

Resolution Request Form No. 4.

Request for extending, and amending an existing contract

Department: **Public Defender**

Dated 4-30-13

- A. Purpose of contract changes:
 - 1. To extend the agreement with NYS Office of Indigent Legal Services (OILS)
 - 2. To amend the contract so \$2,788.42 is amended to be applied to Continuing Legal Education classes for the attorneys in the Public Defender's Office and \$100.00 to be applied to copying of appeal documents. This money will come from the 2nd assistant public defender's personnel line of \$2,139.57 in salary and his fringe benefits of \$748.85.

- B. Resolution Number, or Numbers if Amended, Which Authorize the Original Contact: Resolution No. 491, amended by Res. No. 255 of 2012. (Note: Res. 255 of 2012 listed the termination date of the contract as May 31, 2013 but this is not correct. The contract expired on March 31, 2013)

- C. Name of Contractor: NYS Office of Indigent Legal Services

- D. Address of Contractor: NYS Office of Indigent Legal Services, State Capitol, Room 254, Albany, NY 12224

- E. Contactor's Contact Person and Telephone Number: Bill Leahy, Director, 518-486-5747

- F. Commencement date of extension: 3-31-13

- G. Termination date of extensions: 2-28-14

- H. Payment Provisions) i) lump sum amount; ii) hourly rate amount; iii) Total amount not to exceed 23,455.00; iv) how payments will be made, quarterly for salary items and in a lump sum for other than personnel services items.

- I. Where are the funds for this contract?
 - A. 1171.3044 Public Defender Indigent Legal Services Appeals (2011) \$21,084.00.
 - A.1171 110 Public Defender-Salaries-Regular (2011) \$10,842.00
But \$2,888.42 of this amount will be amended to Continuing Legal Education for the attorneys and copying.
 - A.1171 810 Retirement (2011) \$2,830.00
 - A.1171 830 Social Security (2011) \$782.00
 - A.1171 831 Medicare Contribution (2011) \$183.00
 - A.1171 220 Office Equipment (computers) \$6,447.00