



SUNY ADIRONDACK

P R O P O S E D

2013-2014

OPERATING BUDGET

**FOR CONSIDERATION BY THE
BOARD OF TRUSTEES
MAY 23, 2013**



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HIGHLIGHTS OF THE 2013-2014 BUDGET

MAY 23, 2013

TOTAL OPERATING BUDGET COMPARISON (NET OF GRANTS):

❖ 2012-2013 Approved Operating Budget	\$25,717,454
❖ 2012-2013 Estimated Actual Budget	\$25,486,556
❖ 2013-2014 Proposed Operating Budget	\$26,989,241
○ Proposed increase over Budget (4.95%)	\$ 1,271,787
○ Proposed increase over Est. Actual (5.57%)	\$ 1,502,685

Proposed Budget Increase Detail for 2013-2014

	Proposed Budget Increase/ (Decrease)	% of Total
❖ Contract Wage & Salary Costs	\$ 377,000	29.64%
❖ Program Wages Nursing & Perkins	\$ 220,000	17.29%
❖ Higher Hiring Costs & Responsibility Changes	\$ 125,000	9.83%
❖ ERS – TRS – TIAA-Cref [Retirement Benefits]	\$ 142,000	11.16%
❖ Health Insurance	\$ 102,000	8.02%
❖ Facility Rental [classroom-conference space]	\$ 116,000	9.12%
❖ Security & Maintenance	\$ 28,000	2.20%
❖ Utilities	\$ 61,000	4.80%
❖ All Other Expense	\$ 101,000	7.94%

FTE:

❖ 2011-2012 Actual	2,882.5
❖ 2012-2013 Budget	2,892.0
❖ 2012-2013 Estimated Actual Budget	2,892.0
❖ 2013-2014 Budget	2,892.0 [No change budget to budget]

TUITION RATE:

❖ \$3,774 per year, Full-Time	(3.00% - \$110 increase)
❖ \$158 per credit hour, Part-Time	(3.27% - \$ 5 increase)

STATE AID:

❖ 2012-2013 State Aid	\$2,272 per FTE
❖ 2013-2014 State Aid	\$2,422 per FTE (\$150 increase)
❖ 2013-2014 Rental Aid	\$441,696 (\$74,792 increase)

SPONSORS' CONTRIBUTION:

❖ Warren County	\$1,852,623 (\$ 8,085 increase)
❖ Washington County	\$1,315,658 (\$ 54,038 increase)
❖ Applied Fund Balance	\$ 200,000 (expected fund decrease)

NON-SPONSORS' CONTRIBUTION:

❖ 2012-2013 Chargeback Rate	\$1,660 per FTE
❖ 2013-2014 Chargeback Rate	\$1,780 per FTE (\$120 increase)
❖ 1099.0 FTE's used in Chargeback calculation – unchanged from 2012-2013	

PERSONNEL:

- ❖ No new positions planned for 2013-2014

Benefits:

- ❖ No significant changes for 2013-2014

EQUIPMENT & SOFTWARE:

❖ Total Equipment & Software - \$949,706 (\$110,249 decrease)	
❖ Banner & Software Initiatives	\$444,415
❖ Academic Equipment	\$260,004
❖ Technology Equipment & Software	\$201,004
❖ Physical Plant Equipment	\$ 31,171
❖ Classroom Equipment	\$ 9,435
❖ All Other	\$ 3,677

