

WARREN COUNTY MUNICIPAL CENTER
1340 STATE ROUTE 9
LAKE GEORGE NY 12845

Charles Wallace
Administrator

518 761-6542
FAX 518 761-6564

E-mail fpbc@co.warren.ny.us

TO: PUBLIC SAFETY COMMITTEE
FIRE PREVENTION & BUILDING CODE ENFORCEMENT
FROM: CHARLES WALLACE, ADMINISTRATOR
DATE: NOVEMBER 25, 2013
RE: AGENDA

FIRE PREVENTION & BUILDING CODES PORTION

- I. BUDGET PERFORMANCE REPORT
- II. REPORTS
 - A. MONTHLY ACTIVITY REPORT(S) (OCTOBER) we are up 9% in **building permit** numbers and UP 8 % in **revenues** compared to last year-to-date
- III. OFFICE UPDATE

Budget Performance Report

Fiscal Year to Date 11/22/13
Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund A - General										
REVENUE										
Department 3620 - Building & Fire Code										
2590 Building Permits		160,500.00	.00	160,500.00	10,245.00	.00	153,002.00	7,498.00	95	159,895.60
2609 Building Fines		.00	.00	.00	.00	.00	.00	.00	+++	200.00
2770 Other Unclassified Revenue		100.00	.00	100.00	.00	.00	224.56	(124.56)	225	133.50
Department 3620 - Building & Fire Code Totals		\$160,600.00	\$0.00	\$160,600.00	\$10,245.00	\$0.00	\$153,226.56	\$7,373.44	95%	\$160,229.10
REVENUE TOTALS		\$160,600.00	\$0.00	\$160,600.00	\$10,245.00	\$0.00	\$153,226.56	\$7,373.44	95%	\$160,229.10
EXPENSE										
Department 3620 - Building & Fire Code										
110 Salaries - Regular		241,221.00	632.00	241,853.00	16,821.42	.00	225,501.48	16,351.52	93	241,880.57
130 Salaries - Part Time		39,274.00	.00	39,274.00	1,933.83	.00	32,980.02	6,293.98	84	39,209.36
140 Salaries - Sick Leave Incentive		1,600.00	(1,600.00)	.00	.00	.00	.00	.00	+++	1,200.00
Office Equipment										
220 Office Equipment		.00	212.00	212.00	.00	.00	169.78	42.22	80	.00
220.1 Office Equipment - Reserve		.00	1,350.00	1,350.00	.00	.00	1,348.84	1.16	100	.00
220 - Office Equipment Totals		\$0.00	\$1,562.00	\$1,562.00	\$0.00	\$0.00	\$1,518.62	\$43.38	97%	\$0.00
Automotive Equipment - Reserve										
230 Automotive Equipment - Reserve		.00	46,000.00	46,000.00	.00	.00	39,162.00	6,838.00	85	.00
230 - Automotive Equipment - Reserve Totals		\$0.00	\$46,000.00	\$46,000.00	\$0.00	\$0.00	\$39,162.00	\$6,838.00	85%	\$0.00
410 Supplies		2,250.00	(212.00)	2,038.00	81.02	.00	1,519.78	518.22	75	1,534.53
418 Ins-General Liability		2,000.00	(837.00)	1,163.00	.00	.00	885.57	277.43	76	1,126.03
423 Telephone		700.00	.00	700.00	.00	.00	386.66	313.34	55	582.57
424 Postage		1,550.00	.00	1,550.00	.00	.00	684.78	865.22	44	1,457.13
426 Subscriptions		925.00	287.00	1,212.00	.00	.00	1,211.64	.36	100	901.55
427 Memberships & Dues		500.00	.00	500.00	.00	.00	485.00	15.00	97	535.00
428 Data Processing & Internet Fees		315.00	.00	315.00	.00	.00	315.00	.00	100	315.00
436 Advertising Fees		.00	1,001.00	1,001.00	.00	.00	1,000.22	.78	100	.00
439 Misc Fees & Expenses		.00	209.00	209.00	.00	.00	208.25	.75	100	.00
441 Auto-Supplies & Repair		2,500.00	(259.00)	2,241.00	.00	.00	1,753.45	487.55	78	4,596.92
442 Automotive - Gas & Oil		13,000.00	(1,413.00)	11,587.00	.00	.00	7,715.00	3,872.00	67	11,105.93
444 Travel/Education/Conference		500.00	1,012.00	1,512.00	.00	.00	1,512.00	.00	100	397.00
453 Uniforms & Clothing		775.00	.00	775.00	.00	.00	408.00	367.00	53	493.00
470 Contract		18,000.00	.00	18,000.00	.00	.00	13,500.00	4,500.00	75	18,000.00
810 Retirement		56,218.00	131.00	56,349.00	3,632.37	.00	44,906.37	11,442.63	80	45,770.93
830 Social Security		17,491.00	(60.20)	17,430.80	1,188.93	.00	15,700.08	1,730.72	90	17,589.73
831 Medicare Contribution		4,091.00	(15.20)	4,075.80	278.07	.00	3,671.81	403.99	90	4,027.13
840 Workmen's Compensation		2,264.00	1.00	2,265.00	.00	.00	2,264.16	.84	100	160.31
860 Hospitalization		56,544.00	(583.07)	55,960.93	4,591.35	.00	53,447.91	2,513.02	96	51,383.19
861 Retirees Hospitalization		.00	.00	.00	.00	.00	3,677.80	(3,677.80)	+++	.00
865 Dental Insurance		696.00	.00	696.00	68.00	.00	738.00	(42.00)	106	706.00

