

AGENDA

Department of Public Works
County Facilities - Buildings and Grounds
October 25, 2013 – 10:30 am

1.) CALL MEETING TO ORDER.....Ch. Dan Girard
Approval of minutes August 22, 2013

2.) OLD BUSINESS

3.) NEW BUSINESS

4.) REFERRALS – (pg. 2)

A.) Referral from Public Safety Committee requesting review of a proposal to construct a shelter to house OES vehicles and equipment

B.) Referral from County Clerk – Motor Vehicles Committee – to discuss the possibility of utilizing security personnel to assist with proctoring of the motor vehicle exams, as well as discuss the need for security to be assigned to the DMV / County Clerk portion of the building on a full-time basis.

5.) PRIVILEGE OF THE FLOOR..... Ch. Dan Girard

6.) ADJOURNMENTCh. Dan Girard

REFERRALS - OCTOBER/NOVEMBER 2013

BUILDING & GROUNDS:

- 1) Mr. Tennyson and Supervisor Loeb to meet with Greater Glens Falls Transit to discuss constructing a shelter for people taking the bus and to expand the bus schedule and to add another bus stop in back of the Municipal Center (01.29.13). Update: Mr. Loeb to met with GGFT; however, until a decision is made to add another route, nothing should be done at this time. (08.22.13)
- 2) Mr. Tennyson to prepare an estimate and recommended restructuring of the entrance to the Municipal Center to be considered for the 2014 budget and to solicit input from supervisors and employees and report back to the Committee (01.29.13). Update: Mr. Morehouse to present 2-3 plans with cost estimates at the next Committee meeting. (07.03.13) Update: DPW Engineers will develop plans in December-February with estimates for the Committee to review. (08.22.13)
- 3) County Attorney to contact City of Glens Falls regarding video boards at the Civic Center not being visible. (05.01.13) Update: The County Attorney is currently in discussions with the City and will report back to the Committee. (07.03.13)
- 4) Mr. Morehouse to look into sound absorbing panels to be installed in the hallway adjacent to the Committee Meeting Room. (07.03.13) Update: B&G will put up signs to discourage noise in the halls during meetings and see if that helps eliminate the noise problem. (08.22.13)
- 5) Referral from Public Safety Committee requesting review of a proposal to construct a shelter to house OES vehicles and equipment. (09.25.13)
- 6) Referral from County Clerk-Motor Vehicles Committee - to discuss the possibility of utilizing security personnel to assist with proctoring of the motor vehicle exams, as well as to discuss the need for security to be assigned to the DMV/County Clerk portion of the building on a full-time basis. (10.02.13)

WARREN COUNTY FACILITIES COMMITTEE MEETING

Friday, October 25, 2013
10:30 a.m.

AIRPORT AGENDA

CALL TO ORDER.....Chairman Daniel J. Girard
APPROVAL OF MINUTES.....Chairman Daniel J. Girard
NEW BUSINESS.....Chairman Daniel J. Girard

GRANT APPLICATIONS

N/A

RESOLUTION REQUEST(S)

- 1 – To close Capital Project H244.9550 280 Airport Obstruction Removal.
... Airport Manager Ross Dubarry
- 2 – To amend budget for allocating funds from closing H244 to Capital Project H335.
... Airport Manager Ross Dubarry
- 3 – To increase Capital Project H335.9550 280 Runway 1 Obstruction Removal Project.
... Airport Manager Ross Dubarry
- 4 – To authorize the Chairman of the Board of Supervisors to enter into a new contract with C&S Companies for Construction Observation and Administration services for the Runway 1 Obstruction Removal project H335.
... Airport Manager Ross Dubarry
- 5 – To authorize the Chairman of the Board of Supervisors to enter into a new contract with Downes Tree Service, Inc. for the construction of Runway 1 Obstruction Removal Project H335.
... Airport Manager Ross Dubarry
- 6 – To establish Capital Project H346.9550 280 Environmental Assessment Off Airport Obstruction Removal and Miscellaneous Airport Improvements.
... Airport Manager Ross Dubarry
- 7 – To authorize the Chairman of the Board of Supervisors to enter into a new Contract with McFarland Johnson for project H346 Environmental Assessment Off Airport Obstruction Removal and Miscellaneous Airport Improvements.
... Airport Manager Ross Dubarry

TRAVEL REQUESTS

N/A

ITEMS OF INTEREST

N/A

OLD BUSINESS.....Chairman Daniel J. Girard
REFERRALS.....Chairman Daniel J. Girard
PRIVILEGE OF THE FLOOR.....Chairman Daniel J. Girard
ADJOURNMENT.....Chairman Daniel J. Girard

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

①

**Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.*

DEPARTMENT NAME: DPW - Airport

DATE: 10/25/2013

- (a) Purpose of Request: To close airport capital project H244.9550 280 Airport Obstruction Removal (formerly H.9550.8622 280 – Airport Obstruction Removal). The balance shown below is the estimated projected balance at the time of closure, actual balance to be determined by the treasurers department.

