

CRIMINAL JUSTICE MEETING

PROBATION AGENDA

5/21/14

- I. Committee Meeting called to Order by Chairman
- II. Motion to approve minutes to prior Committee Meeting
- III. Action Agenda
  - REQUEST – Authorization for Director of Probation Robert F. Iusi, Jr. to attend 2014 NYS COPA Summer Conference and Training Seminar in Niagara Falls, NY from 6/22 to 6/25/14.  
  
RATIONAL – Excellent opportunity for Director to attend conference that focuses on training, state wide probation issues including funding. Cost of conference is included in annual dues.
  - REQUEST- Resolution Request to prepare updated ignition interlock Program Plan to the NYS Division of Criminal Justice Service (DCJS)  
  
RATIONAL- NYS DCJS has requested that counties review and update their Ignition Interlock Program Plan due to recent amendments to Leandra's Law.
- IV. Old Business – Safety Equipment Update
- V. Topics to be reported on Discussions/Updates  
None

WARREN COUNTY PROBATION DEPARTMENT

SAFETY EQUIPMENT LIST/COST

<u>ITEM</u>	<u>PRICE</u>
Body Armor	14 X \$775 = \$10,850
Radios	3 cars X \$4,200 = \$12,600
Visibility Jackets	15 X \$ 190.25 = \$2,853.75
Emergency Car Kit	3 cars X \$70.40 = \$211.20
Hazardous Material Bag	3 X \$20.25 = \$60.75
First Aid Kit	3 X \$17.95 = \$53.85
Mag Light	3 X \$65.91 = \$197.73
Nitrite Gloves	3 X \$22.32 = \$66.96
Disinfectant Wipes	3 X \$87.80 = \$263.40
Search Gloves	<u>14 X \$58.60 plus \$12 shipping = \$832.40</u>
	Grand Total: <u>\$27,990.04</u>

- We have applied for a grant with the Bulletproof Vest Partnership (BVP) in conjunction with the Sheriff's Office through the Department of Justice in the amount of \$4,650. Award notification is in the fall of this year.
- We also have \$10,028 in unused part-time salary and \$10,000 in unused regular salary.

Equipment Cost -	\$27,990.04
Less Salaries -	<u>\$20,000.00</u>
<u>Less BVP Funding-</u>	<u>\$ 4,650.00 – If approved, not available until the fall.</u>
	\$ 3,340.04 –Total funds needed

Amount needed \$7,990.04 prior to BVP Funding.

# ***RESOLUTION REQUEST FORM NO. 20***

## ***MISCELLANEOUS***

***\*Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.  
Please attach any backup information available and be as detailed as possible.***

**DEPARTMENT NAME: Probation**

**DATE: May 21, 2014**

- (a) Purpose of Request: To submit an updated Ignition Interlock Program Plan to the NYS Division of Criminal Justice Services (DCJS).
  
- (b) Details: NYS DCJS has requested that counties review and update their Ignition Interlock Program Plans due to recent amendments to Leandra's Law.
  
- (c) Previous Resolution Number: 396 of 2010
  
- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title\* and Amount: N/A

**Sample: A.8021 470 Planning & Community Development – Contract**

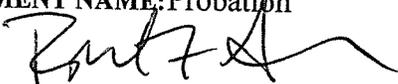
\* as listed in budget and LOGOS

# RESOLUTION REQUEST FORM NO. 10

## Request for Transfer of Funds

TO: JOAN SADY, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

DEPARTMENT NAME: Probation

SIGNED: 

DATE: 5/21/14

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.3140.110	Salaries - Regular	A.3140.455	Safety Equipment	\$10,850
A.3140.130	Salaries - Part-Time	A.3140.260	Other Equipment	\$10,028

Please state reason for transfers requested: To cover cost of Safety Equipment and car radios

### CONTINGENT FUND TRANSFER REQUESTS

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 469	Contingent Account- Other Payments/Contributions			

Please state reason for transfer request:

Please file original request with Clerk of the Board and retain copy for your records.

