

WARREN COUNTY PUBLIC WORKS - DPW COMMITTEE MEETING

Tuesday October 2, 2012
10:00 am

AGENDA

CALL TO ORDER..... Chairman Ralph Bentley
APPROVAL OF MINUTES..... Chairman Ralph Bentley
NEW BUSINESS..... Chairman Ralph Bentley

Page

1 DPW OT Report..... Jeff Tennyson
2 (R) Auth IMA with T/O Queensbury – Rush Pond Trail..... Jeff Tennyson
- DEC Plowing MOU Status/Beach Rd Plowing..... Jeff Tennyson
3 Beach Rd Reconstruction – EFC Grant..... Kevin Hajos
5 (R) Amend Resolution 488 of 2012 – Beach Rd Recon Grant..... Kevin Hajos
9 (R) Close Capital Project H159 Fuel Farms Exp (approx \$36,495.97).. Jeff Tennyson
10 (R) Establish Capital Reserve – Motor Fuel Systems..... Jeff Tennyson
11 (R) Amend Budget – DM 5140 & DM5130 – Motor Fuel Farms..... Jeff Tennyson
12 Request for Travel – Local Bridge Conference..... Jeff Tennyson
15 (R) Amend Table of Org – Assistant Engineer #2 (\$43k)..... Jeff Tennyson

Transfers

17 D5110.110 Salaries to D5110.130 Part Time Salaries (\$10,000)..... Jeff Tennyson

Items of Interest

- Beach Road Reconstruction
- Lanfear Rd Bridge Rehab
- Horicon Avenue Warrensburg Pipe Liner (photo)
- Bloody Pond Rd Culvert Pipe (photo)

OLD BUSINESS..... Chairman Ralph Bentley
REFERRALS (page 18)..... Chairman Ralph Bentley
PRIVILEGE OF THE FLOOR..... Chairman Ralph Bentley
ADJOURNMENT..... Chairman Ralph Bentley

DPW OVERTIME ALL DIVISIONS

	January	February	March	April	May	June	July	August	September	October	November	December	TOTAL
2008	4180	4743	1796	301	940	889	707	343	1443	416	2919	1261	19938
2009	3155	1311	36	123	659	619	317	325	930	215	381	1813	9884
2010	1668	1462	89	205	120	489	390	251	1094	196	299	1147	7410
2011	2481	2238	1459	270	1464	1072	304	990	1482	866	396	577	13599
2012	1950	881	722	108	245	543	449	440	290*				5338

*until 9/20/12

Average	2687	2127	820	201	686	722	433	470	990	423	999	1200	11234
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RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

DEPARTMENT NAME: DPW

DATE: 10/2/12

(a) Purpose of Request: Authorize Intermunicipal Agreement with the Town of Queensbury for the Rush Pond Trail within the ROW of CR 58

(b) Details: Town of Queensbury has proposed construction of the Rush Pond Trail multi-use path within portions of West Mt Rd (CR 58). This agreement would set the following basic terms:

1. Town of Queensbury, or agents, is authorized to construct, upgrade, maintain and use the path within portions of the County ROW
2. Town of Queensbury shall indemnify the County from any claims related to the construction, maintenance or public use of the path
3. Construction details and any future modifications to the path shall be approved by the Superintendent of Public Works
4. Actual construction and maintenance work within the ROW shall be by separate permit issued by Superintendent of Public Works
5. Term of agreement is Until Revoked by either party
6. Final form and details of the agreement as approved by the County Attorney

(c) Previous Resolution Number: none

Warren County Board of Supervisors

RESOLUTION NO. 282 OF 2012

Resolution introduced by Supervisors Bentley, Merlino, Monroe, Conover, Wood, Taylor, Frasier, Dickinson and Mason

**AUTHORIZING AND DOCUMENTING LOCAL MATCH FOR
THE GREEN INNOVATION GRANT PROGRAM FUNDING
FROM THE NEW YORK STATE ENVIRONMENTAL FACILITIES
CORPORATION FOR THE CR51/CR6 BEACH ROAD RECONSTRUCTION PROJECT**

