

WARREN COUNTY FACILITIES COMMITTEE MEETING

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Tuesday, May 7, 2013  
10:00 am

**Airport AGENDA**

**CALL TO ORDER.....Chairman Daniel Girard**  
**APPROVAL OF MINUTES.....Chairman Daniel Girard**  
**NEW BUSINESS.....Chairman Daniel Girard**

GRANT APPLICATIONS

**1 - RR to authorize the airport manager to submit a NYSDOT Aviation Capital Grant application  
for a Natural Gas Distribution System at the airport. ... Airport Manager Ross Dubarry**

Resolution Request(s)

N/A

Travel Requests

N/A

Items of Interest

Discussion on Airport Budget

**OLD BUSINESS.....Chairman Daniel Girard**  
**REFERRALS.....Chairman Daniel Girard**  
**PRIVILEGE OF THE FLOOR.....Chairman Daniel Girard**  
**ADJOURNMENT.....Chairman Daniel Girard**

## ***RESOLUTION REQUEST FORM NO. 5***

### ***Request to Apply for a Grant Application and Grant Agreement***

**DEPARTMENT NAME: DPW - Airport**

**DATE: 5/01/2013**

- (a) Purpose of Grant: To design and install a natural gas distribution system and backup generator for all airport buildings currently being served by other fuel types.
- (b) Name of Grantor: NYSDOT Aviation Capital Grant Program
- (c) Address of Contractor: NYSDOT, Office of Integrated Modal Services, Aviation Bureau, 50 Wolf Road POD 54, Albany, NY 12232
- (d) Grantor's Contact Person and Telephone Number: Mr. Bill Meyer, Capital Projects Coordinator, (518) 485-7691
- (e) Has or Will the Grant Application or Grant Agreement be provided, if so, Please Attach? Will be provided
- (f) Effective Date of Grant: n/a
- (g) Termination Date of Grant: n/a
- (h) Total Dollar Amount Involved (not to exceed): \$600,000
- (i) Deadline to Submit Grant Application and/or Grant Agreement: May 20, 2013
- (j) Is a Budget amendment required? No If yes, also complete and submit Form No. 7.
- (k) Are the funds to go into a Capital Project or Capital Reserve Project? yes If yes, also complete and submit Form No. 8 or Form No. 9, as applicable.
- (i) Is a Local Share Required? yes If Yes, Where are the Funds? List Budget

Code (with title), Object Code (with title), and Amount **OR** Capital Project **OR**  
Capital Reserve Project Number and Title and Amount: 90% State - \$540,000;  
10% Local \$60,000 to be paid from Code A892.00 Reserve, Airport Repair &  
Projects.

# State Aviation Capital Grant Application

Total Fuel Costs per Year		Natural Gas Savings per Year		"Would have been" Cost per Year	
2008	\$29,109.57	2008	\$14,618.69	2008	\$14,490.88
2009	\$19,618.52	2009	\$11,948.24	2009	\$7,670.28
2010	\$25,301.67	2010	\$18,005.22	2010	\$7,296.45
2011	\$36,984.24	2011	\$27,486.65	2011	\$9,497.59
2012	\$18,217.74	2012	\$14,102.78	2012	\$4,114.96
<b>5-year</b>	<b>\$129,231.74</b>	<b>5-year</b>	<b>\$86,161.58</b>	<b>5-year</b>	<b>\$43,070.16</b>

Project Estimate	State Share	County Share
\$600,000 *	\$540,000	\$60,000
Average Savings/Year		\$17,232
Estimated County Pay Back in years		3.5 years

\* Includes about \$200,000 for design and construction of new airport electric backup generator.

## 2005 - 2013 Operating Costs Vs. Inflation



Beginning in 2011 the County began allocating fringe benefits and hospitalization to individual divisions

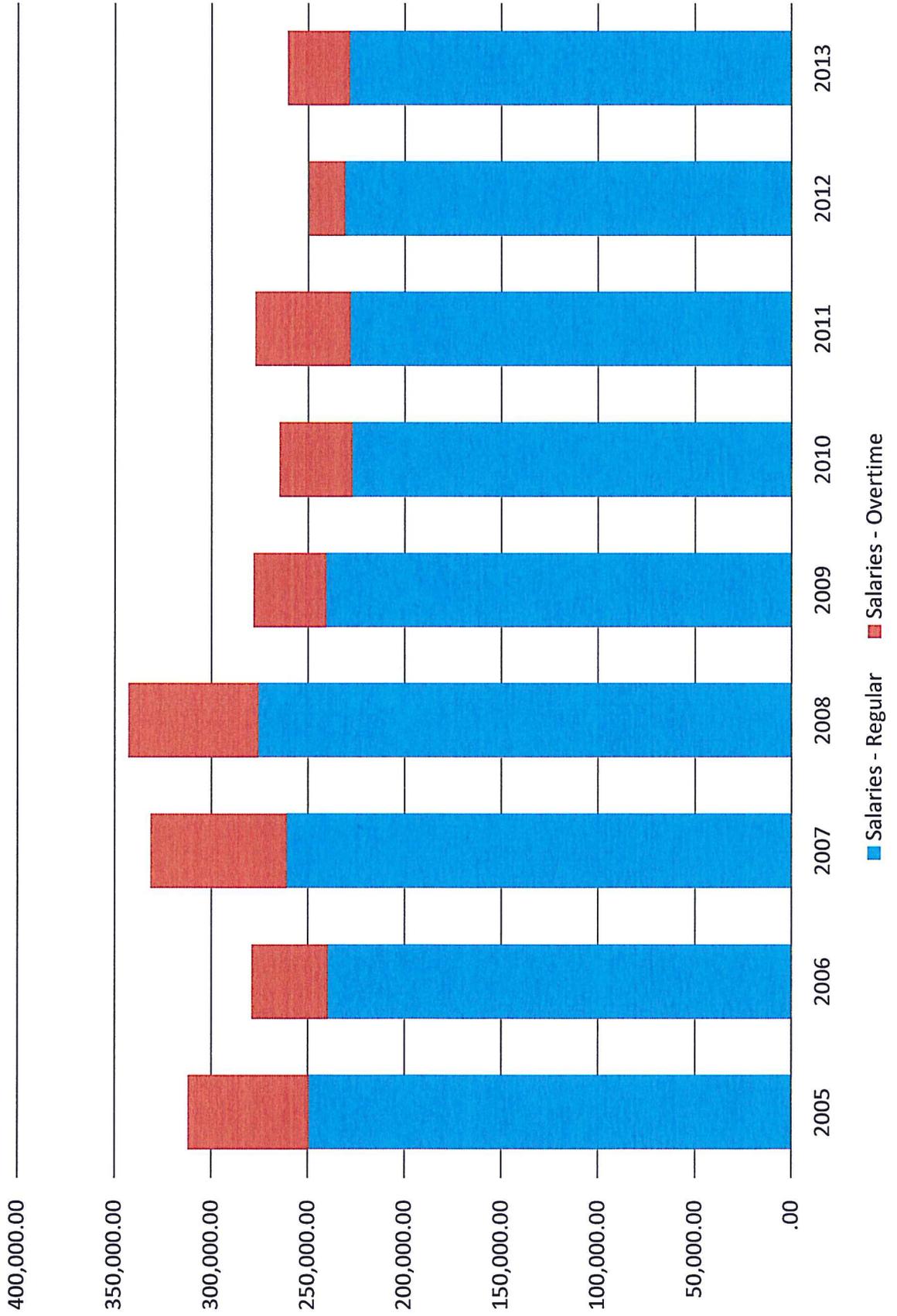
The CPI inflation calculator uses the average Consumer Price Index for a given calendar year. This data represents changes in prices of all goods and services purchased for consumption by urban households. This index value has been calculated every year since 1913.

