

**WARREN COUNTY FACILITIES COMMITTEE MEETING**

**Wednesday, September 11 2013  
9:15 a.m. (immediately following Personnel)**

**AIRPORT AGENDA**

**CALL TO ORDER.....Chairman Daniel J. Girard  
APPROVAL OF MINUTES.....Chairman Daniel J. Girard  
NEW BUSINESS.....Chairman Daniel J. Girard**

GRANT APPLICATIONS

**RR – To authorize the Airport Manager to submit a grant application to the  
FAA/NYS DOT for an Environmental Assessment for Off Airport Obstruction  
Removals. ... Airport Manager Ross Dubarry**

RESOLUTION REQUEST(S)

N/A

TRAVEL REQUESTS

N/A

ITEMS OF INTEREST

N/A

**OLD BUSINESS.....Chairman Daniel J. Girard  
REFERRALS.....Chairman Daniel J. Girard  
PRIVILEGE OF THE FLOOR.....Chairman Daniel J. Girard  
ADJOURNMENT.....Chairman Daniel J. Girard**

## ***RESOLUTION REQUEST FORM NO. 5***

### ***Request to Apply for a Grant Application and Grant Agreement***

**DEPARTMENT NAME: DPW - Airport**

**DATE: 9/11/2013**

- (a) Purpose of Grant: To authorize the Chairman of the Board to execute a grant application to the FAA and NYSDOT for Off Airport Obstruction Removals and Miscellaneous Improvements. The FAA has directed the airport to apply for an AIP grant this fiscal year ending September 30, 2013, to conduct an Environmental Assessment for the land and easement acquisition and associated obstruction removal projects for Runway 30. When considering the costs of performing an EA, considerable saving can be achieved when combining several projects into one EA. McFarland Johnson has been selected as best qualified for this project and they have estimated savings in the range of \$20,000 to \$25,000. With this in mind I consulted with the FAA and we agree that this EA should include the following short-term AIP projects: Land/Easement Acquisition for Runway 30; Land Easement Acquisition for Runway 12 & 19; Obstruction removal for Runway 30; Obstruction removal for Runway 19. Environmental work for all these projects has been anticipated and included in the 5-year Airport Capital Improvement Program. These programming changes will lower total project costs and shift when local matching funds will be needed. For 2013, the local match will be less and adequate funding has been programmed in the airport budget for 2013 to cover the programming changes.
- (b) Name of Grantor: Federal Aviation Administration/NYSDOT
- (c) Address of Grantor: 600 Old Country Road, Suite 446, Garden City, NY 11530
- (d) Grantor's Contact Person and Telephone Number: Mr. Steven Urllass, NYADO Manager, (516) 227-3803
- (e) Has or Will the Grant Application or Grant Agreement be provided, if so, Please Attach?: Grant Application Attached
- (f) Effective Date of Grant: When Executed
- (g) Termination Date of Grant: When Complete
- (h) Total Dollar Amount Involved (not to exceed): \$231,794

- (i) Deadline to Submit Grant Application and/or Grant Agreement: 9/11/2013
- (j) Is a Budget amendment required? No If yes, also complete and submit Form No. 7.
- (k) Are the funds to go into a Capital Project or Capital Reserve Project? Yes  
If yes, also complete and submit Form No. 8 or Form No. 9, as applicable.
- (l) Is a local share Required? Yes? If yes, Where are the Funds? List Budget Code, (with title), Object Code (with title), and Amount: OR Capital Project OR Capital Reserve Project Number, and Title, and Amount: HXXX.9550 280 Environmental Assessment – Off Airport Obstruction Removals and Miscellaneous Improvements

