

AGENDA

Department of Public Works
County Facilities - Buildings and Grounds
January 29, 2013 – 10:45am

- 1.) CALL MEETING TO ORDER.....Ch. Dan Girard
Approval of Minutes – December 4, 2012

- 2.) OLD BUSINESS

- 3.) NEW BUSINESS
 - A.) Terminating the Performance Assurance Technical Support Aspect of the Siemens Agreement for the Municipal Center Paul Dusek
 - B.) Lease Agreement with State of New York – Human Services Building Paul Dusek
 - C.) Amend Contract – Routine Pumping, Cleaning, and Disposal for Septic Systems (pg.2)

- 4.) REFERRALS -
No Referrals

- 5.) PRIVILEGE OF THE FLOOR..... Ch. Dan Girard

- 6.) ADJOURNMENTCh. Dan Girard

RESOLUTION REQUEST FORM NO. 4

Request for Extending, Rescinding or Amending Existing Contract

DEPARTMENT NAME:

DATE:

- (a) Purpose of Contract Change: To include contract extension term
- (b) Resolution Number, or Numbers if Amended, which Authorized the Original Contract: 640 of 2011
- (c) Name of Contractor: Stone Industries, LLC
- (d) Address of Contractor: 4305 State Rt. 50, Saratoga Springs, NY 12866
- (e) Contractor's Contact Person and Telephone Number: Stephanie Schroder-Loveland
- (f) Commencement Date of Extension: 01/01/13
- (g) Termination Date of Extension: 12/31/15
- (h) Payment Provisions:
 - i) lump sum amount
 - ii) hourly rate amount
 - iii) total amount not to exceed
 - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.
- (i) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title* and Amount: OR Capital Project OR Capital Reserve Project Number, and Title, and Amount: Various County Sites

**Sample: A.1010 470 Legislative Board – Contract \$xx.xx
Capital Project No. H289.9550 480 – Old Jail Renovations \$xx.xx**

WARREN COUNTY FACILITIES COMMITTEE MEETING

Tuesday, January 29, 2013
10:45 am

AIRPORT AGENDA

CALL TO ORDER.....Chairman Daniel J. Girard
APPROVAL OF MINUTES.....Chairman Daniel J. Girard
NEW BUSINESS.....Chairman Daniel J. Girard

FAA GRANT APPLICATIONS

- ACIP - Packages

RESOLUTION REQUEST(S)

- 1 – RR to authorize an agreement with the Adirondack Balloon Festival for September 20, 21, 22, of 2013
... Airport Manager Ross Dubarry
- 2 – RR to authorize an agreement with the Sunkiss Balloon Festival for July 5, 6, & 7 of 2013
... Airport Manager Ross Dubarry

TRAVEL REQUESTS

- 7 – Authorization to attend meeting or convention for airport maintenance workers Brian Gereau and Derrick Blackmer to attend the annual ARFF training (live burn) on April 16th in Rochester, NY (food, lodging, travel)
... Airport Manager Ross Dubarry
- 8 – RR to authorize out of state travel for the airport manager to attend the annual FAA Eastern Region Airport's Conference in Hershey, PA from March 18 - 20, 2013 to include registration, hotel and county vehicle.
... Airport Manager Ross Dubarry

ITEMS OF INTEREST

- Tabled discussion on determination of reasonableness for a modification to the Rich Air Rates and Charges Schedule, per the lease agreement, pertaining to new Ramp Fees for transient single and twin piston powered aircraft.
- Runway 1 Obstruction Removal Project Status
- Runway 12 & 19 Land/Easement Acquisition Project Status

OLD BUSINESS.....Chairman Daniel J. Girard
REFERRALS.....Chairman Daniel J. Girard
PRIVILEGE OF THE FLOOR.....Chairman Daniel J. Girard
ADJOURNMENT.....Chairman Daniel J. Girard