WHEREAS, the CR51/CR6 Beach Road Reconstruction project in the Town and Village of Lake George ("Project") is eligible for funding under the Green Innovation Grant Program ("GIGP") through the New York State Environmental Facilities Corporation ("EFC") and said Grant Program requires the apportionment of the costs to be borne at a ratio of ninety percent (90%) Federal funds and ten percent (10%) non-Federal funds, and

WHEREAS, the EFC has awarded the Project with a total of GIGP grant funds not to exceed Four Hundred Fifteen Thousand Dollars (\$415,000) for construction and post construction monitoring costs associated with the Project, with a local match of Forty-One Thousand Five Hundred Dollars (\$41,500), and the Superintendent of the Department of Public Works is requesting that he be allowed to increase this local match through the use of in-kind services without the further approval from the Warren County Board of Supervisors, and

WHEREAS, the Public Works Committee has recommended that the County provide the local match for the advancement of the Project and that the Superintendent of the Department of Public Works be allowed to increase the local match through the use of in-kind services without the further approval of the Warren County Board of Supervisors, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby approves and authorizes the County to pay ten percent (10%) of such matching fund requirement, in a sum not to exceed Forty-One Thousand Five Hundred Dollars (\$41,500), and be it further

EXHIBIT B

ESTIMATED PROJECT COSTS

SRF Project No.: C5-9218-01-00

GIGP Application No.: 361

Recipient: Warren County Department of Public Works

County: Warren

	<u>COST</u>	<u>SUBTOTAL</u>
CONSTRUCTION		
Excavation	\$510,000.00	
Stormwater Collection / Treatment	\$805,000.00	
Sidewalks / Multi-Use Path / Curbing	\$800,000.00	
Conventional Asphalt	\$600,000.00	
*Porous Asphalt Pavement	\$815,000.00	
West Brook Culvert / Retaining Walls	\$930,000.00	
Landscape & Lighting	\$290,000.00	
Signing, Striping & Traffic Signal	\$150,000.00	
Work Zone Traffic Control	\$205,000.00	
Pedestrian Bridge	\$175,000.00	
Other	\$1,003,000.00	
		\$6,283,000.00
ENGINEERING		
*Post-Construction Stormwater Monitoring	\$170,000.00	
Other	\$0.00	
		\$170,000.00
EQUIPMENT		
	\$0.00	
		\$0.00
CONTINGENCY		
		\$0.00
GIGP Eligible Project Total		\$985,000.00
Maximum Sum GIGP Award (not to exceed)		\$415,000.00
Local Share (minimum 10%)		\$46,000.00
Other Sources of Funding (FHWA & NYSDOT)		\$5,992,000.00
* Items Eligible for GIGP Funding		

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

**Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.*

DEPARTMENT NAME: DPW

DATE: 10-2-12

- (a) Purpose of Request: To amend Resoultion 488 of 2012 authorizing Supplemental No. 6 to the Master Agreement with The New York State Department of Transportation (NYSDOT) for the Beach Road (CR 51/6) Reconstruction project.

- (b) Details: Resolution 488 of 2012 authorized the implementation, and funding in the first instance for Supplemental No. 6 to the Master Agreement between the County and NYSDOT to increase funding for additional design services. NYSDOT requires that all non-participating shares contributing to the total project cost be documented in the State-Local Agreement. Since the County has secured construction funding from the New York State Environmental Facilities Corporation, NYSDOT lists the additional funds on Schedule A of the Supplemental Agreement.

This resolution request is to ammend paragraph six of Resolution 488 to read as follows:

RESOLVED, that the additional sum of Fifty-Five Thousand Two Hundred Dollars (\$55,200) for additional Design Services, and Four Hundred Fifteen Thousand Dollars (\$415,000) for a non-participating share towards the construction costs is hereby appropriated from Capital Project No. H277.9550 280 - Beach Road (CR 51/6) Reconstruction Project and made available to cover the cost of participation in the above phase(s) of the Project, and be it further

- (c) Previous Resolution Number: 488 of 2012

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**SCHEDULE A – Description of Project Phase, Funding and Deposit Requirements
 NYSDOT State-Local Agreement - Schedule A for PIN 1757.28
 Version 11/11 Page 1 of 3**

OSC Municipal Contract #: D030237	Contract Start Date: 5/11/2007 (mm/dd/yyyy)	Contract End Date: 12/31/2017 (mm/dd/yyyy) <input type="checkbox"/> Check, if date changed from the last Schedule A
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Purpose: Original Standard Agreement Supplemental Schedule A No. 6

Agreement Type: Locally Administered Municipality/Sponsor (Contract Payee): County of Warren
 State Administered Other Municipality/Sponsor (if applicable):

List participating Municipality(ies) and the % of cost share for each and indicate by checkbox which Municipality this Schedule A applies.

