

WARREN COUNTY PUBLIC WORKS

DPW COMMITTEE MEETING

Monday, July 29, 2013

9:30 am

AGENDA

- CALL TO ORDER..... Chairman Ralph Bentley
- APPROVAL OF MINUTES..... Chairman Ralph Bentley
- NEW BUSINESS..... Chairman Ralph Bentley

Page #

- 1 DPW Fuel Report..... Jeff Tennyson
- 4 (R) Rescind Reso 207 of 2013 – Crane Mt Rd Bridge..... Jeff Tennyson
- 5 (R) Amend Grant – Sup. #1, Crane Mt Rd Bridge..... Jeff Tennyson
- 12 (R) Increase Cap Project – Crane Mt Rd Bridge..... Jeff Tennyson
- 13 (R) Amend Contract – Supplemental Consult. Agreement CME..... Jeff Tennyson
- 16 (R) Amend Contract – Supplemental Consult. Agreement GPI..... Jeff Tennyson
- 19 (R) Sale of Surplus Equipment – Van Trailer..... Jeff Tennyson
- 20 Discussion – Additional 2013 Road Projects..... Jeff Tennyson
- 21 Discussion – West Brook Rd Parking Lane/Curbing Jeff Tennyson
- Grist Mill Bridge Pile Takedown..... Jeff Tennyson
- 22 DPW Safety Program..... Jeff Tennyson
- 23 NYSCHSA Conference..... Jeff Tennyson

Transfers

- 26 A7110.110 UpYonda Salaries to A7111.130 UpYo Salaries PT (\$3k).. Jeff Tennyson

Items of Interest

- Hicks Road Reconstruction Project (August 6th)
- Crane Mt. Road Bridge Replacement (July 31st)
- Blair Rd Bridge Replacement (Horicon) – Preliminary Engineering

- OLD BUSINESS..... Chairman Ralph Bentley
- REFERRALS (page 27)..... Chairman Ralph Bentley
- PRIVILEGE OF THE FLOOR..... Chairman Ralph Bentley
- ADJOURNMENT..... Chairman Ralph Bentley

Department of Public Works
 Diesel & Unleaded Fuel Expense
 for Period Ending June 30, 2013
 As of 07/23/2013

Year	January	February	March	April	May	June
2006	\$ 30,076.00	\$ 19,299.00	\$ 19,327.00	\$ 15,096.00	\$ 26,956.00	\$ 24,890.00
2007	\$ 28,267.00	\$ 28,178.00	\$ 24,103.00	\$ 24,179.00	\$ 22,350.00	\$ 22,934.00
2008	\$ 41,643.00	\$ 51,796.00	\$ 27,756.00	\$ 27,519.00	\$ 33,621.00	\$ 43,618.00
2009	\$ 31,901.00	\$ 19,323.00	\$ 14,152.00	\$ 14,041.00	\$ 15,832.00	\$ 20,211.00
2010	\$ 20,251.00	\$ 21,890.00	\$ 18,052.00	\$ 20,409.00	\$ 21,826.00	\$ 24,286.00
2011	\$ 41,395.00	\$ 42,921.00	\$ 40,756.40	\$ 21,979.34	\$ 36,389.79	\$ 43,952.57
2012	\$ 40,027.00	\$ 25,334.00	\$ 31,974.00	\$ 28,001.77	\$ 29,323.87	\$ 33,578.02
Seven Year Ave	\$ 33,365.71	\$ 29,820.14	\$ 25,160.06	\$ 21,603.59	\$ 26,614.09	\$ 30,495.66
Ave. Minus high/low	\$ 34,334.00	\$ 27,529.20	\$ 24,242.40	\$ 21,836.47	\$ 26,815.38	\$ 29,861.21
Actual 2013	35917.67	\$ 33,902.19	\$ 29,065.23	\$ 22,110.54	\$ 22,994.76	

Year	July	August	September	October	November	December	Year Total
2006	\$ 23,890.00	\$ 27,924.00	\$ 19,789.00	\$ 21,014.00	\$ 12,504.00	\$ 17,912.00	\$ 258,677.00
2007	\$ 20,053.00	\$ 23,292.00	\$ 18,961.00	\$ 26,637.00	\$ 22,830.00	\$ 41,035.00	\$ 302,819.00
2008	\$ 41,711.00	\$ 36,772.00	\$ 36,849.00	\$ 33,330.00	\$ 20,615.00	\$ 34,086.00	\$ 429,316.00
2009	\$ 20,694.00	\$ 20,001.00	\$ 20,226.00	\$ 19,534.00	\$ 14,865.00	\$ 35,580.02	\$ 246,360.02
2010	\$ 21,243.00	\$ 22,945.00	\$ 21,119.00	\$ 18,731.00	\$ 18,193.00	\$ 24,298.00	\$ 253,243.00
2011	\$ 25,992.71	\$ 34,175.23	\$ 37,901.04	\$ 29,037.34	\$ 33,796.55	\$ 25,754.67	\$ 414,051.64
2012	\$ 30,915.85	\$ 31,184.24	\$ 30,933.55	\$ 35,501.21	\$ 22,835.91	\$ 37,425.63	\$ 377,035.05
Seven Year Ave.	\$ 26,357.08	\$ 28,041.92	\$ 26,539.80	\$ 26,254.94	\$ 20,805.64	\$ 30,870.19	\$ 325,928.82
Ave. Minus high/low	\$ 24,547.12	\$ 27,904.10	\$ 25,783.31	\$ 25,910.47	\$ 19,867.79	\$ 32,150.74	\$ 320,782.19
Actual 2013							\$ 143,990.39

Budget Balance 06/30/2013

\$ 233,798

Less: Projected Additional Expense

\$ 180,096

Projected Budget Overage or (Shortage) @ current rates

\$ 53,702

**Department of Public Works
Diesel Fuel Used (Gallons)
for Period Ending June 30, 2013
As of 07/23/2013**

Year	January	February	March	April	May	June
2006	11575	6480	6355	4488	8658	7438
2007	9445	9661	7290	7073	6345	6402
2008	10159	13655	5861	5145	6221	7891
2009	10599	6650	4841	5260	5787	6958
2010	5893	6673	4558	5435	6311	7306
2011	10891	10687	8845	3703	7415	10142
2012	8954	4932	6757	5843	6383	8165
Seven Year Ave.	9645	8391	6358	5278	6731	7757
Ave. Minus high/low	10010	8030	6221	5234	6535	7552
Actual 2013	7366	6947	5836	4268	4990	6359
Projected 2013						

