

# WARREN COUNTY PUBLIC WORKS - DPW COMMITTEE MEETING

Tuesday, April 30, 2013  
10:00 am

## AGENDA

CALL TO ORDER..... Chairman Ralph Bentley  
APPROVAL OF MINUTES..... Chairman Ralph Bentley  
NEW BUSINESS..... Chairman Ralph Bentley

### Page #

1 DPW OT Report..... Jeff Tennyson  
2 DPW Fuel Report..... Jeff Tennyson  
5 (R) Amend Contract – Mult-Discipline Engineering (CPL)..... Jeff Tennyson  
8 (R) New Contract – Hot Recycling (Highway Rehab)..... Jeff Tennyson  
10 (R) New Contract – Cold Milling (Bell & Flynn)..... Jeff Tennyson  
12 (R) New Contract – Cold Recycling (Reclamation Inc.)..... Jeff Tennyson  
14 (R) Auth. Acceptance of Donated Property along 13<sup>th</sup> Lake Rd..... Jeff Tennyson

### Transfers

17 A.7111.110 UpYo Salaries to A.7111.130 UpYo Part Time (\$4800)..... Jeff Tennyson  
DM.5140.110 Fuel Salaries to DM.5140.120 OT Salaries (\$500)..... Jeff Tennyson

### Items of Interest

- Beach Road Reconstruction Project (photos)
- Hicks Road Reconstruction Project
- Crane Mt. Road Bridge Replacement
- Bike Path Reconstruction - Rt. 149 to Rt. 9

OLD BUSINESS..... Chairman Ralph Bentley  
REFERRALS (none)..... Chairman Ralph Bentley  
PRIVILEGE OF THE FLOOR..... Chairman Ralph Bentley  
ADJOURNMENT..... Chairman Ralph Bentley

DPW OVERTIME ALL DIVISIONS

	January	February	March	April	May	June	July	August	September	October	November	December	TOTAL
2008	4180	4743	1796	301	940	889	707	343	1443	416	2919	1261	19938
2009	3155	1311	36	123	659	619	317	325	930	215	381	1813	9884
2010	1668	1462	89	205	120	489	390	251	1094	196	299	1147	7410
2011	2481	2238	1459	270	1464	1072	304	990	1482	866	396	577	13599
2012	1950	881	722	108	245	543	514	454	1073	356	366	2212	9424
2013	1279	1616	838	157									3890
Average	2452	2042	823	194	686	722	446	473	1204	410	872	1402	12829

Department of Public Works  
 Diesel & Unleaded Fuel Expense  
 for Period Ending March 31, 2013  
 As of 04/24/2013

Year	January	February	March	April	May	June
2006	\$ 30,076.00	\$ 19,299.00	\$ 19,327.00	\$ 15,096.00	\$ 26,956.00	\$ 24,890.00
2007	\$ 28,267.00	\$ 28,178.00	\$ 24,103.00	\$ 24,179.00	\$ 22,350.00	\$ 22,934.00
2008	\$ 41,643.00	\$ 51,796.00	\$ 27,756.00	\$ 27,519.00	\$ 33,621.00	\$ 43,618.00
2009	\$ 31,901.00	\$ 19,323.00	\$ 14,152.00	\$ 14,041.00	\$ 15,832.00	\$ 20,211.00
2010	\$ 20,251.00	\$ 21,890.00	\$ 18,052.00	\$ 20,409.00	\$ 21,826.00	\$ 24,286.00
2011	\$ 41,395.00	\$ 42,921.00	\$ 40,756.40	\$ 21,979.34	\$ 36,389.79	\$ 43,952.57
2012	\$ 40,027.00	\$ 25,334.00	\$ 31,974.00	\$ 28,001.77	\$ 29,323.87	\$ 33,578.02

Seven Year Ave	\$ 33,365.71	\$ 29,820.14	\$ 25,160.06	\$ 21,603.59	\$ 26,614.09	\$ 30,495.66
Ave. Minus high/low	\$ 34,334.00	\$ 27,529.20	\$ 24,242.40	\$ 21,836.47	\$ 26,815.38	\$ 29,861.21

