

**WARREN COUNTY PUBLIC WORKS**

**DPW COMMITTEE MEETING**

**Monday, November 25, 2013**

**10:30 am**

**AGENDA**

**CALL TO ORDER..... Chairman Ralph Bentley**

**APPROVAL OF MINUTES..... Chairman Ralph Bentley**

**NEW BUSINESS..... Chairman Ralph Bentley**

**Page #**

- 1 DPW OT Report..... Jeff Tennyson**
- 2 DPW Fuel Usage Report..... Jeff Tennyson**
- 5 (R) Decrease Capital Project – H214 Woolen Mill Bridge..... Jeff Tennyson**
- 6 (R) Amend Budget (\$45,538.15 to A9950)..... Jeff Tennyson**
- 7 (R) Increase Capital Project – H322 Palisades Rd Bridge (\$20k)..... Jeff Tennyson**
- 8 (R) Increase Capital Project – H342 Blair Rd Bridge (\$25,538.15)..... Jeff Tennyson**
- 9 (R) Decrease Capital Project – H277 Beach Road Reconstruction..... Jeff Tennyson**
- 10 (R) Rescind Resolution 506 of 2013..... Jeff Tennyson**
- 11 (R) Increase Capital Project – H329 Bikepath Improvements (\$4k)..... Jeff Tennyson**
- 12 (R) Amend Budget – Up Yonda..... Jeff Tennyson**
- 13 (R) Auth to Attend NYSCHSA Winter Conf..... Jeff Tennyson**

**Pending Items (for Finance)**

- Increase Cap Project (H338 – LG Env. Park for Bid & In-Kind Serv). Jeff Tennyson**
- Amend Contract – Consultant Agmnt for H277 – B&L CI & Design... Jeff Tennyson**

**Transfers**

- 16 A7110 P&R Repair/Maint to A9950 Transfers to Cap Projects (\$4k).. Jeff Tennyson**
- 17 D5112 Hudson St Project to Multiple D5112 Road Projects..... Jeff Tennyson**
- 18 D5110 Maint of Roads to Multiple Road Projects..... Jeff Tennyson**
- 24 D5148 Serv other Gov Salaries to D5148 Serv Other Gov OT(\$1500).. Jeff Tennyson**
- 25 D5142 S&I Overtime to D3310 Traffic Salaries, Regular (\$4350)..... Jeff Tennyson**
- 26 D5142 S&I Salaries to D5110 Maint of Rds Salaries (\$40,050)..... Jeff Tennyson**

**Items of Interest**

- Hicks Road Reconstruction Update**
- Crane Mt. Road Bridge (photo)**
- 2013 Road Projects (photos)**

**OLD BUSINESS..... Chairman Ralph Bentley**

**REFERRALS (none)..... Chairman Ralph Bentley**

**PRIVILEGE OF THE FLOOR..... Chairman Ralph Bentley**

**ADJOURNMENT..... Chairman Ralph Bentley**

**DPW OVERTIME ALL DIVISIONS**

	January	February	March	April	May	June	July	August	September	October	November	December	TOTAL
2008	4180	4743	1796	301	940	889	707	343	1443	416	2919	1261	19938
2009	3155	1311	36	123	659	619	317	325	930	215	381	1813	9884
2010	1668	1462	89	205	120	489	390	251	1094	196	299	1147	7410
2011	2481	2238	1459	270	1464	1072	304	990	1482	866	396	577	13599
2012	1950	881	722	108	245	543	514	454	1073	356	366	2212	9424
2013	1279	1616	838	164	109	357	346	431	840	386	349		6715
<b>Average</b>	2452	2042	823	195	590	662	430	466	1144	406	785	1402	11162

Department of Public Works  
 Diesel & Unleaded Fuel Expense  
 for Period Ending September 30, 2013  
 As of 10/30/2013

Year	January	February	March	April	May	June
2006	\$ 30,076.00	\$ 19,299.00	\$ 19,327.00	\$ 15,096.00	\$ 26,956.00	\$ 24,890.00
2007	\$ 28,267.00	\$ 28,178.00	\$ 24,103.00	\$ 24,179.00	\$ 22,350.00	\$ 22,934.00
2008	\$ 41,643.00	\$ 51,796.00	\$ 27,756.00	\$ 27,519.00	\$ 33,621.00	\$ 43,618.00
2009	\$ 31,901.00	\$ 19,323.00	\$ 14,152.00	\$ 14,041.00	\$ 15,832.00	\$ 20,211.00
2010	\$ 20,251.00	\$ 21,890.00	\$ 18,052.00	\$ 20,409.00	\$ 21,826.00	\$ 24,286.00
2011	\$ 41,395.00	\$ 42,921.00	\$ 40,756.40	\$ 21,979.34	\$ 36,389.79	\$ 43,952.57
2012	\$ 40,027.00	\$ 25,334.00	\$ 31,974.00	\$ 28,001.77	\$ 29,323.87	\$ 33,578.02
<b>Seven Year Ave</b>	\$ 33,365.71	\$ 29,820.14	\$ 25,160.06	\$ 21,603.59	\$ 26,614.09	\$ 30,495.66
<b>Ave. Minus high/low</b>	\$ 34,334.00	\$ 27,529.20	\$ 24,242.40	\$ 21,836.47	\$ 26,815.38	\$ 29,861.21
<b>Actual 2013</b>	35917.67	\$ 33,902.19	\$ 29,065.23	\$ 22,110.54	\$ 22,994.76	\$ 27,007.62

