

AGENDA

Department of Public Works
County Facilities - Buildings and Grounds
March 25, 2013 – 10:45am

- 1.) CALL MEETING TO ORDER.....Ch. Dan Girard
Approval of Minutes – February 28, 2013

- 2.) OLD BUSINESS
 - A.) Lease modification – North Country Soda Blasting – lower Warren St. property
.....F. Morehouse
 - B.) Software purchase for panic alarm - HSB (pg 3).....F. Morehouse

- 3.) NEW BUSINESS
 - A.) Authorization and approval (pg. 4) - final payment for Clark Patterson Lee - \$3,552.00
.....P. Dusek
 - B.) Discussion of Plexiglas purchase for town postersP. Dusek

- 4.) REFERRALS – (pg. 2)

- 5.) PRIVILEGE OF THE FLOOR..... Ch. Dan Girard

- 6.) REQUEST FOR EXECUTIVE SESSION – Discussion of work performance for an unnamed
employee J. Tennyson

- 7.) ADJOURNMENTCh. Dan Girard

COUNTY FACILITIES: *(Including Airport and Buildings & Grounds)*

AIRPORT:

- 1) Request to establish a Task Force to assess the 2002 Master Plan for the Airport and to hold a public hearing to discuss the Airport expansion projects. (07.31.12)
- 2) Committee to review proposal prepared by Mr. Westcott relative to the Airport to be discussed at a later date (01.29.13).

BUILDING & GROUNDS:

- 1) Mr. Tennyson and Supervisor Loeb to meet with Greater Glens Falls Transit to discuss constructing a shelter for people taking the bus and to expand the bus schedule and to add another bus stop in back of the Municipal Center (01.29.13).
- 2) Mr. Tennyson to prepare an estimate and recommended restructuring of the entrance to the Municipal Center to be considered for the 2014 budget and to solicit input from supervisors and employees and report back to the Committee (01.29.13).

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

**Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.*

DEPARTMENT NAME: Buildings and Grounds

DATE: 03/25/2013

- (a) Purpose of Request: Increase purchase authorization by \$1,500

- (b) Details: Increase in prevailing wage and number of needed ports for alarm interface with Sheriff's Dept.

- (c) Previous Resolution Number: 672 of 2012

- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount:

Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

**Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.*

DEPARTMENT NAME: Buildings and Grounds

DATE: 3/25/13

- (a) Purpose of Request: Payment for contracted services
Clark Patterson Lee
59 Court St
Binghamton, NY 13901

- (b) Details: Final payment

- (c) Previous Resolution Number: N?A

- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount: H263 9550 280 HSB Capital Project

Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS

WARREN COUNTY FACILITIES COMMITTEE MEETING

**Monday, March 25, 2013
10:45 am**

AIRPORT AGENDA

CALL TO ORDER.....Chairman Daniel J. Girard
APPROVAL OF MINUTES.....Chairman Daniel J. Girard
NEW BUSINESS.....Chairman Daniel J. Girard

FAA GRANT APPLICATIONS

- **RR - to authorize the Airport Manager to submit a grant application to the FAA / NYS DOT for phase III of project H306 Land/Avigation Easement – Forest Enterprises Parcel.
...Airport Manager Ross Dubarry**

RESOLUTION REQUEST(S)

- **RR – to increase Capital Project H306 Land/Avigation Easement – Forest Enterprises Parcel for the purchase of land and easement. ... Airport Manager Ross Dubarry**
- **RR – to authorize the Chairman of the Board of Supervisors to enter into a new contract with C&S Companies for the phase III work on project H306 Land/Avigation Easement – Forest Enterprises Parcel. ... Airport Manager Ross Dubarry**

TRAVEL REQUESTS

- **N/A**

ITEMS OF INTEREST

- **N/A**

OLD BUSINESS.....Chairman Daniel J. Girard
REFERRALS.....Chairman Daniel J. Girard
PRIVILEGE OF THE FLOOR.....Chairman Daniel J. Girard
ADJOURNMENT.....Chairman Daniel J. Girard

RESOLUTION REQUEST FORM NO. 5

Request to Apply for a Grant Application and Grant Agreement

DEPARTMENT NAME: DPW - Airport

DATE: 3/25/2013

- (a) Purpose of Grant: Phase III continuation of project H306 to acquire land/aviation easement - Forest Enterprises Parcel for approach to runway 1. Grant will be used to purchase county easements and fee simple land acquisition, and professional consultant technical support services.

