

WARREN COUNTY DPW-PUBLIC WORKS COMMITTEE MEETING

**Tuesday, March 27, 2012
9:30 am**

AGENDA

- CALL TO ORDER..... Chairman Ralph Bentley**
APPROVAL OF MINUTES..... Chairman Ralph Bentley
NEW BUSINESS..... Chairman Ralph Bentley

Page #

- 1 DPW OT Report..... Jeff Tennyson**
2 (R) Auth. Serial Bonds for Beach Rd Reconstruction..... Jeff Tennyson
3 (R) New Contract – WC 15-12 Cold in Place Recycling (Reclamation). Jeff Tennyson
4 (R) Establish 2012 Paving Rates..... Jeff Tennyson
6 Intent to Fill – Sign Maintenance Worker Position..... Jeff Tennyson

Items of Interest

- Emergency Services Training Center Site Work**
- Beach Road Reconstruction Bids Due Thursday 3/29/12**

- OLD BUSINESS..... Chairman Ralph Bentley**
REFERRALS (pg 7)..... Chairman Ralph Bentley
PRIVILEGE OF THE FLOOR..... Chairman Ralph Bentley
ADJOURNMENT..... Chairman Ralph Bentley

PUBLIC WORKS OVERTIME
Thru March 28, 2010

DPW OVERTIME (ALL DIVISIONS)

Period Ending	1/3/10	1/17/10	1/31/10	2/14/10	2/28/10	3/14/10	3/28/10	4/12/10	4/24/11	10/9/11	10/23/11	11/6/11	11/20/11	12/4/11	12/18/11	TOTAL
2005 (1/9/05)	2348	2128	691	1821	1840	1246	300	42								10416
2006 (1/8/06)	1498	2419	1114	858	1245	401	116	123								7774
2007 (1/7/07)	532	2064	1774	1871	1496	1483	590	1097								10907
2008 (1/5/08)	831	1180	2168	2655	2088	1170	629	159	142	121	131	164	56	2863	979	15336
2009 (1/4/09)	414	1887	1136	70	1241	631	45	56	67	125	101	14	38	343	1100	7268
2010 (1/3/2010)	1329	275	777	168	1294	61	28	65	56	80	58	43	108	149	714	5205
2011 (1/2/2011)	289	1353	1122	1200	1037	1118	341	83	23	237	256	473	119	277	145	8073
2012 (1/1/2012)	577	579	1364	299	583	668	54									
7 year ave. (2005-2011)	1034	1615	1255	1235	1463	873	293	232	716	1174	1301	1023	1415	745	261	14633.82
Ave minus high/low	864	1532	1404	1036	1359	872	241	97	62	123	116	104	82	310	847	9047.2

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

**Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.*

DEPARTMENT NAME: DPW

DATE: 3/27/2012

- (a) Purpose of Request: To authorize \$2.6 million in serial bonds to cover cashflow and local match funds for the Beach Road (CR 51/6) Reconstruction project (H277.9550 280)

- (b) Details: Construction activities for the Beach Road Reconstruction project are planned to begin May 2012 and be completed November 2013 for an approximate total of \$6.84 million. Federal-aid project procedures require the sponsor to cover the first instance project costs which include an 80% Federal share, 15% State Marchiselli share, and 5% local match share, then submit for reimbursement through NYSDOT. Whereas reimbursements are typically received within 3 to 4 months after processing, \$2.0 million of serial bonds will be necessary to maintain cashflow in anticipation of the reimbursements.

The remaining \$600,000 of serial bonds will be used to cover the 5% local match funds and unobligated State Marchiselli funds. NYSDOT is currently submitting requests for additional Marchiselli funds, however, the County is required to provide the unallocated state funds up front.

- (c) Previous Resolution Number: N/A

RESOLUTION REQUEST FORM NO. 3

Request for New Contract

DEPARTMENT NAME: DPW

DATE: 3/27/12

- (a) Is this a Result of a Bid or Request for Proposal? BID, WC 15-12
- (b) Purpose of Contract: Bituminous Concrete Pavement Recycling (Cold In-Place) for Highway Rehabilitation
- (c) Name of Contractor: Reclamation, LLC.
- (d) Address of Contractor: P.O. Box 292, West Hurley, NY 12491
- (e) Contractor's Contact Person and Telephone Number: Michael Haggerty, (845) 331-6500
- (f) Has or will the Contract be provided, if so, please attach: No
- (g) Commencement Date of Contract: Upon execution
- (h) Termination Date of Contract: December 31, 2012
- (i) Payment Provisions:
 - i) lump sum amount
 - ii) hourly rate amount
 - iii) total amount not to exceed
 - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc. By LOA
- (j) Where are the Funds for this Contract? List Budget Code, (with title), Object Code (with title), and Amount: **OR** Capital Project **OR** Capital Reserve Project Number, and Title, and Amount: Various projects or DPW budget as appropriate

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

****Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.***

DEPARTMENT NAME: DPW

DATE: 3-26-12

(a) Purpose of Request: To establish paving rates to be charged to local municipalities for work performed by the DPW.