Year	Year							Total
	July	August	September	October	November	December	Year	
2006	\$ 23,890.00	\$ 27,924.00	\$ 19,789.00	\$ 21,014.00	\$ 12,504.00	\$ 17,912.00	\$ 258,677.00	
2007	\$ 20,053.00	\$ 23,292.00	\$ 18,961.00	\$ 26,637.00	\$ 22,830.00	\$ 41,035.00	\$ 302,819.00	
2008	\$ 41,711.00	\$ 36,772.00	\$ 36,849.00	\$ 33,330.00	\$ 20,615.00	\$ 34,086.00	\$ 429,316.00	
2009	\$ 20,694.00	\$ 20,001.00	\$ 20,226.00	\$ 19,534.00	\$ 14,865.00	\$ 35,580.02	\$ 246,360.02	
2010	\$ 21,243.00	\$ 22,945.00	\$ 21,119.00	\$ 18,731.00	\$ 18,193.00	\$ 24,298.00	\$ 253,243.00	
2011	\$ 25,992.71	\$ 34,175.23	\$ 37,901.04	\$ 29,037.34	\$ 33,796.55	\$ 25,754.67	\$ 414,051.64	
2012	\$ 30,915.85	\$ 31,184.24	\$ 30,933.55	\$ 35,501.21	\$ 22,835.91	\$ 37,425.63	\$ 377,035.05	
<b>Seven Year Ave.</b>	\$ 26,357.08	\$ 28,041.92	\$ 26,539.80	\$ 26,254.94	\$ 20,805.64	\$ 30,870.19	\$ 325,928.82	
<b>Ave. Minus high/low</b>	\$ 24,547.12	\$ 27,904.10	\$ 25,783.31	\$ 25,910.47	\$ 19,867.79	\$ 32,150.74	\$ 320,782.19	
<b>Actual 2013</b>	\$ 28,081.00	\$ 29,777.32	\$ 29,089.41				\$ 257,945.74	

Budget Balance 08/31/2013

\$ 146,765

Less: Projected Additional Expense

\$ 84,414

Projected Budget Overage or (Shortage) @ current rates

\$ 62,351

**Department of Public Works  
Diesel Fuel Used (Gallons)  
for Period Ending September 30, 2013  
As of 10/30/2013**

Year	January	February	March	April	May	June
2006	11575	6480	6355	4488	8658	7438
2007	9445	9661	7290	7073	6345	6402
2008	10159	13655	5861	5145	6221	7891
2009	10599	6650	4841	5260	5787	6958
2010	5893	6673	4558	5435	6311	7306
2011	10891	10687	8845	3703	7415	10142
2012	8954	4932	6757	5843	6383	8165

<b>Seven Year Ave.</b>	9645	8391	6358	5278	6731	7757
<b>Ave. Minus high/low</b>	10010	8030	6221	5234	6535	7552

<b>Actual 2013</b>	7366	6947	5836	4268	4990	6359
<b>Projected 2013</b>						

Year	Year						Total
	July	August	September	October	November	December	
2006	7051	8300	6169	6769	3462	5198	81943
2007	5315	6384	4924	6714	4795	10400	84748
2008	7298	6746	7082	6934	6088	10618	93698
2009	6756	6580	6297	6382	4344	7906	78360
2010	5241	7121	6401	5031	4576	6062	70608
2011	5480	7377	9046	6592	7705	5256	93139
2012	7420	6833	6799	7548	4470	8035	82139
<b>Seven Year Ave.</b>	6366	7049	6674	6567	5063	7639	83519
<b>Ave. Minus high/low</b>	6380	6931	6550	6678	4855	7532	82508
<b>Actual 2013</b>	6213	6478	6465				
<b>Projected 2013</b>				6678	4855	7532	19065

**Current Price** \$3.13  
**Projected Cost** \$59,673

**Department of Public Works  
 Unleaded Fuel Used (Gallons)  
 for Period Ending September 30 , 2013  
 As of 10/30/2013**

Year	January	February	March	April	May	June
2006	3271	3137	3200	2445	3045	3204
2007	3495	3099	3345	3059	2927	2937
2008	3725	3406	3359	3117	3252	3235
2009	3960	3465	3229	2824	2914	3341
2010	2587	2606	3063	3149	2849	3069
2011	3959	3528	3927	3002	3414	3459
2012	3174	2562	2486	2274	2646	2727
<b>Seven Year Ave</b>	3453	3115	3230	2839	3007	3139
<b>Ave. Minus high/low</b>	3525	3143	3239	2889	2997	3157
<b>Actual 2013</b>	2940	2498	2678	2672	2489	2432
<b>Projected 2013</b>						

Year	July	August	September	October	November	December	Year Total
2006	2848	2841	2605	3022	2340	2725	34683
2007	2874	3200	2799	3300	3229	3625	37889
2008	3524	3342	3533	3835	2863	4170	41361
2009	3294	3032	3293	2845	2317	3081	37595
2010	3019	2832	3224	2803	2833	3269	35303
2011	2588	3279	2855	2616	2511	2773	37911
2012	2644	2949	2583	3012	2377	2751	32185
<b>Seven Year Ave</b>	2970	3068	2985	3062	2639	3199	36704
<b>Ave. Minus high/low</b>	2936	3060	2955	2996	2585	3100	36582
<b>Actual 2013</b>	2940	2918	2616	2996	2585	3100	8681
<b>Projected 2013</b>							

**Current Price \$ 2.85**  
**Projected Cost \$ 24,741**

**RESOLUTION REQUEST FORM NO. 9**

***Request to Increase or Decrease or Amend Existing Capital Project or  
Capital Reserve Project\****

*\*If this is the result of a grant award, also complete and submit Form No. 5 or 6*

**DEPARTMENT NAME: DPW**

**DATE: 11/25/13**

(a) Exact Title and Number of Project\*: Woolen Mill Bridge H214 .9550.280

(b) Is this a Capital Project? Yes

(c) Is this a Capital Reserve Project? No

(d) Amount of Increase (if applicable):

