

WARREN COUNTY MUNICIPAL CENTER



LAKE GEORGE, NEW YORK 12845

**PLANNING & COMMUNITY DEVELOPMENT
DEPARTMENT**

Telephone: (518) 761-6410

**Planning and Community Development
Committee Meeting Agenda
29 May 2013**

A. Pending Items:

- None

B. Committee Actions Requested:

- Request to establish Capital Fund to administer Local Waterfront Revitalization Grant
- Request to increase capital fund H292.9550 280 by \$505,000.00 using revenue code H292.9550 2791
- Request to increase capital fund H312.9550 280 by \$258,270.00 using revenue code H312.9550 2791
- Request to increase capital fund H313.9550 280 by \$416,006.00 using revenue code H313.9550 2791

C. Program Updates and Discussion:

- MWBE requirements for grants
- Potential grant projects for 2013

RESOLUTION REQUEST FORM NO. 8

Request to Establish Capital Project or Capital Reserve Project*

****If this is the result of a grant award, also complete and submit Form No. 5 or 6***

DEPARTMENT NAME: Planning and Community Development

DATE: 22 Feb 2013

- (a) Exact Title* **and** Number of Project (**must be obtained from Treasurer's Office**):
H340.9550 280, FWHC 2012 award
- (b) Is this a Capital Project?
Yes
- (c) Is this a Capital Reserve Project?
No
- (d) Amount of Project:
\$616,000
- (e) Source of Funding (including name & title of codes, etc.):
H340.9550 3897 Culture and Recreation \$308,000.00, H340.9550 2791 In Kind Contributions \$308,000
- (f) Purpose of Establishment:
Administer grant award

***Title should reflect department if possible:**

i.e. Capital Project No. H.270 9550 280 *Air Handler Installation* would be clearer if name was listed as Westmount *Air Handler Installation*;

Capital Project No. H274.9550 280 *Replace VASI with PAPI* would be clearer if name was listed as Airport *Replace VASI with PAPI*.

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

****Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.***

DEPARTMENT NAME: Planning and Community Development

DATE: 29 May 2013

- (a) Purpose of Request: Amend Capital fund

- (b) Details: The Treasurer's Office now requires local match to be part of the fund balance. Therefore it is requested to increase capital fund H292.9550 280 by \$505,000.00 using revenue code H292.9550 2791

- (c) Previous Resolution Number: 864 of 2008

- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount:

Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

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DEPARTMENT NAME: Planning and Community Development

DATE: 29 May 2013

- (a) Purpose of Request: Amend Capital fund

- (b) Details: The Treasurer's Office now requires local match to be part of the fund balance. Therefore it is requested to increase capital fund H312.9550 280 by \$258,270.00 using revenue code H312.9550 2791

- (c) Previous Resolution Number: 299 of 2010

- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount:

Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

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DATE: 29 May 2013

- (a) Purpose of Request: Amend Capital fund

- (b) Details: The Treasurer's Office now requires local match to be part of the fund balance. Therefore it is requested to increase capital fund H313.9550 280 by \$416,006.00 using revenue code H313.9550 2791

- (c) Previous Resolution Number: 300 of 2010

- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount:

Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS

First Wilderness Corridor

Project list 2007-2012 funding awards

FIRST



WILDERNESS

"This document was prepared for the New York State Department of State with funds provided under Title 11 of the Environmental Protection Fund."



2007 -North Creek

North Creek projects consist of site work and physical improvements to the historic structures located on site. There was assistance to the Owen's House not for profit organization to assist with building improvements that allows them to provide educational and interpretive classes to the local schools. Assistance to the Owens House was in the amount of \$9,949.85 and is matched by staff volunteers and cash contributions by the Town of Johnsburg.

Component 1-2. Design services for adaptive re-use of the "scales" building at the North Creek Train Station Complex. It is anticipated that this building will serve the entire facility for public restrooms and interpretive venues. Restrooms are necessary to support public utilization of the property and for access to the waterfront. These design services are estimated at \$30,000.

Component 1-3. Construction activities to re-use the scales building for public purposes. The structure requires extensive rehab and is subject to review by SHPO. Rehab is based on a square foot cost of \$160. For the 2,400 sqft structure this cost is estimated at \$384,000 with \$192,000 requested from grant funds.

