

**WARREN COUNTY FACILITIES COMMITTEE MEETING**

**Thursday, July 25, 2013  
11:00 am**

**AIRPORT AGENDA**

**CALL TO ORDER.....Chairman Daniel J. Girard**  
**APPROVAL OF MINUTES.....Chairman Daniel J. Girard**  
**NEW BUSINESS.....Chairman Daniel J. Girard**

GRANT APPLICATIONS

N/A

RESOLUTION REQUEST(S)

N/A

TRAVEL REQUESTS

N/A

ITEMS OF INTEREST

**Balloon Festival Update**  
**Terminal Roof Replacement**  
**FAA Runway Safety Area Improvements**

**OLD BUSINESS.....Chairman Daniel J. Girard**  
**REFERRALS.....Chairman Daniel J. Girard**  
**PRIVILEGE OF THE FLOOR.....Chairman Daniel J. Girard**  
**ADJOURNMENT.....Chairman Daniel J. Girard**



## REFERRALS - JULY/AUGUST 2013

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### **COUNTY FACILITIES:** *(Including Airport and Buildings & Grounds)*

#### **AIRPORT:**

- 1) Request to establish a Task Force to assess the 2002 Master Plan for the Airport and to hold a public hearing to discuss the Airport expansion projects. (07.31.12)
- 2) Committee to review proposal prepared by Mr. Westcott relative to the Airport to be discussed at a later date (01.29.13).
- 3) Mr. Dubarry to contact Mr. Schermerhorn to determine his intentions for the conceptual drawings for the office space and restaurant and if Mr. Schermerhorn intends to move forward, to invite him to the next Committee meeting to present the conceptual drawings. (05.01.13)
- 4) Committee to review and discuss the proposal submitted by Mr. Mason regarding an Airport Advisory Committee at the next Committee meeting. (07.03.13)

#### **BUILDING & GROUNDS:**

- 1) Mr. Tennyson and Supervisor Loeb to meet with Greater Glens Falls Transit to discuss constructing a shelter for people taking the bus and to expand the bus schedule and to add another bus stop in back of the Municipal Center (01.29.13). Update: Mr. Loeb to meet with GGFT and report back to the Committee. (07.03.13)
- 2) Mr. Tennyson to prepare an estimate and recommended restructuring of the entrance to the Municipal Center to be considered for the 2014 budget and to solicit input from supervisors and employees and report back to the Committee (01.29.13). Update: Mr. Morehouse to present 2-3 plans with cost estimates at the next Committee meeting. (07.03.13)
- 3) County Attorney to contact City of Glens Falls regarding video boards at the Civic Center not being visible. (05.01.13) Update: The County Attorney is currently in discussions with the City and will report back to the Committee. (07.03.13)
- 4) Mr. Morehouse to look into sound absorbing panels to be installed in the hallway adjacent to the Committee Meeting Room. (07.03.13)

**“DRAFT”**

**RESOLUTION ESTABLISHING “FLOYD BENNETT MEMORIAL  
AIRPORT ADVISORY COMMITTEE”**

WHEREAS, the Warren County owned Floyd Bennett Memorial Airport (“Airport”) is an integral component of Warren County, its history and local and regional economy and the Airport presents enormous potential future benefits for Warren County, its residents and businesses, and

WHEREAS, the Warren County Board of Supervisors has recently extended the Fixed Base Operator agreement for management of the Airport with Schermerhorn Aviation II, Inc. for an additional five (5) year term through December 31, 2018, and

WHEREAS, Warren County is presently undertaking projects to expand the length of the runways at the Airport with the main objective of attracting larger capacity aircraft which will benefit Warren County’s current manufacturing and tourism and industries and may lead to further economic benefits for Warren County, and

WHEREAS, the Board of Supervisors recognizes that there are individuals in Warren County who possess unique knowledge, skill and expertise in certain aspects of the Airport including Airport functioning and operation as well as the potential benefits to be derived from any future expansion of the Airport, now, therefore, be it

RESOLVED, that the Warren County Board Supervisors hereby establishes an Ad Hoc “Floyd Bennett Memorial Airport Advisory Committee” (“Committee”) to be comprised of the following five (5) members who shall serve on a volunteer basis and who shall all be residents of Warren County:

- One (1) member of the Warren County Board of Supervisors, appointed by the Chairman of the Warren County Board of Supervisors
- One (1) member appointed by the Fixed Base Operator

- One (1) member appointed by the Pilots Association **(more detail)**
- One (1) member appointed by the Supervisor of the Town of Queensbury
- One (1) member appointed by the Chamber of Commerce **(more detail)**

and be it further

RESOLVED, the membership of the Committee shall appoint a Chairman who shall preside over meetings of the Committee, and be it further

RESOLVED, that the Committee shall be empowered to render recommendations to the Warren County Facilities Committee regarding such matters as future development, marketing and operation of the Airport and any other Airport matters that the Committee deems appropriate, and be it further

RESOLVED, that the recommendations of the Committee shall be in the form of written reports to the Warren County Facilities Committee, and be it further

RESOLVED, that unless extended for an additional term by Resolution of the Warren County Board of Supervisors, the Committee shall remain in place for a period of eighteen (18) months following the adoption of this resolution.