

WARREN COUNTY PUBLIC WORKS - DPW COMMITTEE MEETING

Tuesday, December 4, 2012  
9:30 am

AGENDA

- CALL TO ORDER..... Chairman Ralph Bentley
- APPROVAL OF MINUTES..... Chairman Ralph Bentley
- NEW BUSINESS..... Chairman Ralph Bentley

Page #

- 1 DPW OT Report..... Jeff Tennyson
- 2 DPW Fuel Report..... Jeff Tennyson
- 5 (R) Auth to Apply for EPA Grant..... Jeff Tennyson
- 6 (R) Auth Non-Binding Grant Requests and Correspondence..... Jeff Tennyson
- 7 (R) Auth New Contracts – Various Maintenance Contracts..... Jeff Tennyson
- 10 (R) Auth Closure of Capital Projects..... Kevin Hajos
- 12 (R) Amend Budget – Local Share H319 & H320..... Kevin Hajos
- 13 (R) Increase Cap Proj – H319 Hicks Rd Reconstruction..... Kevin Hajos
- 14 (R) Increase Cap Proj – H320 Crane Mt Rd Bridge Replacement..... Kevin Hajos
- 15 (R) Create Laborer #47 Position..... Jeff Tennyson
- 16 (R) Create Laborer #48 Position..... Jeff Tennyson
- DEC Beach Rd Plowing MOU Status..... Jeff Tennyson
- 17 Authorization to Attend Meeting – Cornell Local Roads Safety (X6).. Jeff Tennyson
- 19 Authorization to Attend Meeting – NYSCHSA Winter Conf ..... Jeff Tennyson
- 21 Westbrook Rd Parking Lane Discussion..... Jeff Tennyson

Transfers

- 22 D5112 Various Projects to D5112 8176 Peaceful Valley Rd..... Jeff Tennyson

Items of Interest

- Harrisburg Rd
- Stony Creek Retaining Wall
- East River Drive
- Peaceful Valley Rd
- Riverbank Rd
- Federal Hill Rd
- Bay Rd
- Glen Athol Rd
- Call St Vehicular Accident (pg 23)

- OLD BUSINESS..... Chairman Ralph Bentley
- REFERRALS (page 25)..... Chairman Ralph Bentley
- PRIVILEGE OF THE FLOOR..... Chairman Ralph Bentley
- ADJOURNMENT..... Chairman Ralph Bentley

DPW OVERTIME ALL DIVISIONS

|                             | January | February | March | April | May  | June | July | August | September | October | November | December | TOTAL |
|-----------------------------|---------|----------|-------|-------|------|------|------|--------|-----------|---------|----------|----------|-------|
| 2008                        | 4180    | 4743     | 1796  | 301   | 940  | 889  | 707  | 343    | 1443      | 416     | 2919     | 1261     | 19938 |
| 2009                        | 3155    | 1311     | 36    | 123   | 659  | 619  | 317  | 325    | 930       | 215     | 381      | 1813     | 9884  |
| 2010                        | 1668    | 1462     | 89    | 205   | 120  | 489  | 390  | 251    | 1094      | 196     | 299      | 1147     | 7410  |
| 2011                        | 2481    | 2238     | 1459  | 270   | 1464 | 1072 | 304  | 990    | 1482      | 866     | 396      | 577      | 13599 |
| 2012                        | 1950    | 881      | 722   | 108   | 245  | 543  | 449  | 440    | 1073*     | 287     | 366      |          | 5991  |
| *incl. 707hrs Balloon Fest. |         |          |       |       |      |      |      |        |           |         |          |          |       |
| Average                     | 2687    | 2127     | 820   | 201   | 686  | 722  | 433  | 470    | 990       | 396     | 872      | 1200     | 11364 |

Department of Public Works  
 Diesel & Unleaded Fuel Expense  
 for Period Ending October 31, 2012  
 As of 11/29/2012

| Year | January      | February     | March        | April        | May          | June         |
|------|--------------|--------------|--------------|--------------|--------------|--------------|
| 2005 | \$ 22,274.00 | \$ 17,760.00 | \$ 17,567.00 | \$ 12,256.00 | \$ 16,605.00 | \$ 25,525.00 |
| 2006 | \$ 30,076.00 | \$ 19,299.00 | \$ 19,327.00 | \$ 15,096.00 | \$ 26,956.00 | \$ 24,890.00 |
| 2007 | \$ 28,267.00 | \$ 28,178.00 | \$ 24,103.00 | \$ 24,179.00 | \$ 22,350.00 | \$ 22,934.00 |
| 2008 | \$ 41,643.00 | \$ 51,796.00 | \$ 27,756.00 | \$ 27,519.00 | \$ 33,621.00 | \$ 43,618.00 |
| 2009 | \$ 31,901.00 | \$ 19,323.00 | \$ 14,152.00 | \$ 14,041.00 | \$ 15,832.00 | \$ 20,211.00 |
| 2010 | \$ 20,251.00 | \$ 21,890.00 | \$ 18,052.00 | \$ 20,409.00 | \$ 21,826.00 | \$ 24,286.00 |
| 2011 | \$ 41,395.00 | \$ 42,921.00 | \$ 40,756.40 | \$ 21,979.34 | \$ 36,389.79 | \$ 43,952.57 |

Seven Year Ave \$ 30,829.57 \$ 28,738.14 \$ 23,101.91 \$ 19,354.19 \$ 24,797.11 \$ 29,345.22  
 Ave. Minus high/low \$ 30,782.60 \$ 26,322.20 \$ 21,361.00 \$ 19,140.87 \$ 24,271.60 \$ 28,250.60