Component 1-4. Design services to Sullivan's Island to include means of connection to the island from a waterfront trail. Sullivan's Island is located on the outside of a slight bend in the Hudson River just north of the train station. The island encompasses about 3.47 acres and will provide good opportunities for the development of displays and exhibits depicting common aspects of the Adirondack Park. This task is estimated at \$20,000.

Component 1-5. Design and construct a removable floating dock to assist canoe and kayak launching between the turntable and the stable building. Ensure appropriate measures to mitigate shoreline erosion and enhance safety along the river's edge. This task is estimated at \$18,000.

2008 - North Creek

The work plan is to stabilize the existing structures for future use as museum/exhibit space and to prepare the site to function as space for the museum and public restrooms for the North Creek Train Station Complex. The County will repair the sills on the historic barn (Building number 1 on the site map in Attachment B) and replace roofing material with materials similar to what is currently on the structure. Review materials for all three buildings on the site have been submitted to SHPO and results are pending. To facilitate public access to these structures, site work will be accomplished to support provision of restrooms in building number three. Site work will include development of a parking area, water lines and sewer with associated infrastructure

2007 -Lake Luzerne

The Town of Lake Luzerne will undertake streetscape improvements that compliment the actions of the Town of Hadley.

2009-Lake Luzerne

The Town of Lake Luzerne will undertake enhancements to Main Street in the Hamlet of Lake Luzerne. These efforts will build upon work underway with funding from the 2007 Local Waterfront Program. The Town will install an additional 250 of sidewalks and streetscape improvements in the Hamlet along with 12 decorative streetlights to match existing units.

2009-Stony Creek

Dean Farm Site - The Town will assist the ESF College Foundation with development of approximately 3 miles of non motorized trails on a 217 acre parcel. The trails will mostly follow existing logging roads or cross open meadows. Supporting actions include a parking area and signage. These actions will implement a plan drafted by ESF in consultation with the Town and other stakeholders. The trails will be for non-motorized use as hiking trails in the summer and cross country skiing/snowshoeing in the winter. Approximately 1.13 miles of trail will be ADA accessible

2007 -Hadley

The \$90,000 for improvements to the Hadley station has been expended for site work that facilitates pedestrian access to the business centers of Hadley and Lake Luzerne. These activities will tie into the streetscape improvements to be undertaken by both communities. Matching funds are from the County's capital investment in the Hadley Station property and force account labor and equipment from the communities.

2007-Hadley

Improving the pedestrian facilities along Rockwell Street from the train tracks to the Rockwell Falls Bridge is a continuation of the streetscape improvements that were recommended at the Rockwell Falls Gateway. These improvements include curbs and sidewalks along Rockwell Street, street trees, pedestrian lighting, and decorative features that identify the community and would help create a sense of community.

2009-Chestertown

Water District Study for Chestertown - The plan to be accomplished will identify the feasibility of connecting the Chestertown water district to a site identified for development of affordable housing and an industrial park. The plan will also provide the documentation to expand the district to include the aforementioned parcels. Given the identified lack of industrial parcels within the APA, it becomes even more apparent that existing industrial parks be afforded any assistance available to ensure success.

Streetscape improvements - The Town will complete elements identifies in the Chestertown Main Street Enhancement Plan relating to selected streetscape improvements between the Town Municipal center and the "four corners" intersection. Tasks will include purchase and installation of 10 low level sidewalk lights to match others recently installed and to replace 300 feet of deteriorated sidewalks. There will be additional landscaping and a pedestrian gazebo.

2009-Pottersville

The Town will also undertake Main street work in the Hamlet of Pottersville to implement selected components of the Pottersville Main Street Plan. These elements include 250 feet of sidewalks, ten sidewalk lights and selected landscaping improvements to better separate pedestrian areas from travel lanes.

2009-Various locations - Corridor Wayfinding projects

The County will work cooperatively to develop wayfinding sites and signage in the Hamlets of Lake Luzerne, Thurman, Warrensburg, Chestertown, North Creek and Pottersville. The County will engage the services of a consultant to develop the graphics for a wayfinding panel for each Hamlet. The County will also work with the towns to design and build a modest protective shelter for the signage. These panels will be keyed to an updated corridor map that will be part of the wayfinding materials.