**SUNY ADIRONDACK
BUDGET EXPENDITURES**

	2011-2012	2012-2013		2013-2014		
	Actual Expenses	Budget Expenses	Estimated Actual Expenses	BUDGET EXPENSES	% of BUDGET	% Change (Budget to Budget)
Personnel	\$ 14,345,752	\$ 14,629,993	\$ 14,486,031	\$ 15,424,205	57.15%	5.43%
Benefits	\$ 4,926,706	\$ 5,214,315	\$ 5,400,848	\$ 5,569,383	20.64%	6.81%
Equipment & Software						
Academic Equipment	289,190	374,490	340,745	260,004		
Classroom Furniture	29,163	32,900	33,991	9,435		
Physical Plant	32,279	11,742	11,742	31,171		
Office Equipment/Furnishings	10,149	1,350	4,657	3,680		
Technology Equipment	127,868	60,980	50,260	111,497		
Software	103,859	113,080	81,008	89,504		
Software Support	432,883	465,413	442,142	444,415		
Total	\$ 1,025,390	\$ 1,059,955	\$ 964,545	\$ 949,706	3.52%	-10.40%
Other						
Printing & Advertising	\$ 302,658	\$ 344,559	331,330	\$ 337,981		
Communications & Utilities	610,461	844,793	864,983	897,162		
Maintenance (including Maintenance Contracts)	773,000	868,998	863,586	1,026,344		
Educational Supplies	174,354	234,010	224,927	249,837		
Library Materials	182,160	171,619	147,664	164,429		
Rentals (including Facilities)	416,645	904,219	900,719	1,051,107		
Insurance (Liability & Student Accident)	140,006	147,500	147,500	147,500		
Travel & Professional Develop	145,606	239,859	206,922	258,880		
Office Supplies	90,597	97,923	88,110	106,031		
Professional Services	189,063	279,000	270,206	196,620		
ID Card Expense	18,003	19,405	19,405	19,000		
Dues, Fees, Memberships	169,914	231,108	218,733	252,811		
Uncollectable Accounts	236,268	200,000	145,000	90,000		
Miscellaneous	221,194	230,198	206,047	248,245		
Total	\$ 3,669,927	\$ 4,813,191	\$ 4,635,132	\$ 5,045,947	18.70%	4.84%
Unrestr. Operating Expenditures	\$ 23,967,774	\$ 25,717,454	\$ 25,486,556	\$ 26,989,241	100.00%	4.95%
Grant Expenses	\$ 800,917	\$ 710,806	\$ 710,806	\$ 543,344		
Total Operating Expenditures	\$ 24,768,691	\$ 26,428,260	\$ 26,197,362	\$ 27,532,585		

**SUNY ADIRONDACK
EXPENDITURES BY OBJECT AND FUNCTIONAL AREA**

OPERATING BUDGET OBJECT OF EXPENSE	ACTUAL				BUDGETED						
	2010-2011		2011-2012		2012-2013		2013-2014				
	ACTUAL EXPENSES	% OF TOTAL	ACTUAL EXPENSES	% CHANGE	% OF TOTAL	BUDGETED EXPENSES	% CHANGE	% OF TOTAL			
Personnel	\$ 14,304,550	60.23%	\$ 14,345,752	0.29%	59.85%	\$ 14,629,993	1.98%	56.89%	\$ 15,424,205	5.43%	57.15%
Benefits	\$ 4,605,091	19.39%	\$ 4,926,706	6.98%	20.56%	\$ 5,214,315	5.84%	20.28%	\$ 5,569,383	6.81%	20.64%
Equipment & Software	\$ 1,162,449	4.89%	\$ 1,025,390	-11.79%	4.28%	\$ 1,059,955	3.37%	4.12%	\$ 949,706	-10.40%	3.52%
Other (travel, supplies, utilities, insurance, etc.)	\$ 3,676,610	15.48%	\$ 3,669,927	-0.18%	15.31%	\$ 4,813,191	31.15%	18.72%	\$ 5,045,947	4.84%	18.70%
Operating Total:	\$ 23,748,700	100.00%	\$ 23,967,774	0.92%	100.00%	\$ 25,717,454	7.30%	100.00%	\$ 26,989,241	4.95%	100.00%
Grants	\$ 876,541		\$ 800,917			\$ 710,806			\$ 543,344		
Total Expenditures:	\$ 24,625,241		\$ 24,768,691			\$ 26,428,260			\$ 27,532,585		

FUNCTIONAL AREA	2010-2011		2011-2012		2012-2013		2013-2014				
	ACTUAL EXPENSES	% OF TOTAL	ACTUAL EXPENSES	% CHANGE	% OF TOTAL	BUDGETED EXPENSES	% CHANGE	% OF TOTAL			
	Instructional	\$ 11,927,917	50.23%	\$ 12,030,572	0.86%	50.19%	\$ 12,725,776	5.78%	49.48%	\$ 12,049,803	-5.31%
Academic Support	\$ 2,822,673	11.89%	\$ 3,015,696	6.84%	12.58%	\$ 3,450,164	14.41%	13.42%	\$ 4,109,542	19.11%	15.23%
Student Services	\$ 1,789,921	7.54%	\$ 1,872,566	4.62%	7.81%	\$ 2,006,420	7.15%	7.80%	\$ 2,171,813	8.24%	8.05%
Maintenance	\$ 2,595,818	10.93%	\$ 2,496,372	-3.83%	10.42%	\$ 2,694,498	7.94%	10.48%	\$ 3,428,823	27.25%	12.70%
General Administration	\$ 2,700,376	11.37%	\$ 2,620,326	-2.96%	10.93%	\$ 2,845,996	8.61%	11.07%	\$ 2,895,369	1.73%	10.73%
General Institutional	\$ 1,911,996	8.05%	\$ 1,932,242	1.06%	8.06%	\$ 1,994,601	3.23%	7.76%	\$ 2,333,891	17.01%	8.65%
Operating Total:	\$ 23,748,701	100.00%	\$ 23,967,774	0.92%	100.00%	\$ 25,717,454	7.30%	100.00%	\$ 26,989,241	4.95%	100.00%
Grants	\$ 876,541		\$ 800,917			\$ 710,806			\$ 543,344		
Total Expenditures:	\$ 24,625,242		\$ 24,768,691			\$ 26,428,260			\$ 27,532,585		
FTE's	2,896.5	1.40%	2,882.5	-0.48%		2,892.0	0.33%		2,892.0	0.00%	

