

**WARREN COUNTY
REAL PROPERTY TAX SERVICES AGENCY**

Lexie A Delurey
Director

Kristen Mac Ewan
Deputy Director

AGENDA

REAL PROPERTY TAX SERVICES

COMMITTEE MEETING

July 1, 2013

- I. **Committee meeting called to order by Chairman.**
- II. **Motion to approve minutes of prior committee meeting.**
- III. **Resolution request:**
 - A) Resolution request to amend Resolution No. 296 of 1987.
 - B) Resolution request to Reappoint Lexie Delurey as the Director of Real Property Tax Services effective October 1, 2013.
 - C) Resolution request to approve the list of chargebacks.
- IV. **Pending Items:**
- V. **New Business, updates:**
 - A) Discussion of Johnsbury parcel 132.-1-73.
 - B) Update on the 2013 County Tax Foreclosure Auction.
- VI. **Adjournment of meeting.**

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

****Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.***

DEPARTMENT NAME: Real Property Tax Services

DATE: July 1, 2013

- (a) Purpose of Request: Amend Resolution No. 296 of 1987

- (b) Details: Increasing the fee for tax maps and adding a fee schedule.

- (c) Previous Resolution Number: N?A

- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount:

Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS

Warren County Board of Supervisors

RESOLUTION NO. ____ OF 2013

Resolution introduced by Supervisors Monroe, Bentley, Loeb, Dickinson and McDevitt

AMENDING RESOLUTION NO. 296 OF 1987 TO INCREASE THE FEE FOR PREPARATION AND COPYING OF TAX MAPS AND TO ESTABLISH A FEE SCHEDULE FOR THE PREPARATION AND COPYING OF TAX MAPS, AERIAL MAPS AND PARCEL MAPS FOR THE REAL PROPERTY TAX SERVICES DEPARTMENT WITHIN WARREN COUNTY

WHEREAS, Resolution No. 296 of 1987 authorized the Director of the Real Property Tax Services Department to increase the fee of Three Dollars (\$3.00) for the sale of Warren County Tax Maps to Five Dollars (\$5.00) per map and the fees have not been re-examined since that time, and

WHEREAS, in addition to the preparation and sale of tax maps to the public, the Warren County Real Property Tax Services Department prepares copies of aerial maps and parcel maps for sale to the public, and

WHEREAS, the Director of the Real Property Tax Services Department has requested an increase in the fee for the preparation and copying of tax maps due to the increased cost of producing such maps and is also requesting the establishment of a fee schedule for the production and sale of copies of tax maps, aerial maps and parcel maps, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes and approves the attached Schedule "A" - Real Property Tax Services Map Fees, which increase the fees to be charged for preparation and copying of tax maps and establishes fees to be charged for the production and copying of tax maps, aerial maps and parcel maps, which fee schedule shall be effective July 19, 2013, and be it further

RESOLVED, that Resolution No. 296 of 1987 is hereby amended accordingly.

SCHEDULE "A"

REAL PROPERTY TAX SERVICES MAP FEES

<u>Type of Map</u>	<u>Size</u>	<u>Fee</u>
Tax Maps:	Full size (30"x42")	\$ 7.00
	Half size (Reduced - 15"x21")	\$ 3.50
Aerial Maps:	Large (30"x42")	\$12.00
	Letter size (8½ "x11")	\$ 3.00
Parcel Maps:	Letter size (8½ "x11")	\$ 1.00

RESOLUTION REQUEST FORM NO. 2

Request to Appoint or Reappoint County Department Head

DEPARTMENT NAME: Real Property Tax Services

DATE: July 1, 2013

- (a) Name of Employee: Lexie A Delurey
- (b) If this is a Reappointment, list Employee No.: 9220
- (c) If this is a Reappointment, please list the Resolution No. of the last appointment of this individual: Resolution No. 724 of 2011
- (d) Address of Employee: 332 Reynolds Road, Ft. Edward NY 12828
- (e) Title of Appointment: Director of Real Property Tax Services
- (f) Effective Date of Appointment: October 1, 2013
- (g) Termination Date of Appointment: September 30, 2019
- (h) Annual Base Salary: \$53,300
- (i) If this is a New Appointment, Name of Person Being Replaced:
- (j) If this is a New Appointment, Reason for Replacement:

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

****Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.***

DEPARTMENT NAME: Real Property Tax Services

DATE: July 1, 2013

- (a) Purpose of Request: To approve the list of chargebacks.

- (b) Details: Queensbury parcel 302.17-4-9 veteran's exemption

- (c) Previous Resolution Number: N?A

- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount:

Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS

REFUND OF TAXES

Assessed To & Tax Map							
Town	Year	No.	Location	Breakdown		Code	Reason
Qsbury.	2011	Brian D. & Jodie L. IRWIN 302.17-4-9	9 Reservoir Dr.	County Town	27.97 <u>4.07</u> 32.04		Veteran's Disability Exemption not given.
Qsbury.	2012	Brian D & Jodie L. IRWIN 302.17-4-9	9 Reservoir Dr.	County Town	27.83 <u>4.07</u> 31.90		Veteran's Disability Exemption not given.
Qsbury.	2013	Brian D. & Jodie L. IRWIN 302.17-4-9	9 Reservoir Dr.	County Town	29.09 <u>4.00</u> 33.09		Veteran's Disability Exemption not given.