

8059 Du Barry

WARREN COUNTY DPW COMMITTEE MEETING

Thursday, February 2, 2012

09:30 am

Airport AGENDA

CALL TO ORDER.....Chairman Ralph W. Bentley
APPROVAL OF MINUTES.....Chairman Ralph W. Bentley
NEW BUSINESS.....Chairman Ralph W. Bentley

FAA GRANT APPLICATIONS FOR 2012

Page #

N/A

Resolution Request(s)

- 1 - RR to authorize an agreement with the Adirondack Balloon Festival for September 20, 21, 22, & 23 of 2012 ...Airport Manager Ross Dubarry
2 - RR to authorize an agreement with the Sunkiss Balloon Festival for July 6, 7, & 8 of 2012 ...Airport Manager Ross Dubarry
3 - RR to authorize a payment to Carol's Airport Cafe for annual inspection of Ansul fire suppression system in kitchen ...Airport Manager Ross Dubarry
4 - RR to authorize the Chairman of the Board of Supervisors to sign and execute a new contract with C&S engineers for Technical Support Services for the Forest Enterprises review appraisal and easement/purchase acquisition project ...Airport Manager Ross Dubarry
5 - RR for Transfer of Funds to Forest Enterprises Management Parcel, Land Easement Acquisition to perform a review appraisal of property in approach to Runway 01. Funds are 95% reimbursable by FAA and 2.5% of remainder reimbursable by NYSDOT ...Airport Manager Ross Dubarry
6 - RR to authorize the Chairman of the Board of Supervisors to sign and execute a new contract with Linstar for preventative maintenance and repairs to the airport gate access control system. ...Airport Manager Ross Dubarry

Travel Requests

- 7 - Authorization to attend meeting or convention for airport maintenance workers Brian Gereau and Derrick Blackmer to attend the FAR part 139 required annual ARFF training (live burn) on April 11-12th in Rochester, NY (food, lodging, travel) ...Airport Manager Ross Dubarry
8 - RR to authorize out of state travel for the airport manager to attend the annual FAA Eastern Region Airport's Conference in Hershey, PA from April 2-4, 2012 to include registration and hotel.

Items of Interest

- Time Warner Cable willing to provide service to airport and cover construction costs

OLD BUSINESS.....Chairman Ralph W. Bentley
REFERRALS.....Chairman Ralph W. Bentley
PRIVILEGE OF THE FLOOR.....Chairman Ralph W. Bentley
ADJOURNMENT.....Chairman Ralph W. Bentley

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

**Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.*

DEPARTMENT NAME: DPW - Airport

DATE: February 2, 2012

- (a) Purpose of Request: To authorize the agreement with (and) for the "Adirondack Balloon Festival" and to authorize the use of the Floyd Bennett Memorial Airport for the event.

- (b) Details: The agreement shall be for the days of September 20, 21, 22, & 23 of 2012 and shall be consistent with past agreements regarding permitted use, insurance requirements and all other relevant provisions, as determined by the committee.

- (c) Previous Resolution Number: 354 of 2011

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

**Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.*

DEPARTMENT NAME: DPW - Airport

DATE: February 2, 2012

- (a) Purpose of Request: To authorize the agreement with (and) for the "Sunkiss Balloon Festival" and to authorize the use of the Floyd Bennett Memorial Airport for the event.

- (b) Details: The agreement shall be for the days of July, 6, 7, & 8 of 2012 and shall be consistent with past agreements with the Adirondack Balloon Festival regarding permitted use, insurance requirements and all other relevant provisions, as determined by the committee.

- (c) Previous Resolution Number: N/A

SunKiss Balloon Festival Proposed Timeline

Schedule of Events

~Friday July 6th, 2012~

7:30PM: Balloon Display/Moon Glow at various county Parks. (Some suggestions are Murray St, Crandall, Jenkingsville, and we are open to suggestions.)

~Saturday July 7th, 2012~

5:00AM: Davidson Brothers Brewery Morning Moon Glow (If it is canceled on Sat due to weather; we will have it on Sunday)

5:30AM: Sunrise Yoga with The Lemon Tree Yoga Studio. Contact the studio for reservations 518-301-3291 (fee)

6:00AM: FBM Airport Balloon Mass Accession (Launch window from 5:30AM-8:30AM)

5:00PM: Pilot Meet and Greet (*on the launch field*)

7:00PM: Hot Air Balloon Tethered Rides

6:45PM: FBM Airport Balloon Mass Accession and Special Shape Display (Launch Window 6:00PM-8:00PM)

~Sunday July 8th, 2012~

6:00AM: FBM Balloon Mass Accession

~All Day Events~

Face painting and airbrush tattoos with The ArtBucket

Roaming Railroad Rides

Local Business/Non-Profit Vendor Display (2011 Vendors included SGF Pop Warner Cheer Team, Mary Kay Cosmetics, Sutherlands Pet Works, Love is on Lake George, Ostrander Concessions, and D & S Novelties.)

