

WARREN COUNTY PUBLIC WORKS - DPW COMMITTEE MEETING

**Friday, August 31, 2012
9:30 am**

AGENDA

- CALL TO ORDER..... Chairman Ralph Bentley**
- APPROVAL OF MINUTES..... Chairman Ralph Bentley**
- NEW BUSINESS..... Chairman Ralph Bentley**

Page #

- 1 DPW OT Report..... Jeff Tennyson**
- 2 DPW Fuel Report..... Jeff Tennyson**
- Discussion – West Brook Parking Lot Construction..... Jeff Tennyson**
- 5 Valley Woods Road Receivable from NYS DOS..... Jeff Tennyson**
- DEC Plowing MOU Status..... Jeff Tennyson**
- 6 Request for Travel – NYSAC Transportation & PW..... Jeff Tennyson**
- 8 (R) Fill Vacant Position – Heavy Equipment Operator..... Jeff Tennyson**

Items of Interest

- Beach Road Reconstruction – Kubricky Const. Corp & DEC Section (photo)**
- Lanfear Rd Bridge Rehab – Bids Due Sept 19**
- Glen Athol Rd Paving (photo)**
- Haviland Rd Paving (photo)**
- Landon Hill Rd Paving (photo)**

- OLD BUSINESS..... Chairman Ralph Bentley**
- REFERRALS (none)..... Chairman Ralph Bentley**
- PRIVILEGE OF THE FLOOR..... Chairman Ralph Bentley**
- ADJOURNMENT..... Chairman Ralph Bentley**

DPW OVERTIME ALL DIVISIONS

	January	February	March	April	May	June	July	August	September	October	November	December	TOTAL
2008	4180	4743	1796	301	940	889	707	343	1443	416	2919	1261	19938
2009	3155	1311	36	123	659	619	317	325	930	215	381	1813	9884
2010	1668	1462	89	205	120	489	390	251	1094	196	299	1147	7410
2011	2481	2238	1459	270	1464	1072	304	990	1482	866	396	577	13599
2012	1950	881	722	108	245	543	449	440					5338
Average	2687	2127	820	201	686	722	433	470	1237	423	999	1200	11234

**Department of Public Works
Diesel & Unleaded Fuel Expense
for Period Ending July 31, 2012
As of 08/30/2012**

Year	January	February	March	April	May	June
2005	\$ 22,274.00	\$ 17,760.00	\$ 17,567.00	\$ 12,256.00	\$ 16,605.00	\$ 25,525.00
2006	\$ 30,076.00	\$ 19,299.00	\$ 19,327.00	\$ 15,096.00	\$ 26,956.00	\$ 24,890.00
2007	\$ 28,267.00	\$ 28,178.00	\$ 24,103.00	\$ 24,179.00	\$ 22,350.00	\$ 22,934.00
2008	\$ 41,643.00	\$ 51,796.00	\$ 27,756.00	\$ 27,519.00	\$ 33,621.00	\$ 43,618.00
2009	\$ 31,901.00	\$ 19,323.00	\$ 14,152.00	\$ 14,041.00	\$ 15,832.00	\$ 20,211.00
2010	\$ 20,251.00	\$ 21,890.00	\$ 18,052.00	\$ 20,409.00	\$ 21,826.00	\$ 24,286.00
2011	\$ 41,395.00	\$ 42,921.00	\$ 40,756.40	\$ 21,979.34	\$ 36,389.79	\$ 43,952.57
Seven Year Ave	\$ 30,829.57	\$ 28,738.14	\$ 23,101.91	\$ 19,354.19	\$ 24,797.11	\$ 29,345.22
Ave. Minus high/low	\$ 30,782.60	\$ 26,322.20	\$ 21,361.00	\$ 19,140.87	\$ 24,271.60	\$ 28,250.60
Actual 2012	\$ 40,027.00	\$ 25,334.00	\$ 31,974.00	\$ 28,001.77	\$ 29,323.87	\$ 33,578.02