Actual 2013	35917.67	\$ 33,902.19	\$ 29,065.23
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Year	July	August	September	October	November	December	Year Total
2006	\$ 23,890.00	\$ 27,924.00	\$ 19,789.00	\$ 21,014.00	\$ 12,504.00	\$ 17,912.00	\$ 258,677.00
2007	\$ 20,053.00	\$ 23,292.00	\$ 18,961.00	\$ 26,637.00	\$ 22,830.00	\$ 41,035.00	\$ 302,819.00
2008	\$ 41,711.00	\$ 36,772.00	\$ 36,849.00	\$ 33,330.00	\$ 20,615.00	\$ 34,086.00	\$ 429,316.00
2009	\$ 20,694.00	\$ 20,001.00	\$ 20,226.00	\$ 19,534.00	\$ 14,865.00	\$ 35,580.02	\$ 246,360.02
2010	\$ 21,243.00	\$ 22,945.00	\$ 21,119.00	\$ 18,731.00	\$ 18,193.00	\$ 24,298.00	\$ 253,243.00
2011	\$ 25,992.71	\$ 34,175.23	\$ 37,901.04	\$ 29,037.34	\$ 33,796.55	\$ 25,754.67	\$ 414,051.64
2012	\$ 30,915.85	\$ 31,184.24	\$ 30,933.55	\$ 35,501.21	\$ 22,835.91	\$ 37,425.63	\$ 377,035.05

Seven Year Ave.	\$ 26,357.08	\$ 28,041.92	\$ 26,539.80	\$ 26,254.94	\$ 20,805.64	\$ 30,870.19	\$ 325,928.82
Ave. Minus high/low	\$ 24,547.12	\$ 27,904.10	\$ 25,783.31	\$ 25,910.47	\$ 19,867.79	\$ 32,150.74	\$ 320,782.19

Actual 2013							\$ 98,885.09
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Budget Balance 03/31/2013 \$ 310,048.55

Less: Projected Additional Expense \$ 248,443.00

Projected Budget Overage or (Shortage) @ current rates \$ 61,605.55

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**Department of Public Works  
Diesel Fuel Used (Gallons)  
for Period Ending March 31, 2013  
As of 04/24/13**

Year	January	February	March	April	May	June
2006	11575	6480	6355	4488	8658	7438
2007	9445	9661	7290	7073	6345	6402
2008	10159	13655	5861	5145	6221	7891
2009	10599	6650	4841	5260	5787	6958
2010	5893	6673	4558	5435	6311	7306
2011	10891	10687	8845	3703	7415	10142
2012	8954	4932	6757	5843	6383	8165

<b>Seven Year Ave.</b>	9645	8391	6358	5278	6731	7757
<b>Ave. Minus high/low</b>	10010	8030	6221	5234	6535	7552

<b>Actual 2013</b>	7366	6947	5836			
<b>Projected 2013</b>			5234	6535	7552	

Year	July	August	September	October	November	December	Year Total
2006	7051	8300	6169	6769	3462	5198	81943
2007	5315	6384	4924	6714	4795	10400	84748
2008	7298	6746	7082	6934	6088	10618	93698
2009	6756	6580	6297	6382	4344	7906	78360
2010	5241	7121	6401	5031	4576	6062	70608
2011	5480	7377	9046	6592	7705	5256	93139
2012	7420	6833	6799	7548	4470	8035	82139

<b>Seven Year Ave.</b>	6366	7049	6674	6567	5063	7639	83519
<b>Ave. Minus high/low</b>	6380	6931	6550	6678	4855	7532	82508

<b>Actual 2013</b>							
<b>Projected 2013</b>	6380	6931	6550	6678	4855	7532	58247