| Application for Federal Assistance SF-424  |  |
|--|--|
| *1. Type of Submission:<br><input type="checkbox"/> Preapplication<br><input checked="" type="checkbox"/> Application<br><input type="checkbox"/> Changed/Corrected Application  |  |
| *2. Type of Application<br><input checked="" type="checkbox"/> New<br><input type="checkbox"/> Continuation<br><input type="checkbox"/> Revision   |  |
| * If Revision, select appropriate letter(s):<br>*Other (Specify) _____   |  |
| *3. Date Received: _____   |  |
| 4. Applicant Identifier:<br>GFL  |  |
| 5a. Federal Entity Identifier:<br>3-36-0033-XX-13  |  |
| *5b. Federal Award Identifier:   |  |
| <b>State Use Only:</b>   |  |
| 6. Date Received by State: _____   |  |
| 7. State Application Identifier: 1903  |  |
| <b>8. APPLICANT INFORMATION:</b>   |  |
| *a. Legal Name: County of Warren   |  |
| *b. Employer/Taxpayer Identification Number (EIN/TIN):<br>14-6002576   |  |
| *c. Organizational DUNS:<br>098334733  |  |
| <b>d. Address:</b>   |  |
| * Street 1: <u>Municipal Center Offices</u><br>Street 2: _____<br>*City: <u>Lake George</u><br>County: <u>Warren</u><br>*State: <u>NY</u><br>Province: _____<br>*Country: <u>United States</u><br>*Zip/Postal Code: <u>12845</u> |  |
| <b>e. Organizational Unit:</b>   |  |
| Department Name:<br>Board of Supervisors   |  |
| Division Name:   |  |
| <b>f. Name and contact information of person to be contacted on matters involving this application:</b>  |  |
| Prefix: <u>Mr.</u> *First Name: <u>Jeffery</u><br>Middle Name: <u>E.</u><br>*Last Name: <u>Tennyson</u><br>Suffix: <u>P.E.</u>   |  |
| Title: Department of Public Works Superintendent   |  |
| Organizational Affiliation:  |  |
| *Telephone Number: (518) 623-4141 Fax Number: (518) 623-2772   |  |
| *Email: <a href="mailto:itennyson@warrencountydpw.com">itennyson@warrencountydpw.com</a>   |  |

**Application for Federal Assistance SF-424**

**\*9. Type of Applicant 1: Select Applicant Type:**

B. County Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

\*Other (Specify)

**\*10. Name of Federal Agency:**

FEDERAL AVIATION ADMINISTRATION

**11. Catalog of Federal Domestic Assistance Number:**

20.106

CFDA Title:

Airport Improvement Program

**12. Funding Opportunity Number:**

\_\_\_\_\_

Title:

\_\_\_\_\_

**13. Competition Identification Number:**

\_\_\_\_\_

Title:

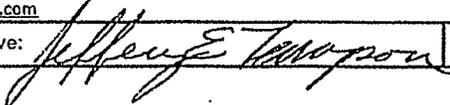
\_\_\_\_\_

**14. Areas Affected by Project (Cities, Counties, States, etc.):**

Warren County

**15. Descriptive Title of Applicant's Project:**

Conduct Environmental Assessment - Off Airport Obstruction Removal and Miscellaneous Airport Improvements

|   |  |
|---|--|
| <b>Application for Federal Assistance SF-424</b>  |  |
| <b>16. Congressional Districts Of:</b>  |  |
| *a. Applicant: <u>NY 20</u>   | *b. Program/Project: <u>NY 20</u>  |
| Attach an additional list of Program/Project Congressional Districts if needed.   |  |
| <b>17. Proposed Project:</b>  |  |
| *a. Start Date: <u>10/1/2013</u>  | *b. End Date: <u>9/30/2013</u>   |
| <b>18. Estimated Funding (\$):</b>  |  |
| *a. Federal   | <u>\$208,615</u>   |
| *b. Applicant   | <u>\$11,590</u>  |
| *c. State   | <u>\$11,590</u>  |
| *d. Local   | <u>                    </u>  |
| *e. Other   | <u>                    </u>  |
| *f. Program Income  | <u>                    </u>  |
| *g. TOTAL   | <u>\$231,794</u>   |
| <b>*19. Is Application Subject to Review by State Under Executive Order 12372 Process?</b>  |  |
| <input checked="" type="checkbox"/> a.  | This application was made available to the State under the Executive Order 12372 Process for review on <u>9/3/13</u> . |
| <input type="checkbox"/> b.   | Program is subject to E.O. 12372 but has not been selected by the State for review.                                    |
| <input type="checkbox"/> c.   | Program is not covered by E.O. 12372   |
| <b>*20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes", provide explanation.)</b>   |  |
| <input type="checkbox"/> Yes  | <input checked="" type="checkbox"/> No   |
| 21. * By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001) |  |
| <input checked="" type="checkbox"/>   | ** I AGREE   |
| ** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.   |  |
| <b>Authorized Representative:</b>   |  |
| Prefix: <u>Mr.</u>  | *First Name: <u>Jeffery</u>  |
| Middle Name: <u>E.</u>  |  |
| *Last Name: <u>Tennyson</u>   |  |
| Suffix: <u>                    </u>   |  |
| Title: Department of Public Works Superintendent  |  |
| *Telephone Number: (518) 623-4141   | Fax Number: (518) 623-2772   |
| *Email: <u>tennyson@warrencountydow.com</u>   |  |
| *Signature of Authorized Representative:   | *Date Signed: <u>9/4/13</u>  |

