enroll in a Sage Graduate School, Substance Abuse Course at a cost of \$1980 for which she will be reimbursed for 50 % or \$990 by Warren County, if she maintains a C or higher grade in the course.
 - C. REQUEST FOR TRANSFER OF FUNDS**
 - 1. Request for Transfer of Funds** in the amount of \$150,000 from A.6010.470 (Contracts) to A6010.860 (Hospitalization)

Rationale: This transfer is being requested to cover health insurance costs through 12/31/12.
 - 2. Request for Transfer of Funds** in the amount of \$350,000-from A.6109.470 (Contracts) to A6119-470 (Contracts)

Rationale: This transfer is being requested to cover contract costs.
- 5. BUDGET ANALYSIS**
- 6. OVERTIME ANALYSIS**

Please join me in congratulating Christina (Nina) Mastrianni, A Foster Care Case Worker, for being appointed Team Player for the Month of November.

"Nina has shown that she is a dedicated team player and at the same time she is very committed to her personal caseload as well as her other functions. She doesn't hesitate to help others when needed all the while dealing with very difficult cases of her own." "Nina maintains a professional and positive attitude at all times – even when very stressful situations seem to have no solutions. She recently had an extremely difficult case, but she stayed focused, explored all options, and went well beyond what typically difficult casework usually consists of. This resulted in an appropriate outcome for all." "In addition to having a challenging caseload Nina is the Foster Care Homefinder and trains foster parents in evening classes at DSS (MAPPS). She is an "expert" in other areas as well. Nina has developed into a strong, persistent, and knowledgeable caseworker. Her positive attitude, resourcefulness, and dedication has proven that she is a valuable asset to foster care and to DSS as an organization."

RESOLUTION REQUEST FORM NO. 19

Application for Approval to Enroll in Job-Related Courses by Employee

1. Employee's Name: Christina Mastrianni

2. Position: Caseworker

3. Department: Foster Care/DSS

4. Course Title: Family Law FMH 527-25

5. Institution or School: Sage Graduate School

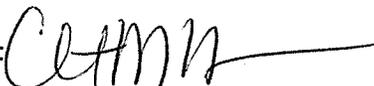
6. How Course Relates to Current Position:

My job in foster care involves a great deal of legal work based on family laws. The course will strengthen my foundation and understanding with the legal aspects of my job. This will assist me in achieving permanency outcomes for children in care.

7. Starting Date: 1/22/2013

8. Completion Date: 5/13/13

9. Cost: \$660 per credit: \$1980.00, Textbook: \$39.00

10. Employee's Signature:  Date: 11/6/12

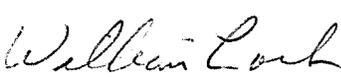
11. Supervisor's Comments (Approval/Denial)

Supervisor's Signature:  Date: 11/6/12

12. Department Head's Comments (Approval/Denial)

Department Head's Signature:  Date: 11/26/12

13. Committee's Recommendation:

Committee Chairman Signature:  Date: 11/28/12

If approved by Committee, and resolution approving the course is adopted by the Board of Supervisors, candidate may enroll and be eligible for 50% reimbursement for costs as itemized in Item #9. Employee must complete the course with at least a C+, its equivalent, or better. Employee then submits a voucher with receipts verifying costs as listed and a copy of their final grade.

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CURRENT STUDENTS

Welcome Mastrianni , Christina M.!

Section Information

Title Family Law
Course Section Number FMH-527-25

Description This course examines state regulation of and intrusion into the family. Topics include the nature of marriage, definition of a family, courtship, rights and duties of husbands and wives, family breakdown, family after divorce, and the legal relationship between parent and child.

Credits 3.00 CEUs

Start Date 22 January 2013 End Date 13 May 2013

Academic Level GR - Graduate

Meeting Information

01/22/2013-05/13/2013 Online Days to be Announced, Times to be Announced Arranged, Room ARR

Faculty name Phone Extension E-mail address Instructional Method

Roberta A. Gabrenya			GABRER@SAGE.EDU	Online
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Prerequisites

None

Supplies

None

Title	Author	Publisher	Copyright	ISBN	Price	Req.	Comments
To Be Determined							

CLOSE WINDOW

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RESOLUTION REQUEST FORM NO. 19

Application for Approval to Enroll in Job-Related Courses by Employee

1. Employee's Name: Christina Mastrianni

2. Position: Caseworker

3. Department: Foster Care/DSS

4. Course Title: FMH 592-90 Substance Abuse: Vulnerabilities, Prevention & Treatment

5. Institution or School: Sage Graduate School

6. How Course Relates to Current Position:

Substance Abuse plays a major role in my caseload. Families as well as youth and adolescents have a major hurdle overcoming the struggles of substance abuse. This course will provide further insight into substance abuse and the population. After completion of the course I will be able to provide families with better case planning skills, provide further information regarding treatment and making referrals.

7. Starting Date: 1/22/2013

8. Completion Date: 5/13/13

9. Cost: \$660 per credit: \$1980.00 Textbooks: Course material selections are under review by the Department.

10: Employee's Signature



Date: 11/6/12

11. Supervisor's Comments (Approval/Denial)

Supervisor's Signature:



Date: 11/6/12

12. Department Head's Comments (Approval/Denial)

Department Head's Signature:



Date: 11/26/12

13. Committee's Recommendation:

Committee Chairman Signature:



Date: 11/28/12

If approved by Committee, and resolution approving the course is adopted by the Board of Supervisors, candidate may enroll and be eligible for 50% reimbursement for costs as itemized in Item #9. Employee must complete the course with at least a C+, its equivalent, or better. Employee then submits a voucher with receipts verifying costs as listed and a copy of their final grade.

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CURRENT STUDENTS

Welcome Mastrianni , Christina M.!

Section Information

Title Subst Abuse: Vuln, Prev & Tx
Course Section Number FMH-592-90
Description The course explores the biopsychosocial vulnerabilities and motivations for substance abuse. Signs and symptoms of substance related disorders, as well as social, psychological and physiological consequences of substance dependence are explored. Prevention and treatment models are also presented.
Credits 3.00 CEUs
Start Date 22 January 2013 **End Date** 13 May 2013
Academic Level GR - Graduate

Meeting Information

01/26/2013-03/23/2013 Reduced Seat Time Saturday 08:30AM - 04:00PM, Administration Bldg, Room 203

Faculty name	Phone	Extension	E-mail address	Instructional Method
Kimberly J. Brayton			BRAYTK@SAGE.EDU	Reduced Seat Time

Prerequisites

None

Supplies

None

Title	Author	Publisher	Copyright	ISBN	Price	Req.	Comments
To Be Determined							

CLOSE WINDOW

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RESOLUTION REQUEST FORM NO. 10

Request for Transfer of Funds

TO: JOAN SADY, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

DEPARTMENT NAME: SOCIAL SERVICES

SIGNED: *Suzanne Wheeler*

DATE: 11/27/12

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.6010 470	CONTRACT	A.6010860	HOSPITALIZATION	\$150,000
A.6109 470	CONTRACT	A.6119 470	CONTRACT	\$350,000

Please state reason for transfers requested: TO COVER BENEFIT & CONTRACT COSTS

CONTINGENT FUND TRANSFER REQUESTS

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 469	Contingent Account- Other Payments/Contributions			

Please state reason for transfer request:

Please file original request with Clerk of the Board and retain copy for your records.