(e) Amount of Decrease (if applicable): -\$1,442,598.00

-\$1,046,078.60 Federal Share

-\$ 163,889.30 State Marchiselli Share

-\$ 232,630.10 Local Match Share (transfer \$45,538.15 back to General Fund)

-\$1,442,598.00 Total

(f) Source of Funding (if Increase) (including name & title of codes, etc.):

(g) Changes in Funding (if Amendment):

(h) Purpose of Increase or Decrease or Amendment: Amend grant for final project costs and obligation of State Marchiselli share

**RESOLUTION REQUEST FORM NO. 7**

***Request to Amend County Budget\****

*\*If this is the result of a grant award, also complete and submit Form No. 5 or 6*

**DEPARTMENT NAME: DPW**

**DATE: 11/25/13**

(a) Purpose of Amendment: To transfer local match funds for Federal-Aid projects

(b) Appropriation Code (with title), Object Code (with title) and Amount:

A.9950 910 - Interfund Transfers (\$45,538.15)

(c) Revenue Code (with title), and Amount:

A.1325 5031 - Interfund Transfers (\$45,538.15)

**RESOLUTION REQUEST FORM NO. 9**

***Request to Increase or Decrease or Amend Existing Capital Project or  
Capital Reserve Project\****

*\*If this is the result of a grant award, also complete and submit Form No. 5 or 6*

**DEPARTMENT NAME: DPW**

**DATE: 11-25-13**

(a) Exact Title and Number of Project\*: Palisades Road (CR 26) over Brant Lake Inlet Bridge Repairs (H322.9550 280)

(b) Is this a Capital Project? Yes

(c) Is this a Capital Reserve Project? No

(d) Amount of Increase (if applicable): \$20,000

(e) Amount of Decrease (if applicable):

(f) Source of Funding (if Increase) (including name & title of codes, etc.):

\$ 0.00 Federal Share

\$ 0.00 State Marchiselli Share

\$ 20,000.00 Local Match (A.9950 910 - Transfers - Capital Projects)

(g) Changes in Funding (if Amendment):

(h) Purpose of Increase or Decrease or Amendment: Unanticipated increase in scope of work to include ROW incidentals and acquisitions

**RESOLUTION REQUEST FORM NO. 9**

***Request to Increase or Decrease or Amend Existing Capital Project or  
Capital Reserve Project\****

*\*If this is the result of a grant award, also complete and submit Form No. 5 or 6*

**DEPARTMENT NAME: DPW**

**DATE: 11/25/13**

(a) Exact Title and Number of Project\*: Blair Road over Mill Brook (H342.9550 280)

(b) Is this a Capital Project? Yes

(c) Is this a Capital Reserve Project? No

(d) Amount of Increase (if applicable): \$25,538.15

(e) Amount of Decrease (if applicable):

(f) Source of Funding (if Increase) (including name & title of codes, etc.):

\$ 0.00 Federal Share

\$ 0.00 State Marchiselli Share

\$ 25,538.15 Local Match (A.9950 910 Transfers - Capital Projects)

(g) Changes in Funding (if Amendment):

(h) Purpose of Increase or Decrease or Amendment: To cover the anticipated local match for right of way services.

**RESOLUTION REQUEST FORM NO. 9**

***Request to Increase or Decrease or Amend Existing Capital Project or  
Capital Reserve Project\****

*\*If this is the result of a grant award, also complete and submit Form No. 5 or 6*

**DEPARTMENT NAME: DPW**

**DATE: 11/25/13**

- (a) Exact Title and Number of Project\*: Beach Road (CR 51/6) Reconstruction Project (H277.9550 280)
- (b) Is this a Capital Project? Yes
- (c) Is this a Capital Reserve Project? No
- (d) Amount of Increase (if applicable):
- (e) Amount of Decrease (if applicable): \$135,000.00
- (f) Source of Funding (if Increase) (including name & title of codes, etc.):

NYS EFC GIGP Funding (Monitoring Funds from NYSEFC)

NYSEFC:	\$-135,000.00
Local:	\$ -15,000.00 (reclassify as NYSDOT/FHWA local match)

Decrease: \$-150,000.00

NYSDOT/FHWA Funding

Local: \$ 15,000.00 (to be funded from EFC local match)

Increase \$ 15,000.00

**Total Capital Project Increase: \$-135,000.00**

- (g) Changes in Funding (if Amendment):
- (h) Purpose of Increase or Decrease or Amendment: Decrease project budget due to removal of storm water monitoring work for the Beach Road (CR 51/6) Reconstruction Project.

**RESOLUTION REQUEST FORM NO. 20**

**MISCELLANEOUS**

*\*Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.  
Please attach any backup information available and be as detailed as possible.*

**DEPARTMENT NAME: DPW**

**DATE: 11/25/13**

- (a) Purpose of Request: Rescind Resolution 506 of 2013
  
- (b) Details: Resolution 506 of 2013 authorized an increase to Capital Project H338.9550 280 Lake George Environmental Park in the amount of \$395,000. The proposed method of financing the increase consisted of:

\$355,500	NYS Environmental Facilities Corp.
\$39,500	Local Match
	(\$15,000 – In-Kind Services)
	(\$15,000 – From Prior Design Services)
	(\$9,500 – From Charles R. Wood Foundation)

The increase in Resolution 506 of 2013 was based on the Engineer’s Estimate prior to receiving bids for the construction contract. The bid results were lower than anticipated and therefore, the cost for NYS EFC grant eligible work is lower. This request is to rescind Resolution 506 of 2013 in anticipation of a new request to increase Capital Project H338.9550 280 for the actual grant eligible contract costs and in-kind service costs.