SCHEDULE "A"  
**AUTHORIZATION TO ATTEND MEETING OR CONVENTION**

Check one:

- In-State (needs Supervisory Committee authorization)  
 Out-Of State (needs Board resolution)

The Criminal Justice Committee \_\_\_\_\_ hereby authorizes Robert F. Iusi, Jr. \_\_\_\_\_  
(Supervisory Committee) (Employee Name)

to attend NYSCOPA Summer Conference and Training Seminar \_\_\_\_\_  
(Name of meeting or organization)

at Sheraton At The Falls 300 Third Street, Niagara Falls, NY \_\_\_\_\_  
(Address)

on 6/22-25, 2014 \_\_\_\_\_. Mode of transportation to be used \_County Vehicle\_\_\_\_\_  
(Dates) (County Vehicle or Mass Transportation)

If the mode of transportation is not a county vehicle or mass transportation, please explain:

**Proper documentation must be attached when submitting for approval.**  
(Please check documents attached)

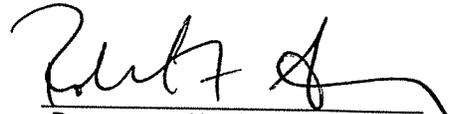
- Notice of meeting or convention including cost.

**For Overnight Travel**

- Room rate \$ \_\_\_\_\_ GSA\* Rate \$ \_\_\_\_\_  
 Meal costs - GSA\*per diem rate \$ N/A All cost covered by Association Dues \_\_\_\_\_

\*[www.gsa.gov](http://www.gsa.gov)

Date: 5/21/14

  
Department Head Signature

Date: 5/21/14

  
Committee Chairman Signature

Please refer to the Warren County Travel Policy and County Vehicle Use Regulations for general policy guidelines.

\*\*\*\*\*  
\*\*\*\*\*

Please check to request a fleet vehicle.

**REQUEST FOR USE OF FLEET VEHICLE**

\*\*\*\*\*  
\*\*\*\*\*

Filing Instructions:

1. Original with voucher to Auditor.
2. Copy to Frank Morehouse if fleet vehicle is needed.
3. Copy to Clerk of the Board with Resolution Request form if out-of-state travel.
4. Copy to Purchasing with Purchase Order, if required.
5. Copy to the County Administrator if credit card will be used.

**NEW YORK STATE COUNCIL OF PROBATION ADMINISTRATORS  
COPA**

**SUMMER CONFERENCE AND TRAINING SEMINAR**

**Sheraton At The Falls**

**300 Third Street, Niagara Falls, NY**

**June 22 -25, 2014**

**REGISTRATION FORM FOR DIRECTORS**

Name \_\_\_\_\_

Agency \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Business Phone \_\_\_\_\_

I will be arriving on Sunday and am including a check to COPA for extra night \$110 \_\_\_\_\_

I will be bringing guests: (# please) \_\_\_\_\_

Meal tickets for adult/children for 2 Breakfast; 2 lunches \$ 78

Retirement Party for guests \$ 50

Make checks payable to : **NYS COPA**

**Mail this form with payment to :** Francine Perretta  
Westchester County Probation  
111 Dr. Martin Luther King Blvd.  
White plains, NY 10601

**AGENDA**  
**COUNCIL OF PROBATION ADMINISTRATORS**  
**SUMMER CONFERENCE 2014**  
**Niagara falls, NY**  
**June 23-25, 2014**

**Monday: June 23**

12-1

Lunch (included in package)

1:00

Welcome and Introductions  
Lori Wilmot, President

1:15pm-2:45 pm

T.R.A.M.U.A. (Trauma Resources and Unified  
Management Assistance)  
And Model Staff Safety Policy  
Moderator: Pat Buechel

2:45-3:00

Break

3:00-4:00

Model Staff Safety Policy: PARC

**Tuesday: June 24**

8-8:30

Coffee in Vendor Area

8:30-9:00

Welcoming Remarks and Invited Guests  
Lori Wilmot  
John Cichetti

9:00-10:00

What is new in the world of Illicit, Designer and  
Pharmaceutical Drugs?  
Moderator: Bob Iusi  
Presenter: Dr. Thomas Rosano

