

WARREN COUNTY PUBLIC WORKS

PARKS, RECREATION AND RAILROAD COMMITTEE MEETING

Monday, November 25, 2013

10:30 am

AGENDA

CALL TO ORDER.....Chairman Ralph Bentley

APPROVAL OF MINUTES..... Chairman Ralph Bentley

NEW BUSINESS.....Chairman Ralph Bentley

Page #

Saratoga North Creek Railway - Update.....SNC General Superintendent - Justin Gonyo

- o 2013 Passenger Numbers
- o New passenger service between Thurman and North Creek
- o Snow Train
- o 2014 Dinner Trains
- o Utilization of stations at Thurman and Hadley
- o New ticket structures for 2014 including family rates, senior discounts, intermediate station tickets
- o Freight update
- o North Creek Holiday Train, Corinth Holiday Train, Polar Express
- o Review results of special event "Teddy Roosevelt Rides Again" Sept 13-15th, 2013
.....andreview event(s) proposed to replace DOWT 2014.....

1. (R) SNCRR - Request approval to substitute another event in 2014 to replace DOWT (493/2012)..Butler

2- 7 (R) Ragnar Relay Adirondacks 2014 – Use of Warren County BikewayPaul Butler

- September 26, 2014
- Saratoga Springs, NY to Lake Placid, NY
- 200 mile overnight relay race (runners)
- Bikeway use between Bay Rd, Queensbury to Fort George Road, LG
- On Bikeway : Friday, 9/26/14 approx. between 11 am – 12 am

8. (R) Warren County/Town of Bolton Agreement - UpYonda 2014 Support- (718/2012)Paul Butler

Items of Interest:

Hadley/Thurman Railroad Stations

Construction Progress.....Photos Distributed

OLD BUSINESS..... Chairman Ralph Bentley

WARREN COUNTY PUBLIC WORKS

PARKS, RECREATION AND RAILROAD COMMITTEE MEETING

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AGENDA

REFERRALSChairman Ralph Bentley

- 1) Committee approved conceptual plans submitted by The King's School for a pedestrian railroad crossing to allow students to walk from the School to their athletic fields located on the opposite side of the railroad tracks. Final approvals to be provided subsequent to a review of final construction documents and proof of liability insurance with limits not less than \$2 million per occurrence/\$6 million aggregate. (07.02.13)
- 2) Appraisal for property conveyance requested by North Creek Woodworking has been completed by RPTS and the results forwarded to their legal counsel, the matter is to be considered by Committee once again when a response is received. (07.02.13)

PRIVILEGE OF THE FLOOR..... Chairman Ralph Bentley

ADJOURNMENT..... Chairman Ralph Bentley

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

****Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.***

DEPARTMENT NAME: Parks, Recreation & Railroad

DATE: 11/25/13

- (a) Purpose of Request: Authorize Saratoga North Creek Railway substitute another event to take the place of DOWT in 2014 . (Amending Railroad Operator contract)

- (b) Details:

- (c) Previous Resolution Number: 493/2012

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

****Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.***

DEPARTMENT NAME: Parks, Recreation & Railroad

DATE: 11/25/13

- (a) Purpose of Request: Authorize (Ragnar Relay Adirondacks 2014) runners and support people on the Warren County Bikeway after sunset on Friday, September 26, 2014 . The race Director, Katie Aston Seely, anticipates all runners and all support people will be off the Warren County Bikeway by approx. 12 am Saturday morning, September 27th. Anticipated support/safety crew on the bikeway will consist of 2-3 individuals on bicycles and there will be intermitant watering stations along the bikeway for the runners.

- (b) Details: The request, details and map are attached:
Contact : Katie Aston Seely, New York Race Director, Ragnar Relay Series, Ragnar Events, LLC. , 1188 W. Sportsplex Drive, Suite 201, Kaysville, UT , 84037
phone : 1-877-837-3529 cell : 1-801-834-9531 fax : 1-801-499-5023

- (c) Previous Resolution Number: 066/2013



November 5, 2013

Paul Büttler
Director, Warren County Parks, Recreation & Railroad
Phone: (518) 623-2877

**RE – Letter of Request for the Ragnar Relay Adirondacks 2013
Use of the Warren County Bikeway**

Paul:

I would like to formally request permission for the use of part of the Warren County Bikeway, a portion of the Warren Co Municipal Center, and Up Yonda Farms parking lot for the Ragnar Relay Adirondacks on September 26 & 27, 2014. This event is a 200-mile overnight running relay race from Saratoga Springs to Lake Placid, NY.