Year	Year											Total	
	July	August	September	October	November	December	January	February	March	April	May		June
2006	7051	8300	6169	6769	3462	5198							81943
2007	5315	6384	4924	6714	4795	10400							84748
2008	7298	6746	7082	6934	6088	10618							93698
2009	6756	6580	6297	6382	4344	7906							78360
2010	5241	7121	6401	5031	4576	6062							70608
2011	5480	7377	9046	6592	7705	5256							93139
2012	7420	6833	6799	7548	4470	8035							82139
Seven Year Ave.	6366	7049	6674	6567	5063	7639							83519
Ave. Minus high/low	6380	6931	6550	6678	4855	7532							82508
Actual 2013													
Projected 2013	6380	6931	6550	6678	4855	7532							38926

Current Price \$3.27
Projected Cost \$127,288

**Department of Public Works
Unleaded Fuel Used (Gallons)
for Period Ending June 30 , 2013
As of 07/23/2013**

Year	January	February	March	April	May	June
2006	3271	3137	3200	2445	3045	3204
2007	3495	3099	3345	3059	2927	2937
2008	3725	3406	3359	3117	3252	3235
2009	3960	3465	3229	2824	2914	3341
2010	2587	2606	3063	3149	2849	3069
2011	3959	3528	3927	3002	3414	3459
2012	3174	2562	2486	2274	2646	2727
Seven Year Ave	3453	3115	3230	2839	3007	3139
Ave. Minus high/low	3525	3143	3239	2889	2997	3157
Actual 2013	2940	2498	2678	2672	2489	2432
Projected 2013						

Year	Year											Total						
	July	August	September	October	November	December	January	February	March	April	May		June					
2006	2848	2841	2605	3022	2340	2725	34683											
2007	2874	3200	2799	3300	3229	3625	37889											
2008	3524	3342	3533	3835	2863	4170	41361											
2009	3294	3032	3293	2845	2317	3081	37595											
2010	3019	2832	3224	2803	2833	3269	35303											
2011	2588	3279	2855	2616	2511	2773	37911											
2012	2644	2949	2583	3012	2377	2751	32185											
Seven Year Ave	2970	3068	2985	3062	2639	3199	36704											
Ave. Minus high/low	2936	3060	2955	2996	2585	3100	36582											
Actual 2013																		
Projected 2013	2936	3060	2955	2996	2585	3100	17632											

Current Price \$ 3.00
Projected Cost \$ 52,808

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

**Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.*

DEPARTMENT NAME: DPW

DATE: 7/29/13

(a) Purpose of Request: To rescind Resolution 207 of 2013 in order to amend NYSDOT Grant in regards to the Crane Mountain Road over Mill Creek project (H320.9550 280)

(b) Details: Resolution 207 of 2013 authorized Supplemental No. 1 to the Master Agreement with NYSDOT and the implementation of funding in the first instance for the H320.9550 280 - Crane Mountain over Mill Creek bridge replacement project. This supplemental agreement was necessary to obligate the funding required for the right of way, construction and construction inspection phases of the project. Subsequent to approving Resolution 207 of 2013, and prior to NYSDOT Region 1 forwarding the partially executed supplemental agreement to the NYS Comptroller for final execution, DPW was notified that NYS Marchieslli funding was approved and now available to be allocated to the project. Consequently, this request is to rescind Resolution 207 of 2013 in order to authorize approval of the revised Supplemental Agreement No. 1.

(c) Previous Resolution Number:

RESOLUTION REQUEST FORM NO. 6

Request to Amend or Extend Existing Grant

DEPARTMENT NAME: DPW

DATE: 7/29/13

- (a) Purpose of Grant Amendment: Supplemental Agreement No. 1 for Crane Mountain Road over Mill Creek Bridge Project
- (b) Resolution No. which Authorized Original Application and Grant: 240 of 2011
- (c) Name of Grantor: NYSDOT
- (d) Address of Grantor: 50 Wolf Road, Albany, NY 12205
- (e) Grantor's Contact Person and Telephone Number: Karen Hulihan, 485-7734
- (f) Has or Will the Grant Amendment or Grant Extension be provided, if so, Please Attach? Yes
- (g) Effective Date of Amendment or Extension: Upon Execution
- (h) Termination Date of Amendment or Extension: 3/24/2021
- (i) Total Dollar Amount Involved (not to exceed):

Supplemental No. 1	\$ 792,800.00 Federal Share (80%)
	\$ 151,950.00 State Marchiselli Share (15%)
	\$ 46,250.00 Local Match Share (5%)
Total	\$ 991,000.00

- (j) Is a Budget amendment required? **No** If yes, please complete and submit Form No. 7.
- (k) Are the funds to go into a Capital Project or Capital Reserve Project? **Yes** If yes, also complete and submit Form No. 8 or Form No. 9, as applicable.

(l) Is a Local Share Required? **Yes** If Yes, Where are the Funds? List Budget Code (with title), Object Code (with title), and Amount **OR** Capital Project **OR** Capital Reserve Project Number and Title and Amount: H320.9550 280 Crane Mountain Road over Mill Creek Bridge Project

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Sponsor: **County of Warren**
PIN: **1759.11** BIN: **3305330**
Comptroller's Contract No. **D033374**
Supplemental Agreement No. **1**
Date Prepared: **3/25/2013** By: hlr
Initials

Press F1 for instructions in the blank fields:

SUPPLEMENTAL AGREEMENT No. 1 to D033374 (Comptroller's Contract No.)

This Supplemental Agreement is by and between:

the New York State Department of Transportation ("NYSDOT"), having its principal office at 50 Wolf Road, Albany, NY 12232, on behalf of New York State ("State");

and

County of Warren (the Sponsor)
Acting by and through the **Chairman of the Board of Supervisors**
with its office at **1340 State Route 9, Lake George, NY 12845.**

This amends the existing Agreement between the parties in the following respects only (check applicable categories):

Amends a previously adopted Schedule A by (check as applicable):

amending a project description

amending the contract end date

amending the scheduled funding by:

adding additional funding (check and enter the # phase(s) as applicable):

adding phase **Right of Way Incidentals** which covers eligible costs incurred on/after **7/23/2012**

adding phase **Right of Way Acquisitions** which covers eligible costs incurred on/after **1/24/2013**

adding phase **Construction** which covers eligible costs incurred on/after / /

increasing funding for a project phase(s)

adding a pin extension

change from Non-Marchiselli to Marchiselli

deleting/reducing funding for a project phase(s)

other (_____)

Amends a previously adopted Schedule "B" (Phases, Sub-phase/Tasks, and Allocation of Responsibility)

Amends a previously adopted Agreement by adding Appendix 2-S – Iran Divestment Act:

Amends the text of the Agreement as follows (insert text below):

7

Sponsor: **County of Warren**
PIN: **1759.11** BIN: **3305330**
Comptroller's Contract No. **D033374**
Supplemental Agreement No. **1**
Date Prepared: **3/25/2013** By: hlr
Initials

Press F1 for instructions in the blank fields:

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by their duly authorized officials as of the date first above written.