**Current Price** \$2.98  
**Projected Cost** \$173,500

**Department of Public Works  
Unleaded Fuel Used (Gallons)  
for Period Ending March 31, 2013  
As of 04/24/2013**

Year	January	February	March	April	May	June
2006	3271	3137	3200	2445	3045	3204
2007	3495	3099	3345	3059	2927	2937
2008	3725	3406	3359	3117	3252	3235
2009	3960	3465	3229	2824	2914	3341
2010	2587	2606	3063	3149	2849	3069
2011	3959	3528	3927	3002	3414	3459
2012	3174	2562	2486	2274	2646	2727

<b>Seven Year Ave</b>	3453	3115	3230	2839	3007	3139
<b>Ave. Minus high/low</b>	3525	3143	3239	2889	2997	3157

<b>Actual 2013</b>	2940	2498	2678			
<b>Projected 2013</b>				2889	2997	3157

Year	July	August	September	October	November	December	Year Total
2006	2848	2841	2605	3022	2340	2725	34683
2007	2874	3200	2799	3300	3229	3625	37889
2008	3524	3342	3533	3835	2863	4170	41361
2009	3294	3032	3293	2845	2317	3081	37595
2010	3019	2832	3224	2803	2833	3269	35303
2011	2588	3279	2855	2616	2511	2773	37911
2012	2644	2949	2583	3012	2377	2751	32185

<b>Seven Year Ave</b>	2970	3068	2985	3062	2639	3199	36704
<b>Ave. Minus high/low</b>	2936	3060	2955	2996	2585	3100	36582

<b>Actual 2013</b>							
<b>Projected 2013</b>	2936	3060	2955	2996	2585	3100	26675

**Current Price \$ 2.81**  
**Projected Cost \$ 74,943**

**RESOLUTION REQUEST FORM NO. 4**

***Request for Extending, Rescinding or Amending Existing Contract***

**DEPARTMENT NAME: DPW**

**DATE: 4/30/13**

- (a) Purpose of Contract Change: To set per site fee for Phase 1 Environmental Surveys relating to potential foreclosure and other County parcels. Follow-on Environmental work or extraordinary site work will be per existing contract terms.
- (b) Resolution Number, or Numbers if Amended, which Authorized the Original Contract: 118 of 2012
- (c) Name of Contractor: Clark Patterson Lee
- (d) Address of Contractor: 30 Century Hill Drive, Suite 104, Latham, NY 12110
- (e) Contractor's Contact Person and Telephone Number: Matt Smullen (518) 463-4107
- (f) Commencement Date of Extension: Upon Execution
- (g) Termination Date of Extension: per base contract
- (h) Payment Provisions:
  - i) lump sum amount :\$2,000 per site
  - ii) hourly rate amount :per base contract, as needed
  - iii) total amount not to exceed
  - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.
- (i) Where are the Funds for this Contract? List Budget Code, (with title), Object Code (with title), and Amount: **OR** Capital Project **OR** Capital Reserve Project Number, and Title, and Amount: Various by County Dept Budget or appropriate Fund



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**Clark Patterson Lee**  
DESIGN PROFESSIONALS

April 29, 2013

Mr. Jeffery Tennyson, P.E.  
Warren County Department of Public Works  
4028 Main Street  
Warrensburg, NY 12885

**RE: WC 64-11 – Contract Amendment for Phase I Environmental Assessments**

Dear Jeff:

In accordance with our conversation, we are pleased to submit a Contract Amendment proposal for Phase I Environmental Site Assessment of foreclosed properties in Warren County. We propose a Lump Sum rate for typical foreclosed properties meeting one of the following criteria:

- Parcel size no greater than 2 acres with building square footage no greater than 20,000 SF, or;
- Parcel size no greater than 5 acres with building square footage no greater than 10,000SF, or;
- Parcel size no greater than 20 acres with no building improvements.

This work shall be completed as a Contract Amendment to service agreement WC 64-11, Periodic Professional Multidiscipline Engineering Services, between CPL and Warren County. The following presents our Scope of Work for a typical assignment under the proposed contract amendment.