**SUNY ADIRONDACK
BUDGET REVENUES**

	2011-2012	2012-2013		2013-2014		
	Actual Revenues	Budget Revenues	Estimated Actual Revenues	BUDGET REVENUES	% of BUDGET	% Change (Budget to Budget)
Grants & Other Income						
Grants	\$ 800,917	\$ 710,806	\$ 710,806	\$ 543,344		
Other Income	\$ 1,455,991	\$ 1,565,000	\$ 1,564,102	\$ 1,808,000		
Total	\$ 2,256,908	\$ 2,275,806	\$ 2,274,908	\$ 2,351,344	8.54%	3.32%
State Revenues	\$ 6,317,675	\$ 6,999,471	\$ 6,999,471	\$ 7,474,098	27.15%	6.78%
Student Tuition	\$ 11,316,430	\$ 11,847,295	\$ 11,617,295	\$ 12,202,714	44.32%	3.00%
Non-Sponsors' Share						
Chargebacks	\$ 1,680,729	\$ 1,824,274	\$ 1,824,274	\$ 1,956,149		
Non-Residents	\$ 190,831	\$ 180,000	\$ 180,000	\$ 180,000		
Total	\$ 1,871,560	\$ 2,004,274	\$ 2,004,274	\$ 2,136,149	7.76%	6.58%
Sponsors' Cash						
Warren County	\$ 1,781,326	\$ 1,844,538	\$ 1,844,538	\$ 1,852,623		
Washington County	\$ 1,278,928	\$ 1,261,620	\$ 1,261,620	\$ 1,315,658		
Total	\$ 3,060,254	\$ 3,106,158	\$ 3,106,158	\$ 3,168,281	11.51%	2.00%
Applied Fund Balance	\$ (54,136)	\$ 195,256	\$ 195,256	\$ 200,000	0.73%	2.43%
Total Revenue	\$ 24,768,691	\$ 26,428,260	\$ 26,197,362	\$ 27,532,585	100.00%	4.95%
						[without grants]
Fund Balance-Beginning of Year	\$ 2,311,816	\$ 2,365,952	\$ 2,365,952	\$ 2,170,696		
- Interest		\$ -	\$ -	\$ -		
- Used/Appropriated	\$ (54,136)	\$ 195,256	\$ 195,256	\$ 200,000		
Year End	\$ 2,365,952	\$ 2,170,696	\$ 2,170,696	\$ 1,970,696		
Tuition:					Increase	
Full-Time (annual)	\$ 3,556	\$ 3,664		\$ 3,774	\$ 110	
Part-Time (per credit hour)	\$ 149	\$ 153		\$ 158	\$ 5	
State Aid (per FTE)	\$ 2,122	\$ 2,272		\$ 2,422	\$ 150	
Chargeback (per FTE)	\$ 1,500	\$ 1,660		\$ 1,780	\$ 120	
FTE's:						
Budgeted (Used for Tuition)	2,891.0	2,892.0		2,892.0	0.0	
Funded (Used for State Aid)	2,891.0	2,892.0		2,892.0	0.0	
Chargebacks	1,098.6	1,099.0		1,099.0	0.0	

