

OFFICE OF THE WARREN COUNTY CLERK
PAMELA J. VOGEL, COUNTY CLERK
MARIE A TROMBLEY, DEPUTY COUNTY CLERK

Warren County Clerk Committee Meeting Agenda
Jan. 11, 2013 ~ 9:30

1. Resolution Request: To reject bids for EDMS based on advisement from County Attorney. EDMS will be re-bid. Request approval.
2. Warren County Clerk to attend day seminar for County Clerk's in Albany – Jan. 28. Possible return trip on Jan. 29, depending on legislative agenda. No cost. Day trip, no overnights.
3. Warren County Bicentennial: All moving fwd ...thanks for support.

RESOLUTION REQUEST FORM NO. 20**MISCELLANEOUS**

****Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.***

DEPARTMENT NAME: County Clerk

DATE: 1/9/2013

- (a) Purpose of Request: To reject all bids with regard to EDMS for Clerk - WC 28-12

- (b) Details: Recommended by County Attorney to reject as cost sheet may not be specific enough for all bidders to submit complete responsive bids.

- (c) Previous Resolution Number:

- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount: All funds for the bid are: A1410 425 County Clerk - Reproduction \$ 90,000 and A. 1665 425 Public Records - Reproduction \$ 22,250

Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS

Warren County Board of Supervisors

RESOLUTION NO. ___ OF 2013

Resolution introduced by Supervisors McDevitt, Strainer, Loeb, Wood and Vanselow

REJECTING ALL BID PROPOSALS WITH REGARD TO ELECTRONIC DOCUMENT MANAGEMENT SYSTEM FOR THE WARREN COUNTY CLERK'S OFFICE (WC 028-12)

WHEREAS, the the Purchasing Agent advertised for sealed bids for Electronic Document Management System for the Warren County Clerk' s Office (WC 028-12), and

WHEREAS, the County Clerk has recommended rejecting all proposals since the advertised cost proposal sheet contained in the advertised bid documents may not be specific enough for all vendors to submit complete responsive bids, now, therefore, be it

RESOLVED, that all bid proposals received for Electronic Document Management System for the Warren County Clerk' s Office (WC 028-12) be, and hereby are, rejected, and be it further

RESOLVED, that the Purchasing Agent notify the companies that submitted bid proposals of the County's rejection of all bid proposals, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby directs the Purchasing Agent to rebid for said services with updated specifications.