Year	July	August	September	October	November	December	Year Total
2005	\$ 20,883.00	\$ 21,524.00	\$ 19,501.00	\$ 19,546.00	\$ 19,160.00	\$ 23,180.00	\$ 235,781.00
2006	\$ 23,890.00	\$ 27,924.00	\$ 19,789.00	\$ 21,014.00	\$ 12,504.00	\$ 17,912.00	\$ 258,677.00
2007	\$ 20,053.00	\$ 23,292.00	\$ 18,961.00	\$ 26,637.00	\$ 22,830.00	\$ 41,035.00	\$ 302,819.00
2008	\$ 41,711.00	\$ 36,772.00	\$ 36,849.00	\$ 33,330.00	\$ 20,615.00	\$ 34,086.00	\$ 429,316.00
2009	\$ 20,694.00	\$ 20,001.00	\$ 20,226.00	\$ 19,534.00	\$ 14,865.00	\$ 34,086.00	\$ 244,866.00
2010	\$ 21,243.00	\$ 22,945.00	\$ 21,119.00	\$ 18,731.00	\$ 18,193.00	\$ 24,298.00	\$ 253,243.00
2011	\$ 25,992.71	\$ 34,175.23	\$ 37,901.04	\$ 29,037.34	\$ 33,796.55	\$ 25,754.67	\$ 414,051.64
Seven Year Ave.	\$ 24,923.82	\$ 26,661.89	\$ 24,906.58	\$ 23,975.62	\$ 20,280.51	\$ 28,621.67	\$ 305,536.23
Ave. Minus high/low	\$ 22,540.54	\$ 32,465.06	\$ 23,496.80	\$ 23,153.67	\$ 19,132.60	\$ 28,280.93	\$ 299,198.47
Actual 2012							\$ 188,238.66

Budget Balance 07/31/2012

Projected Additional Expense

Projected Budget Overage or (Shortage) @ current rates

\$ 190,276.00

\$ 165,125.00

\$ 25,151.00

**Department of Public Works
Diesel Fuel Used (Gallons)
for Period Ending July 31, 2012
As of 08/30/2012**

Year	January	February	March	April	May	June
2005	10795	8602	7782	4283	6876	10495
2006	11575	6480	6355	4488	8658	7438
2007	9445	9661	7290	7073	6345	6402
2008	10159	13655	5861	5145	6221	7891
2009	10599	6650	4841	5260	5787	6958
2010	5893	6673	4558	5435	6311	7306
2011	10891	10687	8845	3703	7415	10142

Seven Year Ave. 11560 10401 7589 5898 7936 9439
Ave. Minus high/low 10573 8495 6426 4922 6438 7947

Actual 2012 8954 4932 6757 5843 6383 8165
Projected 2011

Year	July	August	September	October	November	December	Year Total
2005	8563	8044	6451	5550	6468	7986	91895
2006	7051	8300	6169	6769	3462	5198	81943
2007	5315	6384	4924	6714	4795	10400	84748
2008	7298	6746	7082	6934	6088	10618	93698
2009	6756	6580	6297	6382	4344	7906	78360
2010	5241	7121	6401	5031	4576	6062	70608
2011	5480	7377	9046	6592	7705	5256	93139
							0
Seven Year Ave.	6529	7222	6624	6282	5348	7632	84913
Ave. Minus high/low	6380	7174	6873	6401	5254	7522	84406

Actual 2012 7420
Projected 2012 7174 6873 6401 5254 7522 33224
Current Price \$3.48
Projected Cost \$115,620

**Department of Public Works
Unleaded Fuel Used (Gallons)
for Period Ending July 31, 2012
A As of 08/30/2012**

Year	January	February	March	April	May	June
2005	3690	2654	2838	2789	2796	3836
2006	3271	3137	3200	2445	3045	3204
2007	3495	3099	3345	3059	2927	2937
2008	3725	3406	3359	3117	3252	3235
2009	3960	3465	3229	2824	2914	3341
2010	2587	2606	3063	3149	2849	3069
2011	3959	3528	3927	3002	3414	3459

Six Year Ave. 3455 3061 3172 2897 2964 3270
 Ave. Minus high/low 3628 3152 3239 3161 2997 3262