- (b) Details: This project was created in 2004 and has a balance of \$15,030.46. Recent efforts to remove obstructions have included applying for and receiving FAA grants. The treasurers office has determined that all the remaining funds originated in the General A.200.01 fund. A separate budget amendment request will be submitted to move the remaining cash balance into H355.9550 280, Runway 1 Obstruction Removal.

- (c) Previous Resolution Number: 762 of 2004

RESOLUTION REQUEST FORM NO. 7

Request to Amend County Budget*

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**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: DPW - Airport

DATE: 10/25/2013

- (a) Purpose of Amendment: To allocate remaining funds from the inactive airport capital project H244 Airport Obstruction Removal.

- (b) Appropriation Code (with title), Object Code (with title) and Amount:
A.9950 910 Interfund Transfers increase \$15,000

- (c) Revenue Code (with title), and Amount: A.1325 5031 Interfund Transfers increase \$15,000

RESOLUTION REQUEST FORM NO. 9



*Request to Increase or Decrease or Amend Existing Capital Project or
Capital Reserve Project**

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: DPW - Airport

DATE: 10/25/2013

- (a) Exact Title and Number of Project*: H335.9550 280 Runway 1 Obstruction Removal
- (b) Is this a Capital Project? Yes
- (c) Is this a Capital Reserve Project? No
- (d) Amount of Increase (if applicable): \$1,150,000
- (e) Amount of Decrease (if applicable): N/A
- (f) Source of Funding (if Increase) (including name & title of codes, etc.): FAA 90% - \$1,035,000; State 5% - \$57,500; Local - \$57,500 to be paid from A 892.00 (Reserve, Airport Repair and Projects - \$42,500) and A.9950 910 (Interfund Transfers - \$15,000)
- (g) Changes in Funding (if Amendment): Click here to enter text.
- (h) Purpose of Increase or Decrease or Amendment: This is the final construction phase of this project. The FAA has made a Grant Offer for construction and support services to remove and mitigate tree obstructions in the approach to runway 1.

Warren County Board of Supervisors

3-1

RESOLUTION NO. 384 OF 2013

Resolution introduced by Supervisors Girard, Wood, Loeb, Westcott and Mason

AUTHORIZING SUBMISSION OF GRANT APPLICATION TO FEDERAL AVIATION ADMINISTRATION/NEW YORK STATE DEPARTMENT OF TRANSPORTATION FOR THE CONSTRUCTION PROJECT TO REMOVE APPROXIMATELY SEVENTY ACRES OF TREES IN THE APPROACH TO RUNWAY 1, INSTALL THREE OBSTRUCTION LIGHT TOWERS AND LANDSCAPE A VEGETATIVE BUFFER ALONG QUEENSBURY AVENUE

RESOLVED, that the Airport Manager submit a grant application to the Federal Aviation Administration/New York State Department of Transportation for the construction project to remove approximately seventy (70) acres of trees in the Approach to Runway 1, install three (3) obstruction light towers and landscape a vegetative buffer along Queensbury Avenue, for an amount not to exceed One Million One Hundred Fifty Thousand Dollars (\$1,150,000), with a local match in the sum of Fifty-Seven Thousand Five Hundred Dollars (\$57,500) which shall be expended from Capital Project No. H335.9550 280 Runway 1 End Obstruction Removal, and the Chairman of the Board of Supervisors be, and hereby is, authorized to execute the same, and be it further

RESOLVED, that upon notification of the awarding of grant funds, the Chairman of the Board of Supervisors be, and hereby is, authorized to execute a grant agreement and/or any other documentation required to obtain the funds, without the need for further resolution(s), in a form approved by the County Attorney.

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RESOLUTION REQUEST FORM NO. 3

Request for New Contract

DEPARTMENT NAME: DPW - Airport

DATE: 10/25/2013

- (a) Is this a Result of a Bid or Request for Proposal? N/A

- (b) Purpose of Contract: Construction Observation and Administration Services for the Runway 1 Obstruction Removal Project H335.9550 280

- (c) Name of Contractor: C&S Companies Inc.