SPONSOR: _____ SPONSOR ATTORNEY: _____
By: _____ By: _____
Print Name: _____ Print Name: _____
Title: _____

STATE OF NEW YORK

)ss.:

COUNTY OF Warren

On this _____ day of _____, 20__ before me personally came _____ to me known, who, being by me duly sworn did depose and say that he/she resides at _____; that he/she is the _____ of the Municipal/Sponsor Corporation described in and which executed the above instrument; (except New York City) that it was executed by order of the _____ of said Municipal/Sponsor Corporation pursuant to a resolution which was duly adopted on _____ and which a certified copy is attached and made a part hereof; and that he/she signed his/her name thereto by like order.

Notary Public

APPROVED FOR NYSDOT:

**APPROVED AS TO FORM:
STATE OF NEW YORK ATTORNEY GENERAL**

BY: _____
For Commissioner of Transportation

Agency Certification: In addition to the acceptance of this contract I also certify that original copies of this signature page will be attached to all other exact copies of this contract.

By: _____
Assistant Attorney General

Date: _____

COMPTROLLER'S APPROVAL:

By: _____
For the New York State Comptroller
Pursuant to State Finance Law '112

SCHEDULE A – Description of Project Phase, Funding and Deposit Requirements NYSDOT/ State-Local Agreement - Schedule A for PIN 1759.11

OSC Municipal Contract #: <u>D033374</u>	Contract Start Date: <u>5/17/2011</u> (mm/dd/yyyy)	Contract End Date: <u>3/24/2021</u> (mm/dd/yyyy) <input type="checkbox"/> Check, if date changed from the last Schedule A
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Purpose: Original Standard Agreement Supplemental Schedule A No. 1

Agreement Type: Locally Administered Municipality/Sponsor (Contract Payee): County of Warren

Type: _____ Other Municipality/Sponsor (if applicable): _____

State Administered *List participating Municipality(ies) and the % of cost share for each and indicate by checkbox which Municipality this Schedule A applies.*

<input type="checkbox"/> Municipality:	% of Cost share
<input type="checkbox"/> Municipality:	% of Cost share
<input type="checkbox"/> Municipality:	% of Cost share

Authorized Project Phase(s) to which this Schedule applies: PE/Design ROW Incidentals
 ROW Acquisition Construction/CI/CS

Work Type: BR REPLACE **County** (If different from Municipality): _____

Marchiselli Eligible Yes No (Check, if changed from last Schedule A):

Project Description: BIN 3305330, Crane Mountain Road (TR 32) over Mill Creek, Bridge Replacement, Warren County

Marchiselli Allocations Approved FOR ALL PHASES To compute Total Costs in the last row and column, right click in each field and select "Update Field."

Check box to indicate change from last Schedule A	State Fiscal Year(s)	Project Phase			TOTAL
		PE/Design	ROW (RI & RA)	Construction/CI/CS	
<input type="checkbox"/>	Cumulative total for all prior SFYs	\$33,000.00	\$0.00	\$0.00	\$33,000.00
<input checked="" type="checkbox"/>	Current SFY 12/13	\$10,000.00	\$5,000.00	\$200,000.00	\$215,000.00
Authorized Allocations to Date		\$43,000.00	\$5,000.00	\$200,000.00	\$248,000.00

A. Summary of allocated MARCHISELLI Program Costs FOR ALL PHASES For each PIN Fiscal Share below, show current costs on the rows indicated as "Current.". Show the old costs from the previous Schedule A on the row indicated as "Old." To compute Total Current Costs in the last row, right click in each field and select "Update Field."

PIN Fiscal Share	"Current" or "Old" entry indicator	Federal Funding Program	Total Costs	FEDERAL Participating Share and Percentage	STATE MARCHISELLI Match	LOCAL Matching Share	LOCAL DEPOSIT AMOUNT (Required only if State Administered)
1759.11.121	Current	STP (80%)	\$242,000.00	\$193,600.00	\$36,300.00	\$12,100.00	\$
	Old	STP (80%)	\$242,000.00	\$193,600.00	\$33,000.00 *	\$15,400.00	\$
1759.11.221	Current	STP (80%)	\$18,000.00	\$14,400.00	\$2,700.00	\$900.00	\$
	Old	STP (80%)	\$	\$	\$	\$	\$
1759.11.321	Current	STP (80%)	\$973,000.00	\$778,400.00	\$145,950.00	\$48,650.00	\$
	Old		\$	\$	\$	\$	\$
	Current		\$	\$	\$	\$	\$
	Old		\$	\$	\$	\$	\$
	Current		\$	\$	\$	\$	\$
	Old		\$	\$	\$	\$	\$
	Current		\$	\$	\$	\$	\$
	Old		\$	\$	\$	\$	\$
TOTAL CURRENT COSTS:			\$1,233,000.00	\$986,400.00	\$184,950.00	\$61,650.00	\$ 0.00

NYS DOT/State-Local Agreement – Schedule A

B. Summary of Other (including Non-allocated MARCHISELLI) Participating Costs FOR ALL PHASES For each PIN Fiscal Share, show current costs on the rows indicated as "Current." Show the old costs from the previous Schedule A on the row indicated as "Old." To compute Total Current Costs in last row, right click in each field and select "Update Field."

Other PIN Fiscal Shares	'Current' or 'Old' entry indicator	Funding Source	TOTAL	Other FEDERAL	Other STATE	Other LOCAL
..	Current		\$	\$	\$	\$
	Old		\$	\$	\$	\$
..	Current		\$	\$	\$	\$
	Old		\$	\$	\$	\$
..	Current		\$	\$	\$	\$
	Old		\$	\$	\$	\$
..	Current		\$	\$	\$	\$
	Old		\$	\$	\$	\$
..	Current		\$	\$	\$	\$
	Old		\$	\$	\$	\$
..	Current		\$	\$	\$	\$
	Old		\$	\$	\$	\$
..	Current		\$	\$	\$	\$
	Old		\$	\$	\$	\$
TOTAL CURRENT COSTS:			\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

C. Total Local Deposit(s) Required for State Administered Projects:	\$0.00
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D. Total Project Costs To compute Total Costs in the last column, right click in the field and select "Update Field."