Attached, please find information on the race route, use of the bikeway, and other general information for the Ragnar Relay Adirondacks. Please let me know if I can provide you with any additional information that would be helpful in gaining permissions from your department for this use.

Included information:

- A. Description of Event
- B. Date & Hours of Event
- C. Estimated Attendance & Parking
- D. Food, Alcohol, Entertainment, & Temporary Structures
- E. Portable Restrooms
- F. First Aid
- G. Insurance
- H. Waste Receptacles
- I. County & DOT Permits
- J. Race Route
- K. Traffic Control Measures
- L. Police Assistance

We believe in providing a quality event that is safe and fun for participants and all involved. I appreciate all the assistance you have offered in our initial steps and look forward to continuing this conversation as we finalize the details of our race.

I look forward to hearing back from you.

Sincerely,

Katie Aston Seely

Race Director
Ragnar Relay Series/RAGNAR Events, LLC
1188 W. Sportsplex Drive Suite 201
Kaysville, UT 84037
C 801-834-9531/F 801-499-5023
katie@ragnarrelay.com / www.ragnarrelay.com

www.ragnarrelay.com
1188 W. Sportsplex Drive Suite 201
Kaysville, UT 84037
Office: (801) 499-5024
Fax: (801) 499-5023

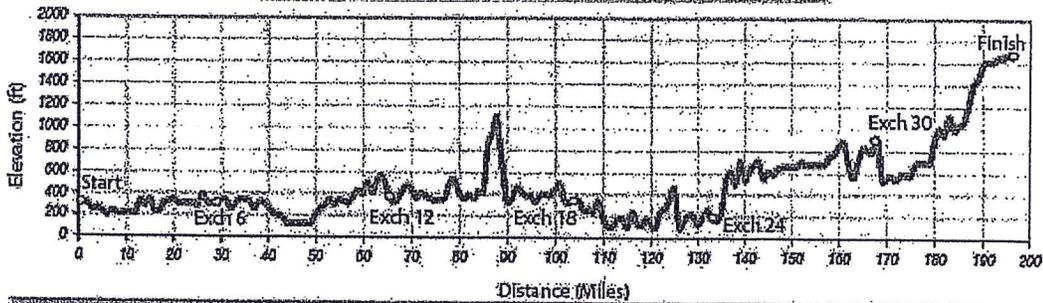
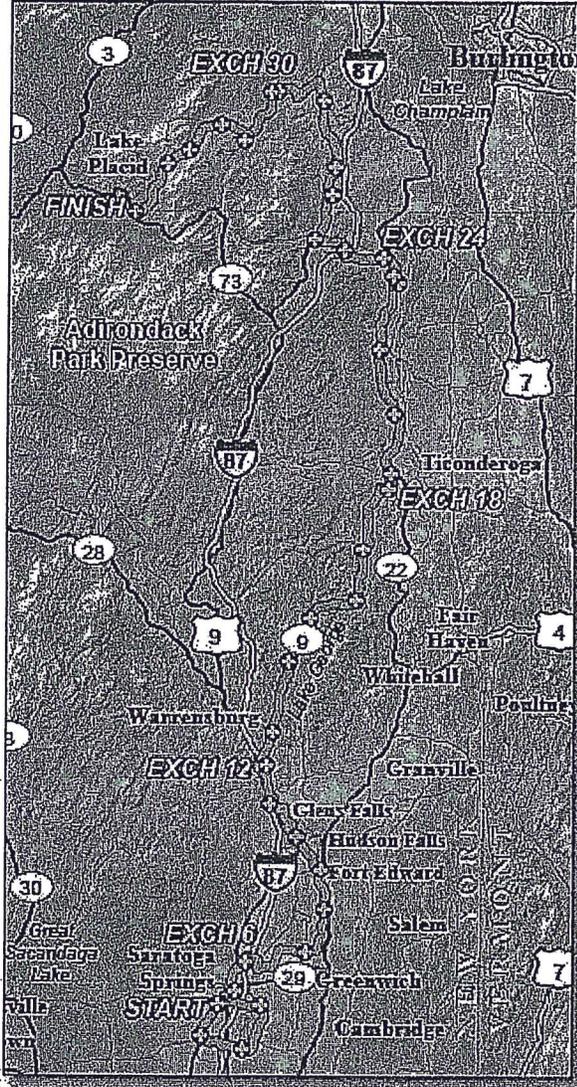
RUN. DRIVE. SLEEP? REPEAT.