- (c) Previous Resolution Number: 506 of 2013

**RESOLUTION REQUEST FORM NO. 9**

***Request to Increase or Decrease or Amend Existing Capital Project or  
Capital Reserve Project\****

*\*If this is the result of a grant award, also complete and submit Form No. 5 or 6*

**DEPARTMENT NAME: DPW**

**DATE: 11/25/13**

- (a) Exact Title and Number of Project\*: Warren County Bikeway Improvements (H329.9550 280)
- (b) Is this a Capital Project? Yes
- (c) Is this a Capital Reserve Project? No
- (d) Amount of Increase (if applicable): \$ 4,000.00
- (e) Amount of Decrease (if applicable):
- (f) Source of Funding (if Increase) (including name & title of codes, etc.):  
A.9950 910 – Transfers – Capital Projects: \$ 4,000.00
- (g) Changes in Funding (if Amendment):
- (h) Purpose of Increase or Decrease or Amendment: Increase to cover ROW mapping and acquisition costs

**RESOLUTION REQUEST FORM NO. 7**

***Request to Amend County Budget\****

*\*If this is the result of a grant award, also complete and submit Form No. 5 or 6*

**DEPARTMENT NAME: Department of Public Works, Parks, Recreation and Railroad**

- (a) Purpose of Amendment; To amend the Up Yonda Budget showing the actual increase in Gift Shop Revenue of \$400 over budget and to increase the heating oil budget to allow for another delivery in December.
  
- (b) Appropriation Code, Object Code, Full Title and Amount: A.7111 416 Up Yonda, Oil and Gas Heating \$400.
  
- (c) Revenue Code (with title), and Amount: A.7111 2657, Up Yonda Gift Shop Revenue. \$400

SCHEDULE "A"  
AUTHORIZATION TO ATTEND MEETING OR CONVENTION

13

Check one:

- In-State (needs Supervisory Committee authorization)
- Out-Of State (needs Board resolution)

The DPW \_\_\_\_\_ hereby authorizes Jeff Tennyson & Kevin Hajos  
(Supervisory Committee) (Employee Name)

to attend NYSCHSA Winter Conf and Meeting \_\_\_\_\_  
(Name of meeting or organization)

at Holiday Inn, Albany \_\_\_\_\_  
(Address)

on 21-23Jan2014 \_\_\_\_\_ Mode of transportation to be used Co Veh \_\_\_\_\_  
(Dates) (County Vehicle or Mass Transportation)

If the mode of transportation is not a county vehicle or mass transportation, please explain:

Proper documentation must be attached when submitting for approval.  
(Please check documents attached)

- Notice of meeting or convention including cost.

For Overnight Travel

Room rate \$ \_\_\_\_\_ GSA \* Rate \$ \_\_\_\_\_

Meal costs - GSA \*per diem rate \$ \_\_\_\_\_

\*www.gsa.gov

Date: 11/25/13 \_\_\_\_\_

*Jeff Tennyson*  
Department Head Signature

Date: 11/25/13 \_\_\_\_\_

*Eugene J. Marlene*  
Committee Chairman Signature

Please refer to the Warren County Travel Policy and County Vehicle Use Regulations for general policy guidelines.

\*\*\*\*\*  
\*\*\*\*\*

Please check to request a fleet vehicle.

REQUEST FOR USE OF FLEET VEHICLE

\*\*\*\*\*  
\*\*\*\*\*

Filing Instructions:

- 1. Original with voucher to Auditor.
- 2. Copy to Frank Morehouse if fleet vehicle is needed.

# PROGRESS in Motion

(14)  
New York State County  
Highway Superintendents Association

# Winter Conference & Trade Show

January 21-23, 2014

## Conference Registration Form

### Important Deadlines:

Early Conference Registration Deadline: **December 6, 2013**

Hotel Reservation Deadline: **December 30, 2013**

**Register Online**

at

[www.countyhwys.org](http://www.countyhwys.org)

Please complete one registration form per participant. Please feel free to make copies of this form. Additional copies are available at [www.countyhwys.org](http://www.countyhwys.org).

Jeff Tennyson, P.E.  
NAME/NICK NAME (As you would like it listed on your name badge)

Superintendent of Public Works  
TITLE

Warren County  
COUNTRY / AFFILIATION

4028 Main St  
ADDRESS

Warrensburg NY 12885  
CITY, STATE, ZIP

(518) 623-4141  
PHONE

(518) 623-2772  
FAX

jtennyson@warrenc  
EMAIL WEBSITE

Licensed NYS Engineer:  Yes  No

Licensed NY Land Surveyor:  Yes  No

### Superintendents' Poster Board

Please list your top three issues facing County Highway Departments that you would like to discuss at the Superintendent/Commissioners' Round Table general session:

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

### Registration Rates

Register early and save by completing and returning your registration form with payment prior to December 6, 2013.

NYSCHSA Member Registration Rates - \$ 175  
\$175 (before 12/6); and \$225 (after 12/6)

Non-Member Registration Rates \* - \$ \_\_\_\_\_  
\$375 (before 12/6); and \$425 (after 12/6)

NYSCHSA Retired Superintendents/Commissioners  
(\$50) - \$ \_\_\_\_\_

(Limited to fully retired Superintendents/Commissioners ONLY)

### CEC Training Program

Please check below if applicable:

I am a professional engineer/land surveyor participating in the CEC training program for PDH credits. All conference attendees that are members in good standing can audit any conference session for no additional cost.

### Commuter Or Part-Time Conference Participant Meals

Those who do not reserve a hotel room at The Holiday Inn or plan to attend day sessions only, will need to pay the applicable program registration rate plus the cost of any meals they plan to attend.