Bounce Houses/Inflatable Play land

Yoga and MMA Demonstrations with Iron Fist

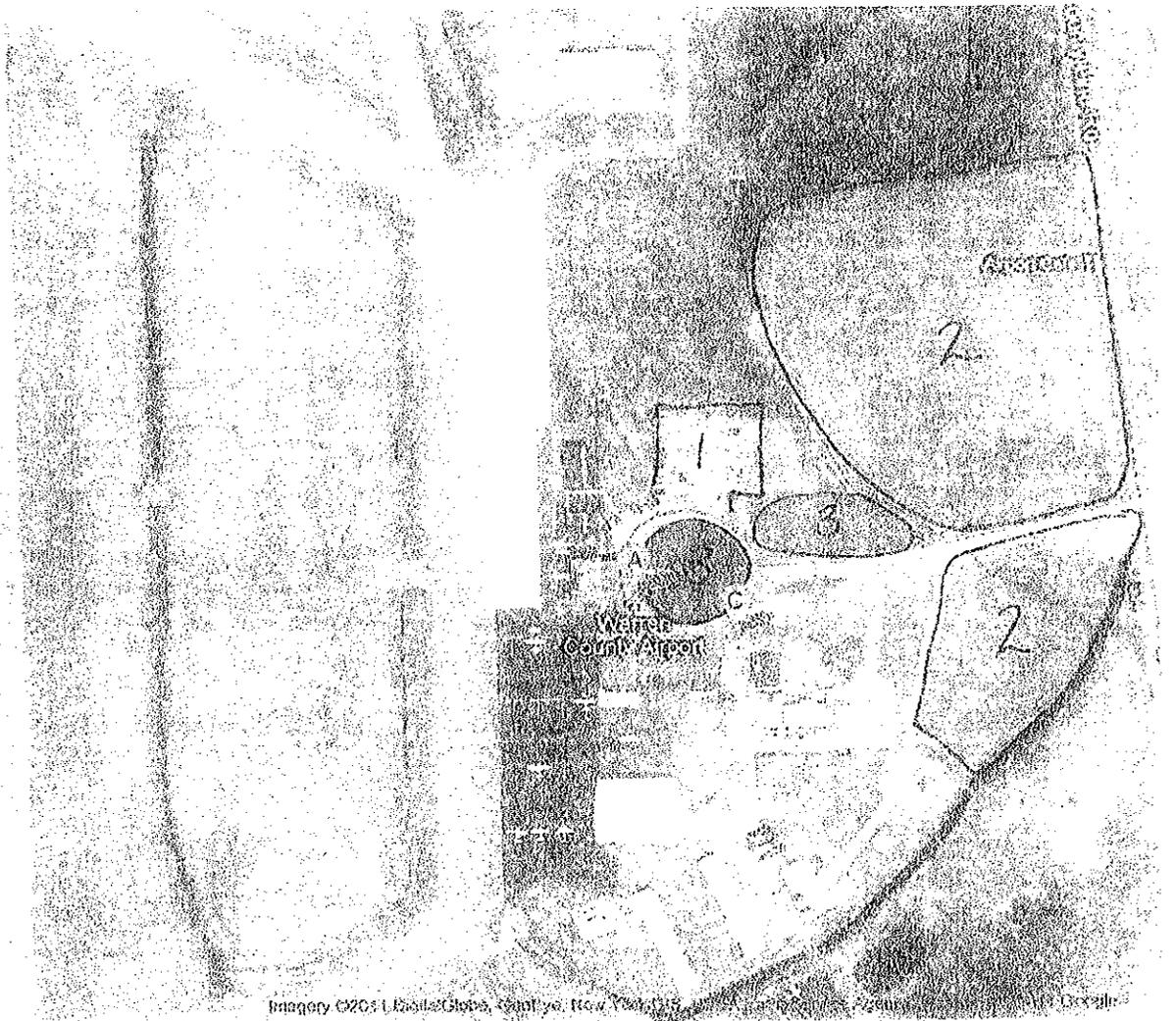
Zumba

Musical Entertainment

Responsibilities

SunKiss Balloon Festival	Warren County
<ul style="list-style-type: none"> -Each balloonist will supply evidence of insurance listing Warren County and the SunKiss Balloon Festival as additional insured's. -SunKiss Balloon Festival will require that all vendors provide proof of insurance also listing Warren County and the SunKiss Balloon Festival as additional insured's. -SunKiss Balloon festival will secure all Department of Health and Department of Taxation Permits required. (Form DTF-728 Entertainment Promoter Certificate) -Supply our own volunteers to handle festival operations -Will remove all garbage pertaining to our activities on the property and provide garbage receptacles. -Supply at least (1) lighting unit near the road for the safe crossings of pedestrians. -Supply at least (2) Porta Johns but will try to secure 4-6 units. -Supply all of our own power supply and water needs. -Will contact Warren County Sherriff for traffic control. 	<ul style="list-style-type: none"> -Provide the space necessary to hold the event as described in the diagram. -Provide traffic directing signage on surrounding roads. -Provide barricades for access road so the public are not allowed in. -Secure the building and post signs for "No Public Restrooms." -Provide orange fencing to secure the area you wish for us to stay within. -Provide parking passes to the FBO's, Pilots, Employees, and Caf� customers for easy identification for the traffic controllers. -Provide a location for the propane truck; if needed.

To see all the details that are visible on the
screen, use the "Print" link next to your map



Site Plan Layout:

- 1 - vending (food, crafts, & non-profits)
- 2 - balloon launch area
- 3 - entertainment / demonstration area

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

**Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.*

DEPARTMENT NAME: DPW - Airport

DATE: February 2, 2012

- (a) Purpose of Request: To authorize reimbursement to Carol's Airport Café for annual inspection of the County owned Ansul fire suppression system in the café kitchen.