Municipality: _____ % of Cost share
 Municipality: _____ % of Cost share
 Municipality: _____ % of Cost share

Authorized Project Phase(s) to which this Schedule applies: PE/Design ROW Incidentals
 ROW Acquisition Construction/CI/CS

Work Type: HWY RECONST **County** (If different from Municipality):

Project Description (Check, if changed from last Schedule A): Beach Road Reconstruction, Village of Lake George
Additional Project Description (if required): Warren County
Marchiselli Eligible Yes No

Marchiselli Allocations Approved FOR ALL PHASES *To compute Total Costs in the last row and column, right click in each field and select "Update Field."*

Check box to indicate change from last Schedule A	State Fiscal Year(s)	Project Phase			TOTAL
		PE/Design	ROW (RI & RA)	Construction/CI/CS	
<input checked="" type="checkbox"/>	Cumulative total for all prior SFYs	\$90,000.00	\$11,000.00	\$742,000.00	\$843,000.00
<input checked="" type="checkbox"/>	Current SFY 12/13	\$25,000.00	\$8,000.00	\$300,000.00	\$333,000.00
Authorized Allocations to Date		\$115,000.00	\$19,000.00	\$1,042,000.00	\$1,176,000.00

A. Summary of allocated MARCHISELLI Program Costs FOR ALL PHASES *For each PIN Fiscal Share below, show current costs on the rows indicated as "Current." Show the old costs from the previous Schedule A on the row indicated as "Old." To compute Total Current Costs in the last row, right click in each field and select "Update Field."*

PIN Fiscal Share	"Current" or "Old" entry indicator	Federal Funding Program	Total Costs	FEDERAL Participating Share and Percentage	STATE MARCHISELLI Match	LOCAL Matching Share	LOCAL DEPOSIT AMOUNT (Required only if State Administered)
1757.28.121	Current	STP	\$805,810.00	\$644,648.00 (80%)	\$115,000.00	\$46,162.00	\$0.00
	Old	STP	\$750,610.00	\$600,488.00 (80%)	\$90,000.00	\$60,122.00	\$0.00
1757.28.221	Current	STP	\$100,990.00	\$80,792.00 (80%)	\$15,149.00	\$5,049.00	\$0.00
	Old	STP	\$100,990.00	\$80,792.00 (80%)	\$11,000.00	\$9,090.00	\$0.00
1757.28.321	Current	STP	\$6,713,164.00	\$5,370,532.00 (80%)	\$1,006,974.00	\$335,658.00	\$0.00
	Old	STP	\$6,713,164.00	\$5,370,532.00 (80%)	\$742,000.00	\$600,632.00	\$0.00
	Current		\$	\$	\$	\$	\$
	Old		\$	\$	\$	\$	\$
TOTAL CURRENT COSTS:			\$7,619,964.00	\$6,095,972.00	\$1,137,123.00	\$386,869.00	\$ 0.00



NYSDOT/State-Local Agreement – Schedule A
Page 2 of 3

B. Summary of Other (including Non-allocated MARCHISELLI) Participating Costs FOR ALL PHASES For each PIN Fiscal Share, show current costs on the rows indicated as "Current." Show the old costs from the previous Schedule A on the row indicated as "Old." To compute Total Current Costs in last row, right click in each field and select "Update Field."