Tuesday Lunch (\$27).....	\$
Tuesday Reception (\$42).....	\$ <u>42</u>
Wednesday Breakfast (\$25).....	\$
Wednesday Lunch (\$27).....	\$
Wednesday Reception (\$42).....	\$ <u>42</u>
Thursday Breakfast (\$25).....	\$
Total Payment Enclosed.....	\$ <u>84</u>

### Payment Options

- Credit Card  
 Amex  Visa  Master Card  Discover

\_\_\_\_\_  
CREDIT CARD NUMBER

\_\_\_\_\_  
EXPIRATION DATE

\_\_\_\_\_  
SECURITY CODE

\_\_\_\_\_  
NAME ON CARD

\_\_\_\_\_  
ADDRESS/CITY/STATE/ZIP

Check

Completed forms can be faxed to 518-465-1942 or emailed to [info@countyhwys.org](mailto:info@countyhwys.org)

Please make all checks and vouchers payable in US Dollars to The New York State County Highway Superintendents Association and return this form and payment to NYSCHSA at the address listed below. Hotel reservations must be made directly with Holiday Inn using the enclosed reservation form and sent via fax at (518) 458-7377.

NYSCHSA | 136 Everett Road | Albany, NY 12205

For questions please contact Association headquarters at (518) 465-1694.

# PROGRESS in Motion

New York State County Highway Superintendents Association

## Winter Conference & Trade Show

January 21-23, 2014

### Conference Registration Form

**Important Deadlines:**

Early Conference Registration Deadline: December 6, 2013

Hotel Reservation Deadline: December 30, 2013

Register Online  
at  
[www.countyhwys.org](http://www.countyhwys.org)

Please complete one registration form per participant. Please feel free to make copies of this form. Additional copies are available at [www.countyhwys.org](http://www.countyhwys.org).

KEVIN HAJOS, P.E.  
 NAME/NICK NAME (As you would like it listed on your name badge)  
DEPUTY SUPERINTENDENT  
 TITLE  
WARREN COUNTY  
 COUNTRY / AFFILIATION  
4029 MAIN STREET  
 ADDRESS  
WARRENSBURG, NY 12885  
 CITY, STATE, ZIP  
(518) - 260-7071  
 PHONE  
(518) 623-2772  
 FAX  
khajos@warrencountydpw.com  
 EMAIL WEBSITE

Licensed NYS Engineer:  Yes  No  
 Licensed NY Land Surveyor:  Yes  No

#### Superintendents' Poster Board

Please list your top three issues facing County Highway Departments that you would like to discuss at the Superintendent/Commissioners' Round Table general session:

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

#### Registration Rates

Register early and save by completing and returning your registration form with payment prior to December 6, 2013.

NYSCHSA Member Registration Rates - \$ 175.00

\$175 (before 12/6); and \$225 (after 12/6)

Non-Member Registration Rates \* - \$ \_\_\_\_\_

\$375 (before 12/6); and \$425 (after 12/6)

NYSCHSA Retired Superintendents/Commissioners (\$50) - \$ \_\_\_\_\_

(Limited to fully retired Superintendents/Commissioners ONLY)

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Tuesday Reception (\$42).....	\$ _____
Wednesday Breakfast (\$25).....	\$ _____
Wednesday Lunch (\$27).....	\$ _____
Wednesday Reception (\$42).....	\$ _____
Thursday Breakfast (\$25).....	\$ _____
Total Payment Enclosed.....	\$ _____

#### Payment Options

Credit Card  
 Amex  Visa  Master Card  Discover

CREDIT CARD NUMBER \_\_\_\_\_

EXPIRATION DATE \_\_\_\_\_ SECURITY CODE \_\_\_\_\_

NAME ON CARD \_\_\_\_\_

ADDRESS/CITY/STATE/ZIP \_\_\_\_\_

Check

Completed forms can be faxed to 518-465-1942 or emailed to [info@countyhwys.org](mailto:info@countyhwys.org)

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NYSCHSA | 136 Everett Road | Albany, NY 12205

For questions please contact Association headquarters at (518) 465-1694.

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### REQUEST FOR TRANSFER OF FUNDS

TO: JOAN SADY, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

FROM: PUBLIC WORKS

Name of Department

SIGNED: \_\_\_\_\_ DATE: 4/26/2013

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.7110 413	<b><u>Parks &amp; Recreation</u></b> Repairs & Maintenance Buildings & Grounds	A.9950 910	<b><u>Transfer Capital Proj.</u></b> Interfund Transfer	\$ 4,000.00

Please state reason for transfers requested:  
To correct error in budgeting Salaries in Railroad

Transfer funds for ROW Mapping and Acquisition Costs

### CONTINGENT FUND TRANSFER REQUESTS

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
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Please state reason for transfer request:

Please file original request with Clerk of the Board and retain copy for your records.

### REQUEST FOR TRANSFER OF FUNDS

TO: JOAN SADY, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

FROM: PUBLIC WORKS  
Name of Department

SIGNED:  DATE: 11/25/2013

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
D5112 8185 280	County Road,Hudson Street Projects	D5112 8182 280	County Road, East River Drive Projects	\$2,500.00
D5112 8185 280	County Road,Hudson Street Projects	D5112 8191 280	County Road, Landon Hill Projects	\$2,500.00
D5112 8185 280	County Road,Hudson Street Projects	D5112 8181 280	County Road, Bloody Pond Rd. Projects	\$10,000.00
D5112 8185 280	County Road,Hudson Street	D5112 8183 280	County Road,Cameron Road Projects	\$1,000.00

Please state reason for transfers requested:

To transfer Funds from Completed Projects to Projects Requiring more funds.

### CONTINGENT FUND TRANSFER REQUESTS

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
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Please state reason for transfer request:

Please file original request with Clerk of the Board and retain copy for your records.