**Actual 2012 \$ 40,027.00 \$ 25,334.00 \$ 31,974.00 \$ 28,001.77 29323.87 33578.02**

| Year | July         | August       | September    | October      | November     | December     | Year Total    |
|------|--------------|--------------|--------------|--------------|--------------|--------------|---------------|
| 2005 | \$ 20,883.00 | \$ 21,524.00 | \$ 19,501.00 | \$ 19,546.00 | \$ 19,160.00 | \$ 23,180.00 | \$ 235,781.00 |
| 2006 | \$ 23,890.00 | \$ 27,924.00 | \$ 19,789.00 | \$ 21,014.00 | \$ 12,504.00 | \$ 17,912.00 | \$ 258,677.00 |
| 2007 | \$ 20,053.00 | \$ 23,292.00 | \$ 18,981.00 | \$ 26,637.00 | \$ 22,830.00 | \$ 41,035.00 | \$ 302,819.00 |
| 2008 | \$ 41,711.00 | \$ 36,772.00 | \$ 36,849.00 | \$ 33,330.00 | \$ 20,615.00 | \$ 34,086.00 | \$ 429,316.00 |
| 2009 | \$ 20,694.00 | \$ 20,001.00 | \$ 20,226.00 | \$ 19,534.00 | \$ 14,865.00 | \$ 34,086.00 | \$ 244,866.00 |
| 2010 | \$ 21,243.00 | \$ 22,945.00 | \$ 21,119.00 | \$ 18,731.00 | \$ 18,193.00 | \$ 24,298.00 | \$ 253,243.00 |
| 2011 | \$ 25,992.71 | \$ 34,175.23 | \$ 37,901.04 | \$ 29,037.34 | \$ 33,796.55 | \$ 25,754.67 | \$ 414,051.64 |

Seven Year Ave. \$ 24,923.82 \$ 26,661.89 \$ 24,906.58 \$ 23,975.62 \$ 20,280.51 \$ 28,621.67 \$ 305,536.23  
 Ave. Minus high/low \$ 22,540.54 \$ 32,465.06 \$ 23,496.80 \$ 23,153.67 \$ 19,132.60 \$ 28,280.93 \$ 299,198.47

**Actual 2012 \$ 30,915.85 31184.24 30933.55 35501.21 \$ 316,773.51**

Budget Balance 10/24/20120 \$ 87,657.32

Projected Additional Expense \$ 66,995.00

Projected Budget Overage or (Shortage) @ current rates \$ 20,662.32

**Department of Public Works  
Diesel Fuel Used (Gallons)  
for Period Ending October 31, 2012  
As of 11/29/2012**

| Year | January | February | March | April | May  | June  |
|------|---------|----------|-------|-------|------|-------|
| 2005 | 10795   | 8602     | 7782  | 4283  | 6876 | 10495 |
| 2006 | 11575   | 6480     | 6355  | 4488  | 8658 | 7438  |
| 2007 | 9445    | 9661     | 7290  | 7073  | 6345 | 6402  |
| 2008 | 10159   | 13655    | 5861  | 5145  | 6221 | 7891  |
| 2009 | 10599   | 6650     | 4841  | 5260  | 5787 | 6958  |
| 2010 | 5893    | 6673     | 4558  | 5435  | 6311 | 7306  |
| 2011 | 10891   | 10687    | 8845  | 3703  | 7415 | 10142 |

Seven Year Ave. 11560 10401 7589 5898 7936 9439  
 Ave. Minus high/low 10573 8495 6426 4922 6438 7947

**Actual 2012 8954 4932 6757 5843 6383 8165**

**Projected 2011**

| Year                | July | August | September | October | November | December | Year Total |
|---------------------|------|--------|-----------|---------|----------|----------|------------|
| 2005                | 8563 | 8044   | 6451      | 5550    | 6468     | 7986     | 91895      |
| 2006                | 7051 | 8300   | 6169      | 6769    | 3462     | 5198     | 81943      |
| 2007                | 5315 | 6384   | 4924      | 6714    | 4795     | 10400    | 84748      |
| 2008                | 7298 | 6746   | 7082      | 6934    | 6088     | 10618    | 93698      |
| 2009                | 6756 | 6580   | 6297      | 6382    | 4344     | 7906     | 78360      |
| 2010                | 5241 | 7121   | 6401      | 5031    | 4576     | 6062     | 70608      |
| 2011                | 5480 | 7377   | 9046      | 6592    | 7705     | 5256     | 93139      |
|                     |      |        |           |         |          |          | 0          |
| Seven Year Ave.     | 6529 | 7222   | 6624      | 6282    | 5348     | 7632     | 84913      |
| Ave. Minus high/low | 6380 | 7174   | 6873      | 6401    | 5254     | 7522     | 84406      |

**Actual 2012 7420 6833 6799 7548 5254 7522 12776**

**Projected 2012**

Current Projected  
 Price Cost \$3.75 \$47,910

**Department of Public Works  
Unleaded Fuel Used (Gallons)  
for Period Ending October 31, 2012  
As of 11/29/2012**

| Year | January | February | March | April | May  | June |
|------|---------|----------|-------|-------|------|------|
| 2005 | 3690    | 2654     | 2838  | 2789  | 2796 | 3836 |
| 2006 | 3271    | 3137     | 3200  | 2445  | 3045 | 3204 |
| 2007 | 3495    | 3099     | 3345  | 3059  | 2927 | 2937 |
| 2008 | 3725    | 3406     | 3359  | 3117  | 3252 | 3235 |
| 2009 | 3960    | 3465     | 3229  | 2824  | 2914 | 3341 |
| 2010 | 2587    | 2606     | 3063  | 3149  | 2849 | 3069 |
| 2011 | 3959    | 3528     | 3927  | 3002  | 3414 | 3459 |