Other PIN Fiscal Shares	'Current' or 'Old' entry indicator	Funding Source	TOTAL	Other FEDERAL	Other STATE	Other LOCAL
1757.28	Current	100% Local	\$415,000.00	\$0.00	\$0.00	\$415,000.00
	Old		\$	\$	\$	\$ 0.00
	Current		\$	\$	\$	\$ 0.00
	Old		\$	\$	\$	\$ 0.00
	Current		\$	\$	\$	\$ 0.00
	Old		\$	\$	\$	\$ 0.00
	Current		\$	\$	\$	\$ 0.00
	Old		\$	\$	\$	\$ 0.00
	Current		\$	\$	\$	\$ 0.00
	Old		\$	\$	\$	\$ 0.00
	Current		\$	\$	\$	\$ 0.00
	Old		\$	\$	\$	\$ 0.00
	Current		\$	\$	\$	\$ 0.00
	Old		\$	\$	\$	\$ 0.00
TOTAL CURRENT COSTS:			\$415,000.00	\$ 0.00	\$ 0.00	\$415,000.00

C. Total Local Deposit(s) Required for State Administered Projects: \$0

D. Total Project Costs To compute Total Costs in the last column, right click in the field and select "Update Field."

Total FEDERAL Cost	Total STATE MARCHISELLI Cost	Total Other STATE Cost	Total LOCAL Cost	Total Costs (all sources)
\$6,095,972.00	\$1,137,123.00	\$0.00	\$801,869.00	\$8,034,964.00

E. Point of Contact for Questions Regarding this Schedule A (Must be completed) Name: Heidi Romines
 Phone No: 518-457-9161

See Agreement (or Supplemental Agreement Cover) for required contract signatures.

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Warren County Board of Supervisors

RESOLUTION NO. 488 OF 2012

Resolution introduced by Supervisors Bentley, Merlino, Monroe, Conover, Wood, Taylor, Frasier, Dickinson and Mason

AUTHORIZING THE IMPLEMENTATION, AND FUNDING IN THE FIRST INSTANCE 100% OF THE FEDERAL-AID AND STATE "MARCHISELLI" PROGRAM-AID ELIGIBLE COSTS, OF A TRANSPORTATION FEDERAL-AID PROJECT, AND APPROPRIATING FUNDS THEREFORE - BEACH ROAD (CR 51/6) RECONSTRUCTION PROJECT

WHEREAS, the Beach Road Reconstruction project, in the Town and Village of Lake George, Warren County, P.I.N. 1757.28 (the Project") is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs such program to be borne at the ratio of 80% Federal funds and 20% non-federal funds, and

WHEREAS, Warren County desires to advance the Project by making a commitment of 100% of the non-federal share of the costs of Preliminary Engineering, Right of Way and Construction / Construction Inspection / Construction Support, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby approves the above-subject project, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby approve and authorizes payment in the first instance of 100% of the federal and non-federal share of the cost of Design, Right of Way and Construction / Construction Inspection / Construction Support work for the Project or portions thereof, and be it further

RESOLVED, that the sum of Seven Million Five Hundred Sixty-Four Thousand Seven Hundred Sixty-Four Dollars) (\$7,564,764), including Seven Hundred Fifty Thousand Six Hundred Ten Dollars (\$750,610) for Preliminary Engineering, One Hundred Thousand Nine Hundred Ninety Dollars (\$100,990) for Right-of-Way, and Six Million Seven Hundred Thirteen Thousand One Hundred Sixty-Four Dollars (\$6,713,164) for Construction / Construction Inspection / Construction Support) has been appropriated from Capital Project No. H277.9550 280 – Beach Road (CR 51/6) Reconstruction Project and made available to cover the cost of participation in the above phase of the Project, and be it further

RESOLVED, that the additional sum of Fifty-Five Thousand Two Hundred Dollars (\$55,200) for additional Preliminary Engineering is hereby appropriated from Capital Project No. H277.9550 280 – Beach Road (CR 51/6) Reconstruction Project and made available to cover the cost of participation in the above phase of the Project, and be it further

RESOLVED, that in the event the full federal and non-federal share costs of the project exceeds the amount appropriated above, the Warren County Board of Supervisors shall convene as soon as possible to appropriate said excess amount immediately upon the notification by the New York State Department of Transportation thereof, and be it further

RESOLVED, that the Chairman of the Board of Supervisors be, and hereby is, authorized to execute

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

DEPARTMENT NAME: DPW

DATE: 10/2/12

(a) Purpose of Request: To close Capital Project H159: Fuel Farms Expansion and Upgrade to the Road Machinery Fund

Reserve 9550 280 Management

(b) Details: Request is to close Existing Capital Project H-159 to the Road Machinery Fund. By separate resolution a portion (approx. \$26,495.97) of the funds will be transferred into an operating fund for continued operation and maintenance of the County Motor Fuel Systems and into a new Capital Reserve (\$10,000).