REQUEST FOR TRANSFER OF FUNDS

TO: JOAN SADY, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

FROM: PUBLIC WORKS

Name of Department

SIGNED: [Signature]

DATE: 11/25/2013

Valentine Pond Road Budget Transfer request:

Table with 5 columns: FROM CODE, TITLE, TO CODE, TITLE, AMOUNT. Includes sub-sections for 'County Road, Maint. Of Roads' and 'County Rd, County Roads Valentine Pond Rd'.

CR#9 Hudson Street

Table with 5 columns: FROM CODE, TITLE, TO CODE, TITLE, AMOUNT. Includes sub-sections for 'County Road, Maint. Of Roads' and 'County Rd, County Roads CR#9 Hudson Street'.

Landon Hill Road

Table with 5 columns: FROM CODE, TITLE, TO CODE, TITLE, AMOUNT. Includes sub-sections for 'County Road, Maint. Of Roads' and 'County Rd, County Roads Landon Hill Road'.

**Bloody Pond Road**

**County Road, Maint. Of Roads**

D.5110 110	Salaries Regular	D.5112.8181 110
D.5110 810	Retirement	D.5112 8181 810
D.5110 830	Social Security	D.5112 8181 830
D.5110 831	Medicare Cont.	D.5112 8181 831
D.5110 860	Hospitalization	D.5112 8181 860
D.5110 865	Dental	D.5112 8181 865
D.5110 421	Equipment Rental	D.5112 8181 280

**County Rd, County Roads**  
**Bloody Pond Road**

Salaries Regular	\$ 6,670.09
Retirement	\$ 674.67
Social Security	\$ 378.83
Medicare Cont.	\$ 88.61
Hospitalization	\$ 1,225.08
Dental	\$ 16.96
Project	\$ 4,546.54

**County Rd, County Roads**  
**Bloody Pond Road**

D.5112.8181	280 Project	D.5112 8181 120	Salaries, Overtime	\$ 217.36
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**East River Drive**

**County Road, Maint. Of Roads**

D.5110 110	Salaries Regular	D.5112.8182 110
D.5110 810	Retirement	D.5112 8182 810
D.5110 830	Social Security	D.5112 8182 830
D.5110 831	Medicare Cont.	D.5112 8182 831
D.5110 860	Hospitalization	D.5112 8182 860
D.5110 865	Dental	D.5112 8182 865
D.5110 421	Equipment Rental	D.5112 8182 280

**County Rd, County Roads**  
**East River Drive**

Salaries Regular	\$ 4,996.03
Retirement	\$ 1,570.01
Social Security	\$ 458.33
Medicare Cont.	\$ 107.19
Hospitalization	\$ 2,593.67
Dental	\$ 40.07
Project	\$ 7,810.09

**County Rd, County Roads**  
**East River Drive**

D.5112.8182	280 Project	D.5112 8182 120	Salaries, Overtime	\$ 2,906.54
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**Trout Lake Road**

**County Road, Maint. Of Roads**

D.5110 110	Salaries Regular	D.5112.8183 110
D.5110 130	Salaries Part time	D.5112 8183 130
D.5110 810	Retirement	D.5112 8183 810
D.5110 830	Social Security	D.5112 8183 830
D.5110 831	Medicare Cont.	D.5112 8183 831
D.5110 860	Hospitalization	D.5112 8183 860
D.5110 865	Dental	D.5112 8183 865
D.5110 421	Equipment Rental	D.5112 8183 280

**County Rd, County Roads**  
**Trout Lake Road**

Salaries Regular	\$ 6,723.62
Salaries Part Time	\$ 284.93
Retirement	\$ 1,519.96
Social Security	\$ 486.59
Medicare Cont.	\$ 113.79
Hospitalization	\$ 2,322.48
Dental	\$ 35.80
Project	\$ 8,265.24

**County Rd, County Roads**  
**Trout Lake Road**

D.5112.8183	280 Project	D.5112 8183 120	Salaries, Overtime	\$ 1,088.34
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**Glen Athol Road**

**County Road, Maint. Of Roads**

D.5110 110 Salaries Regular  
 D.5110 130 Salaries Part time  
 D.5110 810 Retirement  
 D.5110 830 Social Security  
 D.5110 831 Medicare Cont.  
 D.5110 860 Hospitalization  
 D.5110 865 Dental  
 D.5110 421 Equipment Rental

D.5112.8184 110  
 D.5112 8184 130  
 D.5112 8184 810  
 D.5112 8184 830  
 D.5112 8184 831  
 D.5112 8184 860  
 D.5112 8184 865  
 D.5112 8184 280

**County Rd, County Roads**

**Glen Athol Road**

Salaries Regular \$ 9,917.42  
 Salaries Part Time \$ 581.27  
 Retirement \$ 2,914.05  
 Social Security \$ 914.30  
 Medicare Cont. \$ 213.82  
 Hospitalization \$ 4,587.26  
 Dental \$ 66.03  
 Project \$ 9,576.08

**County Rd, County Roads**

D.5112.8184 280 Project D.5112 8184 120 Salaries, Overtime \$ 4,291.51

**Stone School House Rd**

**County Road, Maint. Of Roads**

D.5110 110 Salaries Regular  
 D.5110 810 Retirement  
 D.5110 830 Social Security  
 D.5110 831 Medicare Cont.  
 D.5110 860 Hospitalization  
 D.5110 865 Dental  
 D.5110 421 Equipment Rental

D.5112.8186 110  
 D.5112 8186 810  
 D.5112 8186 830  
 D.5112 8186 831  
 D.5112 8186 860  
 D.5112 8186 865  
 D.5112 8186 280