10:00-10:30

Break with Vendors  
Website: hands on review

10:30-12:00

Restitution: Tips from OSC  
Moderator: Francine Perretta  
Presenter: OSC Auditor

**Noon----1:00**

**L U N C H**

1:00 -2:30

Ethics: How PREA effects Community Supervision  
Moderator:  
Presenter

2:30-3:00 BREAK - Vendor area

3:00-4:00 OPCA

5:00-7:00 Retirement Cocktail Party Celebration  
Retirees: Patrica Aikens: Albany  
Edward Brown: Jefferson Co.  
Edward Gauthier: St. Lawrence Co.  
Linda Sheilds: Chautauqua Co.  
Andrew Greely: Steuben Co.  
Vincent Schiraldi: NYC  
Brent Cohen: NYC  
Julie Smith: Genesee Co.  
Josephine Sohnn: Herkimer Co.  
James Birrittella: Westchester Co.

**Wednesday, June 25**

8:00 - 9:00 Breakfast

9:00-10:00 AUTOMON

10:00-12:30 COPA Business Meeting  
Secretary's Report  
Treasurer's Report  
Correspondence  
Reports of Committees:  
Nominating  
PARC  
Conference  
Legislative  
Training  
II Sub Committee  
Ignition Interlock/DMV/LENS  
Unfinished Business  
New Business

**AGENDA**  
**COUNCIL OF PROBATION ADMINISTRATORS**  
**SUMMER CONFERENCE 2014**  
**Niagara falls, NY**  
**June 23-25, 2014**

**Monday: June 23**

12-1                      Lunch (included in package)  
1:00                      Welcome and Introductions  
                                 Lori Wilmot, President

1:15pm-2:45 pm      T.R.A.M.U.A. (Trauma Resources and Unified  
                                 Management Assistance)  
                                 And Model Staff Safety Policy  
                                 Moderator: Pat Buechel

2:45-3:00                Break

3:00-4:00                Model Staff Safety Policy: PARC

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8-8:30                    Coffee in Vendor Area

8:30-9:00                Welcoming Remarks and Invited Guests  
                                 Lori Wilmot  
                                 John Cichetti

9:00-10:00              What is new in the world of Illicit, Designer and  
                                 Pharmaceutical Drugs?  
                                 Moderator: Bob Iusi  
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                                 Website: hands on review

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5:00-7:00           Retirement Cocktail Party Celebration  
Retirees:   Patrica Aikens: Albany  
              Edward Brown: Jefferson Co.  
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              Linda Sheilds: Chautauqua Co.  
              Andrew Greely: Steuben Co.  
              Vincent Schiraldi: NYC  
              Brent Cohen: NYC  
              Julie Smith: Genesee Co.  
              Josephine Sohnn: Herkimer Co.  
              James Birrittella: Westchester Co.

**Wednesday, June 25**

8:00 - 9:00   Breakfast

9:00-10:00   AUTOMON

10:00-12:30   COPA Business Meeting  
                  Secretary's Report  
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                  Reports of Committees:  
                      Nominating  
                      PARC  
                      Conference  
                      Legislative  
                      Training  
                      II Sub Committee  
                          Ignition Interlock/DMV/LENS  
                  Unfinished Business  
                  New Business

# ***RESOLUTION REQUEST FORM NO. 7***

## ***Request to Amend County Budget\****

***\*If this is the result of a grant award, also complete and submit Form No. 5 or 6***

**DEPARTMENT NAME: District Attorney**

**DATE: 5-5-14**

- (a) Purpose of Amendment: **To accept \$4,000.00 from the Federal Bureau of Investigations for a payment towards a confidential investigation.**
  
- (b) Appropriation Code, Object Code, Full Title and Amount: **A.1165 440  
Legal/Transcript Fees \$4,000.00**
  
- (c) Revenue Code (with title), and Amount: **A.1165 2390 Share of Joint Activity,  
Govt. \$4,000.00**

# **RESOLUTION REQUEST FORM NO. 20**

## **MISCELLANEOUS**

***\*Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.  
Please attach any backup information available and be as detailed as possible.***

**DEPARTMENT NAME: District Attorney**

**DATE: 5-9-14**

- (a) Purpose of Request: Authorize transfer of \$3,562.50 from the Sheriff's share of A.866.00 Reserve, Forfeitures Crime to the District Attorney's share of this account.
  