Actual 2012 3174 2562 2486 2274 2646 2727
Projected 2012

Year	July	August	September	October	November	December	Year Total
2005	2809	3097	3450	3301	2675	3386	37321
2006	2848	2841	2605	3022	2340	2725	34683
2007	2874	3200	2799	3300	3229	3625	37889
2008	3524	3342	3533	3835	2863	4170	41361
2009	3294	3032	3293	2845	2317	3081	37595
2010	3019	2832	3224	2803	2833	3269	35303
2011	2588	3279	2855	2616	2511	2773	37911

Six Year Ave. 3061 3057 3151 3184 2710 3376 37359
 Ave. Minus high/low 3099 3090 3124 3054 2644 3227 37204

Actual 2012 2644 3090 3124 3054 2644 3227 18513
Projected 2012 3090 3124 3054 2644 3227 15139 \$ 3.27 \$ 49,505

Jeff Tennyson

⑤

From: David J. Decker [lg2000@nycap.rr.com]
Sent: Wednesday, July 18, 2012 8:20 AM
To: 'Jeff Tennyson'
Subject: RE: Valley Woods Road Receivable

Jeff...

The subject work for this project (originally budgeted in the contract workplan at \$50,000) was contained in COO6654. Since the actual project work came in at \$150,000 "plus", a workplan amendment was prepared. However, since there was not enough unexpended balance in this contract (alone), it was necessary to amend two contract workplans. The original budget amount has been paid. The balance of the funds will be paid from both contract COO6654 and COO6776, both of which have been extended by amendment by the NYSDOS to 12/31/12, in contemplation of contract closeout and final payments being made in advance of that date.

The work products of other workplan projects are being gathered from the various project proponents..such that the Final Project Report for each contract can be submitted before month end, August 2012, such that final distributions can be made in the Sept/October time frame in advance of the aforementioned project contract extension date of 12/31/2012.

I would be happy to attend this morning's meeting at the County of the Budget Committee (10:00 a.m.), where it appears this may be one of the subjects, to be available for questions.

If that is of interest...let me know...

Dave Decker

8/31/2012

SCHEDULE "A"
AUTHORIZATION TO ATTEND MEETING OR CONVENTION

(6)

Check one:

- In-State (needs Supervisory Committee authorization)
- Out-Of State (needs Board resolution)

The DPW hereby authorizes Jeff Tennyson

 (Supervisory Committee) (Employee Name)

to attend NYSAC Fall Conference- Transportation Committee

 (Name of meeting or organization)

at Holiday Inn Liverpool, NY

 (Address)

on /12/12. Mode of transportation to be used County
 _____ (Dates) (County Vehicle or Mass Transportation)

If the mode of transportation is **not** a county vehicle or mass transportation, please explain:

Proper documentation must be attached when submitting for approval.
 (Please check documents attached)

- Notice of meeting or convention including cost.

For Overnight Travel

Room rate \$ _____ GSA * Rate \$ 94

Meal costs - GSA *per diem rate \$ 56

*www.gsa.gov

Date: 8/31/12


 Department Head Signature

Date: 8/31/12


 Committee Chairman Signature

Please refer to the Warren County Travel Policy and County Vehicle Use Regulations for general policy guidelines.

Please check to request a fleet vehicle.

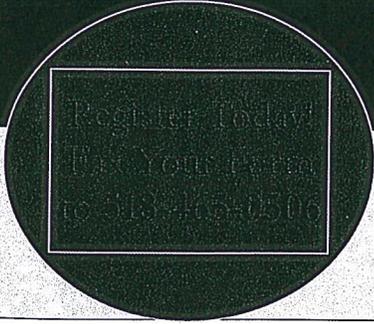
REQUEST FOR USE OF FLEET VEHICLE

Filing Instructions:

1. Original with voucher to Auditor.
2. Copy to Frank Morehouse if fleet vehicle is needed.

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SEMINAR REGISTRATION



NYSAC 2012 Fall Seminar Registration Form

Registrations will be accepted via mail or fax:
NYSAC, 540 Broadway, 5th Floor, Albany, NY 12207 FAX: 518.465.0506