Approximate Balance of H159 is \$36,495.97 (final balance TBD by Treasurer).

(c) Previous Resolution Number: none

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

DEPARTMENT NAME: DPW

DATE: 10/2/12

*DM 894.00
Reserve, Motor Fuel
Systems*

(a) Purpose of Request: To establish a Capital Reserve, in accordance with GML Section 6-c, for capital improvements to the Motor Fuel System

(b) Details: An Existing Capital Project H-159 is being closed to the Road Machinery Fund. By separate resolution a portion (approx. \$26,495.97) of the funds will be transferred into an operating fund for continued operation and maintenance of the County Motor Fuel Systems.

The remaining \$10,000 will be transferred to the new Capital Reserve – Motor Fuel System for capital improvements to the system. Additional funding of the Capital Reserve will be from any remaining balance at end of Budget Year in DM 5140 Motor Fuel Farms.

(c) Previous Resolution Number: none

RESOLUTION REQUEST FORM NO. 7

Request to Amend County Budget*

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: DPW

DATE: October 2, 2012

(a) Purpose of Amendment: To establish budget for the operation, maintenance and routine repair of the County Motor Fuel Farms

(b) Appropriation Code (with title), Object Code (with title) and Amount:

DM5140 - Motor Fuel Farms		
DM.5140 110	Salaries	2,157.50
DM.5140 410	Supplies	750.00
DM.5140 411	Rent- Building & Property	950.00
DM.5140 422	Repairs & Maintenance Equipment	2,500.00
DM.5140 439	Misc. Fees and Expenses	125.00
DM.5140 442	Automotive Gas & Oil	2,500.00
DM.5140 470	Contract	16,544.22
DM.5130 830	Social Security	119.25
DM.5130 831	Medicare Contribution	28.00
DM.5130 860	Hospitalization	807.50
DM.5130 865	Dental Insurance	14.50
	Total Expenses	\$26,495.97

(c) Revenue Code (with title), and Amount:

DM.5140 5031	Interfund Transfers	\$26,495.97
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SCHEDULE "A"
AUTHORIZATION TO ATTEND MEETING OR CONVENTION

(12)

Check one:

- In-State (needs Supervisory Committee authorization)
- Out-Of State (needs Board resolution)

The DPW hereby authorizes Jeff Tennyson and Kevin Hajos

 (Supervisory Committee) (Employee Name)

to attend Statewide Conference on Local Bridges. - Prof Dev. Program

 (Name of meeting or organization)

at Holiday Inn, North Syracuse, Liverpool NY 13088

 (Address)

on 23-25 Oct. Mode of transportation to be used County Veh.
 _____ (Dates) (County Vehicle or Mass Transportation)

If the mode of transportation is **not** a county vehicle or mass transportation, please explain:

Conference cost \$140 each plus \$94/night for rooms

Proper documentation must be attached when submitting for approval.
 (Please check documents attached)

- Notice of meeting or convention including cost.

For Overnight Travel

- Room rate \$ _____ GSA * Rate \$ 94/night
 - Meal costs - GSA *per diem rate \$ 56/day
- * www.gsa.gov

Date: 10/7/12


 Department Head Signature

Date: 10/2/12


 Committee Chairman Signature

Please refer to the Warren County Travel Policy and County Vehicle Use Regulations for general policy guidelines.

Please check to request a fleet vehicle.

REQUEST FOR USE OF FLEET VEHICLE

Filing Instructions:

1. Original with voucher to Auditor.
2. Copy to Frank Morehouse if fleet vehicle is needed.

2012 Training Sessions

Tuesday, October 23 - 1pm - 5pm

Session 1:
Engineering the Federal Aid Process

Session 2:
Accelerated Bridge Construction and Design

Note: Training Sessions run concurrently.