**County Rd, County Roads**

**Stone School House Rd**

Salaries Regular \$ 3,392.98  
 Retirement \$ 754.04  
 Social Security \$ 246.78  
 Medicare Cont. \$ 57.70  
 Hospitalization \$ 983.26  
 Dental \$ 14.85  
 Project \$ 6,171.63

**County Rd, County Roads**  
**Stone School House Road**

D.5112.8186 280 Project D.5112 8186 120 Salaries, Overtime \$ 655.19

**Cameron Road**

**County Road, Maint. Of Roads**

D.5110 110 Salaries Regular  
 D.5110 130 Salaries Part time  
 D.5110 810 Retirement  
 D.5110 830 Social Security  
 D.5110 831 Medicare Cont.  
 D.5110 860 Hospitalization  
 D.5110 865 Dental  
 D.5110 421 Equipment Rental

D.5112.8187 110  
 D.5112 8187 130  
 D.5112 8187 810  
 D.5112 8187 830  
 D.5112 8187 831  
 D.5112 8187 860  
 D.5112 8187 865  
 D.5112 8187 280

**County Rd, County Roads**

**Cameron Road**

Salaries Regular \$ 6,441.35  
 Salaries Part Time \$ 455.90  
 Retirement \$ 1,417.94  
 Social Security \$ 463.69  
 Medicare Cont. \$ 108.47  
 Hospitalization \$ 2,064.16  
 Dental \$ 32.35  
 Project \$ 9,165.54

**County Rd, County Roads**  
**Cameron Road**

D.5112.8187 280 Project D.5112 8187 120 Salaries, Overtime \$ 769.61

Glendale Road

County Road, Maint. Of Roads

D.5110 110	Salaries Regular	D.5112.8188 110
D.5110 810	Retirement	D.5112 8188 810
D.5110 830	Social Security	D.5112 8188 830
D.5110 831	Medicare Cont.	D.5112 8188 831
D.5110 860	Hospitalization	D.5112 8188 860
D.5110 865	Dental	D.5112 8188 865
D.5110 421	Equipment Rental	D.5112 8188 280

County Rd, County Roads  
Glendale Road

D.5112.8188	280 Project	D.5112 8188 120
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County Rd, County Roads

Glendale Road

Salaries Regular	\$ 11,361.86
Retirement	\$ 2,232.26
Social Security	\$ 735.24
Medicare Cont.	\$ 171.93
Hospitalization	\$ 3,550.59
Dental	\$ 45.82
Project	\$ 19,244.43

Dartmouth Road

County Road, Maint. Of Roads

D.5110 110	Salaries Regular	D.5112.8189 110
D.5110 130	Salaries Part time	D.5112 8189 130
D.5110 810	Retirement	D.5112 8189 810
D.5110 830	Social Security	D.5112 8189 830
D.5110 831	Medicare Cont.	D.5112 8189 831
D.5110 860	Hospitalization	D.5112 8189 860
D.5110 865	Dental	D.5112 8189 865
D.5110 421	Equipment Rental	D.5112 8189 280

County Rd, County Roads  
Dartmouth Road

D.5112.8189	280 Project	D.5112 8189 120
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County Rd, County Roads

Dartmouth Road

Salaries Regular	\$ 11,445.24
Salaries Part Time	\$ 535.66
Retirement	\$ 2,616.73
Social Security	\$ 809.90
Medicare Cont.	\$ 189.40
Hospitalization	\$ 4,284.76
Dental	\$ 65.36
Project	

Harrington Hill Road

County Road, Maint. Of Roads

D.5110 110	Salaries Regular	D.5112.8195 110
D.5110 130	Salaries Part time	D.5112 8195 130
D.5110 810	Retirement	D.5112 8195 810
D.5110 830	Social Security	D.5112 8195 830
D.5110 831	Medicare Cont.	D.5112 8195 831
D.5110 860	Hospitalization	D.5112 8195 860
D.5110 865	Dental	D.5112 8195 865
D.5110 421	Equipment Rental	D.5112 8195 280

County Rd, County Roads  
Harrington Hill Road

D.5112.8195	280 Project	D.5112 8195 120
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County Rd, County Roads

Harrington Hill Road

Salaries Regular	\$ 3,989.35
Salaries Part Time	\$ 182.36
Retirement	\$ 1,155.50
Social Security	\$ 343.12
Medicare Cont.	\$ 80.25
Hospitalization	\$ 1,592.98
Dental	\$ 22.52
Project	\$ 6,313.67

Salaries, Overtime	\$ 1,752.58
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**Hadley Road**

**County Road, Maint. Of Roads**

D.5110 110	Salaries Regular	D.5112.8194 110
D.5110 130	Salaries Part time	D.5112 8194 130
D.5110 810	Retirement	D.5112 8194 810
D.5110 830	Social Security	D.5112 8194 830
D.5110 831	Medicare Cont.	D.5112 8194 831
D.5110 860	Hospitalization	D.5112 8194 860
D.5110 865	Dental	D.5112 8194 865
D.5110 421	Equipment Rental	D.5112 8194 280

**County Rd, County Roads  
Hadley Road**

Salaries Regular	\$3,787.35
Salaries Part Time	\$490.09
Retirement	\$951.35
Social Security	\$288.77
Medicare Cont.	\$67.49
Hospitalization	\$1,484.41
Dental	\$24.76
Project	\$ 11,100.73

**County Rd, County Roads  
Hadley Road**

D.5112.8194	280 Project	D.5112 8194 120	Salaries, Overtime	\$ 663.45
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**Olmstedville Road**

**County Road, Maint. Of Roads**

D.5110 110	Salaries Regular	D.5112.8193 110
D.5110 130	Salaries Part time	D.5112 8193 130
D.5110 810	Retirement	D.5112 8193 810
D.5110 830	Social Security	D.5112 8193 830
D.5110 831	Medicare Cont.	D.5112 8193 831
D.5110 860	Hospitalization	D.5112 8193 860
D.5110 865	Dental	D.5112 8193 865
D.5110 421	Equipment Rental	D.5112 8193 280