United States Department of Labor [http://www.bls.gov/data/inflation\\_calculator.htm](http://www.bls.gov/data/inflation_calculator.htm)

# 2005 – 2012 ACTUAL OPERATING REVENUE & 2013 BUDGET

 Airport Analysis 2005 - 2012 Actual		2005		2006		2007		2008		2009		2010		2011		2012		2013		
		YTD	Transactions	YTD	Transactions	YTD	Transactions	YTD	Transactions	YTD	Transactions	YTD	Transactions	YTD	Transactions	YTD	Transactions	YTD	Transactions	Adopted Budget
Account:	Account Description																			
Fund A - General																				
	REVENUE																			
	Department: 5610 - Airport (D.P.W.)																			
1710	Public Works Charges	.00		.00		.00		.00		.00		.00		18,861.79		12,115.38			15,000.00	
1770	Airport Rentals	37,206.35		47,855.09		78,759.36		57,914.24		103,000.14		131,921.48		100,404.65		93,516.20			95,000.00	
1774	Airport Concessions	530.20		813.86		74.18		1,802.65		2,499.58		2,574.12		295.35		.00			.00	
2566	Parking Fees	.00		.00		.00		.00		.00		.00		.00		3,045.00			4,500.00	
<b>2680</b>	<b>Insurance Recoveries</b>																			
2680	Insurance Recoveries	.00		.00		.00		.00		.00		.00		.00		.00			.00	
2680.02	Insurance Recoveries - Airport	.00		.00		.00		.00		523.51		.00		.00		1,127.40			.00	
	<b>2680 - Insurance Recoveries Totals</b>	<b>\$0.00</b>		<b>\$0.00</b>		<b>\$0.00</b>		<b>\$0.00</b>		<b>\$523.51</b>		<b>\$0.00</b>		<b>\$0.00</b>		<b>\$1,127.40</b>			<b>\$0.00</b>	
2770	Other Unclassified Revenue	.00		.00		.00		.00		.00		.00		.00		150.00			.00	
3592	Airport Capital Project	.00		.00		.00		.00		.00		.00		.00		.00			.00	
3597	Transportation	.00		.00		.00		1,636.13		905.32		.00		.00		2,114.35			.00	
4592	Airport Capital Project	.00		.00		.00		.00		.00		.00		.00		.00			.00	
4597	Transportation	.00		.00		.00		62,173.00		34,402.00		423.00		.00		175,062.00			.00	
5031	Interfund Transfers	.00		.00		9,200.00		5,048.00		.00		.00		.00		.00			.00	
	Department: 5610 - Airport (D.P.W.) Totals	\$37,736.55		\$48,668.95		\$88,033.54		\$128,574.02		\$141,330.55		\$134,918.60		\$119,561.79		\$287,130.33			\$114,500.00	
	<b>REVENUE TOTALS</b>	<b>\$37,736.55</b>		<b>\$48,668.95</b>		<b>\$88,033.54</b>		<b>\$128,574.02</b>		<b>\$141,330.55</b>		<b>\$134,918.60</b>		<b>\$119,561.79</b>		<b>\$287,130.33</b>			<b>\$114,500.00</b>	

# 2005 - 2012 Actual Salaries/ 2013 Budget



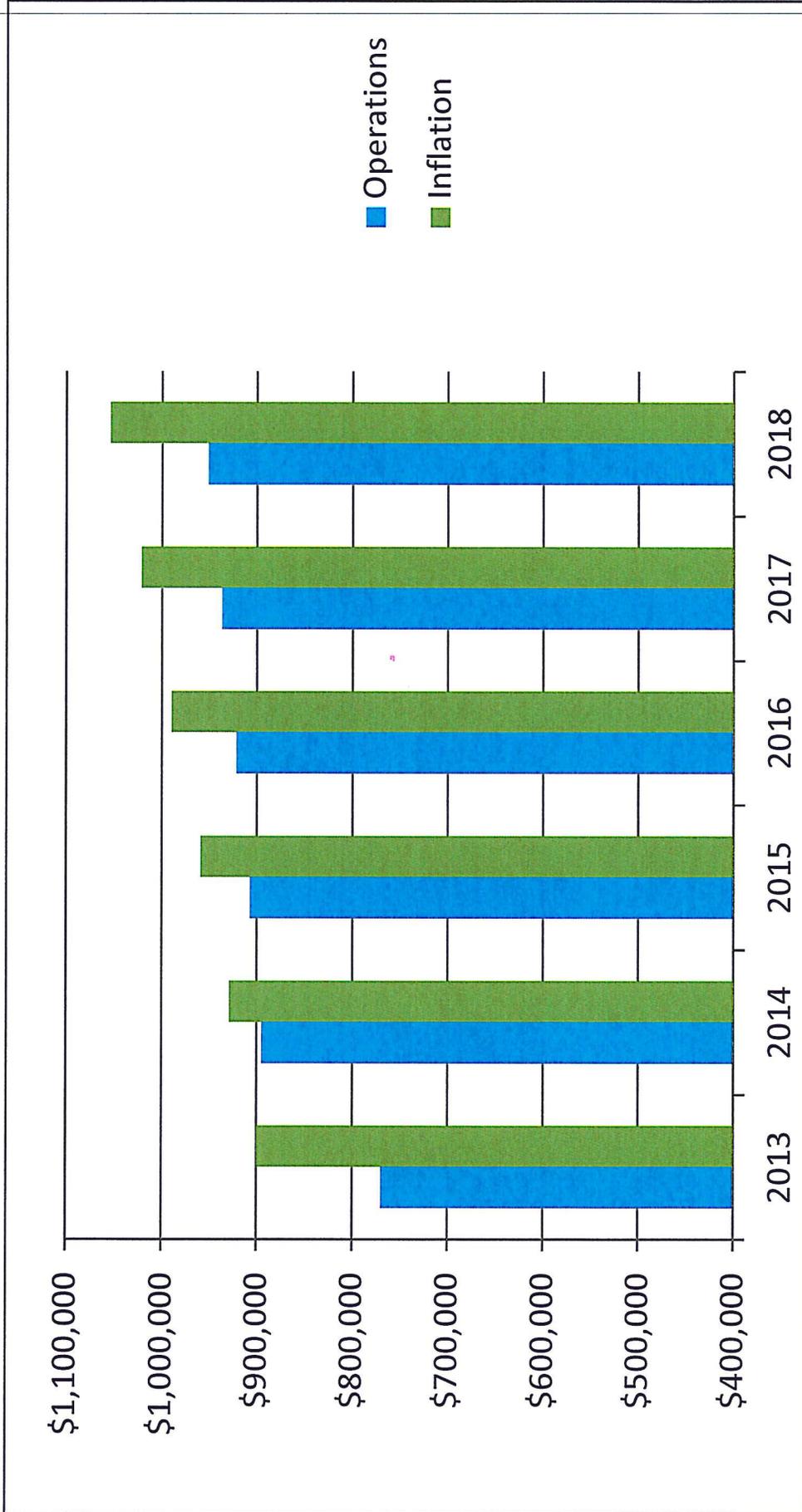
# 2005 – 2012 ACTUAL EXPENSE & 2013 BUDGET