Total FEDERAL Cost	Total STATE MARCHISELLI Cost	Total Other STATE Cost	Total LOCAL Cost	Total Costs (all sources)
\$986,400.00	\$184,950.00	\$0.00	\$61,650.00	\$1,233,000.00

E. Point of Contact for Questions Regarding this Schedule A (Must be completed)	Name: <u>Heidi Romines</u> Phone No: <u>518-457-9161</u>
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See Agreement (or Supplemental Agreement Cover) for required contract signatures.

NYS DOT/State-Local Agreement – Schedule A

Footnotes: (See LPB's website for link to sample footnotes)

- This Supplemental Schedule A has been amended to include SFY 12/13 additional approved Marchiselli funds for the PE/Design Phase.
- This Supplemental Schedule A has been amended to incorporate both the Right of Way Incidentals and Right of Way Acquisition Phases.
- This Supplemental Schedule A has been amended to incorporate the Construction Phase of the project [\$770,000.00 for Construction, and \$203,000.00 for Construction Inspection/Construction Support]. The Construction phase totals \$973,000.00.
- The Local Matching Share is comprised of two components; \$49,500.00 will be in-kind service donation by Warren County during construction in the form of a temporary structure to maintain traffic on-site, the remaining \$12,150.00 of local match share will be in the form of expended funds.

SAMPLE RESOLUTION BY MUNICIPALITY
(Locally Administered Project)
RESOLUTION NUMBER:

⑪

A Resolution authorizing the implementation, and funding in the first instance 100% of the federal-aid and State "Marchiselli" Program-aid eligible costs, of a transportation federal-aid project, and appropriating funds therefore

WHEREAS, a Project for Replacement of BIN 3305330, Crane Mountain Road (TR32) over Mill Creek, Warren County, P.I.N. 1759.11 (the Project") is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs such program to be borne at the ratio of 80% Federal funds and 20% non-federal funds; and

WHEREAS, the County of Warren desires to advance the Project by making a commitment of 100% of the non-federal share of the costs of Preliminary Engineering, Right of Way and Construction.

NOW, THEREFORE, the County of Warren duly convened does hereby

RESOLVE, that the Warren County Board of Supervisors hereby approves the above-subject project; and it is hereby further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the County of Warren to pay in the first instance 100% of the federal and non-federal share of the cost of Design, Right-of-Way and Construction work for the Project or portions thereof; and it is further

RESOLVED, that the sum of \$242,000.00 (Two Hundred Forty-Two Thousand Dollars and no cents) has already been appropriated from the Capital Project No. H320.9550 280 – Crane Mountain Road Bridge and made available to cover the cost of participation in the above phase of the Project; and it is further

RESOLVED, that the additional sum of \$991,000.00 (Nine Hundred Ninety-One Thousand Dollars and no cents) (for Right of Way Incidentals and Acquisitions, Construction / Construction Inspection / Construction Support) is hereby appropriated from Capital Project No. H320.9550 280 – Crane Mountain Road Bridge and made available to cover the cost of participation in the above phase of the Project; and it is further

RESOLVED, that in the event the full federal and non-federal share costs of the project exceeds the amount appropriated above, the Warren County Board of Supervisors shall convene as soon as possible to appropriate said excess amount immediately upon the notification by the New York State Department of Transportation thereof, and it is further

RESOLVED, that the Chairman of the Board of Supervisors of Warren County be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests for Federal Aid and/or Marchiselli Aid on behalf of the County of Warren with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's first instance funding of project costs and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible, and it is further

RESOLVED, that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project and it is further

RESOLVED, this Resolution shall take effect immediately

STATE OF NEW YORK }
 } ss.:
COUNTY OF WARREN }

I, the undersigned,

DO HEREBY CERTIFY that I have compared the above copy of a resolution adopted _____, 20__ with the original record in this office and that the same is a correct transcript thereof and of the whole of said original record.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the official seal of said _____
This ____ day of _____, 20__.

Clerk

RESOLUTION REQUEST FORM NO. 9

***Request to Increase or Decrease or Amend Existing Capital Project or
Capital Reserve Project****

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: DPW

DATE: 7/29/13

(a) Exact Title and Number of Project*: Crane Mountain Road over Mill Creek Bridge (H320.9550 280)

(b) Is this a Capital Project? Yes

(c) Is this a Capital Reserve Project? No

(d) Amount of Increase (if applicable): \$114,750.00

(e) Amount of Decrease (if applicable):

(f) Source of Funding (if Increase) (including name & title of codes, etc.):

-\$31,200.00	Federal Share (80% - reduction due to decrease in construction estimate)
\$145,950.00	State Marchiselli Share (15%)
\$ 0.00	Local Match Share (5% - none needed at this time)

(g) Changes in Funding (if Amendment):

(h) Purpose of Increase or Decrease or Amendment: To adjust the capital project due to the availability of State Marchiselli funds and decrease in Engineer's Estimate.

RESOLUTION REQUEST FORM NO. 4

Request for Extending, Rescinding or Amending Existing Contract

DEPARTMENT NAME: DPW

DATE: 7/29/13

- (a) Purpose of Contract Change: Consultant Supplemental Agreement No. 2 for Crane Mountain Road over Mill Creek Bridge Project to add construction inspection services
- (b) Resolution Number, or Numbers if Amended, which Authorized the Original Contract: 236 of 2011
- (c) Name of Contractor: Creighton Manning Engineering LLP
- (d) Address of Contractor: 2 Winners Circle, Albany, NY 12205
- (e) Contractor's Contact Person and Telephone Number: Charles Tutunjian (518) 446-0396
- (f) Commencement Date of Extension: Upon Execution
- (g) Termination Date of Extension: Until Complete
- (h) Payment Provisions:
 - i) lump sum amount
 - ii) hourly rate amount
 - iii) total amount not to exceed \$203,000
 - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.
- (i) Where are the Funds for this Contract? List Budget Code, (with title), Object Code (with title), and Amount: **OR** Capital Project **OR** Capital Reserve Project Number, and Title, and Amount: H320.9550 280 Crane Mountain Road over Mill Creek Bridge Project

**ATTACHMENT C
SALARY SCHEDULE**

**CREIGHTON MANNING ENGINEERING, LLP
PIN 1759.11
CRANE MOUNTAIN ROAD OVER MILL CREEK
TOWN OF JOHNSBURG, WARREN COUNTY, NEW YORK**