Please fax or mail this form to NYSAC

Name JEFF Tennyson Preferred Badge First Name JEFF
Title Superintendent of Public Works County Warren
Address 4028 Main St
Warrensburg NY
Phone 518 623-4141 Fax 518 623-2772 EMAIL REQUIRED jtennyson@warrencountypw.com

\$185 Full Conference Registration— please note this rate is only available to member counties and their employees
Includes participation at all open sessions, program workshops, affiliate programs and receptions Wednesday – Friday.
(Please note that registration rates do not include meals. Meals are part of the hotel packages or can be purchased a la carte at the registration desk)

\$125 One-Day Registration— please note this rate is only available to member counties and their employees
Includes participation at open sessions, program workshops, reception on ONE DAY ONLY.
(Please note that we cannot combine partial days into a one day fee. A one day fee entitles you to attend on one day only - without exception)
(Please note that registration rates do not include meals. Meals are part of the hotel packages or can be purchased a la carte at the registration desk)
Please check the day you will be attending:

Wednesday Thursday Friday

REGISTER ONLINE @ <https://www.regonline.com/nysacfall2012>

Pre-Registration Deadline: September 7, 2012 *

(*You may register for the conference after the deadline date as a walk-in registrant at the seminar registration desk.)

PAYMENT INFORMATION

All conference registrations must be paid upon invoice. If using a voucher or purchase order - please submit upon registration. Vouchers and purchase orders must be filled out completely by the registrant - including the names of which attendee(s) will be covered by that voucher/purchase order to ensure prompt return of the forms to the county for payment in a timely fashion.
Vouchers that have not been completely filled out by the registrant will be returned without registration processing.

METHOD OF PAYMENT

Check Purchase Order or Voucher

FOR CREDIT CARD PAYMENTS PLEASE PROCESS YOUR REGISTRATION ONLINE AT THE ADDRESS ABOVE

Please make checks payable to the NYSAC 2012 Fall Seminar
NYSAC 2012 Fall Seminar, 540 Broadway, 5th Floor, Albany, NY 12207

Please note: Any registrations cancelled prior September 7, 2012 will be subject to a 25% administrative fee. Registrations cancelled after September 7, 2012 cannot be refunded. Cancellations must be made via email to jmungwa@nysac.org

RESOLUTION REQUEST FORM NO. 12

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Schedule "A"

NOTICE OF INTENT TO FILL VACANT POSITION

This notice of intent is filed whenever a department head plans to fill an *existing* funded position in their budget that is vacated due to a retirement, resignation, termination or promotion. This notice may not be used for requests to create a *new* position. For complete instructions on the procedure to be followed, see the reverse of this form.

DEPARTMENT HEAD COMPLETES THIS SECTION

Department Public Works Payroll Dept. No. 19.63 ****see below**
 Title of Position HEO #3 Annual Salary \$30,230 Grade 8
 Budget code and title D.5110 Maintenance Union Non-Union
 This position is vacated due to: Retirement Resignation Termination Promotion Other
 Employee No. 564
 Is this position mandated? Yes No Is the position reimbursable? Yes No
 Source of reimbursement: Federal % State % Other %
 Impact to Budget: Included in the 2012 budget

Personnel Officer has approved this form when initialed. _____

**and to backfill any vacancies created by promotion

COUNTY ADMINISTRATOR COMPLETES THIS SECTION

Name of Committee Public Works Date 8/31/2012

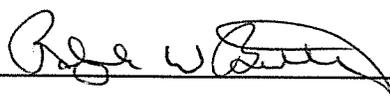
- The Administrator has no objection to the filling of the vacancy.
- The Administrator objects to the filling of the vacancy.

Administrator Signature 

SUPERVISORY COMMITTEE COMPLETES THIS SECTION

Name of Committee Public Works Date 8/31/2012

- The committee has no objection to the filling of the vacancy.
- The committee objects to the filling of the vacancy.

Ranking Committee Member Signature 

PERSONNEL/HUMAN RESOURCES COMMITTEE COMPLETES THIS SECTION

Date _____

- The Personnel/Human Resources Committee has no objection to the filling of the vacancy.
- The Personnel/Human Resources Committee objects to the filling of the vacancy.