- (d) Address of Contractor: 499 Col. Eileen Collins Blvd., Syracuse, NY 13212

- (e) Contractor's Contact Person and Telephone Number: Christopher Brubach, P.E.
(315) 455-2000

- (f) Has or will the Contract be provided, if so, please attach: Contract has been provided

- (g) Commencement Date of Contract: When executed

- (h) Termination Date of Contract: When complete

- (i) Payment Provisions: i) lump sum amount:
ii) hourly rate amount:
iii) total amount not to exceed: \$135,500
iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.): monthly

- (j) Where are the Funds for this Contract? List Budget Code, (with title), Object Code (with title), and Amount: OR Capital Project OR Capital Reserve Project Number, and Title, and Amount: H335.9550 280 Runway 1 Obstruction Removal

5

RESOLUTION REQUEST FORM NO. 3

Request for New Contract

DEPARTMENT NAME: DPW - Airport

DATE: 10/25/2013

- (a) Is this a Result of a Bid or Request for Proposal? Bid WC 39-13
- (b) Purpose of Contract: Construction Services for the Runway 1 Obstruction Removal Project H335.9550 280
- (c) Name of Contractor: Downes Tree Service Co. Inc.
- (d) Address of Contractor: 65 Royal Avenue, Hawthorne NJ 07506
- (e) Contractor's Contact Person and Telephone Number: Peter Downes, (973) 238-9800
- (f) Has or will the Contract be provided, if so, please attach: Contract will be provided
- (g) Commencement Date of Contract: When executed
- (h) Termination Date of Contract: When complete
- (i) Payment Provisions:
 - i) lump sum amount:
 - ii) hourly rate amount:
 - iii) total amount not to exceed: \$998,801
 - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.): monthly
- (j) Where are the Funds for this Contract? List Budget Code, (with title), Object Code (with title), and Amount: OR Capital Project OR Capital Reserve Project Number, and Title, and Amount: H335.9550 280 Runway 1 Obstruction Removal

WARREN COUNTY
BID TABULATION SHEET

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BID NO: WC 39-13	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER	NAME & ADDRESS OF BIDDER
ITEM(S): RUNWAY I END OBSTRUCTION REMOVAL AT THE FLOYD BENNETT MEMORIAL AIRPORT DATE: JUNE 12, 2013 TIME: 3:00 PM.	Downes Tree Service Co. Inc. Attn: Peter Downes 65 Royal Avenue Hawthorne, NJ 07506 Ph: 973-238-9800 Fx: 973-238-0222	Galusha & Sons, LLC. Attn: Daniel Galusha 426 Dix Avenue PO Box 4787 Queensbury, NY 12804 Ph: 518-761-0400 Fx: 518-761-0707	Zoladz Construction Co., Inc. Attn: Thomas Dougherty 13600 Railroad Street PO Box 157 Alden, NY 14004 Ph: 716-937-6575 Fx: 716-937-6369	Terry Tree Service, LLC. Attn: Timothy Pope 225 Ballantyne Road Rochester, NY 14623 Ph: 585-436-2900 Fx: 585-783-1209	Gozzer Corporation Attn: Theodore Papakonstantinou 1043 Broadway Albany, NY 12204 Ph: 877-769-3034 Fx: 646-895-7507	Northern Tree Service, Inc. Attn: Philip Cambo 1290 Park Street PO Box 790 Palmer, MA 01069 Ph: 800-232-6132 Fx: 413-283-5132
DESCRIPTION OF ITEM	BID PRICE	BID PRICE	BID PRICE	BID PRICE	BID PRICE	BID PRICE
BID TOTAL:	\$998,801.00	\$1,320,699.20	\$1,508,665.42	\$1,529,278.75	\$1,590,482.00	\$2,131,435.05
BID AWARDED TO:	RESOLUTION NO. OF 2013					
JULIE A. PACYNA, PURCHASING AGENT	TERM: Execution of Agreement through Completion of the Project					

RESOLUTION REQUEST FORM NO. 8

6

Request to Establish Capital Project or Capital Reserve Project*

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: DPW - Airport

DATE: 10/25/2013

- (a) Exact Title and Number of Project (**must be obtained from Treasurer's Office**):
H346.9550 280 Environmental Assessment Off Airport Obstruction Removal and
Miscellaneous Airport Improvements.
- (b) Is this a Capital Project? Yes
- (c) Is this a Capital Reserve Project? No
- (d) Amount of Project: \$231,794
- (e) Source of Funding (including name & title of codes, etc.): 90% FAA \$208,615; 5%
State \$11,590; 5% Local \$11,590 Code A892.00 Reserve, Airport Repair & Projects
- (f) Purpose of Establishment: To conduct the necessary Environmental Assessment (EA)
for both land and avigation easement acquisitions and their related obstruction
removal and mitigation for off airport property within the approach to runway's 12, 19
and 30. The EA will include some miscellaneous on airport improvements too.

