

CRIMINAL JUSTICE MEETING

PROBATION AGENDA

11/25/13

I. COMMITTEE MEETING- Called to Order by Chairman

II. MOTION - to approve minutes of prior committee meetings

III. ACTION AGENDA

REQUEST: Resolution Request to enter into a contract with KMG Monitoring Service for electronic monitoring of adult offenders.

RATIONAL: Electronic Monitoring in conjunction with our department's Release Under Supervision Program can reduce the cost of housing certain inmates detained in the Warren County Jail.

IV. OLD BUSINESS – NONE

V. TOPICS TO BE REPORTED ON/DISCUSSIONS/UPDATED

Our department is currently working with Needham Risk Management and County Safety Officer, Amy Clute regarding Office Safety/Training and our Home Visit Policy and Procedure.

VI. EXECUTIVE SESSION

RESOLUTION REQUEST FORM NO. 3

Request for New Contract

DEPARTMENT NAME: Probation

DATE: 11/25/13

- (a) Is this a Result of a Bid or Request for Proposal? No

- (b) Purpose of Contract: To enter into a contract with KMG Monitoring Service for electronic monitoring of adult offenders.

- (c) Name of Contractor: KMG Monitoring Services

- (d) Address of Contractor: 9 Cranberry Lane, Queensbury, NY 12804

- (e) Contractor's Contact Person and Telephone Number:
Michael Gray, (518)744-7282.

- (f) Has or will the Contract be provided, if so, please attach: will be provided

- (g) Commencement Date of Contract: 1/1/14

- (h) Termination Date of Contract: 12/31/14

- (i) Payment Provisions:
 - i) lump sum amount
 - ii) hourly rate amount
 - iii) total amount not to exceed \$10,000
 - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.

- (j) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title* and Amount: OR Capital Project OR Capital Reserve Project Number, Title, and Amount: A.3140.470 Probation Contracts, \$61,067

**Sample: A.1010 470 Legislative Board – Contract \$xx.xx
Capital Project No. H289.9550 480 – Old Jail Renovations \$xx.xx**

Robert Iusi, Director
Warren County Probation Dept.
1340 State Route 9
Lake George, NY 12845

Re: Electronic Monitoring Services

Dear Mr. Iusi,

In response to your inquiry to provide electronic monitoring services to inmates released from Warren County Jail. KMG Monitoring Services proposes to monitor up to 18 offenders for a total of 360 days for the amount of \$10,000.00. Each additional day would be billed at a rate of \$18.00 a day, per offender. An installation charge of \$75.00 would be billed for each additional offender above 18. As always, it has been a pleasure working with your department and if you have any questions regarding this proposal, I can be reached at 744-7282.

Sincerely,



Michael J. Gray

KMG Monitoring Services
9 Cranberry Lane
Queensbury, NY 12804