**County Rd, County Roads  
Olmstedville Road**

Salaries Regular	\$5,775.41
Salaries Part Time	\$0.00
Retirement	\$ 1,104.89
Social Security	\$ 367.45
Medicare Cont.	\$ 85.94
Hospitalization	\$ 1,940.70
Dental	\$ 27.62
Project	\$ 12,863.54

**County Rd, County Roads  
Olmstedville Road**

D.5112.8193	280 Project	D.5112 8193 120	Salaries, Overtime	\$ 146.13
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**CR 11 Wash Out**

**County Road, Maint. Of Roads**

D.5110 110	Salaries Regular	D.5112.8192 110
D.5110 130	Salaries Part time	D.5112 8192 130
D.5110 810	Retirement	D.5112 8192 810
D.5110 830	Social Security	D.5112 8192 830
D.5110 831	Medicare Cont.	D.5112 8192 831
D.5110 860	Hospitalization	D.5112 8192 860
D.5110 865	Dental	D.5112 8192 865
D.5110 421	Equipment Rental	D.5112 8192 280

**County Rd, County Roads  
CR11 Wash Out**

Salaries Regular	\$18,189.45
Salaries Part Time	\$592.66
Retirement	\$ 4,639.09
Social Security	\$ 1,323.90
Medicare Cont.	\$ 309.61
Hospitalization	\$ 5,469.73
Dental	\$ 87.39
Project	\$ 39,764.22

**County Rd, County Roads  
Olmstedville Road**

D.5112.8192	280 Project	D.5112 8192 120	Salaries, Overtime	\$ 2,583.54
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Bay Road

County Road, Maint. Of Roads

D.5110 110 Salaries Regular  
 D.5110 130 Salaries Part time  
 D.5110 810 Retirement  
 D.5110 830 Social Security  
 D.5110 831 Medicare Cont.  
 D.5110 860 Hospitalization  
 D.5110 865 Dental  
 D.5110 421 Equipment Rental

D.5112.8190 110  
 D.5112 8190 130  
 D.5112 8190 810  
 D.5112 8190 830  
 D.5112 8190 831  
 D.5112 8190 860  
 D.5112 8190 865  
 D.5112 8190 280

County Rd, County Roads

Bay Road

Salaries Regular \$11,346.00  
 Salaries Part Time \$0.00  
 Retirement \$ 2,650.69  
 Social Security \$ 801.38  
 Medicare Cont. \$ 187.41  
 Hospitalization \$ 3,607.05  
 Dental \$ 51.71  
 Project \$ 13,188.11

County Rd, County Roads

Bay Road

D.5112.8190 280 Project D.5112 8190 120 Salaries, Overtime \$ 1,856.71

### REQUEST FOR TRANSFER OF FUNDS

TO: JOAN SADY, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

FROM: PUBLIC WORKS

Name of Department

SIGNED:  DATE: 10/22/2013

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
D.5148 110	County Roads Services to other Governments Salaries	D.5148 120	County Roads, Services to Other Governments Overtime	\$ 1,500.00

Please state reason for transfers requested:

To reallocate salaries in Services to Other Governments.

DPW did not budget Overtime or Part time Salaries In Services to Other Governments. We did pay some overtime during the year and we did use some of our Part Time Employees paving for the towns, which has caused negative balances in these accounts. This will transfer some of the Regular Salary Budget to Over Time Salary and Part Time Salary Budgets to offset the negative balances. Note: These salaries are billed to the Towns.

### CONTINGENT FUND TRANSFER REQUESTS

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
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Please state reason for transfer request:

Please file original request with Clerk of the Board and retain copy for your records.

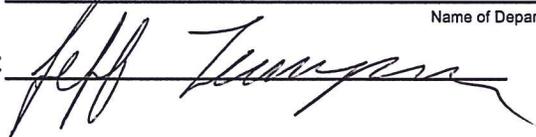
## REQUEST FOR TRANSFER OF FUNDS

75

TO: JOAN SADY, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

FROM: PUBLIC WORKS

Name of Department

SIGNED:  DATE: 11/25/2013

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<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
D.5142 120	<u>County Road, Snow</u> Salaries, Overtime	D.3310 110	<u>County Roads, Traffic</u> Salaries, Regular	\$ 4,350.00

Please state reason for transfers requested:

Year end adjustments between Snow and Ice and Traffic.

### CONTINGENT FUND TRANSFER REQUESTS

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
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Please state reason for transfer request:

Please file original request with Clerk of the Board and retain copy for your records.

### REQUEST FOR TRANSFER OF FUNDS

TO: JOAN SADY, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

FROM: PUBLIC WORKS

Name of Department

SIGNED: *Jeff Thompson*

DATE: 11/25/2013  
+

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
D.5142	<b><u>County Roads, Snow Remov</u></b>	D.5110	<b><u>County Roads, Maintenance of Roads</u></b>	
D.5142	110 Salaries, Regular	D.5110 110	Salaries, Regular	\$ 8,000.00
D.5142	120 Salaries, Over time	D.5110 110	Salaries, Regular	\$26,000.00
	<b><u>County Roads Maintenance of Roads</u></b>			
D.5110	130 Salaries, Part time	D.5110 110	Salaries, Regular	\$ 6,000.00
D.5110	830 Social Security	D.5110 831	Medicare	\$ 50.00

Please state reason for transfers requested:

Yearly adjustments between snow and Ice and regular Road Maintenance

### CONTINGENT FUND TRANSFER REQUESTS

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
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Please state reason for transfer request:

Please file original request with Clerk of the Board and retain copy for your records.