**Scope of Work - Phase I Environmental Site Assessment**

Clark Patterson Lee will complete a Phase I Environmental Site Assessment for each site assigned in general accordance with ASTM E 1527-05. Each Assessment will include the following elements.

**Records Review**

Clark Patterson Lee will review federal, state, and local environmental records to identify the documented environmental condition of the property and surrounding properties. This review will include a search of these environmental databases within the appropriate ASTM search radius. Historical mapping (USGS topographic, Sanborn Fire Insurance, aerial photographic information, etc.) and available environmental reports will also be reviewed.

**Site Reconnaissance**

Clark Patterson Lee will conduct a site visit to ascertain the current environmental condition, including a walkthrough of the parcels and all buildings on the properties. The objective of this task will be to identify any surface or obvious visual evidence (staining, fill areas, unnatural mounding, etc.) of environmental issues with the parcels and to prepare a description of any structures, utilities, and current and surrounding property uses.

A photographic record of the site will be prepared. A physical setting analysis of the site will also be completed. This will include identification and distance to environmental concerns (such as railroads, floodplains, wetlands, and other environmentally sensitive areas, etc.).

No environmental media sampling (asbestos, lead paint, radon, soil, surface water, or ground water) is proposed as part of this Phase I Environmental Site Assessment.

30 Century Hill Drive  
Suite 104  
Latham, NY 12110  
clarkpatterson.com  
518.463.4107 TEL  
518.463.3823 FAX



**Interviews**

At the time of the site walkover, Clark Patterson Lee will interview a representative of the current property owner. The intent of this interview will be to identify past uses and history of the site within his or her knowledge. In addition, appropriate local municipal officials (Fire Marshall, Public Works, etc.) will also be contacted.

**Phase I Assessment Report**

The above activities will be compiled into a Phase I Environmental Site Assessment report in accordance with ASTM report format. This report will include a professional opinion of the environmental condition of the property and identification of any Recognized Environmental Conditions based solely upon those items completed within the Scope of Work for the Assessment. The Report will include recommendations for further Phase II work should it be deemed necessary. Three copies of the Report will be provided and all reports shall be marked as "Client Work Product – Privileged and Confidential" and certified to your offices, and those parties so designated by you.

**Fee Proposal and Schedule**

Clark Patterson Lee will provide the Phase I Environmental Site Assessment for a Lump Sum fee of \$2,000 per parcel. We are prepared to begin work as soon as authorized to proceed.

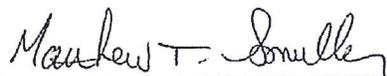
We greatly appreciate the opportunity to submit our proposal and look forward to assisting you in this endeavor. If you have any questions or require additional information, please contact me at (800) 274-9000.

**Acceptance**

Agreed to the foregoing Contract Amendment proposal to be executed in accordance with the terms and conditions of service agreement WC 64-11, Periodic Professional Multidiscipline Engineering Services:

CONSULTANT:  
CLARK PATTERSON LEE  
30 Century Hill Drive, Suite 104  
Latham, NY 12110

OWNER:  
WARREN COUNTY  
Department of Public Works  
4028 Main Street  
Warrensburg, NY 12885

  
\_\_\_\_\_  
(signature)

Matthew T. Smullen, P.E.  
Principal Associate

Date: April 29, 2013

\_\_\_\_\_  
(signature)

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**RESOLUTION REQUEST FORM NO. 3**