2011 Funding:

Activity #1 -Town of Chester : Hamlet of Chestertown: Design and layout for Dynamite Hill Ski Area The Town of Chester will use \$75,000 for development of engineering and planning documents along with implementation of selected elements.

Activity # 2 North Creek Main Street improvements:

The Town will complete elements identified in the North Creek Main Street Enhancement Plan (Attachment) relating to selected streetscape improvements between the Town Municipal center and the North Creek Train Station Complex. Tasks will include purchase and installation of low level sidewalk lights to match others recently installed in other hamlets and to replace 300 feet of deteriorated sidewalks. There will be additional landscaping and a pedestrian gazebo as detailed in the Main Street Plan.

Activity #3: Improvements to Rail Platforms at Thurman and Hadley

Using FWHA funds, covered rail platforms were constructed at historical stops in the Towns of Thurman and Hadley. With the advent of four season operations by the rail operator, <http://sncrr.com/>, it is necessary to enclose the existing platforms and to provide restrooms for people waiting for the train. Upon completion, these facilities will be maintained by the rail operator as a condition of the contract with the operator. This activity is consistent with the First Wilderness Plan which calls for full station stops at these locations. Graphics from the Plan are provided in the attachments.

Warren County Department of Public Works crews will prepare all design documents and complete most of the construction activities with possibly some specialized trades being contracted. Matching funds will be in the form of remaining FWHA funds and force account services. Costs were derived from a construction estimating software package, estimates provided in the attachments.

Project costs can be broken down into five areas, Design services will comprise \$9,000 of consultant services; sitework will comprise \$19,000; plumbing will comprise \$12,000; Structural elements will comprise \$74,859 and electrical work will comprise \$18,000. The County will also utilize \$42,859 of FWHA funding. Total project costs will be \$132,859.

Deliverables will include, design drawings, physical improvements and as built drawings. This element is scheduled for completion in the Fall of 2013

Activity #5: Town of Corinth Rail platform:

The Town wishes to utilize \$45,000 of LWRP funds to be matched with \$45,000 of local funds and force account services to construct a boarding platform at the site of the old Corinth station. The Town will use existing plans that Warren County used to construct a similar structure at Stony Creek. The Town will be required to secure their own engineering stamp on the drawings but design is already completed. The Town will use \$35,000 of grant funds towards actual construction and construction monitoring with the remaining \$10,000 for site work, access and landscaping.

Deliverables will include, design drawings, physical improvements and as built drawings. This element is scheduled for completion in the Fall of 2012.

Activity #6: Adirondack Folk School:

Project costs can be broken down into five areas, Design services will comprise \$32,000 of consultant services; sitework will comprise \$10,000; plumbing will comprise \$12,000; Structural elements will comprise \$115,000 and electrical work will comprise \$20,000. Total project costs will be \$189,000.

Deliverables will include, design drawings, physical improvements and as built drawings. This element is scheduled for completion in the Fall of 2014.

Activity #7 - Marketing and Promotion:

The communities that comprise the First Wilderness will continue to work with the rail operator and others to create, market and promote activities and events that will bring visitors to the area. The request is made to assist this effort with \$10,000 per year of LWRP funds with the Towns using Occupancy tax expenditures as match. These matching expenditures amount to \$90,000 per year for this element and as match where necessary for other program elements

2012

Component 1: Design and Construction of Warrensburg Main Street Improvements

The Town of Warrensburg will design and restore the historic bandstand facility that serves as the focal point on Main Street and provides restroom facilities for tourists visiting the town.

Component 2: Design of Warrensburg Waterfront Park

The Town of Warrensburg will design a new waterfront park on a 3.5 acre former brownfield site to support local and regional recreation and tourism needs. Features envisioned for the park include, but not necessarily limited to: water access for canoe/kayak; picnic and passive recreation use; public garden space(s); and historical interpretation and educational opportunities.

Component 3: Design of Town of Corinth Rail Station

The Town of Corinth will prepare designs for a new train station that will enable the community to restore passenger and freight service. There is currently no facility to board passengers at Corinth even though the rail operator identifies it as a major stop along the service to Saratoga Springs. A temporary facility is being constructed but grant funds will allow the Town to construct a more historically correct structure.

Component 4: Project Management and Administration

Project management and administration services will be provided for the project through the Warren County Planning Department pursuant to a Memorandum of Understanding with the corridor communities..