

**A G E N D A**  
**FINANCE COMMITTEE**  
**MARCH 6, 2013**

- I. Committee meeting called to order by Chairman.
- II. Motion to approve minutes of prior Committee meeting.
- III. **Action Agenda**
  - 1) Request for Transfer of Funds attached for Committee approval.
  - 2) **Referral from the County Treasurer:**  
Request to accept credit payments County-wide, review of current agreements and discussion of expanding the agreements to include additional departments.
  - 3) **Referral from the County Clerk:**  
Amending the 2013 County budget to increase estimated revenues and appropriations in the amount of \$1,100 to reflect a contribution towards the Bicentennial from one of the towns and revenue from the sale of lapel pins.
  - 4) **Referrals from the Economic Growth & Development Committee:**  
**Planning & Community Development:**
    - A) Amending the 2013 County budget in the amount of \$400,000 to establish Code CD 73 to administer the Community Development Block grant award.
    - B) Closing CD 57, CD 63 and CD 69 due to completion of grant programs.
    - C) Establishing Capital Project No. H341.9550 280 Flood Mitigation Grant in the amount of \$324,500 to manage the grant award, with the source of funding to be H341.9550 3897 Culture and Recreation.
  - 5) **Referrals from the Health Services Committee:**  
**Health Services:**
    - A) Request to amend Resolution No. 303 of 2009 to increase the petty cash fund from \$200 to \$250 to allow cash for change for off-site clinics.
    - B) Amending the 2013 County budget to increase estimated revenues and appropriations in the amount of \$643 to adjust the Health Education Program to reflect the addition of revenues/costs related to CPR course training to be done in early 2013 for towns in Warren County and for Westmount Health Facility.
  - 6) **Referral from the Human Services Committee:**  
**Employment & Training Administration:**  
Amending the 2013 County budget to increase estimated revenues and appropriations in the amount of \$21,559 to reflect receipt of Federal funds to reimburse training for dislocated workers through the Trade Adjustment Act.

**7) Referral from the Park O&M Committee:**

Amending the 2013 County budget to increase estimated revenues and appropriations in the amount of \$3,701.55 to reflect reimbursement to the Village of Lake George for expenses incurred in connection with events held on the former Gaslight Village property, with the source of funding to be a transfer from Code A691.07 Deferred Revenue-Gaslight Village.

**8) Referrals from the Public Safety Committee:**

**Office of Emergency Services:**

**A)** Amending the 2013 County budget to decrease estimated revenues and appropriations in the amount of \$7,516 to correct a bookkeeping error within FY11 State Homeland Security Program grant funds.

**B)** Requesting a Contingent Fund transfer in the amount of \$1,011.07 to Code A.3640 444 Civil Defense-Travel/Education/Conference to pay for costs incurred for the return of the OES Command Vehicle.

**Sheriff & Communications:**

**C)** Amending the 2013 County budget to increase estimated revenues and appropriations in the amount of \$250 to reflect monies received for training.

**9) Referrals from the Public Works Committee:**

**Parks, Recreation & Railroad:**

**A)** Amending the 2013 County budget for Up Yonda Farm to increase estimated revenues and appropriations in the amount of \$1,500 to reflect additional Warren County Tourism donation, bed tax donation for 2013.

**B)** Amending the 2013 County budget for Up Yonda Farm to increase estimated revenues and appropriations in the amount of \$2,500 to reflect receipt of the Pearsall Grant for 2013.

**C)** Amending the 2013 County budget for Up Yonda Farm to increase estimated revenues and appropriations in the amount of \$640 to reflect receipt of the Walmart Grant for 2013.

**10) Referral from the Tourism Committee:**

Appropriating funds in the amount of \$3,298.40 from A.881.00 Reserve for Occupancy Tax to Code A.6417 470 Tourism Occupancy-Contract to pay legal expenses to renew BAN (Bond Anticipation Note) in connection with the TEP (Transportation Enhancement Project) Grant for Gaslight, pursuant to Intermunicipal Agreement and Resolution No. 579 of 2009.

**11)** Finance Committee action is required on the following item as approved by the Personnel Committee: Item No. 2I.

**IV. Topics to be reported on/discussions/updates**

**1)** Paul Dusek, County Administrator, to present a proposal to have a feature set of articles in

the Legislative Gazette.

- 2)** Discussion pertaining to changing the meeting time for the Finance Committee to “following Personnel” instead of at 10:00 a.m.
- 3)** Response to the Budget Analysis Report from the County Treasurer as prepared by the County Administrator, will be emailed when completed.