Account	Account Description	2005		2006		2007		2008		2009		2010		2011		2012		2013	
		YTD	Transactions	Adopted	Budget														
<b>Airport Analysis 2005 - 2012 Actual Expenses</b>																			
<b>EXPENSE</b>																			
Department 5610 - Airport (D.P.W.)																			
110	Salaries - Regular	249,834.97		239,893.92		261,144.78		276,019.96		240,944.19		227,369.29		228,391.15		231,221.01		228,789.00	
120	Salaries - Overtime	62,323.78		39,303.75		70,348.56		67,000.91		37,553.78		37,882.43		49,182.63		33,728.04		47,000.00	
130	Salaries - Part Time																109.41		
140	Salaries - Sick Leave Incentive					400.00													
210	Furniture/Furnishings	499.98		445.77		77.00		884.35		59.99								350.00	
<b>Office Equipment</b>																			
220	Office Equipment					2,686.88										452.99			
220.1	Office Equipment - Reserve																		
220 - Office Equipment Totals		\$0.00		\$0.00		\$2,686.88		\$0.00		\$0.00		\$0.00		\$0.00		\$452.99		\$0.00	
230	Automotive Equipment																		
240	Highway & Street Equipment																		
250	Technical Equipment							1,737.87		3,367.41				1,151.72		126.98		1,600.00	
260	Other Equipment	1,314.00		540.01		2,501.15		932.24		42,019.57				119.00		1,931.86		3,240.00	
270	Lawn & Landscaping	2,706.77		344.00		899.00				32.97									
410	Supplies	21,683.10		13,827.40		27,487.17		17,947.07		26,685.88		25,543.62		26,263.70		26,474.01		26,000.00	
413	Repair & Maint - Bldg/Property	11,109.68		30,758.28		16,414.21		12,647.79		16,400.71		8,426.52		33,393.04		18,768.72		18,500.00	
414	Gas-Natural	4,518.19																	
415	Electricity	41,180.48		44,971.10		50,908.59		57,101.71		49,924.32		48,157.19		49,446.63		38,454.33		58,000.00	
416	Oil & Gas-Heating	9,996.88		15,726.80		25,090.72		29,070.87		19,505.61		26,499.75		35,926.87		22,799.29		38,000.00	
417	Water/Sewer/Taxes	16,649.66		20,663.81		17,326.66		17,821.39		17,742.90		21,495.28		18,539.27		17,221.05		21,315.00	
418	Ins-General Liability	9,130.00		10,131.17		11,496.91		16,824.06		19,673.44		39,995.89		22,249.26		25,103.26		27,613.00	
421	Equipment Rental	120,155.76		129,732.28		141,785.80		142,460.48		155,530.02		155,711.01		156,100.94		157,446.56		166,500.00	
422	Repair/Maint-Equipment	3,142.31		1,613.15		3,215.82		4,994.78		4,424.26		2,526.45		3,709.72		5,385.21		5,000.00	
423	Telephone	3,658.13		3,076.14		3,891.87		4,819.32		4,246.94		5,161.05		5,317.70		5,738.08		5,500.00	
424	Postage	238.37		171.07		179.96		130.79		66.02		203.46		77.04		326.62		100.00	
426	Subscriptions	1,746.00		1,746.00		4,470.00		1,800.00											
427	Memberships & Dues	525.00		475.00		475.00		475.00		475.00		525.00		525.00		525.00		600.00	
428	Data Processing & Internet Fees	1,871.35		1,594.40		1,478.40		2,010.38		1,488.01		1,439.40		1,442.12		1,511.35		1,900.00	
432	Special Project Supply																		
435	Medical Fees	560.27		53.00		103.00		113.00				46.00		140.00		181.00		150.00	
436	Advertising Fees	276.63		45.76				260.00		95.00				203.15				200.00	
437	Consulting Fees											550.00							
439	Misc. Fees & Expenses	409.59		3,433.60		50.00		537.00				200.00		150.00		253.44		250.00	
440	Legal/Transcript Fees																		
441	Auto-Supplies & Repair																		
442	Automotive - Gas & Oil																		
444	Travel/Education/Conference	14,797.05		5,950.60		2,954.85		4,433.02		3,616.90		3,124.65		4,127.45		2,595.25		4,500.00	