ENGINEERS
DESIGN BUILD
TECHNICAL RESOURCES
OPERATIONS

FLOYD BENNETT MEMORIAL AIRPORT AIRPORT CAPITAL IMPROVEMENT PROGRAM

US Department of Transportation Federal Aviation Administration

Project Description & Year	Federal Funds (\$1,000)				State Funds (\$1,000)	Local PFC	Total (\$1,000)		Environmental	Start Date	Comp. Date
	Entitlement	State Appor.	Discretionary	Other							
2013											
Runway 1-19 Extension (Design), Mitigation and Permitting, FAA Reimbursable Agreement			810.00		45.00		45.00	900.00	EA, FONSI Pending	4/1/2013	9/30/2013
Land/ Easement Acquisition (R/W 30 Approach)- Ph II			630.00		35.00		35.00	700.00	CATX	7/1/2013	12/31/2013
Land/Easement Acquisition (Forest Enterprises Mgmt. Parcel)		315.00			17.50		17.50	350.00	CATX	4/1/2013	12/31/2013
Runway 1 End Obstruction Removal (Construction)	150.00			480.00	35.00		35.00	700.00	FONSI/CATX	4/1/2013	4/1/2014
Terminal Building Roof Replacement							150.00	150.00		4/1/2013	12/31/2013
Runway 1-19 Crack Filling & Painting							10.00	10.00		7/1/2013	9/1/2013
Total 2013	150.00	315.00	1,920.00	132.50			292.50	2,810.00			
2014											
Runway 1-19 Extension (Construction) & Wetland Mitigation			4,050.00	225.00	225.00		225.00	4,500.00	EA	4/1/2014	12/31/2014
Avigation Easement/Land Acquisition (2 Parcels located in the R/W 12 & 19 Approach) Phase II	150.00			210.00			20.00	400.00	CATX	4/1/2014	12/31/2014
EA-Off Airport Obstruction Removal - R/W 30 Approach				45.00	2.50		2.50	50.00	EA	4/1/2014	4/1/2015
Obstruction Removal & Turf Runway		450.00			25.00		25.00	500.00	CATX	4/1/2014	12/31/2014
Replace Snow Removal Equipment (Sweeper)	150.00	705.00			272.50		272.50	5,450.00			
Total 2014	150.00	4,050.00	4,050.00	175.00			175.00	3,500.00			
2015											
Runway 1-19 Extension (Construction) & Wetland Mitigation			3,150.00		175.00		175.00	3,500.00	EA	4/1/2015	12/1/2016
Runway 30 Approach Obstruction Removal (Design) (Combine w/ R/W 12-30 PAPI Install, previously designed)	45.00			2.50			2.50	50.00	EA	4/1/2015	12/31/2015
Airfield Guidance Sign Replacement: Install Edge Lighting on T-Hangar Access Taxiway; Airfield Generator (Design)		90.00			5.00		5.00	100.00	CATX	4/1/2015	12/31/2015
ALP/Master Plan Update, AGIS, Drainage Study	105.00	345.00			25.00		25.00	500.00	CATX	4/1/2015	4/1/2016
Replace Airport Plow Trucks		765.00			42.50		42.50	850.00	CATX	4/1/2015	12/31/2015
Total 2015	150.00	1,200.00	3,150.00	250.00			250.00	5,000.00			