www.ragnar.com
 1166 N. Spaul Street, Drive Suite 301
 Keeseville, VT 05405
 Office: (801) 499-5024
 Fax: (801) 499-0023

RUN. DRIVE. SLEEP? REPEAT.

COURSE OVERVIEW -- 196.2 MILES





WWW.RAGNARADIRONDACKS.COM
1188 W. Sportsman Drive, Suite 201
Aspen, UT 84007
Office: (801) 488-5074
Fax: (801) 499-5022

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A. Description of Event

The Ragnar Relay Adirondacks is a long distance running relay race that will start in Saratoga Springs, NY on Friday, September 26th, 2014 and finish in Lake Placid, NY on Saturday, September 27th, 2014. We anticipate 300 teams to participate in the 2014 Ragnar Relay Adirondacks. Each team is comprised of 12 individuals and two transport vans. Therefore, we anticipate 3,400 participants and 700 vehicles to be involved in the race.

Since the race is a relay, only one person from each team will be running on the course at one time (the rest of the team is driving in the two vans). That means there will only be 300 runners on the course at a time. These runners will be very spread out. We will start the first runners in Saratoga Springs at 6:00am and the last runners at approximately 2:00pm. This averages out to about one runner every five to fifteen minutes, which is typical of Ragnar Relay races. Runners obey all traffic laws and stay with the normal flow of pedestrian traffic. Our race course typically follows sidewalks, running paths, bike lanes, and road shoulders and has participants running facing traffic. We do not foresee a need to close any lanes of traffic or close any running paths to pedestrian or bike traffic. All participants are required to wear reflective vests, headlamps, and LED lights during nighttime hours (5:30pm-7:30am).

To reiterate, the event will not close, block, alter, or interrupt the flow of pedestrian, bicycle, or vehicular traffic.

B. Date & Hours of Event

We anticipate the first runner to enter Warren Co at approximately 10:45am on Friday, September 26th, 2014 and the last runner to leave the town by 1am on Saturday, September 27th, 2014.

C. Route on the Warren County Bikeway

Runners will begin the route on the bikeway on Bay Rd. in Queensbury. One runner per team will run approximately 5.5 miles where they will turn left onto Ash Drive, left onto Glen Lake Road and meet their next runner in the parking lot of the Warren County Municipal Center. The next runner will run back down Glen Lake Road where they will rejoin the bikeway and continue on it until the end at Ft. George Road in Lake George, to the Million Dollar Beach, Major Exchange Point #12.

D. Estimated Attendance & Parking

As stated above, we anticipate 300 teams to participate in the Ragnar Relay Adirondacks 2014. Each team is comprised of 12 individuals and two transport vans. Therefore, we anticipate 3400 participants and 600 vehicles to be involved in the race.

There will be 300 runners on the bikeway, spread out between the hours of roughly 11:00am and 12:00am. Due to the staggered nature of our start times, there will never be a large group of runners at any one location. Typically, the group of 300 runners will be spread out over 30-40 miles at any given time. 300 vehicles will also pass through the area during these same hours and at about the same frequency of runners. The vehicles will, of course, obey all traffic laws.