# 2005 – 2012 ACTUAL EXPENSE & 2013 BUDGET

Account	Account Description	2005		2006		2007		2008		2009		2010		2011		2012		2013	
		Transactions		Transactions		Transactions		Transactions		Transactions		Transactions		Transactions		Transactions		Transactions	
		YTD	Adopted																
<b>Airport Analysis 2005 - 2012 Actual Expenses</b>																			
<b>Fund A - General</b>																			
445	Foods	3,654.53		1,811.56		3,156.35		3,834.28		3,425.18		2,998.43		2,933.33		3,297.39		3,500.00	
453	Uniforms & Clothing	986.59		1,442.47		1,870.04		5,091.88		2,456.85		1,653.83		2,143.04		1,426.38		1,850.00	
455	Safety Equipment	219.03		.00		720.98		121.12		88.51		272.73		517.40		1,498.04		1,100.00	
465	Road/Bridge Materials	23,407.18		16,780.22		21,581.38		14,910.59		.00		30,856.71		11,642.13		7,117.23		8,000.00	
470	Contract	17,067.32		61,889.00		982.56		17,549.86		6,562.29		5,602.57		18,599.60		207,159.78		12,595.00	
472	Bank Charges	.00		.00		.00		.00		.00		.00		.00		.00		.00	
810	Retirement	.00		.00		.00		.00		.00		.00		35,197.29		37,277.57		55,709.00	
830	Social Security	.00		.00		.00		.00		.00		.00		16,864.08		16,187.10		17,098.00	
831	Medicare Contribution	.00		.00		.00		.00		.00		.00		3,944.45		3,726.28		3,998.00	
840	Workmen's Compensation	.00		.00		.00		.00		.00		.00		.00		.00		.00	
850	Unemployment Insurance	.00		.00		.00		.00		.00		.00		.00		.00		.00	
855	Disability	.00		.00		.00		.00		.00		.00		.00		.00		.00	
860	Hospitalization	.00		.00		.00		.00		.00		.00		60,751.83		76,972.55		84,765.00	
861	Retirees Hospitalization	.00		.00		.00		.00		.00		.00		.00		37,577.45		40,074.00	
865	Dental Insurance	.00		.00		.00		.00		.00		.00		816.00		864.00		864.00	
Department 5610 - Airport (D.P.W.) Totals		\$623,668.60		\$646,428.26		\$673,697.64		\$701,531.72		\$656,385.75		\$646,241.26		\$789,875.13		\$983,457.23		\$884,660.00	
EXPENSE TOTALS		\$623,668.60		\$646,428.26		\$673,697.64		\$701,531.72		\$656,385.75		\$646,241.26		\$789,875.13		\$983,457.23		\$884,660.00	
Fund A - General Totals														117,573.65		172,604.95		202,508.00	
REVENUE TOTALS		37,736.55		48,668.95		88,033.54		128,574.02		141,330.55		134,918.60		119,561.79		287,130.33		99,500.00	
EXPENSE TOTALS		623,668.60		646,428.26		673,697.64		701,531.72		656,385.75		646,241.26		789,875.13		983,457.23		884,660.00	
Fund A - General Totals		(\$585,932.05)		(\$597,759.31)		(\$585,664.10)		(\$572,957.70)		(\$515,055.20)		(\$511,322.66)		(\$670,313.34)		(\$696,326.90)		(\$785,160.00)	

# AIRPORT EXPENSE BUDGET PROJECTIONS



# AIRPORT OPERATING REVENUE BUDGET PROJECTIONS

Account	Account Description	2012		2013		2014		2015		2016		2017		2018	
		YTD Transactions	Adopted Budget	Projected Budget											
<div style="display: flex; justify-content: space-between; align-items: center;">  <div style="text-align: center;"> <h2>Airport Projections 2014 - 2018</h2> </div> </div>															
Fund A - General															
<b>REVENUE</b>															
Department: 5610 - Airport (D.P.W.)															
1710	Public Works Charges	12,115.38	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00
1770	Airport Rentals	93,516.20	95,000.00	96,900.00	98,838.00	100,814.76	102,831.06	104,887.68							
1774	Airport Concessions	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00
2566	Parking Fees	3,045.00	4,500.00	4,500.00	4,500.00	4,500.00	4,500.00	4,500.00	4,500.00	4,500.00	4,500.00	4,500.00	4,500.00	4,500.00	4,500.00
<b>2680 Insurance Recoveries</b>															
2680	Insurance Recoveries	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00
2680.02	Insurance Recoveries - Airport	1,127.40	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00
<b>2680 - Insurance Recoveries Totals</b>		\$1,127.40	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2770	Other Unclassified Revenue	150.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00
3592	Airport Capital Project	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00
3597	Transportation	2,114.35	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00
4592	Airport Capital Project	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00
4597	Transportation	175,062.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00
5031	Interfund Transfers	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00
Department: 5610 - Airport (D.P.W.) Totals		\$287,130.33	\$114,500.00	\$116,400.00	\$118,338.00	\$120,314.76	\$122,331.06	\$124,387.68							
<b>REVENUE TOTALS</b>		\$287,130.33	\$114,500.00	\$116,400.00	\$118,338.00	\$120,314.76	\$122,331.06	\$124,387.68							

# AIRPORT EXPENSE BUDGET PROJECTIONS

Account Fund	Account Description	2012		2013		2014		2015		2016		2017		2018	
		YTD		Adopted		Projected		Projected		Projected		Projected		Projected	
		Transactions	Budget	Budget	Budget	Budget	Budget	Budget	Budget	Budget	Budget	Budget	Budget	Budget	Budget
	<b>Airport Projections 2014 - 2018</b>														
	<b>Fund A - General</b>														
	<b>EXPENSE</b>														
	Department <b>5610 - Airport (D.P.W.)</b>														
110	Salaries - Regular	231,221.01	228,789.00	233,364.78	238,032.08	243,982.88	250,082.45	256,334.51							
120	Salaries - Overtime	33,728.04	47,000.00	47,940.00	48,898.80	50,121.27	51,374.30	52,658.66							
130	Salaries - Part Time	109.41	.00	.00	.00	.00	.00	.00							
140	Salaries - Sick Leave Incentive	.00	.00	.00	.00	.00	.00	.00							
210	Furniture/Furnishings	.00	350.00	.00	.00	.00	.00	.00							
<b>220</b>	<b>Office Equipment</b>														
220	Office Equipment	452.99	.00	.00	.00	.00	.00	.00							
220.1	Office Equipment - Reserve	.00	.00	.00	.00	.00	.00	.00							
	<b>220 - Office Equipment Totals</b>	<b>\$452.99</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>							
230	Automotive Equipment	.00	.00	.00	.00	.00	.00	.00							
240	Highway & Street Equipment	.00	.00	.00	.00	.00	.00	.00							
250	Technical Equipment	126.98	1,600.00	.00	.00	.00	.00	.00							
260	Other Equipment	1,931.86	3,240.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00							
270	Lawn & Landscaping	.00	.00	.00	.00	.00	.00	.00							
410	Supplies	26,474.01	26,000.00	28,000.00	28,560.00	29,131.20	29,713.82	30,308.10							
413	Repair & Maint.- Bldg/Property	18,768.72	18,500.00	19,000.00	19,380.00	19,767.60	20,162.95	20,566.21							
414	Gas-Natural	.00	.00	.00	.00	.00	.00	.00							
415	Electricity	38,454.33	58,000.00	58,000.00	58,000.00	58,000.00	58,000.00	58,000.00							
416	Oil & Gas-Heating	22,799.29	38,000.00	38,000.00	38,000.00	38,000.00	38,000.00	38,000.00							
417	Water/Sewer/Taxes	17,221.05	21,315.00	22,000.00	22,440.00	22,888.80	23,346.58	23,813.51							
418	Ins-General Liability	25,103.26	27,613.00	28,165.26	28,728.57	29,303.14	29,889.20	30,486.98							
421	Equipment Rental	157,446.56	166,500.00	166,500.00	166,500.00	166,500.00	166,500.00	166,500.00							
422	Repair/Maint-Equipment	5,385.21	5,000.00	5,100.00	5,202.00	5,306.04	5,412.16	5,520.40							
423	Telephone	5,738.08	5,500.00	5,610.00	5,722.20	5,836.64	5,953.38	6,072.44							
424	Postage	326.62	100.00	350.00	350.00	350.00	350.00	350.00							
426	Subscriptions	.00	.00	.00	.00	.00	.00	.00							
427	Memberships & Dues	525.00	600.00	625.00	625.00	650.00	650.00	675.00							
428	Data Processing & Internet Fees	1,511.35	1,900.00	2,000.00	2,100.00	2,200.00	2,300.00	2,400.00							
432	Special Project Supply	.00	.00	.00	.00	.00	.00	.00							
435	Medical Fees	181.00	150.00	200.00	200.00	200.00	200.00	200.00							
436	Advertising Fees	.00	200.00	.00	.00	.00	.00	.00							
437	Consulting Fees	.00	.00	.00	.00	.00	.00	.00							
439	Misc Fees & Expenses	253.44	250.00	250.00	250.00	250.00	250.00	250.00							
440	Legal/Transcript Fees	.00	.00	.00	.00	.00	.00	.00							
441	Auto-Supplies & Repair	.00	.00	.00	.00	.00	.00	.00							
442	Automotive - Gas & Oil	.00	.00	.00	.00	.00	.00	.00							