Six Year Ave. 3455 3061 3172 2897 2964 3270  
 Ave. Minus high/low 3628 3152 3239 3161 2997 3262

**Actual 2012 3174 2562 2486 2274 2646 2727**  
**Projected 2012**

| Year | Year |        |           |         |          |          |          |          |          |          |          | Total |
|------|------|--------|-----------|---------|----------|----------|----------|----------|----------|----------|----------|-------|
|      | July | August | September | October | November | December | December | December | December | December | December |       |
| 2005 | 2809 | 3097   | 3450      | 3301    | 2675     | 3386     | 3386     | 3386     | 3386     | 3386     | 3386     | 37321 |
| 2006 | 2848 | 2841   | 2605      | 3022    | 2340     | 2725     | 2725     | 2725     | 2725     | 2725     | 2725     | 34683 |
| 2007 | 2874 | 3200   | 2799      | 3300    | 3229     | 3625     | 3625     | 3625     | 3625     | 3625     | 3625     | 37889 |
| 2008 | 3524 | 3342   | 3533      | 3835    | 2863     | 4170     | 4170     | 4170     | 4170     | 4170     | 4170     | 41361 |
| 2009 | 3294 | 3032   | 3293      | 2845    | 2317     | 3081     | 3081     | 3081     | 3081     | 3081     | 3081     | 37595 |
| 2010 | 3019 | 2832   | 3224      | 2803    | 2833     | 3269     | 3269     | 3269     | 3269     | 3269     | 3269     | 35303 |
| 2011 | 2588 | 3279   | 2855      | 2616    | 2511     | 2773     | 2773     | 2773     | 2773     | 2773     | 2773     | 37911 |

Six Year Ave. 3061 3057 3151 3184 2710 3376 37359  
 Ave. Minus high/low 3099 3090 3124 3054 2644 3227 37204

**Actual 2012 2644 2949 2583 3012 2644 3227 5871**  
**Projected 2012**

Current Price \$ 3.25 \$  
 Projected Cost \$ 19,085

**RESOLUTION REQUEST FORM NO. 20**

**MISCELLANEOUS**

*\*Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.  
Please attach any backup information available and be as detailed as possible.*

**DEPARTMENT NAME: DPW**

**DATE: 12-4-12**

- (a) Purpose of Request: Resolution requesting authroziation for Chairman of the Board to execute a transmittal letter for an EPA Brownfield Assessment Grant application on behalf of the County.
  
- (b) Details: The EPA is accepting applications for Brownfield Assesement Grants for FFY 2013. Warren County DPW has prepared a community-wide grant application requesting \$400,000 in EPA Brownfield funds to conduct environmental assessments and conduct clean-up planning activities on numerous sites throughout the County. The requested funds include \$200,000 for petroleum contaminated sites and \$200,000 for hazardous substance contaminated sites. There is no local match required as part of the assessment grant program. A required component of the grant application is a transmittal letter executed by an authorized representative of the applicant.
  
- (c) Previous Resolution Number:

**RESOLUTION REQUEST FORM NO. 20**

**MISCELLANEOUS**

*\*Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.  
Please attach any backup information available and be as detailed as possible.*

**DEPARTMENT NAME: DPW**

**DATE: 12/4/12**

- (a) Purpose of Request: To authorize the Chairman to sign non-binding grant applications and related correspondence
  
- (b) Details: The County departments frequently apply for various grants that do not require Board Resolutions as part of the application. Precedence in the County has been to require a BOS Resolution for all grant applications. Many grant applications result in no grant award. This creates additional unnecessary administrative burden for Dept, Co Atty, and Clerk of the BOS staffs.

This resolution would authorize the Chairman of the BOS to execute grant applications and related correspondence without further resolution under the following conditions:

1. The application does not require a Board Resolution by the granting agency,
2. The Chairman, Committee Chair, County Attorney and Department Head agree that the applying for the grant is in the best interest of the County,
3. The Chairman, Committee Chair, County Attorney and Department Head agree that submittal of the application and associated correspondence does not otherwise bind or obligate the County in any way.

This authority does not eliminate the necessity for other BOS Resolutions related to accepting a grant upon award and completing all phases of the work/grant program.

(c) Previous Resolution Number: NA

**RESOLUTION REQUEST FORM NO. 4**

***Request for Extending, Rescinding or Amending Existing Contract***

**DEPARTMENT NAME: DPW**

**DATE: December 3, 2012**

- (a) Purpose of Contract Change: Renewal of agreements with various municipalities for roadway maintenance. Automatic renewal on an annual basis, unless increase or decrease of rates or mileage change. Five year maximum for automatic renewal.
  
- (b) Resolution Number, or Numbers if Amended, which Authorized the Original Contract: Resolution No. 681 of 2011
  
- (c) Name of Contractor: various municipalities (see schedule "A")
  
- (d) Address of Contractor:
  
- (e) Contractor's Contact Person and Telephone Number:
  
- (f) Commencement Date of Extension: January 1, 2013
  
- (g) Termination Date of Extension: December 31, 2013
  
- (h) Payment Provisions:
  - i) lump sum amount
  - ii) hourly rate amount
  - iii) total amount not to exceed
  - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.
  