WINDYBROOK, MISSOURI
1000 N. Sportsman Drive, Suite 201
Knoxville, TN 37917
Office: (615) 453-7124
Fax: (615) 459-5021

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E. Exchange Points

Exchange Points are the locations at which teams congregate to meet their current runner and send off their next runner. Exchange Point Locations are chosen at locations that provide adequate parking for team vehicles and allow runners a safe location to exit the vehicle, as to minimize impact on local traffic and keep participants safe. We are currently in the process of contacting and beginning the process of obtaining permission for these exchange points at the following locations that would pertain to the bikeway:

Exchange 11: Warren County Municipal Center

- The runners would exit the bikeway onto Glen Lake Road, exchange the baton at the lot and the next runner would go back down Glen Lake Road and continue on the bikeway towards Lake George.

Exchange 14: Up Yonda Farm Environmental Center, Bolton Landing

F. **Portable Restrooms** - Portable toilets will be provided at each exchange point. There will be 5-6 portable toilets each at Exchanges 11, and 14 but **none on the bikeway**. All toilets will be provided with secondary containment. Portable toilets will be setup, serviced, cleaned, and removed by a local vendor hired by Ragnar Events, LLC.

G. **First Aid** - First-aid stations and first-aid staff will be located at the Major Exchanges, **none of which are on the bikeway**. These first-aid stations will be equipped to handle extreme dehydration, heat stroke, and all of the minor sport injuries we often experience, including blisters, sprains, strains, stings, etc. We hire first aid workers (EMT intermediate or above), either through a medical staffing agency or directly through local hospitals or emergency service personnel.

In the event of a major medical emergency (i.e. any life threatening condition or injury that requires immediate medical attention) we instruct runners/volunteers to first call 911. The line of communication then follows: 911 → Race Director → Assistant Race Director → Course Manager for that section.

In addition to our own first aid services on course, we list the local emergency rooms near the course, along with their address and phone number in the race packets.

H. Insurance

Insurance will be provided to the Dept of Parks, Recreation & Railroad, if requested, indicating that it will be covered under the insurance of Ragnar Events, LLC for the duration that the event is utilizing the bikeway. Additionally Insured Paperwork will be provided to you prior to the event.

I. Waste Receptacles

Waste receptacles will be placed throughout each exchange point. Volunteers will maintain waste receptacles and replace trash liners as required. At the end of the event, trash will be collected at all of the exchanges and transported to Exchange 12 in Lake George.



WEBSITE: WWW.RAGNAREVENTS.COM
1100 W. SOUTH AVENUE, DRIVE, SUITE 201
KENNEDY, UT 84037
Office: (801) 398-5024
Fax: (801) 399-5025

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J. DOT and City Permits

Permission for the race and all relevant permitting procedures will be completed with the New York State Department of Transportation. In addition, we will obtain all relevant permits from the counties that our race passes through including Saratoga.

K. Race Route *(Please see attached overview map)*

The race will start in Saratoga Springs on Friday, September 26th, 2014 around 6:00am. Runners will make their way through Saratoga and north into Lake George. They will continue north up 9N into Essex County through Ticonderoga until reaching just south of Keeseville where they will turn west towards Wilmington and drop into Lake Placid from the north. The runners will finish just outside the town at the Lake Placid Horse Show Grounds from roughly 10am-7pm on Saturday, September 27th, 2014.

L. Traffic Control Measures

All traffic control measures are to be set up, maintained, and removed by a vendor hired by Ragnar Events, LLC. Once the plans are finalized, if any are within the town limits, we can provide you with that information.

M. Police Assistance

We will be looking to utilize police assistance (local, state, or park police) on the course in strategic places where runners need to cross large intersections or we need help with traffic flow. Locations will be determined closer to the event.