PROFESSIONAL DEVELOPMENT HOURS

Attending a training session earns 4 PDHs. The conference will earn at least 6 PDHs. The final number of available PDHs will be determined in September and posted on the Cornell Local Roads Program website.

A certificate for Professional Development Hours (PDH's) earned will be mailed after the Training Session to those requesting a PDH certificate on their registration form, once payment has been received.

Please note that there is a \$10 fee for the PDH's in addition to the registration fee of \$30 for the Training Session.

18th Statewide Conference on Local Bridges

Wednesday, October 24
 8am - 5pm

TOPICS (DRAFT)

- Featured Region: Region 9
- Locally Administered Federal Aid Projects - What's New?
- Comprehensive Asset Management and Structures
- Clove Road over West Creek, Schoharie County
- Innovative use of Native Extra Heavy Table Top Rock for Scour Protection and Mitigation for Bridges and Culverts

12:30 - Lunch

- Preventative Bridge Maintenance; Inventory, Management, Programming, and Implementation
- GRS Abutments built by county forces with RBRD and HBRR Funding
- Hydraulic Engineering for NYSDOT's response to Hurricane Irene/Tropical Storm Lee
- I-81 over Preble Road Response to Bridge Hit

5:15 - Social Hour

7:00 - Dinner

Speaker: Brigadier General Michael C. Swezey of the National Guard will speak on the Guard's response to Hurricane Irene.

Thursday, October 25
 8:30am - 12:30pm

- Region 8 Temporary Bridge Installation
- What's Under the Bridge?
- Maintenance Update: Membranes, Joints, and Paint
- Applicability of Cast-In-Place Concrete Barrel Arch
- Timber Bridge Decks

For more information and updates on the conference or training sessions see:

www.clrp.cornell.edu/trainingevents/bridgeconference.htm

REGISTRATION FORM

Please register me for:
 (check all that apply, please check only 1 Training Session)

- Training Session (Oct 23):
 Engineering the Federal Aid Process
 Accelerated Bridge Construction & Design
 PDH for Training Session \$10

- Fee
 \$30
 \$10

- Bridge Conference (by 10/5) \$90
 Bridge Conference (after 10/5) \$110
 Dinner \$25
 PDH for Conference \$10

TOTAL: \$ _____

Last 4 digits of Social Security # _____

NICKNAME for badge JESS

FULL Name JESS TENNISON

Title SPRINTLENT

Agency / Company WARREN COUNTY

Business address 408 MAIN ST.

WARRENSBURG, NY 12885

Phone 761-6556

Fax 623-2712

Email J.TENNISON@WARRENCOUNTY.NY.GOV

Checks or money orders should be made payable to the *Cornell Local Roads Program*.

To qualify for the early registration discount, please mail this form to reach us by **OCTOBER 5**

Cornell Local Roads Program
 416 Riley-Robb Hall
 Ithaca, NY 14853-5701
 Phone: (607) 255-8033
 Fax: (607) 255-4080

2012 Training Sessions

Tuesday, October 23 - 1pm - 5pm

Session 1:
Engineering the Federal Aid Process

Session 2:
Accelerated Bridge Construction and Design

Note: Training Sessions run concurrently.

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For more information and updates on the conference or training sessions see:

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REGISTRATION FORM

Please register me for:
 (check all that apply, please check only 1 Training Session)

- Training Session (Oct 23):
 Engineering the Federal Aid Process/ Fee \$30
 Accelerated Bridge Construction & Design \$110
 PDH for Training Session \$10

- Bridge Conference (by 10/5) \$90
 Bridge Conference (after 10/5) \$110
 Dinner \$25
 PDH for Conference \$10

TOTAL: \$

Last 4 digits of Social Security # 2210

NICKNAME for badge KEVIN

FULL Name KEVIN J. HAJOS

Title DEPUTY SUPERINTENDENT

Agency / Company WARREN COUNTY, NY

Business address 1028 MAIN ST

WARRENSBURG, NY 12885

Phone (518) 764-6556

Fax (518) 623-2772

Email khajos@warrencounty.com

Checks or money orders should be made payable to the *Cornell Local Roads Program*.