- (i) Where are the Funds for this Contract? List Budget Code, (with title), Object Code (with title), and Amount: OR Capital Project OR Capital Reserve Project Number, and Title, and Amount: D5110 470 & D5142 470

**2013 MUNICIPAL CONTRACT**

HIGHWAY RECOMMENDED PAYMENT RATE " see Schedule A"

\$4,992/MI. PLOW/ICE CONTROL APPLICATION WITH TYPICAL SNOW/ICE REMOVAL OPERATIONS BETWEEN STORMS, ADJUST MILES APPROPRIATE FOR MULTIPLE LANE HIGHWAYS.

\$1,386/MI. ADDITIONAL WITH VERY FREQUENT SNOW/ICE REMOVAL OPERATIONS BETWEEN STORMS, I.E. SNOW DRIFTS AND SNOW REMOVAL ON CITY STREETS, NUMEROUS INTERSECTIONS.

\$ 693 ADDITIONAL FOR WEIGHT RESTRICTED OR BRIDGES THAT REQUIRE SPECIAL EQUIPMENT OTHER THAN TYPICAL ROAD PLOW VEHICLE.

\$ 554/MI. SWEEP ROAD IN SPRING AFTER WINTER OPERATIONS ARE COMPLETED ONE TIME PER YEAR.

\$ 140/MI. MOWING IN MID JUNE TO LATE JULY, ONE TIME PER YEAR. ONE 6' PASS EACH SIDE OF HIGHWAY AND CLEAR FOR INTERSECTION SITE DISTANCE.

| TOWN         | MILES         | \$4,992   | MILES        | \$1,386   | BRIDGES  | \$693     | D.5142         | MILES         | \$554     | MILES        | \$140     | D.5110    | ESTIMATE OF    |
|--------------|---------------|-----------|--------------|-----------|----------|-----------|----------------|---------------|-----------|--------------|-----------|-----------|----------------|
|              |               |           |              |           |          | TOTAL     |                |               |           |              | TOTAL     | TOTAL     | PAYMENT        |
| BOLTON       | 17.64         |           | 1.65         |           | 1        | \$        | 91,039         | 17.64         |           | 17.64        |           | \$        | 103,281        |
| CHESTER      | 32.87         |           | 0.5          |           | 1        | \$        | 165,473        | 32.87         |           | 32.87        |           | \$        | 188,285        |
| HAGUE        | 9.02          |           | 0.5          |           | 1        | \$        | 46,414         | 9.02          |           | 0            |           | \$        | 51,411         |
| HORICON      | 26.32         |           | 0.5          |           | 1        | \$        | 132,775        | 26.32         |           | 0            |           | \$        | 147,357        |
| LAKE GEORGE  | 0.95          |           | 0            |           | 0        | \$        | 4,742          | 0.95          |           | 0.95         |           | \$        | 5,402          |
| LAKE LUZERNE | 8.94          |           | 1.27         |           | 0        | \$        | 46,389         | 8.94          |           | 8.94         |           | \$        | 52,593         |
| STONY CREEK  | 21.72         |           | 9.05         |           | 3        | \$        | 123,049        | 21.72         |           | 0            |           | \$        | 135,081        |
| THURMAN      | 26.53         |           | 8.81         |           | 1        | \$        | 145,341        | 26.53         |           | 26.53        |           | \$        | 163,753        |
| WARRENSBURG  | 6.82          |           | 3.29         |           | 1        | \$        | 39,298         | 6.82          |           | 0            |           | \$        | 43,077         |
| WASHINGTON   | 0.68          |           | 0.68         |           | 0        | \$        | 4,554          | 0.68          |           | 0            |           | \$        | 4,950          |
|              | <b>151.49</b> | <b>MI</b> | <b>26.25</b> | <b>MI</b> | <b>9</b> | <b>\$</b> | <b>799,075</b> | <b>151.49</b> | <b>MI</b> | <b>86.93</b> | <b>MI</b> | <b>\$</b> | <b>895,189</b> |

# Warren County Board of Supervisors

## RESOLUTION NO. 681 OF 2011

Resolution introduced by Supervisors Belden, Bentley, Merlino, Champagne, Monroe, McCoy, Conover, Wood and Taylor

### AUTHORIZING RENEWAL OF AGREEMENTS WITH VARIOUS MUNICIPALITIES FOR ROADWAY MAINTENANCE

RESOLVED, that Warren County continue the agreements (the previous agreements having been authorized by Resolution No. 828 of 2010) with various municipalities for the purpose of providing roadway maintenance and services, as recommended by the Superintendent of Public Works on County roadways, for a term commencing January 1, 2012 and terminating December 31, 2012, for the total amounts listed for each municipality as set forth on Schedule "A" annexed hereto, and the Chairman of the Board of Supervisors be, and hereby is, authorized to execute the agreements in the form approved by the County Attorney, and be it further

RESOLVED, that the payment to the municipalities shall be as follows: (1) Sixty-Seven Per Cent (67%) of the payment for snow and ice removal to be paid in January 2012; (2) Thirty-Three Per Cent (33%) of the payment for snow and ice removal to be paid in July 2012; and (3) One Hundred Per Cent (100%) of the payment for mowing and sweeping to be paid in July 2012, and be it further

RESOLVED, that the funds for these agreements shall be expended from Budget Codes: D.5142 470 County Road - Snow Removal - County - Contract (in the amount of Seven Hundred Ninety-Nine Thousand Seventy-Five Dollars (\$799,075)) and D.5110 470 County Road - Maintenance of Roads - Contract (in the amount of Ninety-Six Thousand One Hundred Fifteen Dollars (\$96,115)), for a total of Eight Hundred Ninety-Five Thousand One Hundred Eighty-Nine Dollars (\$895,189).