**SUNY ADIRONDACK
FUND BALANCE**

	ACTUAL	ESTIMATED ACTUAL	BUDGET								
	2005-2006	2006-2007	2007-2008	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014		
<u>Activity:</u>											
Beginning Balance	\$ 1,676,627	\$ 1,614,459	\$ 2,672,976	\$ 2,923,082	\$ 1,963,437	\$ 2,160,847	\$ 2,311,816	\$ 2,365,952	\$ 2,170,696		
Interest*	-	-	-	-	-	-	-	-	-		
Prior Year Adjustment	-	-	-	-	-	-	-	-	-		
Applied Fund Balance	62,168	(1,058,517)	(250,106)	959,645	(197,410)	(150,969)	(54,136)	195,256	200,000		
Budgeted	672,926	332,189	115,383	746,365	167,679	252,707	355,039	195,256	200,000		
Ending Balance	\$ 1,614,459	\$ 2,672,976	\$ 2,923,082	\$ 1,963,437	\$ 2,160,847	\$ 2,311,816	\$ 2,365,952	\$ 2,170,696	\$ 1,970,696		
<u>Fund Balance:</u>											
Reserved Fund**	-	360,000	360,000	360,000	360,000	360,000	360,000	360,000	360,000		
Unreserved Fund	1,614,459	2,312,976	2,563,082	1,603,437	1,800,847	1,951,816	2,005,952	1,810,696	1,610,696		
Total Fund Balance	\$ 1,614,459	\$ 2,672,976	\$ 2,923,082	\$ 1,963,437	\$ 2,160,847	\$ 2,311,816	\$ 2,365,952	\$ 2,170,696	\$ 1,970,696		
Unrestricted Fund Balance as a % of Budget	8.11%	10.78%	12.22%	7.16%	7.69%	8.22%	8.37%	7.04%	5.97%		

* Interest may be added to sponsors' share when total local share equals or exceeds 26.7% of the net operating budget.

** Health insurance reserve was established to defer unanticipated health care costs.

SUMMARY OF CHARGES TO SPONSORS THROUGH 2014

Total Amount (Cash) For:	Washington County	Warren County	Total Sponsor Contribution
1960	\$ 1,800	\$ 1,800	\$ 3,600
1961	\$ 31,136	\$ 50,864	\$ 82,000
1962	\$ 52,239	\$ 58,053	\$ 110,292
1963	\$ 74,070	\$ 82,534	\$ 156,604
1964	\$ 92,025	\$ 112,265	\$ 204,290
1965	\$ 111,108	\$ 154,525	\$ 265,633
1966	\$ 136,841	\$ 178,170	\$ 315,011
1967	\$ 139,248	\$ 180,147	\$ 319,396
1968	\$ 126,841	\$ 178,917	\$ 305,758
1969	\$ 143,552	\$ 172,636	\$ 316,187
1970	\$ 153,076	\$ 205,446	\$ 358,522
1971	\$ 109,757	\$ 141,940	\$ 251,697
1972	\$ 116,613	\$ 143,351	\$ 259,965
1973	\$ 115,353	\$ 159,298	\$ 274,651
1974	\$ 130,766	\$ 181,440	\$ 312,206
1975	\$ 136,664	\$ 203,336	\$ 340,000
1976	\$ 144,795	\$ 215,336	\$ 360,131
1977	\$ 80,365	\$ 142,621	\$ 222,986
1978	\$ 209,964	\$ 274,287	\$ 484,251
1979	\$ 208,996	\$ 274,465	\$ 483,461
1980	\$ 210,175	\$ 287,070	\$ 497,245
1981	\$ 222,785	\$ 304,290	\$ 527,075
1982	\$ 222,785	\$ 304,290	\$ 527,075
1983	\$ 222,785	\$ 304,290	\$ 527,075
1984	\$ 222,785	\$ 304,290	\$ 527,075
1985	\$ 222,785	\$ 304,290	\$ 527,075
1986	\$ 222,785	\$ 304,290	\$ 527,075
1987	\$ 322,147	\$ 459,703	\$ 781,850
1988	\$ 428,598	\$ 670,372	\$ 1,098,970
1989	\$ 465,595	\$ 728,240	\$ 1,193,835
1990	\$ 558,905	\$ 838,358	\$ 1,397,263
1991	\$ 591,889	\$ 887,832	\$ 1,479,721
1992	\$ 683,642	\$ 944,077	\$ 1,627,719
1993	\$ 683,642	\$ 944,077	\$ 1,627,719
1994	\$ 683,642	\$ 944,077	\$ 1,627,719
1995	\$ 814,342	\$ 1,124,568	\$ 1,938,910
1996	\$ 814,342	\$ 1,208,910	\$ 2,023,252
1997	\$ 814,342	\$ 1,208,910	\$ 2,023,252
1998	\$ 814,342	\$ 1,208,910	\$ 2,023,252
1999	\$ 814,342	\$ 1,208,910	\$ 2,023,252
2000	\$ 874,740	\$ 1,312,111	\$ 2,186,851
2001	\$ 892,236	\$ 1,338,353	\$ 2,230,589
2002	\$ 932,236	\$ 1,398,353	\$ 2,330,589
2003	\$ 972,236	\$ 1,458,353	\$ 2,430,589
2004	\$ 972,236	\$ 1,458,353	\$ 2,430,589
2005	\$ 1,032,236	\$ 1,548,353	\$ 2,580,589
2006	\$ 1,148,491	\$ 1,522,418	\$ 2,670,909
2007	\$ 1,269,216	\$ 1,615,366	\$ 2,884,582
2008	\$ 1,269,216	\$ 1,615,366	\$ 2,884,582
2009	\$ 1,307,293	\$ 1,663,827	\$ 2,971,120
2010	\$ 1,188,448	\$ 1,782,672	\$ 2,971,120
2011	\$ 1,198,959	\$ 1,772,161	\$ 2,971,120
2012	\$ 1,278,928	\$ 1,781,326	\$ 3,060,254
2013	\$ 1,261,620	\$ 1,844,538	\$ 3,106,158
2014	\$ 1,315,658	\$ 1,852,623	\$ 3,168,281