FLOYD BENNETT MEMORIAL AIRPORT AIRPORT CAPITAL IMPROVEMENT PROGRAM

US Department of Transportation Federal Aviation Administration

Project Description & Year	Federal Funds (\$1,000)				State Funds (\$1,000)		Local (\$1,000)		NPIAS#	36-0033	LOCID	GFL	DATE:	11/28/12
	Entitlement	State Appor.	Discretionary	Total	PFC	Other	Total	Environmental						
Runway 30 Approach Obstruction Removal & PAPI Installation on RWY 12-30 (Construction)	150.00	300.00		25.00		25.00	500.00	EA			4/1/2016			12/31/2016
Airfield Guidance Sign Replacement; Install Edge Lighting on T-Hangar Access Taxiway; Airfield Generator (Const.)		450.00		25.00		25.00	500.00	CATX			4/1/2016			12/31/2016
Snow Removal Equipment Building (Construction)		1,440.00		80.00		80.00	1,600.00	FONSI			4/1/2016			12/31/2016
Parallel Taxiway on Runway 12-30 (Design)		225.00		12.50		12.50	250.00	Form C			4/1/2016			12/31/2016
Aircraft Apron Rehabilitation (Design)		108.00		6.00		6.00	120.00	FONSI			4/1/2016			4/1/2017
Construct Apron At Aviation Development Site (Design)		-135.00		7.50		7.50	150.00	EA			4/1/2016			12/31/2016
Two 10-Bay T-Hangars							650.00	CATX			4/1/2016			12/31/2017
Total 2016	150.00	2,658.00		156.00		156.00	3,770.00							
2017														
Parallel Taxiway on Runway 12-30 (Construction)		1,800.00		100.00		100.00	2,000.00	Form C			4/1/2017			12/31/2017
Aircraft Apron Rehabilitation (Construction)	150.00	660.00		45.00		45.00	900.00	FONSI			4/1/2017			12/1/2017
Construct Apron At Aviation Development Site (Construction)		1,350.00		75.00		75.00	1,500.00	Form C			4/1/2017			12/31/2017
Access Taxiway to Industrial/Aviation Park (Design)		180.00		10.00		10.00	200.00	FONSI			8/1/2017			4/1/2018
Helipad (Design)		90.00		5.00		5.00	100.00	Form C			4/1/2017			12/31/2017
Total 2017	150.00	4,080.00		235.00		235.00	4,700.00							
2018														
Access Taxiway to Industrial/Aviation Park (Construction)		900.00		50.00		50.00	1,000.00	FONSI			4/1/2018			12/31/2018
Helipad (Construction)	150.00	300.00		25.00		25.00	500.00	Form C			4/1/2018			12/31/2018
Total 2018	150.00	1,200.00		75.00		75.00	1,500.00							
GRAND TOTALS:	900.00	10,158.00		9,120.00		1,931.00	23,230.00							

No carryover

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

****Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.***

DEPARTMENT NAME: DPW - Airport

DATE: January 29, 2013

- (a) Purpose of Request: To authorize the agreement with (and) for the "Adirondack Balloon Festival" and to authorize the use of the Floyd Bennett Memorial Airport for the event.

- (b) Details: The agreement shall be for the days of September 20, 21, & 22 of 2013 and shall be in a form approved by the County Attorney regarding permitted use, insurance requirements and all other relevant provisions, as determined by the committee.

- (c) Previous Resolution Number: 108 of 2012

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

****Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.***

DEPARTMENT NAME: DPW - Airport

DATE: January 29, 2013

- (a) Purpose of Request: To authorize the agreement with (and) for the "Sunkiss Balloon Festival" and to authorize the use of the Floyd Bennett Memorial Airport for the event.

- (b) Details: The agreement shall be for the days of July 5, 6, & 7 of 2013 and shall be in a form approved by the County Attorney and consistent with the past agreement with the Sunkiss Balloon Festival regarding permitted use, insurance requirements and all other relevant provisions, as determined by the committee.

- (c) Previous Resolution Number: 109 of 2012

SCHEDULE "A"
AUTHORIZATION TO ATTEND MEETING OR CONVENTION

Check one:

- In-State (needs Supervisory Committee authorization)
- Out-Of State (needs Board resolution)

The Facilities Committee hereby authorizes Ross Dubarry

(Supervisory Committee) (Employee Name)

to attend The 2013 Airports Conference

(Name of meeting or organization)

at Hershey Lodge, 325 University Drive, Hershey, Pennsylvania 17033

(Address)

on 3/18 - 3/20. Mode of transportation to be used County Vehicle

(Dates) (County Vehicle or Mass Transportation)

If the mode of transportation is not a county vehicle or mass transportation, please explain:

Proper documentation must be attached when submitting for approval.

(Please check documents attached)

- Notice of meeting or convention including cost.

For Overnight Travel

Room rate \$ 145 GSA* Rate \$ 108

Meal costs - GSA* per diem rate \$ 51

* www.gsa.gov

Date: 1/29/2013



Department Head Signature

Date: 1/29/13



Committee Chairman Signature

Please refer to the Warren County Travel Policy and County Vehicle Use Regulations for general policy guidelines.

SCHEDULE "A"
AUTHORIZATION TO ATTEND MEETING OR CONVENTION

Check one:

- In-State (needs Supervisory Committee authorization)
- Out-Of State (needs Board resolution)

The Facilities _____ hereby authorizes Brian Gereau _____
(Supervisory Committee) (Employee Name)

to attend Aircraft Rescue Firefighting (ARFF) school _____
(Name of meeting or organization)

at Northeast Fire Training Center, 1190 Scottsville Road, Rochester, NY 14624 _____
(Address)

on April 15 & 16 . Mode of transportation to be used County Vehicle _____
(Dates) (County Vehicle or Mass Transportation)

If the mode of transportation is **not** a county vehicle or mass transportation, please explain:

Proper documentation must be attached when submitting for approval.