- (b) Details: To provide funding for a confidential investigation.
  
- (c) Previous Resolution Number: n/a
  
- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title\* and Amount: A.886.00 Reserve, Forfeitures Crime Sheriff's share to the District Attorney's share of same account.

**Sample: A.8021 470 Planning & Community Development – Contract**

\* as listed in budget and LOGOS

## ***RESOLUTION REQUEST FORM NO. 4***

### ***Request for Extending, Rescinding or Amending Existing Contract***

**DEPARTMENT NAME:** District Attorney

**DATE:** May 9, 2014

- (a) Purpose of Contract Change: To renew the Aid to Prosecution grant
- (b) Resolution Number, or Numbers if Amended, which Authorized the Original Contract: 435 of 2005
- (c) Name of Contractor: Division of Criminal Justice Services
- (d) Address of Contractor: 80 S. Swan Street, Albany, NY 12210
- (e) Contractor's Contact Person and Telephone Number: Steve Roth (518) 485-2979
- (f) Commencement Date of Extension: April 1, 2014
- (g) Termination Date of Extension: March 31, 2015
- (h) Payment Provisions:
  - i) lump sum amount \$29,200.
  - ii) hourly rate amount n/a
  - iii) total amount not to exceed \$29,200.
  - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc. quarterly
- (i) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title\* and Amount: **OR** Capital Project **OR** Capital Reserve Project Number, and Title, and Amount: A.1165 110 District Attorney Attorney Salary Code: Revenue Code DA Prosecution A. 3031

**Sample: A.1010 470 Legislative Board – Contract \$xx.xx**  
**Capital Project No. H289.9550 480 – Old Jail Renovations \$xx.xx**

## GRANT AWARD INFORMATION

May 2, 2014

**Project ID:** AP14-1055-D00

**DCJS Number:** AP14144101

**Award Recipient:** Warren County District Attorney's Office

**Mailing Address:** Warren County District Attorney's Office  
1340 State Rt 9  
Lake George, NY 12845

**Contact Person:** Honorable Kathleen Hogan

**Award Amount:** \$29,200

**DCJS Contact:** Steve Roth, Criminal Justice Program Representative  
Division of Criminal Justice Services  
Office of Program Development and Funding  
80 S. Swan Street  
Albany, NY 12210  
(518) 485-2979  
(518) 485-2728 Fax

**Application Return Date: Within 30 Days of Receipt of this Award Notice**

Technical Assistance to Complete  
Applications Available Upon Request  
GMS Help Desk  
At (518) 457-9787

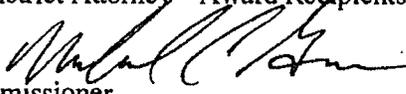


STATE OF NEW YORK  
DIVISION OF CRIMINAL JUSTICE SERVICES  
Alfred E. Smith Office Building  
80 South Swan Street  
Albany, New York 12210  
<http://criminaljustice.ny.gov>

ANDREW M. CUOMO  
GOVERNOR

MICHAEL C. GREEN  
EXECUTIVE DEPUTY COMMISSIONER

May 2, 2014

**TO:** Office of the County District Attorney – Award Recipients  
**FROM:** Michael C. Green   
Executive Deputy Commissioner  
**SUBJECT:** 2014 – 2015 Aid to Prosecution Award

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I am pleased to advise you of your 2014-2015 Aid to Prosecution (ATP) Program award for the contract period 4/01/14 to 3/31/15. As indicated on the enclosed grant award information form the award this year is the same funding level as in 2013-14.