- (b) Details: Carol hired New York Fire & Security to perform the inspection, however they are specifically excluded from these inspections in the County Service Contract 1103-A-065. The contractor with the county wide contract for these type of inspections is B-Lann Equipment Co., Inc., contract number 1103-A-060. The last inspection with B-Lann was for \$202.50. Carol is requesting reimbursement for the lesser amount even though she paid New York Fire & Security slightly more at \$218.92.

- (c) Previous Resolution Number: N/A

NEW YORK FIRE & SECURITY
 4 GLENS FALLS TECHNICAL PARK
 GLENS FALLS, NY 12801-3902
 PHONE (518) 798-9551 • FAX (518) 792-5189
 FEDERAL ID# 14-1323923

INVOICE
 047075

Woods Support Life
 STATE NY ZIP 14804
 CITY ATTENTION
 DATE 7/27/11
 OUR ORDER NO.
 CUSTOMER ORDER NO.
 CONTACT (940)
 CONTACT PHONE NO. 761-4043

REPRESENTATIVE QUOTE NO. 902
 CUSTOMER ACCOUNT NO.
 BACKORDER FROM INVOICE DATE BACKORDER SHIP DATE
 SHIP DATE 7/27/11
 SHIPPED VIA OT
 CUSTOMER PICK UP COLLECT PREPAID

QUANTITY	PRODUCT NUMBER	DESCRIPTION	UNIT PRICE	TOTAL RETAIL	% DISC.	NET AMOUNT
1		Hand Spec for Truss				18.53
1		100' Fuse Links				38.90
2		360' Fuse Links				4.95
3		NOZZLE Caps				24.95

Handwritten: Paid #0964

TERMS: CASH / C.O.D. NET 30 DAYS NET 10 DAYS
 CREDIT / RETURN OTHER
 CREDIT CARD
 Expiration Date

AMOUNT DUE \$117.99

SHIPPING & HANDLING
 SUBTOTAL 104.60
 TAX 9.00
 EXTRA CHARGES 14.39
 TOTAL 127.99
 LESS DEPOSIT
 AMOUNT DUE \$117.99

THIS IS YOUR ONLY INVOICE. PLEASE PAY FROM THIS COPY WITHIN TERMS TO AVOID A LATE CHARGE.

(3)

RESOLUTION REQUEST FORM NO. 3

Request for New Contract

DEPARTMENT NAME: DPW - Airport

DATE: February 2, 2012

- (a) Is this a Result of a Bid or Request for Proposal? N/A

- (b) Purpose of Contract: To perform a review appraisal of the Forest Enterprises Parcel in the approach to Runway 01.

- (c) Name of Contractor: C&S Companies, Inc.

- (d) Address of Contractor: 499 Col. Eileen Collins Boulevard
Syracuse, NY 13212

- (e) Contractor's Contact Person and Telephone Number: Chris Brubach, (315) 455-
2000

- (f) Has or will the Contract be provided, if so, please attach: Draft Contract attached.