**Application for Federal Assistance SF-424**

**\* Applicant Federal Debt Delinquency Explanation**

The following should contain an explanation if the Applicant organization is delinquent of any Federal Debt.

**PART III - BUDGET INFORMATION - CONSTRUCTION**

**SECTION A - GENERAL**

1. Federal Domestic Assistance Catalog No. ....

2. Functional or Other Breakout .....

**SECTION B- CALCULATION OF FEDERAL GRANT**

| Cost Classification                                      | Use only for revisions |                     | Total Amount Required |
|--|------------------------|---------------------|-----------------------|
|  | Latest Approved Amount | Adjustment + or (-) |                       |
| 1. Administrative expense (IFE, notices, etc.)           | \$                     | \$                  | \$5,000               |
| 2. Preliminary expense                                   |                        |                     |                       |
| 3. Land, structures, right-of-way                        |                        |                     |                       |
| 4. Architectural engineering basic fees                  |                        |                     | \$226,794             |
| 5. Other Architectural engineering fee                   |                        |                     |                       |
| 6. Project Inspection fees                               |                        |                     |                       |
| 7. Land development                                      |                        |                     |                       |
| 8. Relocation Expenses                                   |                        |                     |                       |
| 9. Relocation payments to individuals and Businesses     |                        |                     |                       |
| 10. Demolition and removal                               |                        |                     |                       |
| 11. Construction and project improvement                 |                        |                     |                       |
| 12. Equipment  |                        |                     |                       |
| 13. Miscellaneous  |                        |                     |                       |
| 14. Total (Lines 1 through 13)                           |                        |                     | \$231,794             |
| 15. Estimated Income (if applicable)                     |                        |                     |                       |
| 16. Net Project Amount (Line 14 minus 15)                |                        |                     | \$231,794             |
| 17. Less: Ineligible Exclusions                          |                        |                     |                       |
| 18. Add: Contingencies                                   |                        |                     |                       |
| 19. Total Project Amt. (Excluding Rehabilitation Grants) |                        |                     | \$231,794             |
| 20. Federal Share requested of Line 19                   |                        |                     | \$208,615             |
| 21. Add Rehabilitation Grants Requested (100 Percent)    |                        |                     |                       |
| 22. Total Federal grant requested (lines 20 & 21) (90 %) |                        |                     | \$208,615             |
| 23. Grantee share (5%)                                   |                        |                     | \$11,590              |
| 24. Other shares (NYS -5%)                               |                        |                     | \$11,590              |
| 25. Total Project (Lines 22, 23 & 24)                    | \$                     | \$                  | \$231,794             |

