

WARREN COUNTY OFFICE OF EMERGENCY SERVICES



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Public Safety Committee Agenda

April 29, 2013

1. Committee meeting called to order by Chairman.
2. Motion to approve minutes of prior committee meeting.

Action Agenda

1. **Request:** Resolution request to increase both sides of the 2013 budget in the amount of \$29,003 to accommodate the Local Emergency Management Performance Grant.

Rationale: Resolution needed to correct the 2013 budget. Per the request of New York State, open grants are to be separated into their own G/L account codes with corresponding revenue and expenditure codes. This resolution is needed to pay part of the salaries of the Emergency Services Coordinator and Account Clerk from this G/L account.

2. **Request:** Resolution request to decrease both sides of the 2013 budget in the amount of \$29,003.

Rationale: To correct the 2013 budget.

3. **Request:** Request to amend Resolution 151 of 2013.

Rationale: Request needed to amend the expenses paid for by FEMA and those incurred by the County for the Continuity of Operations Planning Train-the-Trainer course. All lodging and training costs were paid for by FEMA. Travel costs are incurred by the County and are to be paid for with grant funds.

Old Business/Pending Items

Topics for Discussion

1. Training Center Update
2. Update on Communications Vehicle

RESOLUTION REQUEST FORM NO. 7

Request to Amend County Budget*

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: Office of Emergency Services

DATE: April 29, 2013

(a) Purpose of Amendment: Increase both sides of the budget

(b) Appropriation Code, Object Code, Full Title and Amount:

A.3645.4006 110 – FY12 LEMPG – Salaries – Regular	\$26,942
A.3645.4006 830 – FY12 LEMPG – Social Security	\$ 1,670
A.3645.4006 831 – FY12 LEMPG – Medicare Contribution	\$ 391

(c) Revenue Code (with title), and Amount:

A.3645.4006 4305 FY12 LEMPG – Local Emergency Management Performance Grant	\$29,003
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RESOLUTION REQUEST FORM NO. 7

Request to Amend County Budget*

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: Office of Emergency Services

DATE: April 29, 2013

(a) Purpose of Amendment: Decrease both sides of the budget

(b) Appropriation Code, Object Code, Full Title and Amount:

A.3640 110 – Civil Defense – Salaries – Regular	(\$26,942)
A.3640 830 – Civil Defense – Social Security	(\$ 1,670)
A.3640 831 – Civil Defense – Medicare Contribution	(\$ 391)

(c) Revenue Code (with title), and Amount:

A.3640 4305 – Civil Defense – Local Emergency Management Performance Grant	(\$29,003)
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RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

****Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.***

DEPARTMENT NAME: Office of Emergency Services

DATE: April 29, 2013

- (a) Purpose of Request: To amend Resolution Number 151 of 2013.

- (b) Details: FEMA paid for lodging and training costs for the Continuity of Operations Planning Train-the-Trainer course in Emmitsburg, MD. Travel costs are incurred by the County and are to be paid for with grant funds.

- (c) Previous Resolution Number: 151 of 2013

- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount: A.3641 444

Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS



