

WARREN COUNTY FACILITIES COMMITTEE MEETING

Wednesday, May 1, 2013
10:00 am

AIRPORT AGENDA

CALL TO ORDER.....Chairman Daniel J. Girard
APPROVAL OF MINUTES.....Chairman Daniel J. Girard
NEW BUSINESS.....Chairman Daniel J. Girard

GRANT APPLICATIONS

1. RR – to authorize the airport manager to submit a NYSDOT Aviation Capital Grant application for the design and installation of a Natural Gas Distribution System for all airport buildings currently being heated by other fuel types.
... Airport Manager Ross Dubarry

RESOLUTION REQUEST(S)

2. RR - to authorize the Chairman of the Board of Supervisors to sign and execute a SEQR Full Environmental Assessment Form (EAF) for the Runway 1 Obstruction Removal project H335.
... Airport Manager Ross Dubarry
3. RR – to authorize the Chairman of the Board of Supervisors to sign and execute an insurance claim release for the repair of damage to the Precision Approach Path Indicator (PAPI).
... Airport Manager Ross Dubarry
4. RR – to authorize the Chairman of the Board of Supervisors to sign and execute a new contract with the lowest responsible bidder for the repair and replacement of the Terminal building roof.
... Airport Manager Ross Dubarry

TRAVEL REQUESTS

5. N/A

ITEMS OF INTEREST

6. Sunkiss Hot Air Balloon Festival - Cancelled

OLD BUSINESS.....Chairman Daniel J. Girard
REFERRALS.....Chairman Daniel J. Girard
PRIVILEGE OF THE FLOOR.....Chairman Daniel J. Girard
ADJOURNMENT.....Chairman Daniel J. Girard

RESOLUTION REQUEST FORM NO. 5

Request to Apply for a Grant Application and Grant Agreement

DEPARTMENT NAME: DPW - Airport

DATE: 5/01/2013

- (a) Purpose of Grant: To design and install a natural gas distribution system for all airport buildings currently being served by other fuel types.
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- (b) Name of Grantor: NYSDOT Aviation Capital Grant Program
- (c) Address of Contractor: NYSDOT, Office of Integrated Modal Services, Aviation Bureau, 50 Wolf Road POD 54, Albany, NY 12232
- (d) Grantor's Contact Person and Telephone Number: Mr. Bill Meyer, Capital Projects Coordinator, (518) 485-7691
- (e) Has or Will the Grant Application or Grant Agreement be provided, if so, Please Attach? Will be provided
- (f) Effective Date of Grant: n/a
- (g) Termination Date of Grant: n/a
- (h) Total Dollar Amount Involved (not to exceed): TBD
- (i) Deadline to Submit Grant Application and/or Grant Agreement: May 20, 2013
- (j) Is a Budget amendment required? ??? If yes, also complete and submit Form No. 7.
- (k) Are the funds to go into a Capital Project or Capital Reserve Project? yes If yes, also complete and submit Form No. 8 or Form No. 9, as applicable.
- (i) Is a Local Share Required? yes If Yes, Where are the Funds? List Budget Code (with title), Object Code (with title), and Amount OR Capital Project OR

Capital Reserve Project Number and Title and Amount: 90% State - TBD; 10%
Local TBD to be paid from Code A892.00 Reserve, Airport Repair & Projects.

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

****Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.***

DEPARTMENT NAME: DPW - Airport

DATE: May 1, 2013

- (a) Purpose of Request: To authorize the Chairman of the Board of Supervisors to sign a SEQR Full Environmental Assessment Form (EAF) for the Runway 1 Obstruction Removal project H335.

- (b) Details: This project includes removing approximately 70 acers of trees on-airport property and adjacent County-owned properties near the Runway 1 end. Obstruction removal will be accomplished by a number of different methods depending on where the trees are located. The various types of tree removal are required to minimize disturbance to environmentally sensitive areas, including wetlands, and to provide a vegetative barrier to adjacent residential properties. The types of obstruction removal include wetland clearing, selective clearing, and clearing and grubbing.

- (c) Previous Resolution Number: N/A

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

**Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.*

DEPARTMENT NAME: DPW - Airport

DATE: May 1, 2013

- (a) Purpose of Request: To authorize the Chairman of the Board of Supervisors to sign an insurance claim release for payment in full to the County for damage to the airport's Precision Approach Path Indicator (PAPI) by one of AIG's policy holders, Mr. Robert Lewis, aircraft N7772J.

- (b) Details: All necessary repairs to the PAPI as a result of the aircraft incident have been completed and have been paid in full by the County. The insurance claim release acknowledges a payment of \$3,200 is due to the County for the repairs.

- (c) Previous Resolution Number: N/A

RESOLUTION REQUEST FORM NO. 3

Request for New Contract

DEPARTMENT NAME: DPW - Airport

DATE: May 1, 2013

~~(a) Is this a Result of a Bid or Request for Proposal? Yes WC 37-13 Floyd~~
Bennett Memorial Airport Terminal Building Roof Removal and Replacement

(b) Purpose of Contract: To replace the existing roof and abate asbestos for the airport terminal building.

(c) Name of Contractor: TBD

(d) Address of Contractor: TBD

(e) Contractor's Contact Person and Telephone Number: TBD

(f) Has or will the Contract be provided, if so, please attach: Will be provided

(g) Commencement Date of Contract: When approved

(h) Termination Date of Contract: TBD

(i) Payment Provisions: i) lump sum amount
ii) hourly rate amount
iii) total amount not to exceed \$147,500
iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc. monthly

(j) Where are the Funds for this Contract? List Budget Code, (with title), Object Code (with title), and Amount: OR Capital Project OR Capital Reserve Project Number, and Title, and Amount: Capital Project No. H330.9550 280 Airport Terminal Roof

RESOLUTION REQUEST FORM NO. 4

Request for Extending, Rescinding or Amending Existing Contract

DEPARTMENT NAME: Airport

DATE: May 1, 2013

- (a) Purpose of Contract Change: Rescinding R89/2013, which authorized an agreement with Tood J. Monohan d/b/a SunKiss Ballooning and authorized use of Floyd Bennett Memorial Airport due to the event being cancelled

- (b) Resolution Number, or Numbers if Amended, which Authorized the Original Contract: R89/2013

- (c) Name of Contractor:

- (d) Address of Contractor:

- (e) Contractor's Contact Person and Telephone Number:

- (f) Commencement Date of Extension:

- (g) Termination Date of Extension:

- (h) Payment Provisions:
 - i) lump sum amount
 - ii) hourly rate amount
 - iii) total amount not to exceed
 - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.

- (i) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title* and Amount: OR Capital Project OR Capital Reserve Project Number, and Title, and Amount:

**Sample: A.1010 470 Legislative Board – Contract \$xx.xx
Capital Project No. H289.9550 480 – Old Jail Renovations \$xx.xx**

Warren County Board of Supervisors

RESOLUTION NO. 89 OF 2013

Resolution introduced by Supervisors Girard, Wood, Loeb, Westcott and Mason

**AUTHORIZING AGREEMENT WITH TODD J. MONAHAN D/B/A SUNKISS
BALLOONING AND AUTHORIZING USE OF FLOYD BENNETT
MEMORIAL AIRPORT - WARREN COUNTY, NEW YORK FOR
SUNKISS BALLOON FESTIVAL**

WHEREAS, Todd J. Monahan d/b/a SunKiss Ballooning has requested permission to hold the 2013 SunKiss Balloon Festival at the Floyd Bennett Memorial Airport - Warren County, New York, on July 5, 6 and 7, 2013, now, therefore, be it

RESOLVED, that permission is hereby granted to Todd J. Monahan d/b/a SunKiss Ballooning to hold the 2013 SunKiss Balloon Festival at the Floyd Bennett Memorial Airport - Warren County, New York on July 5, 6 and 7, 2013, subject to approval by the Superintendent of the Warren County Department of Public Works of the parking plan for the Festival, and be it further

RESOLVED, that Warren County enter into an agreement with Todd J. Monahan d/b/a SunKiss Ballooning, which agreement shall provide that: (1) use of the Airport will not be on an exclusive basis; (2) all participating balloonists and participating organizations and vendors shall indemnify and hold the County harmless from and against any and all liability for claims for damage or injury arising out of the Festival activity relating to their participation; (3) insurance policy endorsements naming the County as an additional insured shall be delivered to the County Attorney's Office by Todd J. Monahan d/b/a SunKiss Ballooning prior to the commencement of the Festival; (4) Todd J. Monahan d/b/a SunKiss Ballooning shall supply its own employees, workers and agents to do any work required on the premises for the conduct of the Festival; (5) Todd J. Monahan d/b/a SunKiss Ballooning shall, at its own costs and expense, repair any damage caused to County property and restore the same to the condition as it existed prior to the damage; (6) the County shall be responsible for the removal of all garbage, refuse and debris deposited on County property and resulting from the use and occupancy of the Floyd Bennett Memorial Airport - Warren County property

RESOLUTION NO. 89 OF 2013

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by the visitors only to the Festival (not by the vendors or other activities sponsored by the Balloon Festival who are to remove their own garbage); (7) no pets shall be allowed on the premises; and (8) such other terms and conditions as may be required by the County Attorney and such agreement shall be in a form approved by the County Attorney.