- (g) Commencement Date of Contract: When approved

- (h) Termination Date of Contract: When complete, approximately 12 months

- (i) Payment Provisions: i) lump sum amount Cost plus fixed fee
ii) hourly rate amount
iii) total amount not to exceed \$9,000
iv) how will payments be made (i.e. monthly, quarterly,
upon completion of the project, etc. Monthly Progress
Payments

- (j) Where are the Funds for this Contract? List Budget Code, (with title), Object
Code (with title), and Amount: OR Capital Project OR Capital Reserve Project
Number, and Title, and Amount: H306 (\$5,014.81) and A5610.470 (Transfer
\$4,000)

SCHEDULE A
SCOPE OF WORK

Project Title: Technical Support Services for Runway 01 Easement Acquisition-*Phase II* -- (Forest Enterprises Management Parcel)
Airport Name: Floyd Bennett Memorial Airport (KGFL) – Glens Falls
Services Provided: Phase II Technical Support Services for Coordination and Assistance in obtaining one Sub-Consultant Real Property Appraisal, Revise FAA Avigation Easement Mapping & Descriptions, participate in one County and Land Owner Meeting.

Project Description: Consultant to provide Technical Support Assistance and Coordination for obtaining one Before and After Appraisal Report, revise previously prepared FAA Avigation Easement Mapping along with other associated Mapping, Meetings, Legal Assistance, and Contract Administration Services, in accordance with the Federal Aviation Administration Order 5100.37B, FAA Order 5100.38C, and FAA Advisory Circular No. 150/5100-17, associated with the avigation easement acquisition of the Forest Enterprises Management parcel (Tax I.D. 303.11-1-4) located within the approach to Runway 01 at the Floyd Bennett Memorial Airport (KGFL) - Glens Falls in the Town of Queensbury, County of Warren, and State of New York.

Background: An agreement for technical support services, with many of the tasks outlined below, was initiated in 2009. One appraisal and preliminary mapping was prepared and presented to the Owners of the Forest Enterprises Management parcel (Landowner). The proposed easement came to an impasse after many attempts and significant coordination, exhausting the available grant funds, by the Consultant and Sponsor. The offer was not accepted and the FAA AIP funding grant was closed. Recently, conversations and negotiations have occurred between the Sponsor and Landowner. The Sponsor has requested that one new appraisal be obtained in order to present a new, updated offer to the Landowner. This need is driven by changed conditions in the analysis of highest and best use of the subject parcel and the extent of engineering, planning and municipal approvals that have been obtained. The Landowner has agreed to consider a revised easement offer in turn for permission to construct a secondary access road across the Sponsor's property, connecting to Queensbury Avenue. The new appraisal will consider recent sale comparisons, include an easement over the entire parcel and consider the fair market value of a secondary access road.

The SPONSOR will accomplish the proposed project with Grant assistance from the Federal Aviation Administration (FAA), Airport Improvement Program (AIP) and the New York State Department of Transportation (NYSDOT).

The CONSULTANT agrees that the following services will be provided under the Forest Enterprises Management Parcel – Avigation Easement Acquisition project:

1. Aid the SPONSOR by acting as liaison and project coordinator with the New York State Department of Transportation (NYSDOT) and the Federal Aviation Administration (FAA). Submissions, on behalf of the Sponsor, of project documents throughout the duration of the project.
2. Preparation and submittals in requesting and obtaining a Review Appraisal, to be performed by the NYSDOT.
3. Preparation of grant application packages; coordination of their execution by the SPONSOR; and submission to the funding agencies.
4. Preparation of reimbursement request packages; coordination of their execution by the SPONSOR; and submission to the funding agencies.

5. Revise and update a previously prepared Property Map or Plat of lands where sufficient property interests are proposed to be acquired by the SPONSOR. These plans will be used for discussions with property owners, and identifying areas for the appraisals.
6. Preparation and solicitation of appraisal sub-consultant agreement to obtain one independent appraisal, in compliance with Federal Aviation Administration requirements, presented in a Before and After Appraisal Report format. Appraisal will be prepared in accordance with FAA and NYSDOT regulations and guidelines as outlined in the latest issue of the Federal Aviation Administration Advisory Circular 150/5100-17, and NYSDOT Real Property Acquisition for Airport Development Projects. A supplemental agreement for additional Appraisal Services will be required, should additional independent Appraisal Reports of the parcel be needed, if required by the NYSDOT, or if requested by the Sponsor.
7. Transmit final appraisal to Warren County for their use in further negotiations with the property owner. No additional support is included in this scope of work, and planned under a future phase III agreement.
8. Participate in one face-to-face meeting with the property owner, their Engineer and Warren County to advance negotiations.
9. Provide coordination and assistance as required to the appraiser and the Sponsor during the project consisting of communications by telephone, emailing, facsimile, and in writing.
10. The CONSULTANT agrees to complete the work under this agreement in a manner satisfactory to the SPONSOR. The schedule to complete the work is anticipated to be as follows:

TASK Time from Receipt of NTP from SPONSOR or within such extended periods as are agreed to by the SPONSOR.