Ranking Committee Member Signature _____

REFERRALS - SEPTEMBER 2012

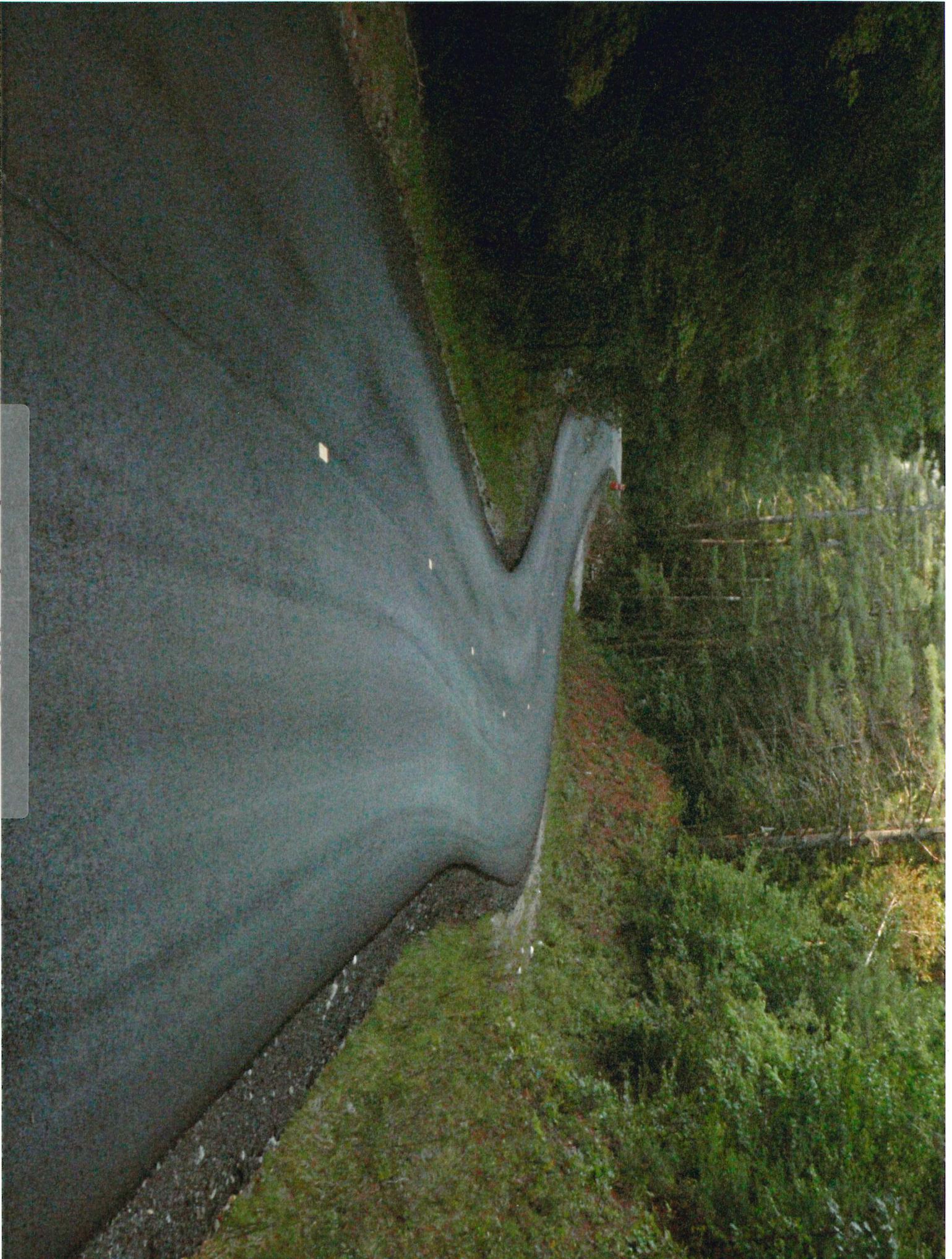
DPW:

No items this month.



Landon Hill Rd.

Landon Hill Rd.





Haviland Rd.



Haviland Rd.



Glen Athol Rd.



Glen Athol Rd.



Westbrook culvert



Beach Rd.