(b) Details: Recommended Daily Rate

Labor Crew = \$189.29 hourly

Fringe Charge@ 40% = \$75.72 hourly

Overtime Hours = \$283.94 hourly

Fringe Overtime @ 40% = \$113.76 hourly

Actual rates will be billed based upon the time and personnel entries in the NOVA time clock system

Fuel = Estimated 110 gallons/day X actual cost on day of operation.

(ie... 110 gal/day X \$3.54/gal = \$354.00/day)

(c) Previous Resolution Number:

2012 PAVING CREW

G. BOLTON –Foreman
Haul and paver as needed

D. EDMUNDS – HEO
Haul and paver
HENRY FRASIER – HEO

Screen and Roller
C. HAYES - MEO

J. BARTON – MEO

J. GATES – MEO

G. HARRINGTON – LEO

PETE BEDARIAN - LEO
Ground crew shovel, rake hopper
M. ROUND – Working Foreman

DIANE BULLARD – Working Foreman

D. VanGuilder - Mech

RESOLUTION REQUEST FORM NO. 12

6

Schedule "A"

NOTICE OF INTENT TO FILL VACANT POSITION

This notice of intent is filed whenever a department head plans to fill an *existing* funded position in their budget that is vacated due to a retirement, resignation, termination or promotion. This notice may not be used for requests to create a *new* position. For complete instructions on the procedure to be followed, see the reverse of this form.

DEPARTMENT HEAD COMPLETES THIS SECTION

Department Public Works - Traffic Payroll Dept. No. 19.60
 Title of Position Sign Maint. Worker Annual Salary 31,289 Grade 9
 Budget code and title D.3310 Traffic Union Non-Union
 This position is vacated due to: Retirement Resignation Termination Promotion Other
 Employee No. 8642
 Is this position mandated? Yes No Is the position reimbursable? Yes No
 Source of reimbursement: Federal % State % Other %
 Impact to Budget: Included in 2012 Budget
 Personnel Officer has approved this form when initialed. _____

COUNTY ADMINISTRATOR COMPLETES THIS SECTION

Name of Committee _____ Date _____
 The Administrator has no objection to the filling of the vacancy.
 The Administrator objects to the filling of the vacancy.

Administrator Signature _____

SUPERVISORY COMMITTEE COMPLETES THIS SECTION

Name of Committee _____ Date _____
 The committee has no objection to the filling of the vacancy.
 The committee objects to the filling of the vacancy.

Ranking Committee Member Signature Robert Butler _____

PERSONNEL/HUMAN RESOURCES COMMITTEE COMPLETES THIS SECTION

Date _____
 The Personnel/Human Resources Committee has no objection to the filling of the vacancy.
 The Personnel/Human Resources Committee objects to the filling of the vacancy.

Ranking Committee Member Signature _____

REFERRALS - APRIL 2012

PUBLIC WORKS: (Including Airport; DPW; Parks, Recreation & Railroad; Warren County Sewer and Solid Waste & Recycling)

DPW:

- 1) Referral from Finance Committee to Gaslight Village Ad Hoc and Public Works Committees: Requesting the Committees to determine whether revenues from parking will be allocated to the General Fund or maintenance of the Festival Space. (03.07.12)

PARKS, RECREATION & RAILROAD:

- 1) With reference to the Committee's request for the County Attorney's Office to research the property in the Town of Johnsbury owned jointly by the Town and the County to determine whether sale or transfer to the Town is appropriate, Mr. Dusek has advised that a temporary solution has already been approved allowing the Town use of the property and that the matter would be deferred for the attention of the new County Attorney. (06.28.11)
- 2) Relative to written comments provided by resident Tanya Tobias-Tomas, Messrs. Tennyson and Butler continue to work with Tanya Tobias-Tomas and Iowa Pacific Holdings/Saratoga North Creek Railway to address some of the issues cited regarding the effects of railroad operations in relation to her property. (02.28.12)
- 3) Committee tabled discussion on the Capital Improvement and Cost Sharing Plan presented by Iowa Pacific relative to the rail line for further consideration at their next meeting. (02.28.12)
- 4) Committee to discuss information presented by Adirondack/Glens Falls Transportation Council relative to the Warren County Bike Plan at their next meeting. (02.28.12)

SOLID WASTE & RECYCLING:

No items this month.

WARREN COUNTY SEWER:

No items this month.

COUNTY FACILITIES:

AIRPORT:

No items this month.

BUILDING & GROUNDS:

- 1) Mr. Tennyson to advertise the availability for lease of the portion of the former Ciba Geigy property owned by the County. (04.26.11)
- 2) County Administrator to review the DEC Report and related files pertaining to Ciba Geigy property to determine if DEC clean-up assistance is available at this time. (09.26.11)
- 3) Appointing representative from Warren County to the NYSAC/MEGA program.