- | | |
|---|-----------|
| 1) Preparation and Solicitation of Appraisal sub-consultant agreement | 1 week |
| 2) Avigation Easement Mapping & FAA Descriptions completed | 4 weeks |
| 3) Appraisal, Review Appraisal (by DOT) and DOT approvals completed | 2 Months |
| 4) Submittal of final Grant reimbursement requests. | 12 Months |

END OF SCHEDULE



**ARCHITECTURAL/ENGINEERING
COST SUMMARY
SCHEDULE "B"
Technical Support Services
(PHASE II)**

PROJECT NAME: TECH. SUPPORT SERVICES - RWY 1 ESM'T ACQ.(FOREST ENTERPRISES MANAGEMENT) DATE: 30-Jan-12
 PROJ DESCRIPTION NEW APPRAISAL, MAPPING REVISIONS, CONTINUE PROPERTY OWNER NEGOTIATION A/E: C & S ENGINEERS, INC.
 PHASE II
 CLIENT: COUNTY OF WARREN PROJECT NO: 107.036.002
 CLIENT MANAGER: ROSS DUBARRY C&S CONTACT: CHRIS BRUBACH

I. DIRECT SALARY COSTS:

TITLE	MAXIMUM RATE OF PAY (\$/HR)	AVERAGE RATE OF PAY (\$/HR)	@	HOURS	COST
A. SERVICE GROUP MANAGER	\$74.30	\$67.70	X	0	\$0.00
B. DEPARTMENT MANAGER	\$61.20	\$56.00	X	0	\$0.00
C. MANAGING ENGINEER	\$53.20	\$49.10	X	0	\$0.00
D. CHIEF ENGINEER	\$59.80	\$57.10	X	0	\$0.00
E. SENIOR PROJECT ENGINEER	\$44.30	\$42.30	X	32	\$1,354.00
F. PROJECT ENGINEER	\$41.60	\$37.10	X	0	\$0.00
G. ENGINEER	\$41.50	\$32.20	X	0	\$0.00
H. STAFF ENGINEER	\$32.80	\$28.40	X	0	\$0.00
I. SENIOR DESIGNER	\$37.90	\$31.90	X	0	\$0.00
J. DESIGNER	\$31.20	\$26.30	X	0	\$0.00
K. CADD OPERATOR	\$26.60	\$22.70	X	0	\$0.00
L. ADMINISTRATIVE ASSISTANT	\$24.50	\$21.60	X	4	\$86.00
M. GRANTS ADMINISTRATOR	\$38.00	\$36.10	X	0	\$0.00
N. MANAGER AIRPORT PLANNING	\$57.00	\$54.30	X	0	\$0.00
O. SENIOR PLANNER	\$54.60	\$47.20	X	0	\$0.00
P. PLANNER	\$32.80	\$31.20	X	0	\$0.00
Q. STAFF PLANNER	\$32.80	\$28.40	X	0	\$0.00
R. SENIOR PROJECT ARCHITECT	\$52.40	\$49.20	X	0	\$0.00
S. PROJECT ARCHITECT	\$41.50	\$39.50	X	0	\$0.00
T. MANAGING GEOLOGIST (SOILS ENG)	\$56.80	\$54.10	X	0	\$0.00
U. GIS ANALYST	\$27.40	\$26.00	X	4	\$104.00
V. ENVIRONMENTAL SCIENTIST	\$34.70	\$33.10	X	0	\$0.00
W. SENIOR CONSTRUCTION SUPERVISOR	\$65.90	\$62.80	X	0	\$0.00
X. CONSTRUCTION SUPERVISOR	\$47.60	\$45.30	X	0	\$0.00
Y. RESIDENT ENGINEER	\$49.20	\$41.40	X	0	\$0.00
Z. CHIEF INSPECTOR	\$37.10	\$35.40	X	0	\$0.00
AA. SENIOR INSPECTOR	\$32.80	\$29.30	X	0	\$0.00
BB. INSPECTOR	\$31.20	\$26.20	X	0	\$0.00
CC. JUNIOR INSPECTOR	\$21.80	\$20.80	X	0	\$0.00
DD. SENIOR TECHNICAL ADMINISTRATOR	\$33.60	\$31.90	X	0	\$0.00
EE. PARTY CHIEF	\$56.10	\$53.70	X	0	\$0.00
FF. SURVEYOR I	\$52.80	\$50.40	X	0	\$0.00
GG. SURVEYOR II	\$52.80	\$50.40	X	0	\$0.00