| <b>SECTION C - EXCLUSIONS</b>                                     |                                     |  |
|---|-------------------------------------|--|
| Classification  | Ineligible for Participation<br>(1) | Excluded From Contingency Provision<br>(2) |
| a.  | \$                                  | \$   |
| b.  |                                     |  |
| c.  |                                     |  |
| d.  |                                     |  |
| e.  |                                     |  |
| f.  |                                     |  |
| g. Totals   | \$                                  | \$   |
| <b>SECTION D - PROPOSED METHOD OF FINANCING NON-FEDERAL SHARE</b> |                                     |  |
| 27. Grantee Share   |                                     | \$   |
| a. Securities   |                                     |  |
| b. Mortgages  |                                     |  |
| c. Appropriations (By Applicant) (5%)                             |                                     | \$11,590                                   |
| d. Bonds  |                                     |  |
| e. Tax Levies   |                                     |  |
| f. Non Cash   |                                     |  |
| g. Other (Explain)  |                                     |  |
| h. TOTAL - Grantee share (5%)                                     |                                     | \$11,590                                   |
| 28. Other Shares  |                                     |  |
| a. State (5%)   |                                     | \$11,590                                   |
| b. Other  |                                     |  |
| c. Total Other Shares   |                                     | \$11,590                                   |
| 29. TOTAL (10%)   |                                     | \$23,179                                   |
| <b>SECTION E - REMARKS</b>  |                                     |  |
|   |                                     |  |
| <b>PART IV PROGRAM NARRATIVE (Attach - See Instructions)</b>      |                                     |  |

## Project Narrative

### Floyd Bennett Memorial Airport Conduct Environmental Assessment Off Airport Obstruction Removal and Miscellaneous Airport Improvements

This project consists of preparation of an Environmental Assessment (EA) for various projects anticipated within the next 5 years at Floyd Bennett Memorial Airport (KGFL). The projects to be evaluated in the EA include:

- Land acquisition and obstruction removal in the Runway 30 Approach. This project includes acquisition of approximately 10 acres of avigation easement and 66 acres of fee simple land acquisition on 10 parcels; obstruction removal, clearing, and grubbing on approximately 20 acres in the Runway 30 Runway Protection Zone (RPZ); and selected obstruction removal outside of the Runway 30 RPZ.
- Acquisition of an approximately 26 acre parcel containing a portion of the Runway 12 RPZ
- Acquisition of an approximately 19 acre parcel containing a portion of the Runway 19 RPZ. The project also includes obstruction removal, clearing, and grubbing in the Runway 19 RPZ on this parcel.
- Enclosure of approximately 300 feet of an existing drainage ditch in a culvert to facilitate snow removal operations on the north terminal apron

The EA will evaluate the environmental, social, and economic consequences of the proposed projects in accordance with the requirements of FAA Orders 1050.1E and 5050.4B. The project area includes state and federally regulated wetlands and is identified as an archaeologically sensitive area by the NYS Office of Parks Recreation and Historic Places. A wetland and waterways delineation will be required as part of the EA. A Phase IB Cultural Resources Survey will be conducted for areas where earth disturbing activities are proposed (approximately 35 acres). US Fish and Wildlife Service identifies 3 threatened or endangered species that may be present in the project area. Of those, it is anticipated that one species, Indiana bat, will require field survey.

Appraisals obtained for the Runway 30 land acquisition in a previous phase of the project for purposes of pre-negotiation of the acquisitions will be outdated when offers are made and must be updated. Accordingly, this project will also include acquisition of updated appraisals and second appraisals for the parcels affected by Runway 30 land acquisition.

#### Project Cost Estimate

|                                      |          |
|--------------------------------------|----------|
| Sponsor's Admin (IFE, notices, etc.) | \$5,000  |
| Environmental Assessment             | \$94,444 |

|                                    |                 |
|------------------------------------|-----------------|
| Indiana Bat Survey                 | \$76,350        |
| Phase IB Cultural Resources Survey | \$31,000        |
| Appraisals                         | <u>\$25,000</u> |
| Total                              | \$231,794       |



0 2,000 4,000 Feet

FLOYD BENNETT MEMORIAL AIRPORT  
QUEENSBURY, WARREN COUNTY, NY

**ENVIRONMENTAL  
ASSESSMENT**

|                    |                          |                |
|--------------------|--------------------------|----------------|
| SCALE:<br>AS SHOWN | DATE:<br>SEPTEMBER, 2013 | FIGURE:<br>1-1 |
|--------------------|--------------------------|----------------|

 McFarland Johnson