

**A G E N D A**  
**FINANCE COMMITTEE**  
**APRIL 10, 2013**

- I.** Committee meeting called to order by Chairman.
- II.** Motion to approve minutes of prior Committee meeting.
- III. Action Agenda**
- 1)** Request for Transfer of Funds attached for Committee approval.
- 2) Referrals from the County Treasurer:**
- A)** Amending Resolution No. 80 of 2013 to extend the contract with Systems East from April 1, 2013 through December 31, 2013, for an amount of \$1,804 per month.
- B)** Requesting a Contingent Fund transfer in the amount of \$10,824 to Code A.1325 422 Treasurer-Repair/Maint Equipment, to cover the cost for six months of a tax collection system maintenance contract.
- C)** Appropriating funds in the amount of \$6,000 from A.893.00 Reserve, Environmental Testing Fund to Code A.1355 470 Real Property-Contract to pay the Engineer to do Phase I testing on Johnsborg parcel No.133.8-1-27, Hague parcel No.25.1-1-8 and Chester parcel No.104.10-4-5.
- 3) Referral from the County Clerk-Motor Vehicles Committee:**  
Amending the 2013 County budget to increase estimated revenues and appropriations in the amount of \$1,000 to reflect receipt of occupancy tax funding from the Town of Lake George for the Bicentennial Project.
- 4) Referrals from the County Facilities Committee:**
- Airport:**
- A)** Increasing Capital Project No. H306.9550 280 Land/Avigation Easement-Forest Enterprises Parcel, in the amount of \$369,129.48 for the purchase and transfer of property and air rights for the land and easement acquisition with Forest Enterprises, with the source of funding to be 90% Federal funds in the amount of \$342,630; 5% State funds in the amount of \$19,035; and 5% Local share in the amount of \$7,464.48 to be transferred from Code A892.00 Reserve, Airport Repair & Projects.
- Buildings & Grounds:**
- B)** Requesting a Contingent Fund transfer in the amount of \$1,500 to Code A.1624 470 to cover the additional cost for the software purchase and installation of the panic alarm interface with the Sheriff's Office.
- 5) Referrals from the Criminal Justice Committee:**
- District Attorney:**
- A)** Ratifying the actions of the Chairman of the Board in executing an extension of the CARP (Crimes Against Revenue Program) grant agreement with the Division of Criminal Justice Services, commencing January 1, 2013 and terminating December 31, 2013, for a total amount not to exceed \$70,000.

**Public Defender:**

- B)** Amending the 2013 County budget to increase and decrease estimated revenues and appropriations in the amount of \$322 to move grant monies from the Public Defender budget to Assigned Counsel Office to allow for the purchase of computer equipment.

**6) Referral from the Human Services Committee:**

**Office for the Aging:**

Extending the contract with Catherine Keating-Stauch to provide registered dietician services, commencing May 1, 2013 and terminating April 30, 2014, for a total amount not to exceed \$27,300.

**7) Referral from the Invasive Species Sub-Committee:**

Request to amend the 2013 County budget to establish a line item for the prevention, control and rapid response to invasive species, and to dedicate an amount of funding for future years.

**8) Referrals from the Public Safety Committee:**

**Office of Emergency Services:**

- A)** Amending the 2013 County budget to increase estimated revenues and appropriations in the amount of \$91,000 to reflect receipt of FY12 Hazmat Grant Program funding.

**Sheriff & Communications:**

- B)** Amending the 2013 County budget to increase estimated revenues and appropriations in the amount of \$542 to reflect monies received from a criminal defendant to reimburse for vehicle damage.

**9) Referrals from the Public Works Committee:**

**DPW:**

- A)** Increasing Capital Project No. H321.9550 280 Lanfear Road (CR 76) over Stony Creek Bridge Repairs in the amount of \$286,000 for Supplemental Agreement No. 1 for project construction and construction inspection/support services; with the source of funding to be 80% Federal share in the amount of \$228,800; 15% State Marchiselli share in the amount of \$5,250; and 5% Local share (and to cover the State Marchiselli share for construction, construction inspection and support services) in the amount of \$51,950 to be transferred from D.9950 910 Transfers-Capital Projects.
- B)** Increasing Capital Project No. H331.9550 280 County Bridge Projects in the amount of \$170,000 for funding for the 2013 County bridge projects; with the source of funding to be D.9950 910 Transfers-Capital Projects.
- C)** Increasing Capital Project No. H319.9550 280 Hicks Road (CR52) Reconstruction Project in the amount of \$2,465,446.66 to cover the cost of right-of-way acquisition

services, property costs and increase available State Marchiselli funds; with the source of funding to be 80% Federal share in the amount of \$2,050,329; 15% State Marchiselli share in the amount of \$38,986; and 5% Local share (and to cover the State Marchiselli share for construction, construction inspection and support services) in the amount of \$376,131.66 to be transferred as follows: \$353,634.76 from Unappropriated Surplus and \$22,496.90 from D.9950 910 Transfers-Capital Projects.

- D)** Increasing Capital Project No. H320.9550 280 Crane Mountain Road over Mill Creek Bridge in the amount of \$970,393.10 to cover the cost of right-of-way acquisition services, property costs, construction, construction inspection/support and increase available State Marchiselli funds; with the source of funding to be 80% Federal share in the amount of \$814,400; 15% State Marchiselli share in the amount of \$39,000; and 5% Local share (and to cover the State Marchiselli share for construction, construction inspection and support services) in the amount of \$116,993.10 to be transferred from D.9950 910 Transfers-Capital Projects.

**10) Referrals from the Social Services Committee:**

**Social Services:**

- A)** Amending the 2013 County budget to increase estimated revenues and appropriations in the amount \$4,531.03 to reflect receipt of insurance claims for automobile repairs.

**Youth Bureau:**

- B)** Amending the 2013 County budget to decrease estimated revenues and appropriations in the amount of \$1,445 to reflect a reduction in the New York State Office of Children and Family Services (NYSOCFS) grant.

**11) Referrals from the Support Services Committee:**

**County Administrator:**

- A)** Requesting a Contingent Fund transfer in the amount of \$3,300 to transfer funds for two additional trays for the copier in Real Property Tax Services and additional funds needed to pay off old copier lease.
- B)** Requesting permission to submit a settlement claim in regard to a Verizon Class Action Settlement for Third Party Charges that were billed to the County.
- C)** Authorizing the Chairman of the Board of Supervisors to execute registration forms on behalf of Warren County and Warren County departments to access New York State Grants Gateway and delegate administrative authority to individual departments to monitor and apply for grants.

**County Attorney:**

- D)** Amending Resolution No. 79 of 2013 to increase the amount authorized for legal services relative to the Hudson River-Black River Regulating District for an additional \$2,500.

**12) Referral from the Mental Health Committee:**

Amending the 2013 County budget to increase estimated revenues and appropriations in the amount of \$25,624 to reflect receipt of New York State Office of Mental Health (NYS OMH) grant funds for the development of a tri-county Home-base Crisis Intervention Program for children and youth.

**13)** Finance Committee action is required on the following item as approved by the Personnel Committee: Item Nos. 1, 2B, 2D, 4D and 4E.

**IV. Topics to be reported on/discussions/updates**

**1)** Response to the Budget Analysis Report from the County Treasurer as prepared by the County Administrator, will be emailed when completed.