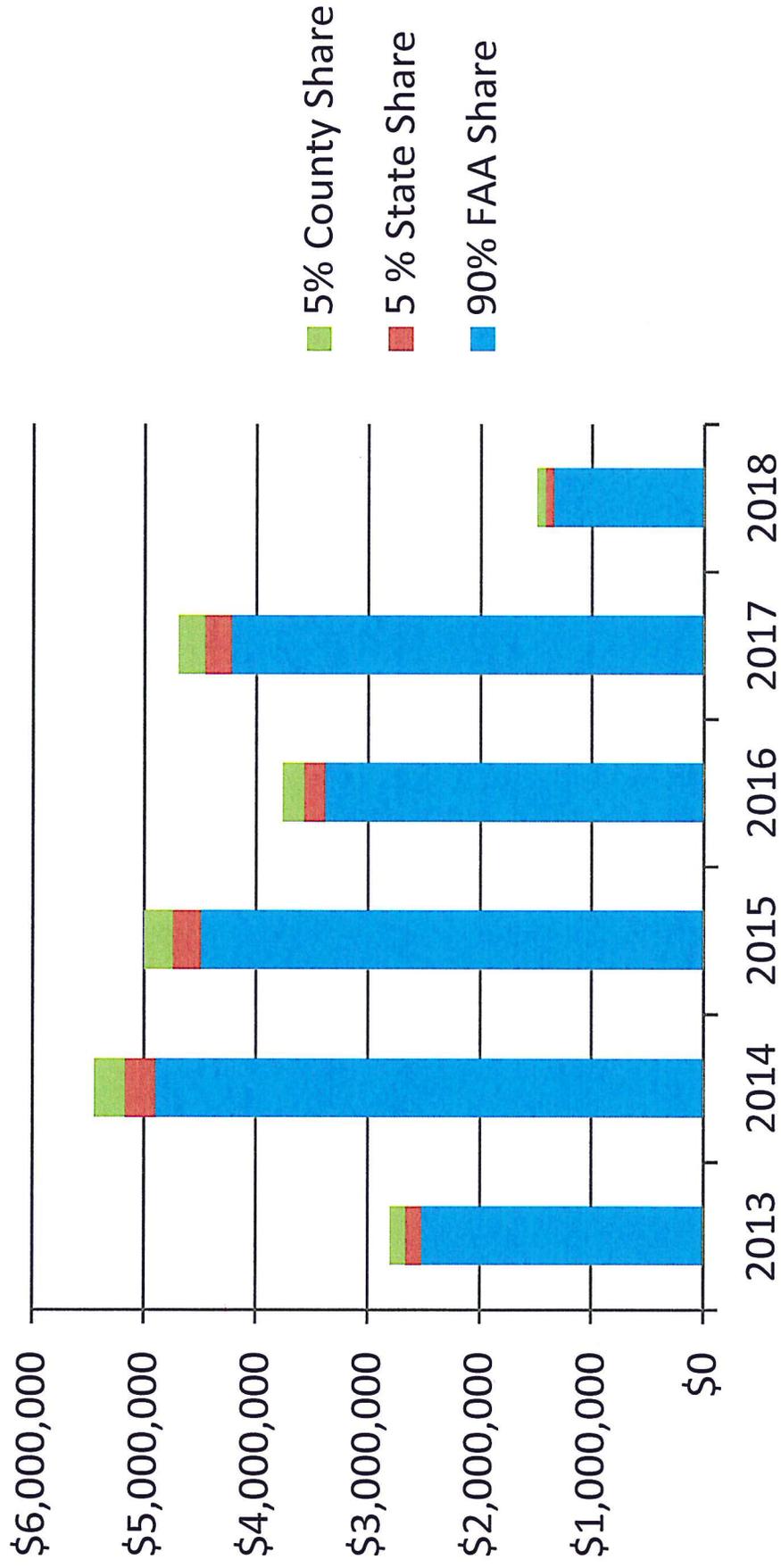
# AIRPORT EXPENSE BUDGET PROJECTIONS CONTINUED