(Please check documents attached)

- Notice of meeting or convention including cost.

For Overnight Travel

- Room rate \$ 92 GSA* Rate \$ 96
- Meal costs - GSA*per diem rate \$ 51

*www.gsa.gov

Date: 1/29/2013


Department Head Signature

Date: 1/29/13


Committee Chairman Signature

Please refer to the Warren County Travel Policy and County Vehicle Use Regulations for general policy guidelines.

Please check to request a fleet vehicle.

- REQUEST FOR USE OF FLEET VEHICLE**

SCHEDULE "A"

AUTHORIZATION TO ATTEND MEETING OR CONVENTION

Check one:

- [X] In-State (needs Supervisory Committee authorization)
[] Out-Of State (needs Board resolution)

The Facilities (Supervisory Committee) hereby authorizes Derrick Blackmer (Employee Name)

to attend Aircraft Rescue Firefighting (ARFF) school (Name of meeting or organization)

at Northeast Fire Training Center, 1190 Scottsville Road, Rochester, NY 14624 (Address)

on April 15 & 16 (Dates) Mode of transportation to be used County Vehicle (County Vehicle or Mass Transportation)

If the mode of transportation is not a county vehicle or mass transportation, please explain:

Proper documentation must be attached when submitting for approval.

(Please check documents attached)

- [X] Notice of meeting or convention including cost.

For Overnight Travel

- [X] Room rate \$ 92 GSA* Rate \$ 96
[] Meal costs - GSA*per diem rate \$ 51

*www.gsa.gov

Date: 1/29/2013

[Signature] Department Head Signature

Date: 1/29/13

[Signature] Committee Chairman Signature

Please refer to the Warren County Travel Policy and County Vehicle Use Regulations for general policy guidelines.

Please check to request a fleet vehicle.

[X] REQUEST FOR USE OF FLEET VEHICLE

March 18–20, 2013 Hershey, Pennsylvania

Penn State » Outreach » Airports Conference

Home

2013 Airports Conference

Schedule

This conference is sponsored by The Pennsylvania State University and is designed for government officials, airport owners/management, consultants, contractors, and material testing laboratories personnel.

Exhibitor Information

Conference Program

Sponsorship Opportunities

The conference provides the latest information on airport programs and policies as well as practical experience by airport management, consultants, and others in the airport industry.

Call for Presentations

The topics that will be presented at the conference include airport planning, design, finance, management, safety, environmental issues, engineering, and field lighting. The purpose is to provide leadership in planning and developing a safe and efficient regional airport system to satisfy the needs of our aviation interests, with due consideration for economics, environmental compatibility, local property rights, and safeguarding the public investment.

CEUs

Location and Accommodations

Become a sponsor.

Fee and Registration

Become an exhibitor.

5K Fun Run

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Last updated Thursday, January 10, 2013

County Facilities meeting – January 29, 2013

Proposal for review:

- Warren County to offer in writing to the FAA a willingness to put its airport expansion plan on hold freeing up needed funding for other higher priority areas like LaGuardia airport which was severely damaged by Hurricane Sandy.
- A team is assembled to study the airport budget to find savings in time to impact the 2014 budgeting process. Report to be submitted to the budget committee by June 2013. Specifically reviewing personnel needs, salaries, overtime, equipment rentals, telephone usage, contracts, benefits, utilities, etc.
- Determine the need for the Part 135/Part 139 airport designation by evaluating the benefits versus the cost of mandated services that come with it.
- Determine what additional expenses including employees the FBO can pick up as part of the new management agreement to be negotiated at the end of 2013 going into 2014.
- Re-evaluate the need to purchase any more land and determine if there is the opportunity to sell property at the airport.
- Prepare a public statement clearly communicating the economic development benefits from the expansion of the airport.
- Hold a public meeting at night to justify the expenditures at the airport and explain the rationale behind the expansion plans, land purchases, etc.