TOTAL ESTIMATED DIRECT SALARY COST: \$1,544.00

II. OVERHEAD EXPENSES & PAYROLL BURDEN PER SCHEDULE "C" -
 (AUDITABLE, ESTIMATED AND EXPRESSED AS A PERCENTAGE
 OF DIRECT SALARY COST):

166.00% \$2,563.00

III. SUBTOTAL OF ITEMS I & II:

\$4,107.00

IV. ESTIMATE OF DIRECT EXPENSES:

A.	TRAVEL, BY AUTO:							
		1	TRIPS @	400	MILES/TRIP @	\$0.565	=	\$222.00
B.	MISCELLANEOUS:						"	<u>\$238.00</u>

TOTAL ESTIMATE OF DIRECT EXPENSES: \$458.00

V. FIXED FEE (PROFIT, LUMP SUM):

A.	LABOR PLUS OVERHEAD:			15%	(OF III.)	\$616.00
B.	DIRECT EXPENSES:			15%	(OF IV.)	<u>\$69.00</u>

TOTAL FIXED FEE: \$685.00

VI. SUBCONTRACTS:

A.	APPRAISAL (1 INDEPENDENT)					<u>\$3,750.00</u>
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VII. TOTALS:

A.	MAXIMUM TOTAL COST FOR TECHNICAL SUPPORT SERVICES, AGREEMENT TOTAL & FAA ELIGIBLE:					<u>\$9,000.00</u>
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RESOLUTION REQUEST FORM NO. 9

Request to Increase or Decrease or Amend Existing Capital Project or Capital Reserve Project*

****If this is the result of a grant award, also complete and submit Form No. 5 or 6***

DEPARTMENT NAME: DPW - Airport

DATE: 02/02/2012

- (a) Exact Title and Number of Project*: Forest Enterprises Management Parcel, Land Easement Acquisition - H306
- (b) Is this a Capital Project? Yes
- (c) Is this a Capital Reserve Project? No
- (d) Amount of Increase (if applicable): \$3,000
- (e) Amount of Decrease (if applicable):
- (f) Source of Funding (if Increase) (including name & title of codes, etc.): A5610.470
- (g) Changes in Funding (if Amendment):
- (h) Purpose of Increase or Decrease or Amendment: To perform a review appraisal of the Forest Enterprises Management parcel in the approach of runway 01 due to changes in town approvals and LOI with county and time elapsed.

6

RESOLUTION REQUEST FORM NO. 3

Request for New Contract

DEPARTMENT NAME: DPW - Airport

DATE: February 2, 2012

- (a) Is this a Result of a Bid or Request for Proposal? N/A
- (b) Purpose of Contract: To provide for preventative maintenance and on-call remedial maintenance for the airport gate access system
- (c) Name of Contractor: Linstar, Inc.
- (d) Address of Contractor: 430 Lawrence Bell Drive, Buffalo, NY 14221-7085
- (e) Contractor's Contact Person and Telephone Number: Nancy Frodella (716) 631-9200
- (f) Has or will the Contract be provided, if so, please attach: Draft Contract attached.
- (g) Commencement Date of Contract: When approved
- (h) Termination Date of Contract: One year from Commencement Date
- (i) Payment Provisions: i) lump sum amount \$2,595
ii) hourly rate amount
iii) total amount not to exceed
iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc. In Advance
- (j) Where are the Funds for this Contract? List Budget Code, (with title), Object Code (with title), and Amount: OR Capital Project OR Capital Reserve Project Number, and Title, and Amount: 5610.470 Contract

SCHEDULE "A"
AUTHORIZATION TO ATTEND MEETING OR CONVENTION

Check one:

- In-State (needs Supervisory Committee authorization)
- Out-Of State (needs Board resolution)

The DPW-Airport hereby authorizes Gereau / Blackmer
(Supervisory Committee) (Employee Name)

to attend FTP-136, Specialized Aircraft Fire fighting (Required FAR Part 139)
(Name of meeting or organization)

at Monroe Community College, 1190 Scottsville Road · Rochester, New York 14624
(Address)

on April 11-12 Mode of transportation to be used County Vehicle
(Dates) (County Vehicle or Mass Transportation)

If the mode of transportation is not a county vehicle or mass transportation, please explain:

Proper documentation must be attached when submitting for approval.
(Please check documents attached)

- Notice of meeting or convention including cost.

For Overnight Travel

Room rate \$ 140 GSA* Rate \$ 96
 Meal costs - GSA*per diem rate \$ 51

*www.gsa.gov

Date: _____ Department Head Signature

Date: _____ Committee Chairman Signature

Please refer to the Warren County Travel Policy and County Vehicle Use Regulations for general policy guidelines.

