<u>Support Services Committee</u>

<u>Information Technology Agenda</u>

To meet the requirements for submitting job-related courses for employees, attached are two requests for courses that begin in January, for employee Jeremy Scrime, our Senior Analyst/Programmer.
The courses are being taken from the Florida Institute of Technology, ranked in the top 20 nationwide.
Technology moves quickly and to gain full effect for the county, we need knowledgeable employees. In relation to industry averages, our IT training budget is tiny with only 3 courses budgeted. Jeremy's work has high value to thect on county budgets as he develops modern systems for the county. This training is an excellent investment for the taxpayers.

RESOLUTION REQUEST FORM NO. 19

Application for Approval to Enroll in Job-Related Courses by Employee

1. Employee's Name: Jeremy Scrime

2. Position: Senior Programmer/Analyst   3. Department: Information Technology

4. Course Title: Projects in Computer Information Systems (Capstone)

5. Institution or School: Florida Institute of Technoloy

6. How Course Relates to Current Position:

   Database and Programming

7. Starting Date: 1/2013   8. Completion Date: 5/2013

9. Cost: 1650.00

10: Employee's Signature: *Jeremy Scrime*   Date: 12/10/2012

11. Supervisor's Comments (Approval/Denial)

   Supervisor's Signature: Date:

12. Department Head's Comments (Approval/Denial)

   Department Head's Signature: *[signature]*   Date: 12/18/2012

13. Committee's Recommendation: *[signature]*

                                                     12/19/2012

   Committee Chairman's Signature: Date:

If approved by Committee, and resolution approving the course is adopted by the Board of Supervisors, candidate may enroll and be eligible for 50% reimbursement for costs as itemized in Item #9. Employee must complete the course with at least a "C", its equivalent, or better. Employee then submits a voucher with receipts verifying costs as listed and a copy of their final grade.

RESOLUTION REQUEST FORM NO. 19

Application for Approval to Enroll in Job-Related Courses by Employee

1.   Employee's Name: Jeremy Scrime

2.   Position: Senior Programmer/Analyst   3. Department: Information Technology

4.   Course Title: Topics in Computer Information Systems - Mobile Apps Programming

5.   Institution or School: Florida Institute of Technoloy

6.   How Course Relates to Current Position:

      Database and Programming, Mobile Apps are increasing in demand and popularity

7.   Starting Date: 1/2013   8. Completion Date: 5/2013

9.   Cost: 1650.00

10:   Employee's Signature: *Jeremy Scrime*   Date: 12/10/2012

11.   Supervisor's Comments (Approval/Denial)

      Supervisor's Signature: Date:

12.   Department Head's Comments (Approval/Denial)

      Department Head's Signature: *(signature)*   Date: 12/18/2012

13.   Committee's Recommendation: *(signature)*   12/19/2012

      Committee Chairman's Signature: Date:

If approved by Committee, and resolution approving the course is adopted by the Board of Supervisors, candidate may enroll and be eligible for 50% reimbursement for costs as itemized in Item #9. Employee must complete the course with at least a "C", its equivalent, or better. Employee then submits a voucher with receipts verifying costs as listed and a copy of their final grade.