JOB TITLE	ASCE (A) OR		AVERAGE HOURLY RATES		MAXIMUM HOURLY RATE		OVERTIME CATEGORY
	NICET (N) GRADE	PRESENT Apr-13	Projected		2013	2014	
			2014	2015			
Engineer VIII	VIII (A)	\$73.50	\$73.50		\$73.50	\$76.44	A
Engineer VII	VII (A)	\$69.50	\$71.93		\$69.50	\$72.28	A
Engineer VI	VI (A)	\$57.67	\$59.69		\$62.00	\$64.48	A
Engineer V	V (A)	\$50.52	\$52.29		\$55.30	\$57.51	A
Engineer IV	IV (A)	\$39.77	\$41.16		\$45.08	\$46.88	B
Engineer III	III (A)	\$33.13	\$34.29		\$35.36	\$36.77	B
Engineer II	II (A)	\$28.45	\$29.45		\$29.44	\$30.62	B
Sr. Planner	V (A)	\$47.24	\$48.89		\$49.00	\$50.96	B
Planner III	III (A)	\$32.48	\$33.62		\$33.13	\$34.46	B
Principal Engineering Tech IV	IV (N)	\$52.90	\$54.75		\$52.90	\$55.02	B
Engineering Technician IV	IV (N)	\$37.79	\$39.11		\$38.26	\$39.79	B
Engineering Technician III	III (N)	\$27.86	\$28.84		\$27.86	\$28.97	B
Engineering Technician II	II (N)	\$25.75	\$26.65		\$26.00	\$27.04	B
Environmental Scientist	V (A)	\$45.48	\$47.07		\$45.48	\$47.30	B
Landscape Architect	IV (A)	\$37.52	\$38.83		\$37.52	\$39.02	B
Principal Surveyor IV	IV (N)	\$52.90	\$54.75		\$52.90	\$55.02	B
Land Surveyor III	III (N)	\$36.74	\$38.03		\$36.74	\$38.21	B
Survey Crew Chief (Office)	II (N)	\$25.08	\$25.96		\$25.08	\$26.08	C
Instrument Person (Office)	I (N)	\$22.09	\$22.86		\$25.08	\$26.08	C
Survey Crew Chief (Field)	II (N)	\$25.08	\$25.96		\$25.08	\$26.08	C
Instrument Person (Field)	I (N)	\$22.09	\$22.86		\$25.08	\$26.08	C
Inspector IV	IV (A)	\$37.26	\$38.56		\$37.26	\$38.75	C
Inspector IV	IV (N)	\$46.14	\$47.75		\$52.90	\$55.02	C
Inspector III	III (N)	\$35.90	\$37.16		\$39.14	\$40.71	C
Inspector II	II (N)	\$27.13	\$28.08		\$28.08	\$29.20	C
Technical Typist	N/A N/A	\$24.18	\$25.03		\$26.26	\$27.31	C

NOTES

Hourly rates shall not exceed those shown above or the current NYSDOT Maximum Allowable, as described in Exhibit E of the original agreement.

OVERTIME POLICY

Category A - No overtime compensation.

Category B - Overtime compensated at straight time rate.

Category C - Overtime compensated at straight time rate x 1.50.

Overtime applies to hours worked in excess of the normal working hours of 40 hours per week.

*Prevailing Wage Rates - The difference between the required prevailing wage rate and the normal hourly rate is considered a direct cost:

Warren County			Normal	Projected	Projected		Payroll	
			Prevailing Rate	Prevailing Rate	Normal Rate	Difference	Additive	Total
Party/Survey Crew Chief (Field)	II (N)		\$31.62	\$31.62	\$25.08	\$6.54	\$0.00	\$6.54
Instrument Person/Rod Person (Field)	I/II (N)		\$28.85	\$28.85	\$22.09	\$6.76	\$0.00	\$6.76

Supplemental Benefits are also considered direct costs. The net benefit is the difference between required amounts and deductions made through existing plans (overhead):

Warren County			Supplemental	Normal	Difference	Wage	Payroll	
			Benefit	Rate	(Net)	Adjustment	Additive	Total
Party/Survey Crew Chief (Field)	II (N)		\$20.50	\$3.30	\$17.20	\$0.00	\$0.00	\$17.20
Instrument Person/Rod Person (Field)	I/II (N)		\$20.50	\$1.52	\$18.98	\$0.00	\$0.00	\$18.98

ATTACHMENT C
SUMMARY OF COSTS

CREIGHTON MANNING ENGINEERING, LLP
PIN 1759.11
CRANE MOUNTAIN ROAD OVER MILL CREEK
TOWN OF JOHNSBURG, WARREN COUNTY, NEW YORK

	PIN 1759.11.121 (Design)	PIN 1759.11.221 (ROW Incidentals)	PIN 1759.11.222 (ROW Acquisition)	PIN 1759.11.321 (Construction Inspection)	PIN 1759.11 Total
Item I, Direct Technical Salaries (estimated) (subject to audit)	\$0	\$0	\$0	\$70,932	\$70,932
Item IB, Direct Technical Salaries Premium Portion of Overtime (estimated) (subject to audit)	\$0	\$0	\$0	\$2,083	\$2,083
Item II, Direct Non-Salary Cost (estimated) (subject to audit)	\$0	\$0	\$0	\$6,303	\$6,303
Item II, Direct Non-Salary Cost (estimated) (Sub-Contractor Cost) (subject to audit)	\$0	\$0	\$0	\$23,000	\$23,000
Inplant Insp-Precast Concrete		\$9,000			
Dynamic Pile Testing		\$6,000			
On site testing-conc & compaction		\$8,000			
Item IV, Overhead (estimated) (CI = 114%) (subject to audit)	\$0	\$0	\$0	\$80,863	\$80,863
Item V, Fixed Fee (negotiated) (11%)	\$0	\$0	\$0	\$17,273	\$17,273
Item II, Direct Non-Salary Cost (estimated) (Sub-Consultant Cost) (subject to audit)	\$0	\$0	\$0	\$0	\$0
Sub -Total Estimated Cost	\$0	\$0	\$0	\$200,455	\$200,455
ITEM VI - MAXIMUM AMOUNT PAYABLE	\$0	\$0	\$0	\$203,000	\$203,000

RESOLUTION REQUEST FORM NO. 4

Request for Extending, Rescinding or Amending Existing Contract

DEPARTMENT NAME: DPW

DATE: 7/29/13

- (a) Purpose of Contract Change: Consultant Supplemental Agreement No. 3 for Hicks Road (CR 52) Reconstruction Project to add construction inspection services
- (b) Resolution Number, or Numbers if Amended, which Authorized the Original Contract: 237 of 2011
- (c) Name of Contractor: Greenman-Pedersen, Inc.
- (d) Address of Contractor: 80 Wolf Road, Suite 300, Albany, NY 12205
- (e) Contractor's Contact Person and Telephone Number: Fred Mastroianni (518) 453-9431
- (f) Commencement Date of Extension: Upon Execution
- (g) Termination Date of Extension: Until Complete
- (h) Payment Provisions:
 - i) lump sum amount
 - ii) hourly rate amount
 - iii) total amount not to exceed \$289,235
 - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.
- (i) Where are the Funds for this Contract? List Budget Code, (with title), Object Code (with title), and Amount: **OR** Capital Project **OR** Capital Reserve Project Number, and Title, and Amount: H319.9550 280 Hicks Road (CR 52) Reconstruction Project

WARREN COUNTY
HICKS ROAD (CR 52) RECONSTRUCTION
CONSTRUCTION SUPPORT AND CONSTRUCTION INSPECTION
PIN 1759.08

17

5/16/2013

EXHIBIT A

GREENMAN-PEDERSEN, INC.