**SUNY ADIRONDACK
OFFICIAL HEADCOUNTS, FTE's, CHARGEBACK,
STATE AID AND TUITION RATES**

	Headcount (Fall)	FTE's Budget	FTE's Actual	Chargeback Rate	State Aid Rate	Full Time Tuition Rate
1988-1989	3,096	1,971	2,140	\$ 950	\$ 1,525	\$ 1,250
1989-1990	3,267	2,058	2,284	\$ 870	\$ 1,675	\$ 1,300
1990-1991	3,378	2,359	2,351	\$ 990	\$ 1,725	\$ 1,300
1991-1992	3,554	2,306	2,448	\$ 1,300	\$ 1,680	\$ 1,450
1992-1993	3,791	2,477	2,565	\$ 1,090	\$ 1,600	\$ 1,600
1993-1994	3,689	2,650	2,460	\$ 910	\$ 1,650	\$ 1,700
1994-1995	3,475	2,380	2,363	\$ 1,220	\$ 1,800	\$ 1,900
1995-1996	3,602	2,340	2,394	\$ 1,620	\$ 1,800	\$ 2,050
1996-1997	3,487	2,410	2,420	\$ 1,270	\$ 1,850	\$ 2,050
1997-1998	3,379	2,396	2,342	\$ 1,090	\$ 1,900	\$ 2,050
1998-1999	3,319	2,353	2,249	\$ 1,700	\$ 2,050	\$ 2,050
1999-2000	3,167	2,155	2,187	\$ 2,120	\$ 2,125	\$ 2,200
2000-2001	3,151	2,080	2,230	\$ 2,420	\$ 2,250	\$ 2,300
2001-2002	3,206	2,205	2,259	\$ 2,300	\$ 2,250	\$ 2,370
2002-2003	3,442	2,265	2,468	\$ 1,740	\$ 2,300	\$ 2,470
2003-2004	3,514	2,480	2,491	\$ 1,290	\$ 2,300	\$ 2,600
2004-2005	3,637	2,560	2,519	\$ 970	\$ 2,235	\$ 2,730
2005-2006	3,493	2,510	2,442	\$ 1,740	\$ 2,350	\$ 2,870
2006-2007	3,604	2,460	2,490	\$ 2,200	\$ 2,525	\$ 3,000
2007-2008	3,408	2,499	2,391	\$ 1,740	\$ 2,675	\$ 3,130
2008-2009	3,463	2,375	2,529	\$ 1,810	\$ 2,675	\$ 3,130
2009-2010	3,873	2,493	2,675	\$ 1,990	\$ 2,675	\$ 3,256
2010-2011	4,136	2,875	2,896	\$ 1,760	\$ 2,260	\$ 3,386
2011-2012	4,098	2,891	2,882	\$ 1,500	\$ 2,122	\$ 3,556
2012-2013	3,987	2,892	NA	\$ 1,660	\$ 2,272	\$ 3,664
2013-2014	NA	2,892	NA	\$ 1,780	\$ 2,422	\$ 3,774

NA - not available

Headcount - per the SUNY Adirondack Fall 2012 Fact Book