- (b) Name of Grantor: Federal Aviation Administration -AIP / NYSDOT

- (c) Address of Contractor: FAA - ADO, 600 Old Country Road, Suite 446, Garden City, NY 11530 & NYS DOT Albany

- (d) Grantor's Contact Person and Telephone Number: Mr. Steven Urllass, NYADO Manager, 516-227-3803

- (e) Has or Will the Grant Application or Grant Agreement be provided, if so, Please Attach? Will be provided

- (f) Effective Date of Grant: n/a

- (g) Termination Date of Grant: n/a

- (h) Total Dollar Amount Involved (not to exceed): \$380,700

- (i) Deadline to Submit Grant Application and/or Grant Agreement: N/A

- (j) Is a Budget amendment required? no If yes, also complete and submit Form No. 7.

- (k) Are the funds to go into a Capital Project or Capital Reserve Project? yes If yes, also complete and submit Form No. 8 or Form No. 9, as applicable.

- (i) Is a Local Share Required? yes If Yes, Where are the Funds? List Budget

Code (with title), Object Code (with title), and Amount OR Capital Project OR Capital Reserve Project Number and Title and Amount: 90% Federal - \$342,630; 5% State \$19,035; 5% Local \$7,464.48 (\$11,570.52 previously transferred) to be paid from Code A892.00 Reserve, Airport Repair & Projects.

RESOLUTION REQUEST FORM NO. 9

Request to Increase or Decrease or Amend Existing Capital Project or Capital Reserve Project*

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: DPW - Airport

DATE: 3/25/2013

(a) Exact Title and Number of Project*: H306.9550 280 Land/Avigation Easement - Forest Enterprises Parcel.

(b) Is this a Capital Project? Yes

(c) Is this a Capital Reserve Project? No

(d) Amount of Increase (if applicable): \$369,129.48 (previously increased by \$11,570.52)

(e) Amount of Decrease (if applicable): n/a

(f) Source of Funding (if Increase) (including name & title of codes, etc.): Federal 90% - \$342,630; State 5% - \$19,035; Local 5% - \$7,464.48 (\$11,570.52 previously transferred) from Code A892.00 Reserve, Airport Repair & Projects

(g) Changes in Funding (if Amendment):

(h) Purpose of Increase or Decrease or Amendment: This project is for the purchase and transfer of property and air rights for the land and easement acquisition with Forest Enterprises in accordance with the county's offer to purchase authorized by Resolution No. 611 of 2012.

RESOLUTION REQUEST FORM NO. 3

Request for New Contract

DEPARTMENT NAME: DPW - Airport

DATE: March 25, 2013

- (a) Is this a Result of a Bid or Request for Proposal? N/A

- (b) Purpose of Contract: To provide the required professional engineering and consulting services for phase III of capital project H306 Land/Avigation Easement - Forest Enterprises Parcel.

- (c) Name of Contractor: C&S Companies, Inc.

- (d) Address of Contractor: 499 Col. Eileen Collins Blvd., Syracuse, NY 13212

- (e) Contractor's Contact Person and Telephone Number: Christopher Brubach, P.E., (315) 455-2000

- (f) Has or will the Contract be provided, if so, please attach: Will be provided.

- (g) Commencement Date of Contract: When approved

- (h) Termination Date of Contract: When complete

- (i) Payment Provisions:
 - i) lump sum amount Cost plus fixed fee
 - ii) hourly rate amount n/a
 - iii) total amount not to exceed \$38,000
 - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc. progress payments

- (j) Where are the Funds for this Contract? List Budget Code, (with title), Object Code (with title), and Amount: OR Capital Project OR Capital Reserve Project Number, and Title, and Amount: Capital Project No. H306.9550 280.