To qualify for the early registration discount, please mail this form to reach us by **OCTOBER 5**

Cornell Local Roads Program
 416 Riley-Robb Hall
 Ithaca, NY 14853-6701
 Phone: (607) 255-8033
 Fax: (607) 255-4080

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

**Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.*

DEPARTMENT NAME: DEPARTMENT OF PUBLIC WORKS

DATE: October 2, 2012

- (a) Purpose of Request: To amend the Departmental Table of Organization and Salary Schedule to set a salary of \$43,000 for the Assistant Engineer #2 position.
- (b) Details: Prior Resolution No. 495 of 2012 authorized the Superintendent of Public Works to fill the position of Assistant Engineer #2 using a salary range of \$43,000 - \$48,000, dependent upon qualifications and experience, contingent upon final review and approval by the County Administrator.
- (c) Previous Resolution Number: 495 of 2012
- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount: D.5020 110, County Road, Engineering, Salaries - Regular

Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS

Warren County Board of Supervisors

RESOLUTION NO. 495 OF 2012

Resolution introduced by Supervisors Conover, Kenny, Sokol, Merlino, Taylor, Strainer, Dickinson, Girard and Mason

AUTHORIZING THE SUPERINTENDENT OF PUBLIC WORKS TO FILL THE VACANT POSITION OF ASSISTANT ENGINEER #2 DUE TO RETIREMENT

RESOLVED, that by a 2/3 majority vote, the Warren County Board of Supervisors hereby authorizes the Superintendent of Public Works to fill the vacant position of Assistant Engineer #2, due to retirement at an annual salary range between \$43,000 and \$48,000, to be determined based on qualifications and experience, subject to final approval of the County Administrator. This position is not mandated and there is no reimbursement.

REQUEST FOR TRANSFER OF FUNDS

17

TO: JOAN SADY, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

FROM: PUBLIC WORKS
Name of Department

SIGNED: _____ DATE: 10/2/2012

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
D.5110 110	County Road, Maintenance of Roads, Salaries - Regular	D.5110 130	County Road Maintenance Salaries, Part Time	\$ 12,745.00
			Total	\$ 12,745.00

Please state reason for transfers requested:
Additional Part Time Hours Needed:

To re-allocate salary budgets amongst divisions to eliminate shortages.

CONTINGENT FUND TRANSFER REQUESTS

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
------------------	--------------	----------------	--------------	---------------

Please state reason for transfer request:

Please file original request with Clerk of the Board and retain copy for your records.



Beech Rd. CD451 & CD46



Beach Rd CD#4 & CD#6



Division Area CDMAN



Horicon Ave CR#10



Horicon Ave CR#10



Horizon Ave CD#410



LAVINSON AVE CD#410



Harrison Ave CD#410



Blondy Pond Rd CR#59



Blondy Dand PA CP#60

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REFERRALS - OCTOBER 2012

PUBLIC WORKS: *(Including DPW; Parks, Recreation & Railroad; Solid Waste & Recycling; and Warren County Sewer)*

DPW:

- 1) Status of Memorandum of Understanding with the New York State Department of Environmental Conservation (NYSDEC) for plowing of NYSDEC-owned portion of Beach Road. (08.31.12)

PARKS, RECREATION & RAILROAD:

No items this month.

SOLID WASTE & RECYCLING:

No items this month.

WARREN COUNTY SEWER:

No items this month.

COUNTY FACILITIES: *(Including Airport and Buildings & Grounds)*

AIRPORT:

- 1) Request to establish a Task Force to assess the 2002 Master Plan for the Airport and to hold a public hearing to discuss the Airport expansion projects. (07.31.12)

BUILDING & GROUNDS:

- 1) Resolution No. 256 (approved at 04.20.12 Board meeting) authorized agreement for installation of alarm interface at the Municipal Center Building for an amount not to exceed \$2,500 with the source of funding to be the Contingent Fund; the appropriate code for funds to be transferred to is to be determined when the work is completed. (04.20.12)
- 2) Committee to tour the WIC Building prior to the next meeting in order to recommend a course of action for the Building and to tour the Ciba Geigy facility, also. (08.31.12)