G-1

Warren County Board of Supervisors

RESOLUTION NO. 501 OF 2013

Resolution introduced by Supervisors Girard, Wood, Loeb, Westcott and Mason

**RATIFYING THE ACTIONS OF THE SUPERINTENDENT
OF THE DEPARTMENT OF PUBLIC WORKS AND CHAIRMAN OF THE
BOARD OF SUPERVISORS REGARDING THE EXECUTION OF A GRANT
APPLICATION AND THE EXECUTION OF THE GRANT AGREEMENT
TO FEDERAL AVIATION ADMINISTRATION/NEW YORK STATE DEPARTMENT OF
TRANSPORTATION FOR ENVIRONMENTAL ASSESSMENT FOR OFF AIRPORT
OBSTRUCTION REMOVALS AND MISCELLANEOUS IMPROVEMENTS**

WHEREAS, the Airport Manager received notification of a grant from the Federal Aviation Administration/New York State Department of Transportation for Environmental Assessment for Off Airport Obstruction Removals and Miscellaneous Improvements in the amount of Two Hundred Thirty-One Thousand Seven Hundred Ninety-Four Dollars (\$231,794), with a local match of five percent (5%) and had the Superintendent of the Department of Public Works execute the application since it needed to be submitted prior to the September 20, 2013 Board meeting, and

WHEREAS, the grant award notification was received and it was necessary for the Chairman of the Board of Supervisors to execute the grant agreement in a form approved by the County Attorney, prior to the September 20, 2013 Board meeting, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors ratifies the actions of the Superintendent of the Department of Public Works in the execution of a grant application with the Federal Aviation Administration/New York State Department of Transportation for Environmental Assessment for Off Airport Obstruction Removals and Miscellaneous Improvements in the amount of Two Hundred Thirty-One Thousand Seven Hundred Ninety-Four Dollars (\$231,794) with a local match of five percent (5%) , and be it further

RESOLVED, that the Warren County Board of Supervisors ratifies the actions of the Chairman of the Board of Supervisors in the execution of a grant agreement with the Federal Aviation

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PAGE 2 OF 2

RESOLUTION NO. 501 OF 2013

Administration/New York State Department of Transportation for Environmental Assessment for Off Airport Obstruction Removals and Miscellaneous Improvements in the amount of Two Hundred Thirty-One Thousand Seven Hundred Ninety-Four Dollars (\$231,794) with a local match of five percent (5%), in a form approved by the County Attorney, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chairman of the Board of Supervisors to execute any and all necessary documents relating to the grant in a form approved by the County Attorney.

RESOLUTION REQUEST FORM NO. 3

Request for New Contract

DEPARTMENT NAME: DPW - Airport

DATE: 10/25/2013

- (a) Is this a Result of a Bid or Request for Proposal? N/A
- (b) Purpose of Contract: To conduct and Environmental Assessment for land acquisition and obstruction removal in the runway approaches to 12, 19, and 30.
- (c) Name of Contractor: McFarland Johnson, Inc. WC24-09
- (d) Address of Contractor: 49 Court St., Metrocenter, PO Box 1980, Binghamton, NY 13902
- (e) Contractor's Contact Person and Telephone Number: Michael Churchill, P.E. (518) 580-9380
- (f) Has or will the Contract be provided, if so, please attach: Contract has been provided
- (g) Commencement Date of Contract: When executed
- (h) Termination Date of Contract: When complete
- (i) Payment Provisions: i) lump sum amount:
ii) hourly rate amount:
iii) total amount not to exceed: \$231,794
iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.): monthly
- (j) Where are the Funds for this Contract? List Budget Code, (with title), Object Code (with title), and Amount: OR Capital Project OR Capital Reserve Project Number, and Title, and Amount: H346.9550 280 Environmental Assessment Off Airport Obstruction Removal and Miscellaneous Improvements