----- Salary Schedule -----

TITLE	ASCE OR NICET TITLE	Avg Rate	Max Hourly Rate			Overtime Category
			Through 8/31/2013	9/1/2013 to 8/31/2014	9/1/2014 to 8/31/2015	
Productive Principal	ASCE IX	\$77.00	\$80.00	\$83.20	\$86.53	A
Project Director	ASCE VIII	\$73.00	\$75.00	\$78.00	\$81.12	A
Project Manager	ASCE VII	\$63.00	\$65.00	\$67.60	\$70.30	A
Geotechnical Engineer	ASCE VII	\$50.00	\$52.00	\$54.08	\$56.24	A
Senior Engineer	ASCE VI	\$42.00	\$60.00	\$62.40	\$64.90	B
Project Engineer	ASCE V	\$36.00	\$45.00	\$46.80	\$48.67	B
Senior Landscape Architect	N/A	\$36.00	\$55.00	\$57.20	\$59.49	A
Landscape Architect	N/A	\$29.00	\$40.00	\$41.60	\$43.26	B
Engineer	ASCE IV	\$31.00	\$40.00	\$41.60	\$43.26	B
Senior Environmental Scientist	N/A	\$46.00	\$60.00	\$62.40	\$64.90	A
Environmental Engineer	ASCE IV	\$36.00	\$45.00	\$46.80	\$48.67	B
Senior Engineering Technician	NICET III	\$29.00	\$35.00	\$36.40	\$37.86	C
Engineering Technician	NICET II	\$26.00	\$30.00	\$31.20	\$32.45	C
Junior Engineer	ASCE III	\$28.00	\$27.00	\$28.08	\$29.20	C
Resident Engineer	NICET IV	\$41.50	\$45.00	\$46.80	\$48.67	B
Construction Inspector	NICET III	\$35.50	\$35.50	\$36.92	\$38.40	C
Construction Inspector	NICET II	\$27.00	\$30.00	\$31.20	\$32.45	C
Technical Typist	N/A	\$22.00	\$25.00	\$26.00	\$27.04	C
CADD Operator	NICET I	\$25.00	\$26.00	\$27.04	\$28.12	C

NOTE:

It shall be the Engineer's responsibility to pay prevailing wage rates and supplements as required by the NYS Department of Labor, for services requiring such rates and supplements.

ENGINEER'S OVERTIME COMPENSATION POLICY

The Engineer's overtime compensation policy controls what overtime category is assigned to each job title listed above.

Category A - No Overtime Compensation

Category B - Overtime Compensated at Straight Time Rate

Category C - Overtime Compensated at Straight Time Rate x 1.5 for all Hours Beyond 40 Hours Worked.

WARREN COUNTY

HICKS ROAD (CR 52) RECONSTRUCTION
CONSTRUCTION SUPPORT AND CONSTRUCTION INSPECTION

PIN 1759.08

EXHIBIT D

GREENMAN-PEDERSEN, INC.

----- SUMMARY -----

5/16/2013

Item IA, Direct Technical Salaries (estimated) subject to audit	\$	103,128
Item IB, Direct Technical Salaries Premium Portion of overtime subject to audit (estimate)	\$	7,620
Item II, Direct Non-Salary Cost (estimated) subject to audit	\$	26,373
Item II Direct Non-Salary Cost (estimated) subject to audit (Sub-Contractor Cost)	\$	-
Item III, Overhead (125%)	\$	128,910
Item IV Fixed Fee (10%)	\$	23,204
Total Estimated Cost	\$	289,235
MAXIMUM AMOUNT PAYABLE	\$	289,235

RESOLUTION REQUEST FORM NO. 18

Request to Transfer or Sell County Equipment

DEPARTMENT NAME: DPW

DATE: 7/29/13

- (a) Purchaser=s Name: Town of Warrensburg

 - (b) Purchaser=s Address: Town Hall, 3797 Main Street, Warrensburg

 - (c) **Description, Serial Number and/or County Inventory Number** of Item being sold:
Fruehauf Box Trailer, WC 702BT / 92-18, Serial #:1H2V04027NB031201

 - (d) Amount: \$1,000.00

 - (e) Value of County Equipment being transferred or sold: \$1,250.00 minus 20% typ.
auction fee
-

RESOLUTION REQUEST FORM NO. 7

Request to Amend County Budget*

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: Department of Public Works, County Road

DATE: 08/02/2013

- (a) Purpose of Amendment: To amend the County budget for increase in Consolidated Highway Aid Revenue 2013 and to create 3 new road projects.

 - (b) Appropriation Code, Object Code, Full Title and Amount: D.5112.8193 280 County Roads, CR19 Olmsteadville Road, \$24000.00, D.5112.8194 280, County Roads, CR12 Hadley Road, \$33300.00, D.5112.8195 280, County Roads, CR60 Harrington Hill Road, \$78,700.00

 - (c) Revenue Code (with title), and Amount: D.5010 3501 County Road, Maintenance, Consolidated Highway Aid. \$136,000.
-

Proposed Road Maintenance 2013 Additional CHIPs Funding

Road Name	Town	Type of Maintenance	Length	
CR 17 Haviland Rd.	Queensbury	Restoration/Overlay (one lane)	0.90	\$43,100.00
* CR 19 Olmsteadville Rd.	Chester	Restoration/Overlay (one lane)	0.50	\$24,000.00
* CR 12 Hadley Rd.	Stony Creek	Reclamation (one lane)	0.30	\$33,300.00
CR 55 Valentine Pond Rd.	Horicon	Restoration/Overlay	0.50	\$48,000.00
CR 14 River Street	Warrensburg	Restoration/Overlay	0.40	\$38,500.00
* CR 60 Harrington Hill	Warrensburg	Restoration/Overlay	1.00	\$95,700.00
CR 22 Harrisburg Rd	Stony Creek	Restoration/Overlay	1.00	\$95,700.00
CR 21 New Hague	Hague	Restoration/Overlay	0.50	\$48,000.00
CR 11 Horicon Ave.	Bolton	Restoration/Overlay	0.20	\$19,200.00
CR 38 Pilot Knob Rd.	Lake George	Crack Sealing	0.60	\$9,000.00
CR 16 East River Dr.	Lake Luzerne	Crack Sealing	0.25	\$3,750.00
CR 57 So. Johnsburg	Thurman	Crack Sealing	1.00	\$15,000.00
CR 72 Garnet Lake Rd.	Johnsburg	Restoration/Overlay	0.50	\$48,000.00

* Safety Concerns

WESTBROOK ROAD PARKING/CURBING CONCEPTS

Preliminary Estimates- West Brook Rd.