 Airport Projections 2014 - 2018		Account Description	2012 YTD Transactions	2013 Adopted Budget	2014		2015		2016		2017		2018	
					Projected Budget	Budget								
<b>Fund A - General</b>														
444		Travel/Education/Conference	2,595.25	4,500.00	4,500.00	5,000.00	5,000.00	5,000.00	5,000.00	5,500.00	5,500.00	5,500.00	5,500.00	5,500.00
445		Foods	3,297.39	3,500.00	3,500.00	3,500.00	3,500.00	3,500.00	3,500.00	3,500.00	3,500.00	3,500.00	3,500.00	3,500.00
453		Uniforms & Clothing	1,426.38	1,850.00	1,500.00	1,600.00	1,700.00	1,700.00	1,700.00	1,700.00	1,700.00	1,700.00	1,800.00	1,800.00
455		Safety Equipment	1,498.04	1,100.00	1,000.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00
465		Road/Bridge Materials	7,117.23	8,000.00	8,160.00	8,323.20	8,489.66	8,489.66	8,489.66	8,659.46	8,659.46	8,832.65	8,832.65	8,832.65
470		Contract	207,159.78	12,595.00	12,846.90	13,103.84	13,365.91	13,365.91	13,365.91	13,633.23	13,633.23	13,905.90	13,905.90	13,905.90
472		Bank Charges	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00
810		Retirement	37,277.57	55,709.00	56,823.57	57,960.04	59,409.04	59,409.04	59,409.04	60,894.26	60,894.26	62,416.62	62,416.62	62,416.62
830		Social Security	16,187.10	17,098.00	3.00	3.06	3.12	3.12	3.12	3.18	3.18	3.25	3.25	3.25
831		Medicare Contribution	3,726.28	3,998.00	4,077.96	4,159.52	4,242.71	4,242.71	4,242.71	4,327.56	4,327.56	4,414.12	4,414.12	4,414.12
840		Workmen's Compensation	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00
850		Unemployment Insurance	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00
855		Disability	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00
860		Hospitalization	76,972.55	84,765.00	91,546.20	98,869.90	106,779.49	106,779.49	106,779.49	115,321.85	115,321.85	124,547.59	124,547.59	124,547.59
861		Retirees Hospitalization	37,577.45	40,074.00	40,875.48	41,692.99	42,526.85	42,526.85	42,526.85	43,377.39	43,377.39	44,244.93	44,244.93	44,244.93
865		Dental Insurance	864.00	864.00	881.28	898.91	916.88	916.88	916.88	935.22	935.22	953.93	953.93	953.93
		Department 5610 - Airport (D.P.W.) Totals	\$983,457.23	\$884,660.00	\$882,819.43	\$900,600.09	\$920,921.24	\$920,921.24	\$920,921.24	\$942,837.00	\$942,837.00	\$964,754.80	\$964,754.80	\$964,754.80
		<b>EXPENSE TOTALS</b>	\$983,457.23	\$884,660.00	\$882,819.43	\$900,600.09	\$920,921.24	\$920,921.24	\$920,921.24	\$942,837.00	\$942,837.00	\$964,754.80	\$964,754.80	\$964,754.80
				\$178,000.00	\$172,000.00	\$166,000.00								
		Fund A - General Totals												
		<b>REVENUE TOTALS</b>	287,130.33	114,500.00	\$116,400.00	\$118,338.00	\$120,314.76	\$120,314.76	\$120,314.76	\$122,331.06	\$122,331.06	\$124,387.68	\$124,387.68	\$124,387.68
		<b>EXPENSE TOTALS</b>	983,457.23	1,062,660.00	\$1,054,819.43	\$1,066,600.09	\$920,921.24	\$920,921.24	\$920,921.24	\$942,837.00	\$942,837.00	\$964,754.80	\$964,754.80	\$964,754.80
		<b>Fund A - General Totals</b>	(\$696,326.90)	(\$948,160.00)	(\$938,419.43)	(\$948,262.09)	(\$800,606.48)	(\$800,606.48)	(\$800,606.48)	(\$820,505.94)	(\$820,505.94)	(\$840,367.13)	(\$840,367.13)	(\$840,367.13)