Airport questions – May 1, 2013:

Public meeting:

- 1) 1,100 people signed a petition that said "If you would like for Warren County to hold a public meeting to be scheduled in the evening so that officials can explain the expansion plans and justify the expenditures at Warren County Airport, please sign the petition below ..."

Will the County hold a sanctioned public meeting at night?

- 2) Mayor Blais of Lake George held a public meeting on the Casino issue last night. One of the lessons learned at this meeting is for a public meeting to be fair both sides of an issue need to be presented equally ...

Will the county allow at the public meeting equal time for both sides on the airport issue to present their opinions equally?

Economic Development:

- 3) There has been a lot of talk from public officials on how the expansion plans at the airport are going to drive economic development "many times over" ...

It has been stated the airport currently generates \$8 million in economic impact to the region without expansion ...

It has been estimated the airport industrial park currently employs 1,600 people. ...

How much more projected economic impact over the current \$8 million will the expansion bring?

How much additional economic impact is needed to pay off the added investment into the airport?

How many more estimated jobs will be created by expansion?

Is there a plan that can show us how this is going to take place? What businesses are we going after?

How is the EDC leveraging this to attract new business to our region? How is the EDC utilizing the plans at the airport in their sales materials and other efforts to attract business to our region?

What other groups are out selling the airport benefits to prospective new businesses?

Safety:

- 4) We have heard repeatedly that the runway is being expanded for safety reasons ...

Is there a document from the FAA that clearly states this?

What are the safety concerns that will be addressed by an expanded runway?

Why does our runway need to be expanded for safety reasons and the Key West airport which is shorter but accommodates commercial 737 flights does not?

If another 1000 feet will add more safety then why stop there ... why not increase it even more by adding another 1000 feet to really be safe?

Are there other things we can do to add safety, e.g. adding a flight tower?

Will the county request that a representative from the FAA be at the public meeting to present the agencies point of view and answer questions?

Commercial service:

5) We have heard the expansion will open the door for new commercial service opportunities ...

What kind of commercial service are we going after, e.g. Southwest? Fed Ex? Other?

Is there a prospecting plan in place that identifies what companies/services we are going after, and what steps have been taken to date to attract new commercial services to Warren County Airport?

If we are successful at getting commercial service what additions do we need to make to the airport? E.g. new ramp area, safety requirements, ticket sales/personnel, etc.

Part 139 classification:

6) The airport has operated for years under a classification that is for airports with commercial service for jets that carry 30 passengers or more yet our airport hasn't had commercial service for decades that meets this criteria ...

Why are we keeping this classification?

What are the benefits?

What are the costs?

What are the savings if we eliminate the part 139 designation?

What would be the concerns for dropping it?

Why is Saratoga, which is a busier airport, not a part 139 classification? Is Saratoga not safe?

Buying land versus aviation air easements:

7) The county is proceeding with buying a significant amount of private lands and expanding the size of the airport...

Can the county outline what land is being purchased, for what purpose, for how much, and where the funding source is coming from?

What are the annual property tax implications for taking this land off the tax rolls for both Queensbury and Warren County?

Is there another option versus buying the land, and if so why wasn't this considered as an alternative?

Total cost of the airport expansion and annual cost:

- 8) There have been comments from elected officials that the airport expansion is a “great return on Warren County’s investment” ...

How much money is being spent on the expansion, how much is federal, state and county, where are the funding sources coming from?

Is all of the money from taxes or is it just the county portion from taxes?

Is the positive “return on investment” based on the amount of county tax money being spent versus what is being brought into the county in federal and state tax money?

Is the return on investment based on the increased economic development activity that will result in business coming here to build facilities, hire people and increase tax revenues?

If so can the county please explain this in detail?

Grant money:

- 9) The airport manager stated in the airport meeting last week there are Federal grants that are based on projects that do not create revenue ...

What does it mean to not “create revenue”? Note – the airport creates revenue, but loses money ... can this qualification for federal grant money be clarified and explained?

Has the county applied for these grants in the past and will the county do so in the future?

Capital projects:

- 10) There is a lot of confusion over the plans at the airport with one county resident reviewing the airport master plan stating there is a total of nearly \$30 million of projects outlined through 2018 with revenues of only \$850,000. This has been refuted by some county officials.

Are the numbers stated above incorrect and not in the master plan?

If what is in the airport master plan is not actually being planned then what is and what isn’t?

