

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

****Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.***

DEPARTMENT NAME: Purchasing Department

DATE: 12/18/13

- (a) Purpose of Request: Request to write off \$339,627 worth of obsolete stockroom items and to appropriately dispose of the same.

- (b) Details: The Purchasing Department has made every attempt to sell all stockroom inventory dating back to 2010 when the stockroom was absorbed into the Purchasing Department. There are many items that are obsolete and are no longer used by the Departments and/or Towns. We've sent several e-mails trying to deplete the inventory with no success.

- (c) Previous Resolution Number: N/A

- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount:

Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS

WARREN COUNTY STOCKROOM ITEMS AVAILABLE

Stock Item Number	Quantity	Description	Price
1015	8	Pentel Hi-Polymer Super Refill Pencil Leads, 0.9mm, ultra fine, 15 pieces per tube	\$\$.57 each tube
1032	2	BRTTN5000PF Toner for Brother Fax Machine	\$22.00/ea
1096	8	Numbering Machine Ink - Bates #43 Black Ink (6 bottles available) & Bates #39 Blue Ink (2 bottles available) - 1 oz.	\$6.10/ea
1099	4	Carter's Extra Service Felt Stamp Pads, Size 2, Blue Ink	\$4.16/ea
1105	2	Bostitch 3/8" B8 Power Crown Staples, 5000 staples per box, 2-45 sheets for use in B8E-value, B8E, B8P, B8HC & B8HDP staplers	\$3.51/ea
1135	1	Roll of Correction Tape - 2/6" x 600", permanent self adhesive, ECR-26	\$1.29
1157	1	Universal Round Head Fasteners, 100 count, 3/8" - No. 1	\$.25 for pkg
1182	2	Data Products Compatible Calculator Ribbon (Red/Black) for Monroe Marc II, Hermes Precisa, Monroe P71, and Hermes 550NX	\$2.00/ea
1199	5	Scotch Tape plastic hand dispensers for 1/2" wide tape	\$.41/ea
1226	5	Dymo Embossing/Labeling Tape, 3/8" x 12' gloss, 3 red and 2 black available	\$2.007/ea
1249	3	Univeral 4 x 2 Removable Labels - UNV50113 - 120 Labels/pack - 2 white, 1 yellow	\$2.00/ea
1311	2	Packages of 4 x 6 Index Cards - unruled	\$.906/ea
1312	2	Packages of 5 x 8 Index Cards - ruled	\$1.35/ea
1326	6	Sets of Universal 18000 Legal Size Drawer Frames	\$3.00/ea set
1357	3	Smead 76500 Legal Size (9 1/2" x 14 3/4") Manila Flat Pocket Folders - straight cut - 100/box	\$35.00/box
1403	1	Package of 8 1/2" x 11" Ruled Paper	\$2.92
1413	1	National Analysis Pad No. 45-613 - Wilson Jones - 50 sheets	\$6.59

4.56

44.00

48.80

16.64

7.02

1.29

.25

4.00

2.05

10.035

6.00

1.812

2.70

SOLD Stony Creek

105.00

2.92

6.59

1419	2	National Analysis Accountants Work Sheet Pad - 50 Sheets	\$2.25/ea	4.50
1552	3	Aigner Rip-Proof Reinforced Paper, 100 sheets, 8 1/2" x 11", 20 lb. White xerographic bond	\$10.50/pk	31.50
1604	40	Sleeves of 6 oz. foam cups	\$.274/sleeve	10.96
2006	8	"C" Batteries	\$.49/battery	3.92
2035	2	GBC ComboBind 1/4" blue bindings - 25 sheet capacity - 25/pack	\$.60/pk	1.20
2036	3	GBC ComboBind 3/8" white bindings - 55 sheet capacity - 100/pack	\$2.90/pk	8.70
4002	2	Staples Brand color coding labels, green, 3/4" diameter, round, 24/sheet, laser/inkjet	\$4.67/pk	9.34
4211	8	Fly Swatter	\$.30/ea	2.40
4275	1	Call Back Phone Message Holder	\$3.44	3.44

\$ 339.627