***Request for New Contract***

**DEPARTMENT NAME: DPW**

**DATE: 4/30/13**

- (a) Is this a Result of a Bid or Request for Proposal? BID, WC 25-13
- (b) Purpose of Contract: Hot In-Place Pavement Recycling for Highway Rehabilitation
- (c) Name of Contractor: Highway Rehabilitation Corp.
- (d) Address of Contractor: 2258 Route 22 Brewster, NY 10509
- (e) Contractor's Contact Person and Telephone Number: Christine Magee, (845) 278-9645
- (f) Has or will the Contract be provided, if so, please attach:
- (g) Commencement Date of Contract: Upon execution
- (h) Termination Date of Contract: December 31, 2013
- (i) Payment Provisions:
  - i) lump sum amount
  - ii) hourly rate amount
  - iii) total amount not to exceed
  - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc. By LOA
- (j) Where are the Funds for this Contract? List Budget Code, (with title), Object Code (with title), and Amount: OR Capital Project OR Capital Reserve Project Number, and Title, and Amount: D 5112-Variou s projects or DPW budget as appropriate



# **RESOLUTION REQUEST FORM NO. 3**

## ***Request for New Contract***

**DEPARTMENT NAME: DPW**

**DATE: 4/30/13**

- (a) Is this a Result of a Bid or Request for Proposal? BID, WC 27-13
  
- (b) Purpose of Contract: Cold Milling Pavement Recycling (Hammermill Method) for Highway Rehabilitation
  
- (c) Name of Contractor: Bell & Flynn, Inc.
  
- (d) Address of Contractor: 69 Bunker Hill Avenue, Stratham, NH 03885
  
- (e) Contractor's Contact Person and Telephone Number: Brian Bell, (603) 778-8511
  
- (f) Has or will the Contract be provided, if so, please attach:
  
- (g) Commencement Date of Contract: Upon execution
  
- (h) Termination Date of Contract: December 31, 2013
  
- (i) Payment Provisions:
  - i) lump sum amount
  - ii) hourly rate amount
  - iii) total amount not to exceed
  - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc. By LOA
  
- (j) Where are the Funds for this Contract? List Budget Code, (with title), Object Code (with title), and Amount: OR Capital Project OR Capital Reserve Project Number, and Title, and Amount: D 5112-Various projects or DPW budget as appropriate

**WARREN COUNTY  
BID TABULATION SHEET**

(11)

<b>BID NO: WC 27-13</b> <b>ITEM(S): COLD IN-PLACE PAVEMENT RECYCLING-HAMMERMILL METHOD</b> <b>DATE: APRIL 9, 2013</b> <b>TIME: 3:00 P.M.</b>	<b>NAME &amp; ADDRESS OF BIDDER</b>  Bell & Flynn, Inc. Attn: John T. Bell 69 Bunker Hill Avenue Stratham, NH 03885 Ph: 603-778-8511 Fx: 603-772-4396
<b>DESCRIPTION OF ITEM</b>	<b>BID PRICE</b>
<b>SCHEDULE A</b>	
1. Price per square yard Hammermilling operation.	<b>\$4.60</b>
2. Price per square yard: Fine grading (Up to 12" of Warren County supplied	<b>\$1.00</b>
subbase gravel)	
	<b>\$5.60</b>
3. Total 1 & 2:	
<b>BID AWARDED TO:</b>	<b>RESOLUTION NO.</b>
	<b>TERM: Date of Award thru December 31, 2013.</b>
<b>JULIE A. PACYNA, PURCHASING AGENT</b>	

**RESOLUTION REQUEST FORM NO. 3**

***Request for New Contract***

**DEPARTMENT NAME: DPW**

**DATE: 4/30/13**

- (a) Is this a Result of a Bid or Request for Proposal? BID, WC 28-13
- (b) Purpose of Contract: Bituminous Concrete Pavement Recycling (Cold In-Place) for Highway Rehabilitation
- (c) Name of Contractor: Reclamation, LLC.
- (d) Address of Contractor: P.O. Box 292, West Hurley, NY 12491
- (e) Contractor's Contact Person and Telephone Number: Michael Haggerty, (845) 331-6500
- (f) Has or will the Contract be provided, if so, please attach: No
- (g) Commencement Date of Contract: Upon execution
- (h) Termination Date of Contract: December 31, 2013
- (i) Payment Provisions:
  - i) lump sum amount
  - ii) hourly rate amount
  - iii) total amount not to exceed
  - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc. By LOA
- (j) Where are the Funds for this Contract? List Budget Code, (with title), Object Code (with title), and Amount: OR Capital Project OR Capital Reserve Project Number, and Title, and Amount: D 5112-Various projects or DPW budget as appropriate