Concept 1: Construction of a Parking Lane

Parking Type Parallel (wetland side only)
No. of Parking Spaces (approx.) 48

Improvements include: 8-foot parking lane, granite curb both sides, striping and parking meters.

Estimated Cost of Improvements¹	\$	110,000.00
Estimated Cost of Parking Meters	\$	50,000.00 (4 pay stations)
Total Cost (curb on parking side only)	\$	160,000.00
Additional Curb (brook side)	\$	39,000.00
Estimated Gross Annual Revenue²	\$	43,200.00

1 - Includes Excavating, Grading, Subbase, Asphalt and Drainage Structures by Town Forces; Curb and Striping by Contractor.

2 - Based on estimated gross annual revenue of \$900 per stall

NOTE: No design or lighting costs were included in this estimate.

Concept 2: Installation of Curbs

Improvements include: granite curb both sides, no parking.

Estimated Cost of Improvements³	\$	75,000.00
---	-----------	------------------

3 - Includes Fill and Grading by Town Forces; Curb by Contractor.



Warren County DPW Safety Program: 2013

- DPW Employee Safety Committee
 - Meets quarterly to discuss safety issues and recent incidents to develop mitigation plans and determine additional safety training and equipment needs.
 - Additional emergency meetings held to provide immediate input on recent major incidents or policy changes.
 - Biannual DPW Staff Meetings
 - A portion of meetings used for safety training on various issues affecting operational and field crews.
 - Weekly Safety “Toolbox” Meetings
 - All DPW operational and field crews meet with foreman/supervisor to review and acknowledge informational safety sheets on various work-related topics.
 - Signed sheets are collected and recorded by DPW Safety Officer.
 - Safety Training Conducted/Attended in 2013
 - Chainsaw safety and best practices.
 - Highway work zone policy and procedures
 - Weekly safety meetings
 - Confined space entry
 - Workplace violence
 - Safety Training to be Conducted/Attended in 2013
 - Forklift safety.
 - Trench box safety during excavation.
-

SCHEDULE "A"
AUTHORIZATION TO ATTEND MEETING OR CONVENTION

Check one:

- [X] In-State (needs Supervisory Committee authorization)
[] Out-Of State (needs Board resolution)

The Warren County Public Works hereby authorizes Jeff Tennyson & Kevin Hajos
(Supervisory Committee) (Employee Name)

to attend 2013 Summer Highway & Bridge - Professional Dev. Program
(Name of meeting or organization)

at Lake Placid, NY
(Address)

on 08/26 & 08/27/2013. Mode of transportation to be used County
(Dates) (County Vehicle or Mass Transportation)

If the mode of transportation is not a county vehicle or mass transportation, please explain:

Conference cost \$175.00

Proper documentation must be attached when submitting for approval.
(Please check documents attached)

- [X] Notice of meeting or convention including cost.

For Overnight Travel

- [X] Room rate \$279.40 GSA* Rate \$
[X] Meal costs - GSA*per diem rate \$ Included

*www.gsa.gov

Date: 7/26/13
Department Head Signature

Date: 7/29/13
Committee Chairman Signature

Please refer to the Warren County Travel Policy and County Vehicle Use Regulations for general policy guidelines.

Please check to request a fleet vehicle.

REQUEST FOR USE OF FLEET VEHICLE

- Filing Instructions:
1. Original with voucher to Auditor.
2. Copy to Frank Morehouse if fleet vehicle is needed.



24

PROGRAM REGISTRATION FORM

Online registration is now available.
 Visit www.countyhwys.org to register today!

IMPORTANT DEADLINES

Early Conference Registration Deadline: August 2, 2013
 (Save \$100)

Final Conference Registration Deadline: August 16, 2013

PLEASE COMPLETE ONE REGISTRATION FORM PER PARTICIPANT.
 Please feel free to make copies of this form. Additional copies
 are also available on line at www.countyhwys.org.

KEVIN HAJOS
 NAME

DEPUTY SUPERINTENDENT
 TITLE

WARREN
 COUNTY

4028 MAIN STREET
 ADDRESS

WARRENSBURG, NY 12885
 CITY STATE ZIP

(518) 761-6556
 PHONE FAX

khajos@warrencountycdpw.com
 E-MAIL

REGISTRATION DETAILS

Register early and save an additional \$100 per registration by
 completing and returning your registration form with payment
 prior to **August 2nd**. All conference attendees can audit any
 conference program for no additional cost. The PDH programs
 are complimentary to Professional Engineers seeking credits.

Full Conference Tuition

• **NYSCHSA Member Rates:**
\$175 (before 8/2); and \$275 (after 8/2)

• **Non-Member Tuition:***
 \$450 (before 8/2); and \$550 (after 8/2)

• **Lifetime Member Fully Retired:** Complimentary

• **Retired Superintendent or Lifetime Member Working for
 Affiliate:** \$100

• **Spouse/Guest Rate:**
 Regular Member: Complimentary
 Affiliate Member: \$50
 Spouse/Guest Name: _____

REGISTRATION TOTAL \$ 175⁰⁰

CEC TRAINING PROGRAM

Please check below if applicable

I am a professional engineer/land surveyor participating in
 the CEC Training program for PDH credits.

COMMUTER OR PART-TIME CONFERENCE PARTICIPANTS

(For those not staying at the hotel)

Those who do not reserve a hotel package at The High Peaks
 Resort or plan to attend day sessions/events only, will need to
 pay the applicable program registration rate plus the cost of
 any meals they plan to attend.

- Sunday President Welcome Dinner (\$70) _____
- Monday Breakfast Buffet (\$24) _____
- Monday Lunch Buffet (\$24) 24
- Monday Reception/Banquet (\$75) _____
- Tuesday Breakfast Buffet (\$24) 24
- Tuesday Lunch Buffet (\$24) _____
- TOTAL COST OF MEALS \$ 48**

SPONSORSHIP

YES, please include my company as a Conference Sponsor!