Please check to request a fleet vehicle.

REQUEST FOR USE OF FLEET VEHICLE

Filing Instructions:

1. Original with voucher to Auditor.
2. Copy to Frank Morehouse if fleet vehicle is needed.
3. Copy to Clerk of the Board with Resolution Request form if out-of-state travel.
4. Copy to Purchasing with Purchase Order, if required.
5. Copy to Commissioner of Administrative and Fiscal Services if credit card will be used.

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Prospective Students

About the College	▸
Academic Information	▸
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Athletics	▸
Financial Information	▸
Public Safety Training Facility	▸
Student Life	▸
Workforce and Certificate Training	▸

Public Safety Training Facility

[Law Enforcement](#) [Fire Safety Training](#) [EMS Programs](#) [Courses](#) [About Us](#) [Resources](#)

Accredited Aircraft Fire Training Now Available!

The Northeast Fire Training Center at Monroe Community College announces the following available training dates for Aircraft Rescue and Fire Fighting. The courses offered will result in the award of college-level academic credit.



FPT-130 Basic Aircraft Rescue and Fire Fighting

This forty hour specialized aircraft fire fighting course provides aircraft firefighters the skills and knowledge required by NFPA 1003 Airport Fire Fighter. The classroom presentations cover airport and aircraft familiarization, apparatus operation, airport infrastructures, chemistry of fire, foam systems, Incident Management System (IMS), aircraft familiarization and tactical considerations in fire suppression operations. The hands-on training consists of apparatus operation, rescue and evacuation techniques, application of firefighting foams and the safe use of firefighting tools and appliances during live fire scenarios.

Price: \$929.00* per person. New York State residents can reduce this cost by \$310.00 by providing Certificate of Residence forms prior to the start of class.

Spring 2012 DATES:

April 30th to May 4th



Pro Board Certification – NFPA 1003 Airport Firefighter

The ARFF Basic course is Pro Board Certified. Upon successful completion of the course, students are eligible to take the Pro Board test for Airport Firefighter. The testing is done by the New York State Office of Fire Prevention and Control at our state of the art facility.

Price: Call or email for pricing and registration information.

Spring 2012 DATE:

May 5th



FPT-136 Specialized Aircraft Fire Fighting

This eight-hour class provides firefighters with the skills and knowledge associated with specialized aircraft fires. These fires could include cockpit, galley, passenger cabin, lavatory, baggage compartment, wheel and brake, engine and local spill type fires. This course utilizes both classroom and live fire training scenarios, and also exceeds FAR Part 139 annual requirements for live fire training.

Price: \$314.00* per person. New York State residents can reduce this cost by \$62.00 by providing Certificate of Residence forms prior to the start of class.

Spring 2012 DATES:

RESOLUTION REQUEST FORM NO. 15

*Requesting Approval for Out-of-State Travel**

**If the conference announcement or details are available in writing, please attach.*

DEPARTMENT NAME: DPW - Airport

DATE: February 02, 2012

- (a) Dates of Travel: April 2 - 4, 2012
- (b) Purpose (include complete name of any conference, school, etc.): Annual FAA Eastern Region Airport's Conference.
- (c) City/Town & State: Hershey, Pennsylvania
- (d) Employee(s) Traveling (include title(s): Ross Dubarry, Airport Manager
- (e) Is County paying the costs or is another Agency? County - Registration and Hotel only.
- (f) Mode of Transportation to be Use: Personal Vehicle
(County Vehicle or Mass Transportation)

Please note: If County vehicle use is requested, upon resolution approval, please provide Fleet Manager Frank Morehouse with vehicle request form properly completed.

AUTHORIZATION TO ATTEND MEETING OR CONVENTION

Check one:

- In-State (needs Supervisory Committee authorization)
- Out-Of State (needs Board resolution)

The DPW-Airport hereby authorizes Ross Dubarry

 (Supervisory Committee) (Employee Name)

to attend Annual FAA Eastern Region Airport's Conference

 (Name of meeting or organization)

at 325 University Drive Hershey, PA 17033

 (Address)

on April 2-4 Mode of transportation to be used Personal Vehicle
 (Dates) (County Vehicle or Mass Transportation)

If the mode of transportation is not a county vehicle or mass transportation, please explain:

Not requested

Proper documentation must be attached when submitting for approval.
(Please check documents attached)

- Notice of meeting or convention including cost.

For Overnight Travel

- Room rate \$ 142/night GSA* Rate \$ 108
- Meal costs - GSA*per diem rate \$ 51

*www.gsa.gov

Date: 02/02/2012 _____
 Department Head Signature

Date: _____
 Committee Chairman Signature

Please refer to the Warren County Travel Policy and County Vehicle Use Regulations for general policy guidelines.