**RESOLUTION REQUEST FORM NO. 20**

**MISCELLANEOUS**

***\*Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.  
Please attach any backup information available and be as detailed as possible.***

**DEPARTMENT NAME: DPW**

**DATE: 4/30/13**

(a) Purpose of Request: To authorize acceptance of a vacant parcel adjacent to CR 78, 13<sup>th</sup> Lake Rd.

(b) Details: Adjacent property owner has offered to convey an approximately 4 acre parcel to the County. The parcel borders the north side of CR 78 in the area of a bank slide that has required periodic maintenance by the County to protect the roadway. The owner has asked the County to pay \$600 to cover her additional surveying costs. Current preliminary plan is attached but additional site visits are pending to confirm final parcel boundaries. Superintendent recommends acceptance of the parcel under the following conditions:

1) Authority to accept property donation of approximately 4 acres along the north side of 13th Lake Rd (CR78),

2) Final boundary shall have adequate space for future maintenance of the bank slope, as determined by the Superintendent,

3) Access to the parcel shall be by easement or other acceptable access from the existing ROW, as determined by the Superintendent,

4) Conveyance of the parcel, and all associated work, shall be at a total cost to the County of \$600.

(c) Previous Resolution Number: None



**James P. Hughes**  
*Professional Land Surveyor*  
141 Delaney Drive in Brant Lake, NY 12815-1825  
Phone = (518) 494-3573  
Email = [jimbo9@frontiernet.net](mailto:jimbo9@frontiernet.net)

STATEMENT

April 30, 2013

LESLIE A. CLEMENT  
P. O. Box 76  
North River, NY 12856

FOR PROFESSIONAL SERVICES RENDERED:

Directly related to a proposed 3.749± acre conveyance to Warren County along the northerly side of Thirteenth Lake road in the Town of Johnsbury, Warren Co., NY.

April 04, 2013: On site survey to locate portion of a woods road and top of washout area.  
Office computations and drafting. \$450.00

April 15, 2013: Additional office computations and drafting.  
\$150.00

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TOTAL AMOUNT DUE: \$600.00

PAYMENT IS DUE UPON RECEIPT – THANK YOU.

**REQUEST FOR TRANSFER OF FUNDS**

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TO: JOAN SADY, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

FROM: PUBLIC WORKS

Name of Department

SIGNED:  DATE: 4/26/2013

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.7111 110	Up Yonda Farms Salaries - Regular	A.7111 130	UpYonda Salaries, Part Time	\$ 4,800.00
DM.5140 110	Road Machinery, Motor Fuel Farms Salaries - Regular	DM.5140 120	Road Machinery, Motor Fuel Farms Salaries, Overtime	\$ 500.00

Please state reason for transfers requested:

To transfer Regular Salaries in Up Yonda Farms to Part Time Salaries due to changes in staff  
And to transfer Regular Salaries in Motor Fuel Farms to Overtime Salaries to allow for emergency call ins.

**CONTINGENT FUND TRANSFER REQUESTS**

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
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Please state reason for transfer request:

Please file original request with Clerk of the Board and retain copy for your records.

## REFERRALS - APRIL/MAY 2013

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**PUBLIC WORKS:** (Including DPW; Parks, Recreation & Railroad; Solid Waste & Recycling; and Warren County Sewer)

**DPW:**

No items this month.

**PARKS, RECREATION & RAILROAD:**

- 1) County Attorney and County Administrator to determine what insurance provisions need to be put in place to properly indemnify the County of any liability in relation to the pedestrian railroad crossing requested by The King's School. (03.26.13)

**SOLID WASTE & RECYCLING:**

No items this month.

**WARREN COUNTY SEWER:**

No items this month.



Rock Road



Beach Road



Reach Road



Beach Road