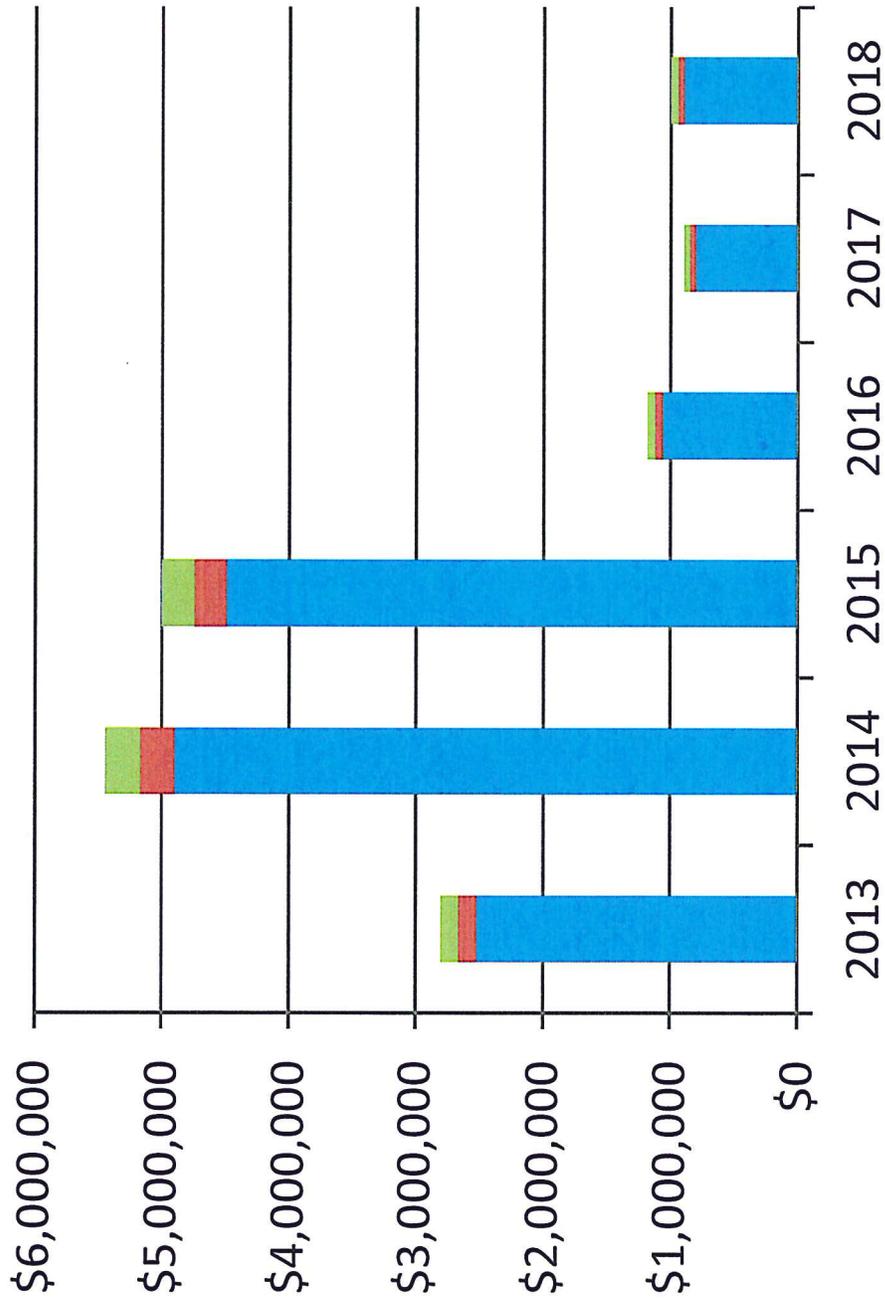
# Airport Capital Improvement Projects



# Master Plan Projects



# Priority Projects Only



6 Year Total FAA Share - \$14,706,000  
 6 Year Total State Share - \$817,000  
 6 Year Total County Share - \$817,000

# ACIP BUDGET PROJECTIONS

PROJECT TITLE	TOTAL	FAA	STATE	COUNTY
ALP/Master Plan Update, AGIS, Drainage Study FAA AIP No. 3-36-0033-XX-15	\$500,000	\$450,000	\$25,000	\$25,000
Replace Airport Plow Trucks FAA AIP No. 3-33-0033-XX-15	\$850,000	\$765,000	\$42,500	\$42,500
Snow Removal Equipment Building (Construction) FAA AIP No. 3-36-0033-XX-16	\$1,600,000	\$1,440,000	\$80,000	\$80,000
Aircraft Apron Rehabilitation (Design) FAA AIP No. 3-36-0033-XX-16	\$120,000	\$108,000	\$6,000	\$6,000
Parallel Taxiway on Runway 12-30 (Design) FAA AIP No. 3-36-0033-XX-16	\$250,000	\$225,000	\$12,500	\$12,500
Construct Apron at Aviation Development Site (Design) FAA AIP 3-36-0033-XX-16	\$150,000	\$135,000	\$7,500	\$7,500
Two 10-Bay T-Hangars (Design & Construction) FAA AIP No. 3-36-0033-XX-16	\$650,000	\$0	\$0	\$650,000
Aircraft Apron Rehabilitation (Construction) FAA AIP No. 3-36-0033-XX-17	\$900,000	\$810,000	\$45,000	\$45,000
Parallel Taxiway on Runway 12-30 (Construction) FAA AIP No. 3-36-0033-XX-17	\$2,000,000	\$1,800,000	\$100,000	\$100,000
Construct Apron at Aviation Development Site (Construction) FAA AIP 3-36-0033-XX-17	\$1,500,000	\$1,350,000	\$75,000	\$75,000
Access Taxiway to Industrial/Aviation Park (Design) FAA AIP No. 3-36-0033-XX-17	\$200,000	\$180,000	\$9,000	\$9,000
Helipad (Design) FAA AIP No. 3-36-0033-XX-17	\$100,000	\$90,000	\$5,000	\$5,000
Access Taxiway to Industrial/Aviation Park (Construction) FAA AIP No. 3-36-0033-XX-18	\$1,000,000	\$900,000	\$50,000	\$50,000
Helipad (Construction) FAA AIP No. 3-36-0033-18	\$1,500,000	\$1,350,000	\$75,000	\$75,000

# ACIP BUDGET PROJECTIONS

	TOTAL	FAA	STATE	COUNTY
2014 Current AMP List	\$5,450,000	\$4,905,000	\$272,500	\$272,500
2014 High Priority Only Projects	\$5,450,000	\$4,905,000	\$272,500	\$272,500
2015 Current AMP List	\$5,000,000	\$4,500,000	\$250,000	\$250,000
2015 High Priority Only Projects	\$5,000,000	\$4,500,000	\$250,000	\$250,000
2016 Current AMP List	\$3,770,000	\$3,393,000	\$188,500	\$188,500
2016 High Priority Only Projects	\$1,185,000	\$1,066,500	\$59,250	\$59,250
2017 Current AMP List	\$4,700,000	\$4,230,000	\$235,000	\$235,000
2017 High Priority Only Projects	\$900,000	\$810,000	\$45,000	\$45,000
2018 Current AMP List	\$1,500,000	\$1,350,000	\$75,000	\$75,000
2018 High Priority Only Projects	\$1,000,000	\$900,000	\$50,000	\$50,000

## Background

- Airports are complex. FAA and state regulations govern many parts of an airport's operation and cannot simply be ignored. Safety standards must also be met and adhered to or an airport operator risks incurring significantly liability.
- Warren County Airport's annual operating and capital projects budgets have been stable for about ten years. The county's contribution to the airport (expenses minus revenue) has averaged about \$750,000 per year.
- A 2010 study sponsored by the FAA and the New York State Department of Transportation found that the airport's total economic impact was about \$8.3 million per year to our region -- or more than \$10 for every \$1 invested by the county. A previous study, conducted in 2002, found that the airport was contributing \$4.2 million per year at that time.
- The National Airport Improvement Program is funded by taxes on aviation fuels and aviation passenger tickets. These funds are used to fund 90% of priority projects at airports around the nation. Congress has ordered that the users of our national aviation system fund required maintenance and improvements at our airports to ensure that our aviation system continues to meet our national needs well into the future. This represents one of the FAA's most important priorities.
- Warren County Airport has been very successful in receiving grants from the National Airport Improvement Program. Since 2002, the Airport has received nearly \$10 million dollars in grants. These grants have improved the infrastructure, safety and viability of the airport and saved county taxpayers a significant amount of money. The cuts that the airport opponents have proposed would significantly *lessen* the Airport's ability to receive additional grants in the future, which would require county taxpayers to shoulder *more* of the necessary expenditures that are needed to meet federal safety and operational regulations.
- The economic impact of the airport, when combined with the impact of the grants received by the airport, has totalled more than \$80 million since 2002.

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## Public Claims against the Airport's Operations

### 1. Claim:

- The runway extension is not needed, is too expensive, will cost taxpayers a great deal of money, and will not bring any benefits to our community.

### 1. Fact:

- The current runway is too short to handle many corporate jets under any weather conditions at all. It's too short to handle many more corporate jets when it is wet, snowy or icy because FAA regulations require jet operators to choose longer runways under these conditions. Worse, many jets that do arrive at Warren County leave with only partial fuel in order to remain light enough to safely take off on the existing 5,000' runway.

The FAA considers lengthening the runway a high-priority project under the terms of the National Airport Improvement Program. The County's 5% share of the costs is dwarfed by the almost \$8 million dollars the project will bring to our county. Beyond the initial \$8 million dollars of investment in our county, extending the runway will greatly enhance our airport's ability to attract jet traffic. This will help the airport attract larger jets -- each of which might spend \$10,000 - \$15,000 at the airport in a single stop -- and avoid the diversion of jets that is common with the current runway.

Rather than representing a liability to the community, extending the runway with 90% funded by the National Airport Improvement Program is both a clear short-term boost for the County and a clear long-term advantage for the airport's revenues, both by being able to attract more and larger jets and also by being able to sell more fuel to the jets that are departing.

### 2. Claim:

- "More than \$1 million of your local tax money goes to fund the Warren County Airport each year."

### 2. Fact:

- The Airport's budget (county expenses less county revenue) is approximately \$750,000. Capital projects have cost the County an average of \$35,000 per year. Over the last ten years, the total airport budget, including capital projects, has not reached, much less exceeded, one million dollars.

### 3. Claim:

- Capital projects will increase the airport's budget by a third of a million dollars for each of the next five years.

**3. Fact:**

- This is a misleading claim. Opponents of the airport have apparently added up the cost of all of the projects on the airport's Master Plan and then used that total to claim that the airport's budget will increase by \$300,000 per year for five years.

In reality, an examination of the airport's annual operating and capital budgets quickly demonstrates that there is every reason to believe that they are likely to remain at approximately the same level as they have for the last ten years. The annual operating budget might increase a few percent if the County's contractual labor costs rise but other costs are well under control. Further, the county's share of the capital projects budget has averaged \$35,000 per year over the last ten years. Other than the runway extension project, which must be considered separately because of its scope, nothing in the capital projects forecasts suggests at all that the county's annual share of those will average any more than it has over the last ten years.