Please check to request a fleet vehicle.

REQUEST FOR USE OF FLEET VEHICLE

Filing Instructions:

1. Original with voucher to Auditor.
2. Copy to Frank Morehouse if fleet vehicle is needed.
3. Copy to Clerk of the Board with Resolution Request form if out-of-state travel.
4. Copy to Purchasing with Purchase Order, if required.

April 2-4, 2012 Hershey, Pennsylvania

Penn State » Outreach » Airports Conference

[Home](#)

35th Annual Airports Conference

[Schedule at a Glance](#)

This conference is co-sponsored by the FAA Eastern Region Airports Division and The Pennsylvania State University and is designed for government officials, airport owners/management, consultants, contractors, and material testing laboratories personnel.

[Exhibitor Information](#)

Conference Program

[Sponsorship Opportunities](#)

The conference provides the latest information on FAA programs and policies as well as practical experience by airport management, consultants, and others in the airport industry.

[CEUs](#)

[Location and Accommodations](#)

The topics that will be presented at the conference include airport planning, design, finance, management, safety, environmental issues, engineering, and field lighting. The purpose is to provide leadership in planning and developing a safe and efficient regional airport system to satisfy the needs of our aviation interests, with due consideration for economics, environmental compatibility, local property rights, and safeguarding the public investment.

[Fee and Registration](#)

[5K Fun Run](#)

The 2012 conference agenda, with session descriptions, will be available on the FAA Eastern Region web page in the second week of January 2012. Visit the FAA Airports News and Events page for details.

[Contact Us](#)

If you are interested in being a sponsor, download our Sponsorship Form or click on the Sponsorship Opportunities tab for more information.

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Last updated Thursday, December 08, 2011

AUTHORIZATION TO ATTEND MEETING OR CONVENTION

Check one:

- In-State (needs Supervisory Committee authorization)
- Out-Of State (needs Board resolution)

The DPW-Airport hereby authorizes Ross Dubarry

 (Supervisory Committee) (Employee Name)

to attend Annual FAA Eastern Region Airport's Conference

 (Name of meeting or organization)

at 325 University Drive Hershey, PA 17033

 (Address)

on April 2-4 Mode of transportation to be used Personal Vehicle
 (Dates) (County Vehicle or Mass Transportation)

If the mode of transportation is not a county vehicle or mass transportation, please explain:

Not requested

Proper documentation must be attached when submitting for approval.
(Please check documents attached)

- Notice of meeting or convention including cost.

For Overnight Travel

- Room rate \$ 142/night GSA* Rate \$ 108
- Meal costs - GSA*per diem rate \$ 51

*www.gsa.gov

Date: 02/02/2012



 Department Head Signature

Date: 2-2-12



 Committee Chairman Signature

Please refer to the Warren County Travel Policy and County Vehicle Use Regulations for general policy guidelines.

Please check to request a fleet vehicle.

REQUEST FOR USE OF FLEET VEHICLE

Filing Instructions:

1. Original with voucher to Auditor.
2. Copy to Frank Morehouse if fleet vehicle is needed.
3. Copy to Clerk of the Board with Resolution Request form if out-of-state travel.
4. Copy to Purchasing with Purchase Order, if required.

(7)

SCHEDULE "A"
AUTHORIZATION TO ATTEND MEETING OR CONVENTION

Check one:

- In-State (needs Supervisory Committee authorization)
 Out-Of State (needs Board resolution)

The DPW-Airport hereby authorizes Gereau / Blackmer
(Supervisory Committee) (Employee Name)

to attend FTP-136, Specialized Aircraft Fire fighting (Required FAR Part 139)
(Name of meeting or organization)

at Monroe Community College, 1190 Scottsville Road · Rochester, New York 14624
(Address)

on April 11-12 Mode of transportation to be used County Vehicle
(Dates) (County Vehicle or Mass Transportation)

If the mode of transportation is not a county vehicle or mass transportation, please explain:

Proper documentation must be attached when submitting for approval.
(Please check documents attached)

- Notice of meeting or convention including cost.

For Overnight Travel

Room rate \$ 140 GSA* Rate \$ 96

Meal costs - GSA*per diem rate \$ 51

*www.gsa.gov

Date: 2-2-12



Department Head Signature

Date: 2-2-12



Committee Chairman Signature

Please refer to the Warren County Travel Policy and County Vehicle Use Regulations for general policy guidelines.

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3. Copy to Clerk of the Board with Resolution Request form if out-of-state travel.
4. Copy to Purchasing with Purchase Order, if required.
5. Copy to Commissioner of Administrative and Fiscal Services if credit card will be used.