Budget Performance Report

Fiscal Year to Date 11/22/13

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund A - General	EXPENSE									
	Department 3620 - Building & Fire Code Totals	\$462,414.00	\$45,855.53	\$508,269.53	\$28,594.99	\$0.00	\$455,153.60	\$53,115.93	90%	\$442,971.88
	EXPENSE TOTALS	\$462,414.00	\$45,855.53	\$508,269.53	\$28,594.99	\$0.00	\$455,153.60	\$53,115.93	90%	\$442,971.88
	Fund A - General Totals	160,600.00	.00	160,600.00	10,245.00	.00	153,226.56	7,373.44	95	160,229.10
	REVENUE TOTALS	462,414.00	45,855.53	508,269.53	28,594.99	.00	455,153.60	53,115.93	90	442,971.88
	EXPENSE TOTALS	(\$301,814.00)	(\$45,855.53)	(\$347,669.53)	(\$18,349.99)	\$0.00	(\$301,927.04)	(\$45,742.49)		(\$282,742.78)
	Grand Totals	160,600.00	.00	160,600.00	10,245.00	.00	153,226.56	7,373.44	95	160,229.10
	REVENUE TOTALS	462,414.00	45,855.53	508,269.53	28,594.99	.00	455,153.60	53,115.93	90	442,971.88
	EXPENSE TOTALS	(\$301,814.00)	(\$45,855.53)	(\$347,669.53)	(\$18,349.99)	\$0.00	(\$301,927.04)	(\$45,742.49)		(\$282,742.78)

**WARREN COUNTY DEPARTMENT OF FIRE PREVENTION &
BUILDING CODE ENFORCEMENT**

ACTIVITY REPORT FROM 9/27/2013-10/31/2013		Number of Permits			
		9/27/2013-10/31/2013		1/1/2013-10/31/2013	
		New Construction	Addition or Alteration	New Construction	Addition or Alteration
A1	Assembly Group	0	0	0	1
A2	Assembly Group	0	0	0	12
A3	Assembly Group	0	0	1	3
A4	Assembly Group	0	0	0	0
A5	Assembly Group	0	0	1	0
B1	Business	0	4	0	14
B2	Business	0	0	0	0
B3	Business	0	0	0	0
D1	Demolition	8	0	59	1
E1	Educational Group	0	0	0	0
F1	Factory Group	0	0	0	0
F2	Factory Group	0	0	0	0
H1	High-Hazard Group	0	0	0	0
H2	High-Hazard Group	0	0	0	0
H3	High-Hazard Group	0	0	0	0
H4	High-Hazard Group	0	0	0	0
H5	High-Hazard Group	0	0	0	0
I1	Institutional	0	0	0	0
I2	Institutional	0	0	0	0
I3	Institutional	0	0	0	0
I4	Institutional	0	0	0	0
M1	Mercantile	0	0	0	9
P1	Permit Renewals	45	0	348	1
R1	Residential Group	0	0	0	8
R2	Residential Group	1	1	2	11
R3	Residential Group	0	1	0	2
R4	Residential Group	0	0	0	0
RM	Residential Manufactured Home	8	0	19	4
S1	Storage	0	1	0	3
S2	Storage	0	0	0	1
SF	Single Family Dwelling	11	25	53	168
TF	Two Family Dwelling	0	0	2	2
TH	Townhouse	0	0	3	2
U1	Miscellaneous	18	4	106	17
	Permit Counts	91	36	594	259
		127		853	
	Permit Fees	\$20,916.00		\$142,757.00	

2013 Monthly Activity Report

2013	% to Last Year	% to Last Year	# of Permits		Monthly Revenues	YTD Revenues
			Month	YTD		
Jan.	+67%	+88%	45	45	8268 -	8268 -
Feb.	+39%	+38%	38	83	7660 -	15928 -
March	+15%	+16%	66	149	10921 -	26849 -
April	+7%	+12%	97	246	114712	41761 -
May	+10%	+5%	104	350	15456 -	57217 -
June	+1%	+4%	98	448	15221 -	72438 -
July	+3%	+8%	100	548	18367 -	90807 -
Aug.	+5%	+3%	82	630	15497 -	106304 -
Sept.	+6%	+4%	96	726	15537 -	121841 -
Oct.	+8%	+9%	127	853	20916 -	142757 -
Nov.						
Dec.						

