

AGENDA
HEALTH SERVICES COMMITTEE MEETING
FEBRUARY 7, 2013

- I. Committee meeting called to order by Chairman
- II. Motion to approve minutes of February 1, 2013 Committee Meeting
- III. Rescind Resolution No. 497 of 2012
- IV. Authorize the hiring of a Director of Nursing for the Westmount Health Facility
- V. Any Other Business that may come Before the Committee

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

**Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.*

DEPARTMENT NAME: WESTMOUNT HEALTH FACILITY

DATE: FEBRUARY 7, 2013

- (a) Purpose of Request: Rescind Resolution No. 497 of 2012 and authorize the Board of Supervisors to fill the vacant Director of Nursing position at the Westmount Health Facility at an annual salary of \$85,000

- (b) Details:

- (c) Previous Resolution Number: N?A

- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount:

Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS

Warren County Board of Supervisors

RESOLUTION NO. 497 OF 2012

Resolution introduced by Supervisors Conover, Kenny, Sokol, Merlino, Taylor, Strainer, Dickinson, Girard and Mason

AUTHORIZING THE ADMINISTRATOR OF WESTMOUNT HEALTH FACILITY TO FILL THE VACANT POSITION OF DIRECTOR OF NURSING DUE TO RESIGNATION

RESOLVED, that by a 2/3 majority vote, the Warren County Board of Supervisors hereby authorizes the Administrator of Westmount Health Facility to fill the vacant position of Director of Nursing, due to resignation, at a salary range between \$65,000 and \$80,000, to be determined based upon qualifications and experience, and subject to final review and approval by the County Administrator. This position is not mandated, but is 53% reimbursed and has no effect on the 2012 budget.

RESOLUTION REQUEST FORM NO. 12

Schedule "A"

NOTICE OF INTENT TO FILL VACANT POSITION

This notice of intent is filed whenever a department head plans to fill an *existing* funded position in their budget that is vacated due to a retirement, resignation, termination or promotion. This notice may not be used for requests to create a *new* position. For complete instructions on the procedure to be followed, see the reverse of this form.

DEPARTMENT HEAD COMPLETES THIS SECTION

Department Westmount Health Facility Payroll Dept. No. 41.00
Title of Position Director of Nursing Annual Salary \$85,000 Grade
Budget code and title EF.60100.100 110 Union Non-Union
This position is vacated due to: Retirement Resignation Termination Promotion Other
Employee No. 1872
Is this position mandated? Yes No Is the position reimbursable? Yes No
Source of reimbursement: Federal % State 53% Other %
Impact to Budget:

Personnel Officer has approved this form when initialed. _____

COUNTY ADMINISTRATOR COMPLETES THIS SECTION

Name of Committee _____ Date _____

- The Administrator has no objection to the filling of the vacancy.
- The Administrator objects to the filling of the vacancy.

Administrator Signature _____

SUPERVISORY COMMITTEE COMPLETES THIS SECTION

Name of Committee _____ Date _____

- The committee has no objection to the filling of the vacancy.
- The committee objects to the filling of the vacancy.

Ranking Committee Member Signature _____

PERSONNEL/HUMAN RESOURCES COMMITTEE COMPLETES THIS SECTION

Date _____

- The Personnel/Human Resources Committee has no objection to the filling of the vacancy.
- The Personnel/Human Resources Committee objects to the filling of the vacancy.

Ranking Committee Member Signature _____