**RESOLUTION REQUEST FORM NO. 20**

**MISCELLANEOUS**

*\*Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.  
Please attach any backup information available and be as detailed as possible.*

**DEPARTMENT NAME: DPW**

**DATE: 12-4-12**

- (a) Purpose of Request: To authorize the closure of various capital projects.
  
- (b) Details: The list of capital projects to be closed is attached.
  
- (c) Previous Resolution Number: NA

Projects closed to the General Fund

| <u>Project#</u>                     | <u>Amount</u> |   |
|-------------------------------------|---------------|---|
| H126 Sewer District No. 2           | \$ 13,958.86  | (Estimated - Final Numbers to be verified by Treasurer) |
| H166 Lake George Basin Sewer        | \$ 95,064.33  | (Estimated - Final Numbers to be verified by Treasurer) |
| H293 County Center Electrical Panel | \$ 9,994.05   | (Estimated - Final Numbers to be verified by Treasurer) |

Projects closed to the Reserve Fund

| <u>Project#</u>           | <u>Amount</u> | <u>Closed To</u>                               |
|---------------------------|---------------|--|
| H196 Chester Creek Bridge | \$ 898.17     | A 872.00 Reserve Bridge Replacement and Repair |

Projects closed to Debt Service

| <u>Project#</u>                | <u>Amount</u> |
|--------------------------------|---------------|
| H283 Purchase of DPW Equipment | \$ 0.17       |

Projects Closed

Project#  
H163 Glens Falls Transportation Study  
H276 Energy Rehab Municipal Center  
H301 1R-Resurface Glenwood Ave. CR34  
H302 1R-Resurface Corinth Ave. CR28

**RESOLUTION REQUEST FORM NO. 7**

***Request to Amend County Budget\****

*\*If this is the result of a grant award, also complete and submit Form No. 5 or 6*

**DEPARTMENT NAME:**

**DATE:**

- (a) Purpose of Amendment: Fund Local Share of Project H319, Hicks Road, and H320 Crane Mountain Road Bridge.
  
- (b) Appropriation Code, Object Code, Full Title and Amount: A.9950 910  
Transfers to Capital Projects \$119,017.24'
  
- (c) Revenue Code (with title), and Amount: A.1325 5031  
County Treasurer \$119,017.24

**RESOLUTION REQUEST FORM NO. 9**

***Request to Increase or Decrease or Amend Existing Capital Project or  
Capital Reserve Project\****

*\*If this is the result of a grant award, also complete and submit Form No. 5 or 6*

**DEPARTMENT NAME: DPW**

**DATE: 12-4-12**

- (a) Exact Title and Number of Project\*: Hicks Road Reconstruction (H319.9550 280)
- (b) Is this a Capital Project? Yes
- (c) Is this a Capital Reserve Project? No
- (d) Amount of Increase (if applicable): \$71,410.34
- (e) Amount of Decrease (if applicable):
- (f) Source of Funding (if Increase) (including name & title of codes, etc.):  
A.9950.910 - Transfers to Capital Projects - \$71,410.34
- (g) Changes in Funding (if Amendment):
- (h) Purpose of Increase or Decrease or Amendment: Anticipated Local Match (5%) funds for project construction and construction inspection services.

**RESOLUTION REQUEST FORM NO. 9**

***Request to Increase or Decrease or Amend Existing Capital Project or  
Capital Reserve Project\****

*\*If this is the result of a grant award, also complete and submit Form No. 5 or 6*

**DEPARTMENT NAME: DPW**

**DATE: 12-4-12**

- (a) Exact Title and Number of Project\*: Crane Mountain Road Bridge (H320.9550 280)
  
- (b) Is this a Capital Project? Yes
  
- (c) Is this a Capital Reserve Project? No
  
- (d) Amount of Increase (if applicable): \$47,606.90
  
- (e) Amount of Decrease (if applicable):
  
- (f) Source of Funding (if Increase) (including name & title of codes, etc.):  

A.9950.910 - Transfers to Capital Projects - \$47,606.90
  
- (g) Changes in Funding (if Amendment):
  
- (h) Purpose of Increase or Decrease or Amendment: Anticipated Local Match (5%) funds for project construction and construction inspection services.

**RESOLUTION REQUEST FORM NO. 11**

***Request to Create New Position***

**DEPARTMENT NAME: PUBLIC WORKS**

**DATE: December 3, 2012**

- (a) Title of Requested Position: LABORER #47
- (b) Annual **Base** Salary (and Grade if Applicable): \$23,706 (Grade 2)
- (c) Effective Date for New Position:\* January 1, 2013  
\*Please do not backdate unless the purpose is to correct an error.
- (d) List Any Position in the Department's Table of Organization Being Deleted as a Result of this Request: (Include annual salary and grade if applicable): MEO Light #16 - \$26,370 (Grade 5)
- (e) Where are Funds in the Budget for this Position? List Budget Code, Object Code, Full Title and Amount: D5110.110 - Currently in 2013 Budget
- (f) Has Personnel Officer Reviewed and Approved of the New Position Title? (This is necessary **BEFORE** bringing the request to committees.) YES
- (g) Is this a mandated position? If so, please explain: NO
- (h) Is there expected revenue from this position? If so, please explain:

**RESOLUTION REQUEST FORM NO. 11**

***Request to Create New Position***

**DEPARTMENT NAME: PUBLIC WORKS**

**DATE: December 3, 2012**

- (a) Title of Requested Position: LABORER #48
- (b) Annual Base Salary (and Grade if Applicable): \$23,706 (Grade 2)
- (c) Effective Date for New Position:\* January 1, 2013  
\*Please do not backdate unless the purpose is to correct an error.
- (d) List Any Position in the Department's Table of Organization Being Deleted as a Result of this Request: (Include annual salary and grade if applicable): NONE
- (e) Where are Funds in the Budget for this Position? List Budget Code, Object Code, Full Title and Amount: D5110.110 - Reduce Funding for MEO Med #23(No increase in Budget)
- (f) Has Personnel Officer Reviewed and Approved of the New Position Title? (This is necessary **BEFORE** bringing the request to committees.) YES
- (g) Is this a mandated position? If so, please explain: NO
- (h) Is there expected revenue from this position? If so, please explain:

**AUTHORIZATION TO ATTEND MEETING OR CONVENTION**

**Check one:**

- In-State (needs Supervisory Committee authorization)
- Out-Of State (needs Board resolution)

The DPW hereby authorizes Tod Beadnell, Tom Meade, Sam Maille, Greg Bolton, Shawn Raymond, and Walt Piekarz  
 (Supervisory Committee) (Employee Name)

to attend Cornell Local Roads Program, Improving Safety with Existing Funds: Highway Safety Manual Lite

(Name of meeting or organization)

at Montgomery County, Amsterdam

(Address)

on December 12, 2012. Mode of transportation to be used County Vehicles

(Dates)

(County Vehicle or Mass Transportation)

If the mode of transportation is **not** a county vehicle or mass transportation, please explain:

Training Cost: \$40 per person. Total Cost of \$240

**Proper documentation must be attached when submitting for approval.**

(Please check documents attached)

- Notice of meeting or convention including cost.

**For Overnight Travel**

Room rate \$ \_\_\_\_\_ GSA \* Rate \$ \_\_\_\_\_

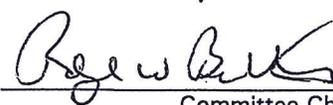
Meal costs - GSA \*per diem rate \$ \_\_\_\_\_

\* [www.gsa.gov](http://www.gsa.gov)

Date: 12/04/2012

  
Department Head Signature

Date: 12/4/2012

  
Committee Chairman Signature

Please refer to the Warren County Travel Policy and County Vehicle Use Regulations for general policy guidelines.

\*\*\*\*\*  
\*\*\*\*\*

Please check to request a fleet vehicle.

**REQUEST FOR USE OF FLEET VEHICLE**

\*\*\*\*\*  
\*\*\*\*\*

**Filing Instructions:**

1. Original with voucher to Auditor.

# Training Opportunity

## Improving Safety with Existing Funds: Highway Safety Manual Lite

This 6-hour course will provide an introduction to the methods found in the AASHTO Highway Safety Manual (HSM), and shows how to incorporate safety into practice through proven safety countermeasures using existing maintenance funds and low or no cost safety improvements. This course provides examples that you can apply to your own local roads using case studies applying the Highway Safety Manual principles and techniques, including Crash Modification Factors (CMFs).

### Topics

- Why safety?
- What is the HSM (and what is it not)?
- Why do we need an HSM?
- What is the content within the HSM?
- How do we apply the HSM?
- Local case study - intersection alternatives analysis

### Who Should Attend?

County Engineers , traffic engineers, and other public agency employees, officials, and persons who are involved or interested in local roadway safety issues.

### Instructor

John McFadden is Safety/Geometric Design Engineer with the Federal Highway Administration (FHWA) Safety and Design Team. His expertise includes Highway Safety Analysis, Geometric Design of Highways, and Transportation Planning. Based in Baltimore, MD, John has been with the FHWA since 2001.

### When and Where

- December 11  
Cayuga County (Auburn)
- December 12  
Montgomery County (Amsterdam)
- December 13  
Orange County (Newburgh)

### PDH Credits Available

Attending this course can earn you 6 Personal Development Hour (PDH) credits

### Cost

\$40 registration plus an optional \$10 for PDH credits (includes morning refreshments and lunch)

### To Register

Please register online at [www.clrp.cornell.edu/workshops/workshops.htm](http://www.clrp.cornell.edu/workshops/workshops.htm)

Registration forms will also be mailed by the end of October.

**AUTHORIZATION TO ATTEND MEETING OR CONVENTION**

**Check one:**

- In-State (needs Supervisory Committee authorization)
- Out-Of State (needs Board resolution)

The DPW hereby authorizes Jeffery Tennyson  
 \_\_\_\_\_  
 (Supervisory Committee) (Employee Name)

to attend NYSCHSA Winter Conference (\$175 Reg)  
 \_\_\_\_\_  
 (Name of meeting or organization)

at Holiday Inn, Albany, NY  
 \_\_\_\_\_  
 (Address)

on 01/22-01/24/13. Mode of transportation to be used County Vehicle  
 \_\_\_\_\_  
 (Dates) (County Vehicle or Mass Transportation)

If the mode of transportation is not a county vehicle or mass transportation, please explain:

\_\_\_\_\_

**Proper documentation must be attached when submitting for approval.**

(Please check documents attached)

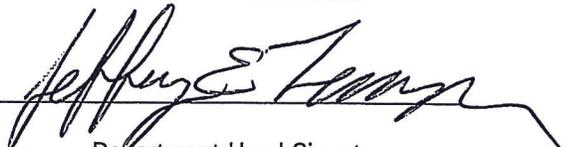
- Notice of meeting or convention including cost.