**4. Claim:**

- "The operating and capital costs of the Airport ... will average \$1,041,011/year for the future five years"

**4. Fact:**

- The airport's annual operating and capital projects budgets have been stable for more than ten years. There is nothing in the annual operating budget that would suggest any significant increase in coming years beyond a few percent per year for County contractual labor cost increases. Similarly, the airport's capital projects budget is unlikely to increase. The current airport Master Plan, which is now more than 10 years old and due to be replaced in several years, contains a number of capital projects on it that must remain because they are part of the Master Plan but the airport and county have no intention of implementing these "never to implement" projects.

**5. Claim:**

- The airport's Part 139 status "classifies Warren County Airport as a commercial airport but also saddles county taxpayers with expensive mandated services that are questionable."

**5. Fact:**

- The requirements imposed on the airport by its Class IVb Part 139 Certification are nominal and normal and add little to the cost of running the airport. Many of those requirements are also required by the airport's aviation fuel provider and could not be dropped even if the Part 139 status was discontinued.

In truth, dropping the 139 status would save almost no money unless the County decided

to deliberately lower the safety standards at the airport. Such a decision brings with it additional risk because it could increase the County's liability in the event of an accident at the airport. In addition, the Part 139 Certification is one of the key factors in the airport's ability to receive grants from the National Airport Improvement Program. As an example, when the airport needed a new fire truck and snow blower recently, it cost the county and the state \$17,000 each. The remaining \$646,000 was paid for by the National Airport Improvement Fund. Dropping the 139 status would very significantly lessen the airport's ability to receive similar grants in the future, thereby almost certainly increasing the funds County taxpayers would need to spend to support the airport.

#### **6. Claim:**

- "Warren County airport has 300% more acreage than the busier Saratoga airport (600 versus 220) and additional property is being added at a cost of \$700,000 to the Warren County taxpayers."

#### **6. Fact:**

- While Warren County airport *is* larger than Saratoga airport the difference is far smaller than they suggest. Saratoga Airport comprises 522 acres while the Warren County airport occupies 699 acres. Rather than being 300% larger, our airport is 34% larger than the Saratoga airport.

But, further, that difference in size has little bearing on the reason why Warren County Airport is acquiring additional land. The land in question is east of Queensbury Avenue and in the Runway Protection Zone for Runway 30. Trees and a couple of houses on this land represent clear obstructions to traffic approaching Runway 30 in the eyes of the FAA. Consequently, acquiring this land and eliminating the obstructions is a very high priority for the FAA and the land acquisition is eligible for a grant under the National Airport Improvement Fund. The cost to Warren County taxpayers will likely be about \$35,000 -- not the \$700,000 that the Airport Opponents have claimed.

#### **7. Claim:**

- *"The 2013 budget has spending for the operation of the airport at \$880,000, an increase of \$53,000 or 6%. With 2013 airport revenues projected at \$90,000 (this is high in my opinion) the county net spending for the airport would be close to \$800,000 of tax payer's money. This is for a facility that has 51 aircraft and is less busy than Saratoga County airport with a 2012 operating budget of \$225,000. For this reason, I made a motion to cut \$400,000 out of the airport operating budget, which would take the airport operating budget down to \$480,000 (still twice as much as the 2012 Saratoga airport operating budget) but my motion did not receive a second at the meeting, there was no discussion and it went nowhere."*

#### **7. Fact:**

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- Saratoga's 2012 Annual Financial Report Update Document shows the total for "Joint Airport" as \$519,515. Additionally, Saratoga's runway plowing is not included in the "Joint Airport" budget. Nor, apparently, are any salaries or benefits since those seem to be included in the total "Transportation" budget. And Saratoga County is hoping to expand it's airport.

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### **Recommended Next Steps**

Like physicians, the County's first goal should be to "do no harm". The airport is currently operating efficiently, safely and reasonably effectively. While it most certainly is not generating all of the revenue that it is capable of generating, building the revenue streams depends upon having a functioning airport. So, first, do no harm.

The following steps should be strongly considered:

1. First and foremost, do whatever is needed to support the runway extension project. It is key to increasing the airport's revenues.
2. Second, when renewing the FBO contract, modify the contract to increase the county's share of airport revenue and eliminate provisions that make it difficult to attract additional FBOs to the airport.
3. Third, appoint an Airport Advisory Board to advise the county supervisors with regard to the airport. This board should be comprised of nine members: the airport manager, a senior member of the Economic Development Corporation's staff, four pilots and three members of the local business community.

In the long term, the Advisory Board should be tasked with developing a forward-looking plan for the airport that respects the obligations of the airport itself while also respecting the needs of the citizens of our area and our local businesses. The airport plan should include both short-term and long-term steps for increasing revenue at the airport as well as a strategic vision that leverages the airport to provide the maximum possible economic, recreational and cultural benefits to our region.

In the short term, the Advisory Board should be asked to develop a plan to increase airport revenues in the coming year, including through modifications to the FBO contract.

## Increasing Revenue at the Airport

In the short-term, the county should consider the following steps:

- Do everything necessary to support the runway extension project. The extended runway will make it possible for more jets to land at the airport; for more jets to land on days when the runway is wet; and for the jets that do land to take on more fuel. All of these will increase the county's fuel sales revenue while at the same time increasing revenue to the FBO. This single step, more than any other at this time, is key to increasing airport revenue.
- Increase the county's revenue from aviation fuel sales. The current FBO contract is up for renewal this year. The new contract should double or triple the revenue the County earns per gallon of fuel and possibly make it a percentage rather than a fixed amount per gallon.
- Look for ways to increase the volume of fuel sold. Since the county earns money from each gallon sold, increasing fuel sales will also increase the county's revenue. There are a number of strategies and steps that can be taken in this area.
- Explore ways to increase the County's revenue from aircraft hangars.
- When the FBO contract is renewed, remove language that makes it difficult for additional FBOs to locate at the airport. Also, consider strategies that would make the airport an attractive site for other FBOs that would not be competing with the primary airport FBO. Each FBO would serve as yet another revenue stream for the county at the airport while also attracting more airplane and/or jet traffic to the airport. Additional traffic means additional fuel sold, additional business for the airport cafe and, in the case of jets, additional catering for local restaurants (and quite likely hotels, rental cars, and additional restaurants).
- Charge for parking at the Balloon Festival. A \$5 per car charge would likely result in thousands of dollars of revenue from that single event.
- Work with the Glens Falls Pilots and Owners Association to find ways to bring more pilots back to the airport and to attract transient pilots to the airport -- who buy fuel and frequent the cafe.
- Study how other successful airports have built multiple streams of revenue and see which of those can be duplicated successfully at Warren County.

Over the longer term, the county should look to various opportunities for growth at the airport in order to maximize the revenue to the county from the airport operations.