

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: HUMAN SERVICES

DATE: FEBRUARY 28, 2013

COMMITTEE MEMBERS PRESENT:

SUPERVISORS STRAINER
GIRARD
FRASIER
SOKOL
WOOD
LOEB
VANSELOW

OTHERS PRESENT:

CHRIS HUNSINGER, DIRECTOR, EMPLOYMENT & TRAINING ADMINISTRATION
DENISE DiRESTA, DIRECTOR OF VETERANS' SERVICES
JOANN MCKINSTRY, ASSISTANT TO THE COUNTY ADMINISTRATOR
JOAN SADY, CLERK OF THE BOARD
FRANK THOMAS, BUDGET OFFICER
SUPERVISORS CONOVER
MASON
TAYLOR
WESTCOTT
JOHN STROUGH, TOWN OF QUEENSBURY
DON LEHMAN, *THE POST STAR*
JOANNE COLLINS, LEGISLATIVE OFFICE SPECIALIST

Mr. Strainer called the meeting of the Human Services Committee to order at 9:30 a.m.

Motion was made by Mrs. Frasier, seconded by Mr. Sokol and carried unanimously to approve the minutes of the previous Committee meeting, subject to correction by the Clerk of the Board.

Privilege of the floor was extended to Denise DiResta, Director of Veterans' Services, who distributed copies of the agenda to the Committee members, a copy of which is on file with the minutes.

Ms. DiResta presented a request to fill the vacant position of part-time Keyboard Specialist, annual salary of \$17,549, Grade 3, Employee No. 11861, due to resignation. She noted the position had been vacant since February 1, 2013.

Motion was made by Mr. Sokol and seconded by Mr. Vanselow to approve the request to fill the vacant position of Keyboard Specialist as presented.

JoAnn McKinstry, Assistant to the County Administrator, advised Ms. DiResta that all personnel requests should be discussed with the County Administrator prior to coming before the Committee.

Mr. Strainer called the question and the motion was carried unanimously to approve the request to fill the position of Keyboard Specialist as presented and to refer same to the Personnel Committee. *A copy of the Notice of Intent to Fill Vacant Position form is on file with the minutes.*

Ms. DiResta announced the Annual Veterans Benefits Fair would be held at SUNY Adirondack on April 11, 2013 from 4:30 p.m. to 7:30 p.m. She also informed that the first Honor Flight for Veterans would be held on May 18, 2013.

This concluded the Veterans Services portion of the Human Services Committee and privilege of the floor was extended to Chris Hunsinger, Director of the Employment & Training Administration (ETA), who distributed copies of the agenda to the Committee members, a copy of which is on file with the minutes.

Mr. Hunsinger presented a request to amend the 2013 County Budget to increase estimated revenues and appropriations in the amount of \$21,559 to reflect the addition of Federal Workforce Investment Act (WIA) Funds. He said the funds were intended as reimbursement for training of dislocated workers.

Motion was made by Mr. Girard, seconded by Mrs. Frasier and carried unanimously to approve the request to amend the 2013 County Budget as outlined above and to refer same to the Finance Committee. *A copy of the request to Amend County Budget is on file with the minutes.*

Mr. Hunsinger advised that preparation was underway for the Work Crew Project to run from March through June and noted the program had drawn outstanding candidates. He reminded the Committee that Town and County projects requiring assistance, such as those within the Department of Public Works, could be included in the program.

Mrs. McKinstry inquired about the annual Job Discovery Fair and Mr. Hunsinger stated the Fair would be held on Thursday, March 14, 2013 at the SUNY Adirondack Gymnasium. He said it was the region's premier job fair with over forty participating businesses to date. The goal, he said, was sixty businesses and he noted 1,200 job seekers attended the fair last year. He added that Stewart's Shop gift certificates would be given to those attending workshops and resume critiquing services would be available.

As there was no further business to come before the Committee, on motion made by Mr. Girard and seconded by Mr. Sokol, Mr. Strainer adjourned the meeting at 9:37 a.m.

Respectfully submitted,

Joanne Collins, Legislative Office Specialist