**For Overnight Travel**

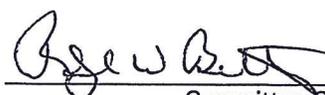
- Room rate \$ \_\_\_\_\_ GSA \* Rate \$ \_\_\_\_\_
- Meal costs - GSA \*per diem rate \$ 69 p/day X 2 = \$138.00

\*[www.gsa.gov](http://www.gsa.gov)

Date: 12/4/2012  
 \_\_\_\_\_

  
 Department Head Signature

Date: 12/4/2012  
 \_\_\_\_\_

  
 Committee Chairman Signature

Please refer to the Warren County Travel Policy and County Vehicle Use Regulations for general policy guidelines.

\*\*\*\*\*

Please check to request a fleet vehicle.

**REQUEST FOR USE OF FLEET VEHICLE**

\*\*\*\*\*

Filing Instructions:

ROADS & BRIDGES **MAKE THE CONNECTION** JANUARY 2013



Conference Registration Form

IMPORTANT DEADLINES

- Early Conference Registration Deadline: December 6, 2012
- Hotel Reservation Deadline: December 28, 2012
- Conference Registration Deadline: January 4, 2013

Online Registration Available at [www.countyhwys.org](http://www.countyhwys.org)

Please complete one registration form per participant. Please feel free to make copies of this form. Additional copies are available online at [www.countyhwys.org](http://www.countyhwys.org).

NAME/NICK NAME (As you would like it listed on your name badge) Jeff  
 TITLE Superintendent of Public Works  
 COUNTRY / AFFILIATION Warren County  
 ADDRESS 4028 Main St  
 CITY, STATE, ZIP Warrensburg NY 12885  
 PHONE (518) 623-4141  
 FAX (518) 623-2772  
 EMAIL jtennyson@warrencountydpw.com WEBSITE

Licensed NYS Engineer:  Yes  No  
 Licensed NY Land Surveyor:  Yes  No

Workshop Session Topics  
 Superintendents' Poster Board - Please list your top three issues facing County Highway Departments that you would like to discuss at the Superintendent/Commissioners' Round Table general session:  
 1. \_\_\_\_\_  
 2. \_\_\_\_\_  
 3. \_\_\_\_\_

Registration Rates  
 Register early and save by completing and returning your registration form with payment prior to December 6, 2012.  
 NYSCHSA Member Registration Rates - \$ 175  
 \$175 (before 12/6); and \$225 (after 12/6)  
 Non-Member Registration Rates \* - \$ \_\_\_\_\_  
 \$375 (before 12/6); and \$425 (after 12/6)  
 NYSCHSA Retired Superintendents/Commissioners (\$50) - \$ \_\_\_\_\_  
 (Limited to fully retired Superintendents/Commissioners ONLY)

Please check below if applicable:  
 I am a professional engineer/land surveyor participating in the CEC training program for PDH credits. All conference attendees that are members in good standing can audit any conference session for no additional cost.

Commuter Or Part-Time Conference Participant Meals  
 Those who do not reserve a hotel room at The Holiday Inn or plan to attend day sessions only, will need to pay the applicable program registration rate plus the cost of any meals they plan to attend.

|                                 |        |
|---------------------------------|--------|
| Tuesday Lunch (\$27).....       | \$ 27  |
| Tuesday Reception (\$42).....   | \$ 42  |
| Wednesday Breakfast (\$25)..... | \$     |
| Wednesday Lunch (\$27).....     | \$ 27  |
| Wednesday Reception (\$42)..... | \$ 42  |
| Thursday Breakfast (\$25).....  | \$     |
| Total Payment Enclosed.....     | \$ 138 |

Payment Options  
 Credit Card  
 Amex  Visa  Master Card  Discover

CREDIT CARD NUMBER \_\_\_\_\_  
 EXPIRATION DATE \_\_\_\_\_ SECURITY CODE \_\_\_\_\_  
 NAME ON CARD \_\_\_\_\_

ADDRESS/CITY/STATE/ZIP \_\_\_\_\_

Completed forms can be faxed to 518-465-1942 or emailed to [info@countyhwys.org](mailto:info@countyhwys.org)  
 Check

Please make all checks and vouchers payable in US Dollars to The New York State County Highway Superintendents Association and return this form and payment to NYSCHSA at the address listed below. Hotel reservations must be made directly with Holiday Inn using the enclosed reservation form and sent via fax at (518) 458-7377.

NYSCHSA  
 136 Everett Road | Albany, NY 12205  
 For questions please contact Association headquarters at 518-465-1694.