Can the county outline a list of the past capital projects that have already been completed or currently approved at the airport (e.g. paving project for private hangers, drainage project for balloon festival paid parking, etc.) over the past ten years?

What are the funding sources (federal, state and county) for these projects?

Increased flight activity:

- 11) With the runway expansion one stated goal is to increase flight activity by bringing in larger jets ...

Note - The Warren County Airport website states “The primary instrument runway, runway 1/19, is 5000 feet long and 150 feet wide. Based upon current activity, the largest aircraft to regularly use the airport is the Gulfstream IV. This aircraft is a large corporate jet that weighs approximately 74,500 pounds fully loaded and

has a wingspan of 78 feet. The current runway strength is adequate to accommodate the Gulfstream IV and larger aircraft.

Can the county provide an example of the type of aircraft that can't currently fly into the airport safely? How many of that type are flying and what percentage of those aircraft are owned by companies that are looking at expansion or relocation?

Warren County annual flights are listed at 33,015 – how many more flights a year are desired?

Note - Can the log books be reviewed to determine a more accurate number of actual flights at the airport?

How many corporate jets are currently kept at Warren County Airport? How many more do we hope to attract with the runway expansion?

What are the projected revenue increases to the county for increased jet traffic?

How does the county address the noise issues that come with bigger and more jets?

Future obligations:

12) With the expansion of the runway, what are the future obligations to the county, e.g. legacy costs?

What sort of mandates would come with larger jets and/or commercial service, e.g. 737's for example?

What may have to be eliminated as a result of increased activity at the airport, e.g. if we have a regular operating commercial service at the airport would we still be able to hold the balloon festival there or would the balloon festival interrupt a credible commercial service and have to move somewhere else?

Question to the FAA:

With all the damage that was done to airports after Sandy and now with the cuts to the FAA due to sequestration does the FAA consider the runway expansion at Warren County a priority project over these other areas of need?



William A Loeb <williamaloeb@gmail.com>

RE: commuter bus survey

1 message

Barrie, Kathy <barriek@warrencountyny.gov>
 To: Scott Sopczyk <ssggft@choiceonemail.com>
 Cc: "Loeb, William" <williamaloeb@gmail.com>

Tue, Apr 23, 2013 at 1:36 PM

Thanks for the info. The North Country employees that I spoke with were willing to drive to Warrensburg if there was parking available.

-----Original Message-----

From: Scott Sopczyk [mailto:ssggft@choiceonemail.com]
 Sent: Tuesday, April 23, 2013 12:49 PM
 To: Barrie, Kathy
 Subject: RE: commuter bus survey

Kathy:

I looked over the responses to the survey. Although there is a good number, individually they are quite diffuse. Use existing routes, which the addition of a 7:30am trip to the Muni. Ctr there are roughly 8 possible commuter candidates (provided the 3 of them would be willing to transfer buses at Ridge St.). The rest really spread out. There is another potential cluster of people coming from up north. In terms of a bus it's possible that a run out of Warrensburg might be supported, however, that would require some of the commuters from Chesterton, Brandt lake, and Johnsburg to be willing to drive as far as Warrensburg then catch a bus. Some of those may well not be willing to make the transfer if they have to drive into Warrensburgh already.

I am considering offering a 7:30am commuter run Up Rte 9 from Glens Falls over the summer to test demand. I will keep you informed if this becomes a reality. GGFT has long been considering a commuter type run from Warrensburgh. A set base of a 1/2 dozen or so commuters may well be enough to get it started. This wouldn't be until sometime later in 2013 or early in 2014.

Either way I will keep you in the Loop. In the mean time let me know if anything else comes up in your building. In any event, I think the survey was very useful. Thanks

Scott Sopczyk
 GGFT Transportation Dir.

495 Queensbury Ave.
Queensbury, NY 12804

-----Original Message-----

From: Barrie, Kathy [mailto:barriek@warrencountyny.gov]
Sent: Tuesday, April 16, 2013 3:47 PM
To: Scott Sopczyk
Subject: commuter bus survey

34 employees responded favorably to using the transit system. Some of the surveys are the original one that I did that does not show us where a person lives but I can get that information for you. Warrensburg and Luzerne seem to have a need. Unfortunately I do not have time to enter this info into a spreadsheet.

Please let me know if I can provide anything else to you.

-----Original Message-----

From: barriek@warrencountyny.gov [mailto:barriek@warrencountyny.gov]
Sent: Tuesday, April 16, 2013 3:39 PM
To: Barrie, Kathy
Subject: scan from Personnel/Civil Service

FS-3640MFP
[00:c0:ee:8d:0c:c0]