- Platinum-\$7500
- Gold-\$5000
- Silver-\$2000
- Bronze-\$1000
- Golf Hole Sponsorship-\$250 Each
- New! Silent Auction - Donate an item for the auction
 (min. \$100 value)

Item: _____

CONFERENCE TOTALS

Conference Registration \$ 175
 Commuter Meals \$ 48
 Sponsorship \$ _____
Total Amount \$ 223⁰⁰

PAYMENT OPTIONS

Credit Card

Credit Card Number _____
 Security Code _____
 Expiration Date _____
 Name on Card _____
 Address _____
 City/State/Zip _____

Completed forms can be faxed to 518-465-1942 or emailed to
info@countyhwys.org.

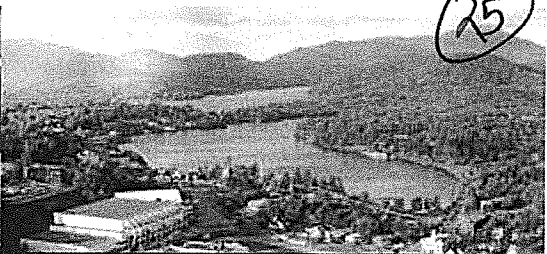
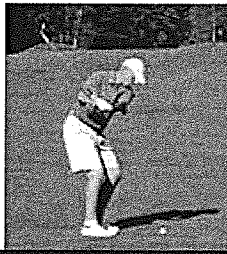
Check

Please make all checks and vouchers payable in US Dollars to
 The New York State County Highway Superintendents
 Association and return this form and payment by August 16th
 to NYSCHSA at the address listed below. Hotel reservations
 must be made directly with The High Peaks Resort Hotel.

**NYS County Highway Superintendents Association
 Continuing Education Consortium**
 136 Everett Road | Albany, NY 12205 | 518-465-1694

New York State County Highway Superintendents Association
The Summer Connection Conference
 August 25-27, 2013 High Peaks Resort | Lake Placid, NY





(25)

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 Visit www.countyhwys.org to register today!

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 (Save \$100)
 Final Conference Registration Deadline: August 16, 2013

PLEASE COMPLETE ONE REGISTRATION FORM PER PARTICIPANT.
 Please feel free to make copies of this form. Additional copies are also available on line at www.countyhwys.org.

Jeff Tennyson
 NAME

Superintendent of P.W.
 TITLE

Warren Co
 COUNTY

COMPANY NAME

4028 Main
 ADDRESS

Warrensburg NY 12885
 CITY STATE ZIP

PHONE FAX

E-MAIL

REGISTRATION DETAILS

Register early and save an additional \$100 per registration by completing and returning your registration form with payment prior to **August 2nd**. All conference attendees can audit any conference program for no additional cost. The PDH programs are complimentary to Professional Engineers seeking credits.

Full Conference Tuition

• **NYSCHSA Member Rates:**
 \$175 (before 8/2); and \$275 (after 8/2)

• **Non-Member Tuition:***
 \$450 (before 8/2); and \$550 (after 8/2)

• **Lifetime Member Fully Retired:** Complimentary

• **Retired Superintendent or Lifetime Member Working for Affiliate:** \$100

• **Spouse/Guest Rate:**
 Regular Member: Complimentary
 Affiliate Member: \$50
 Spouse/Guest Name: _____

REGISTRATION TOTAL \$ 175

CEC TRAINING PROGRAM

Please check below if applicable

I am a professional engineer/land surveyor participating in the CEC Training program for PDH credits.

COMMUTER OR PART-TIME CONFERENCE PARTICIPANTS

(For those not staying at the hotel)

Those who do not reserve a hotel package at The High Peaks Resort or plan to attend day sessions/events only, will need to pay the applicable program registration rate plus the cost of any meals they plan to attend.

- Sunday President Welcome Dinner (\$70) _____
 - Monday Breakfast Buffet (\$24) _____
 - Monday Lunch Buffet (\$24) _____
 - Monday Reception/Banquet (\$75) _____
 - Tuesday Breakfast Buffet (\$24) _____
 - Tuesday Lunch Buffet (\$24) _____
- TOTAL COST OF MEALS \$** _____

SPONSORSHIP

YES, please include my company as a Conference Sponsor!

- Platinum-\$7500** **Gold-\$5000**
- Silver-\$2000** **Bronze-\$1000**
- Golf Hole Sponsorship-\$250 Each**
- New! Silent Auction - Donate an item for the auction (min. \$100 value)**

Item: _____

CONFERENCE TOTALS

Conference Registration \$ 175
 Commuter Meals \$ _____
 Sponsorship \$ _____
Total Amount \$ 175

PAYMENT OPTIONS

Credit Card

Credit Card Number _____
 Security Code _____
 Expiration Date _____
 Name on Card _____
 Address _____
 City/State/Zip _____

Completed forms can be faxed to 518-465-1942 or emailed to info@countyhwys.org.

Check

Please make all checks and vouchers payable in US Dollars to The New York State County Highway Superintendents Association and return this form and payment by August 16th to NYSCHSA at the address listed below. Hotel reservations must be made directly with The High Peaks Resort Hotel.

**NYS County Highway Superintendents Association
 Continuing Education Consortium**

136 Everett Road | Albany, NY 12205 | 518-465-1694

New York State County Highway Superintendents Association
The Summer Connection Conference
 August 25-27, 2013 High Peaks Resort | Lake Placid, NY



REQUEST FOR TRANSFER OF FUNDS

TO: JOAN SADY, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

FROM: PUBLIC WORKS

Name of Department

SIGNED: *Jeff Thompson*

DATE: 7/29/2013

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.7111 110	Up Yonda Farms Salaries - Regular	A.7111 130	UpYonda Salaries, Part Time	\$ 3,000.00

Please state reason for transfers requested:

To transfer regular salaries in Up Yonda Farms to Part Time salaries due to changes in staff.

CONTINGENT FUND TRANSFER REQUESTS

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
------------------	--------------	----------------	--------------	---------------

Please state reason for transfer request:

Please file original request with Clerk of the Board and retain copy for your records.

REFERRALS - JULY/AUGUST 2013

DPW:

- 1) Mr. Tennyson to confer with County Attorney to determine the status of parking revenues for on-street parking on West Brook Road, as well as whether the Town of Lake George is able to collect said revenues. Mr. Tennyson also to develop estimates for consideration of a parking lane and another for installation of parking barriers for presentation at the next Committee meeting. (07.02.13)