RESOLUTION REQUEST FORM NO. 3

Request for New Contract

DEPARTMENT NAME: Parks, Recreation & Railroad

DATE: 11/25/13

(a) Is this a Result of a Bid or Request for Proposal? No

Purpose of Contract: Authorizing an inter-municipal agreement between Warren County and the Town of Bolton to accept funding from the Town of Bolton in the amount of \$20,000.00 in support of Up Yonda Environmental Education Center for the budget year 2014. (718/2012)

(c) Name of Contractor: Town of Bolton

(d) Address of Contractor: Town Hall
4949 Lake Shore Drive, P.O. Box 7
(Supervisor's Mail Box - P.O. 698)
Bolton Landing, N.Y. 12814

(e) Contractor's Contact Person and Telephone Number: Supervisor Ron Conover
Tel. 518-644-2461
Fax. 518-644-2476

(f) Has or will the Contract be provided, if so, please attach: No

(g) Commencement Date of Contract: January 1,2014

(h) Termination Date of Contract: December 31,2014

(i) Payment Provisions: Lump sum

ii) Hourly rate amount

iii) Total amount not to exceed: \$20,000.00

iv) How will payments be made (i.e. monthly, quarterly, upon completion of the project, etc. _____)

(j) Where are the Funds for this Contract? List Budget Code, (with title), Object Code (with title), and Amount: OR Capital Project OR Capital Reserve Project Number, and Title, and Amount: Funds to be received from the Town of Bolton

SARATOGA & NORTH CREEK RAILWAY

GATEWAY TO THE ADIRONDACKS



WINTER & SPRING

Weekends January - March
Fridays, Saturdays & Sundays

Overnight Lodging & Ski Packages available

- Rail & Ski Combination Tickets to Gore Mountain Ski Resort
- Discounted train tickets with Snow Train Season Pass!
- Weekend Getaway packages available
- Group rates for 20 or more
- Full meal and bar service on board heated cars
- Equipment storage and rentals available – visit our site for info
- Free shuttle service to Gore Mountain
- Explore cross country ski or snowshoe trails
- Dine, shop and browse downtown North Creek

Southbound Read Down

Northbound Read Up

Saratoga Express	Saratoga Flyer	Adirondack Limited	2014 Time Table	North Creek Express	New York Express
No. 114	No. 110	No. 112	STATION	No. 111	No. 113
Fri & Sat	Sun ONLY	Fri, Sat Sun	EASTERN STANDARD	Fri, Sat Sun	Fri, Sat Sun
5:00 PM	4:00 PM	10:00 AM	Lv. NORTH CREEK Ar.	9:17 AM	2:57 PM
5:19 PM	4:19 PM	10:19 AM	Riparius	8:58 AM	2:38 PM
5:32 PM	4:32 PM	10:32 AM	The Glen (Flag Stop)	8:45 AM	2:25 PM
5:43 PM	4:43 PM	10:43 AM	G Hudson CG	8:34 AM	2:14 PM
5:50 PM	4:50 PM	10:50 AM	Thurman	8:27 AM	2:07 PM
6:01 PM	5:01 PM	11:01 AM	Stony Creek/ 1,000 Acres Ranch	8:16 AM	1:56 PM
6:22 PM	5:22 PM	11:22 AM	Hadley/ Luzerne	7:55 AM	1:35 PM
6:35 PM	5:35 PM	11:35 AM	Corinth	7:42 AM	1:22 PM
7:17 PM	6:17 PM	12:17 PM	Ar. SARATOGA Lv.	7:00 AM	12:40 PM

connection to National Rail Service

THE POLAR EXPRESS™

November through the holiday season

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a magical journey to the North Pole

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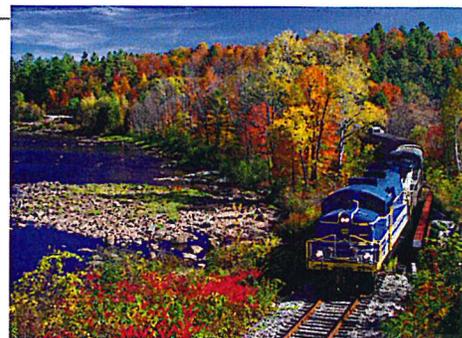
THE POLAR EXPRESS: TM & (c) Warner Bros. Entertainment Inc.
(s13)



SUMMER/ FALL

March – October

- 7 stops along the scenic Hudson River
- Daily food service on comfortable cars
- Access to exciting spring/summer/fall Adirondack activities
- Special historic and themed events



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Thurman Station
Photo taken
11-15-13



Hadley Station
Photo taken
11-15-13