**WESTBROOK ROAD METERED PARKING CONCEPT  
Preliminary Estimate- South Side of West Brook Rd.**

Parking Type Parallel (wetland side)  
No. of Parking Stalls (approx.) 45

|   |    |                   |                            |
|---|----|-------------------|----------------------------|
| Estimated Cost of Parking Improvements <sup>1</sup> | \$ | 75,000.00         | (materials/equipment only) |
| Estimated Cost of Parking Meters                    | \$ | 50,000.00         | (4 pay stations)           |
| <b>Total Cost</b>                                   | \$ | <b>125,000.00</b> |                            |

*Estimated costs based on current prices.*

**Estimated Gross Annual Revenue<sup>2</sup>** \$ 40,500.00

**1** - Includes Excavating, New Drainage Structures, Grading, Subbase, Curb, Asphalt and Striping

**2** - Based on estimated gross annual revenue of \$900 per stall

REQUEST FOR TRANSFER OF FUNDS



TO: JOAN SADY, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

FROM: PUBLIC WORKS

Name of Department

SIGNED: \_\_\_\_\_ DATE: \_\_\_\_\_

| <u>FROM CODE</u> | <u>TITLE</u>           | <u>TO CODE</u> | <u>TITLE</u>              | <u>AMOUNT</u> |
|------------------|------------------------|----------------|---------------------------|---------------|
| D5112 8177       | Bay Road CR7           | D5112 8176     | Peaceful Valley Road CR29 | \$ 20,917.48  |
| D5112 8178       | Federal Hill Road CR27 | D5112 8176     | Peaceful Valley Road CR29 | \$ 15,000.00  |
| D5112 8180       | Riverbank Road CR11    | D5112 8176     | Peaceful Valley Road CR29 | \$11,076.26   |

Please state reason for transfers requested:  
Adjust scope of work & construction expense

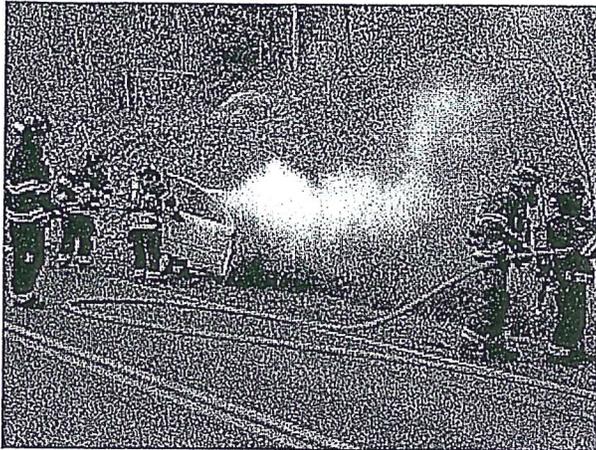
CONTINGENT FUND TRANSFER REQUESTS

| <u>FROM CODE</u> | <u>TITLE</u> | <u>TO CODE</u> | <u>TITLE</u> | <u>AMOUNT</u> |
|------------------|--------------|----------------|--------------|---------------|
|------------------|--------------|----------------|--------------|---------------|

Please state reason for transfer request:

Please file original request with Clerk of the Board and retain copy for your records.

## While others watched, county worker pulled teen from burning car



NOVEMBER 29, 2012 3:30 PM • DON LEHMAN -  
DLEHMAN@POSTSTAR.COM

How do you thank the man who saved your child's life?

That's the question that Kelly Jo Smith of Greenfield is asking this week. She said she has yet to figure out how to repay Dennis Daly, a Warren County Department of Public Works employee, for pulling her 18-year-old daughter out of an overturned, burning car on Monday.

Daly was part of a DPW crew that was salting and sanding Call Street in Lake Luzerne on Monday

when they came across the vehicle on its passenger side just off the pavement. Smoke was pouring from the car's engine, and driver Chelsea Barton was unable to get out because her seat belt was stuck.

Daly ran to the burning car while his co-workers Jeff Fish, Joe Abrams and Jack Wells stopped traffic on the busy road.

Daly said he believed from training he received in the military that the vehicle was not in danger of exploding despite the smoke, so he knew he had time to attempt a rescue. But the driver's side door was stuck and Barton couldn't get the seat belt undone, so Daly entered the car through a back door.

Barton said she was able to give her seat belt buckle a "punch" and it opened, and Daly helped her out before he went back in to get her purse.

Barton estimated she hung upside down from the seat for five or six minutes, watching smoke grow from the engine compartment, before Daly rescued her.

The fire engulfed the vehicle minutes after she got out, destroying it.

"If I didn't get out of the car when I did, I wouldn't be here today," she said.

Daly, a light equipment operator for the DPW, downplayed his actions, saying he couldn't let someone stay in the burning car despite the danger to himself.

"I just remember thinking, 'We've got to get her out of that car or she's going to burn up,'" he said.

Barton was treated at Glens Falls Hospital for internal injuries and bruised ribs, and said Thursday she was sore but recovering.

24

Smith said Daly has called to check on her daughter a number of times since the accident.

Warren County Public Works Superintendent Jeff Tennyson said he plans to honor Daly for his actions at an upcoming Board of Supervisors meeting. He said Daly and the three co-workers with him all deserved credit.

"We've got a lot of quality people here," Tennyson said.

Barton said she was on her way to class at SUNY Adirondack, but black ice caused her to lose control of her car in a curve. State Police ticketed her for failure to keep right and speed not reasonable for conditions.

Barton and her mother said they were most confounded that a number of people drove past her overturned vehicle as she sat in it, and others who stopped did nothing to help her despite the spreading fire.

"He was the only one who would help," her mother, Smith, said. "This was our Christmas miracle. Without that man doing what he did, she wouldn't be here."

**REFERRALS - DECEMBER 2012**

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**DPW:**

- 1) Mr. Tennyson to develop a conceptual layout, construction costs and anticipated revenues for construction of additional parking areas along West Brook Road. (10.26.12)