As New York State continues to hold spending growth below two percent for the fourth consecutive year, it is important that all grantees continue to seek efficiencies and manage grant funds effectively. There is no guarantee of future funding for programs. All grantees should make every effort to seek ways to sustain their program with other resources wherever possible.

The State Fiscal Year 2014-15 ATP grant applications **must be submitted within 30 days of receiving this notice**; otherwise, you will be in jeopardy of losing this year's award. Please note, all prior year contracts must be currently compliant with contract conditions (up-to-date progress reports, vouchers, fiscal cost reports and detailed itemization forms) before the 2014-15 application can be approved. All final reports and vouchers for 2013-14 are required to be submitted before the new contract is processed.

The following requirements apply to all contracts: (1) the reporting deadlines for both program and fiscal reports are 30 days after the end of each calendar quarter; and (2) for contracts awards greater than \$25,000 Appendix M – Participation by Minority Group Members and Women with Respect to State Contracts: Requirements and Procedures must be submitted with your contract. The application must be completed and submitted through the Division of Criminal Justice Services (DCJS) internet-based automated Grants Management System. No other format of application will be accepted. The current year contract appendices are available for your review on the DCJS website under the Contract Documents list at <http://www.criminaljustice.ny.gov/ofpa/forms.htm>.

An Office of Program Development and Funding Criminal Justice Program Representative assigned to this project will contact your office to assist in the development of the grant contract. Should you have any questions, please have a member of your staff contact Joann Tierney-Daniels at (518) 457-8404 or e-mail her at [Joann.TierneyDaniels@dcjs.ny.gov](mailto:Joann.TierneyDaniels@dcjs.ny.gov). We look forward to working with your office throughout this year!

## ***RESOLUTION REQUEST FORM NO. 13***

### ***Request to Increase or Decrease Salary of Non-Union Position***

**DEPARTMENT NAME:** District Attorney

**DATE:** 5-9-14

- (a) Employee Name, Title and Employee No.: Kathleen B. Hogan, District Attorney 10084.
- (b) Current Annual **Base** Salary (and Grade if Applicable): \$152,500.00
- (c) Former Annual **Base** Salary (and Grade if Applicable): \$140,300.00
- (d) Effective Date for Salary Change:\* April 1, 2013 salary to \$146,400.00 and April 1, 2014 salary to \$152,500.00 to comply with statutory requirements as mandated by New York State.  
\*Please do not backdate request unless the purpose is to correct an error.
- (e) If This is a Request for a Salary Increase, Where are Funds in the Budget for this Position? List Budget Code (with title), Object Code (with title), and Amount:  
New York State has provided funding for the increase through the State Revenue received for the DA Salary.
- (f) Justification of Request: New York State mandated District Attorney salary change from April 1, 2013 to \$146,400.00 and on April 1, 2014 to \$152,500.00.

# ***RESOLUTION REQUEST FORM NO. 7***

## ***Request to Amend County Budget\****

***\*If this is the result of a grant award, also complete and submit Form No. 5 or 6***

**DEPARTMENT NAME: District Attorney**

**DATE: May 9, 2014**

(a) Purpose of Amendment: To amend the county budget to reflect District Attorney Kate Hogan salary increase from April 1, 2013 to \$146,400.00 and from April 1, 2014 to \$152,500.00.

(b) Appropriation Code, Object Code, Full Title and Amount:

A.1165 110, District Attorney Salary \$15,367.31

A.1165 810, District Attorney Retirement \$3,088.83

A.1165 831, District Attorney Medicare \$ 222.83

(c) Revenue Code (with title), and Amount:

TBD

<u>Court</u>	<u>April 1, 2012</u>	<u>April 1, 2013</u>	<u>April 1, 2014</u>
<b>Court of Appeals</b>			
Chief Judge:	\$182,600	\$190,600	\$198,600
Associate Judge:	\$177,000	\$184,800	\$192,500
<b>Appellate Division</b>			
Presiding Justice:	\$172,800	\$180,400	\$187,900
Associate Justice:	\$168,600	\$176,000	\$183,300
<b>Appellate Term</b>			
Presiding Justice:	\$167,100	\$174,400	\$181,700
Associate Justice:	\$163,600	\$170,700	\$177,900
<b>Administrative Judges</b>			
Dep. CAJ (NYC):	\$168,600	\$176,000	\$183,300
Dep. CAJ (outside NYC):	\$168,600	\$176,000	\$183,300
AJ (in NYC; Jud. Dist.; county):	\$165,700	\$172,900	\$180,200
<b>Supreme Court</b>			
Justice:	\$160,000	\$167,000	\$174,000
<b>Court of Claims</b>			
Presiding Judge:	\$168,600	\$176,000	\$183,300
Judge:	\$160,000	\$167,000	\$174,000
<b>County Court</b>			
Earning \$136,700 on 3/31/12:	\$160,000	\$167,000	\$174,000
Earning \$131,400 on 3/31/12:	\$153,800	\$160,600	\$167,300
Earning \$127,000 on 3/31/12:	\$148,700	\$155,200	\$161,700
Earning \$125,600 on 3/31/12:	\$147,100	\$153,500	\$159,900
Earning \$122,700 on 3/31/12:	\$143,700	\$149,900	\$156,200
Earning \$121,200 on 3/31/12:	\$141,900	\$148,100	\$154,300
Earning \$119,800 on 3/31/12:	\$140,300	\$146,400	\$152,500
<b>Family Court</b>			
Earning \$136,700 on 3/31/12:	\$160,000	\$167,000	\$174,000
Earning \$127,000 on 3/31/12:	\$148,700	\$155,200	\$161,700
Earning \$125,600 on 3/31/12:	\$147,100	\$153,500	\$159,900
Earning \$119,800 on 3/31/12:	\$140,300	\$146,400	\$152,500
<b>Surrogate's Court</b>			
Earning \$136,700 on 3/31/12:	\$160,000	\$167,000	\$174,000
Earning \$135,800 on 3/31/12:	\$159,000	\$166,000	\$172,900
Earning \$129,900 on 3/31/12:	\$152,100	\$158,700	\$165,400
Earning \$125,600 on 3/31/12:	\$147,100	\$153,500	\$159,900
Earning \$121,200 on 3/31/12:	\$141,900	\$148,100	\$154,300
Earning \$119,800 on 3/31/12:	\$140,300	\$146,400	\$152,500
<b>Civil Court of NYC and Criminal Court of NYC</b>			
Judge of the Civil Court:	\$147,100	\$153,500	\$159,900
Housing Judge of the Civil Court:	\$135,100	\$141,000	\$146,900
Judge of the Criminal Court:	\$147,100	\$153,500	\$159,900

# RESOLUTION REQUEST FORM NO. 7

## Request to Amend County Budget\*

*\*If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: Public Defender

DATE:

(a) Purpose of Amendment: To authorize expenditure of 2014 Distribution and to carryover unused portion of 2013 Distribution from Office of Indigent Legal Services. Reference: Contract C000252, Resolution 541 of 2012. Contract T000038 Resolution 491 of 2011.

(b) Appropriation Code, Object Code, Full Title and Amount

A1171 110 Public Defender-Salaries-Regular	25,019.10
A1171 830 Social Security	1,551.18
A1171 831 Medicare	362.78
A1171 810 Retirement	9884.91
A1171 860 Hospitalization	6,225.58
A1171 410 Supplies	1,580.00
A1171 424 Postage	1,027.00
A1171 444 Travel/Education	5,657.98
A1171 210 Furniture(2013)	1,307.82
A1171 423 Telephone (2013)	600.00
A1171 220 Office Equipment (2013)	8,049.06
A1171 410 Supplies (2013)	1,863.00
A1171 428 Internet (2013)	3,359.00
A1171 444 Travel/Education (2013)	722.45

(c) Revenue Code (with title), and Amount:

A1171.3045 Public Defender-Office of Indigent Legal Services Distribution **	71,944.97
A1171.3044 Public Defender Indigent Legal Services-Appeals	722.45

\*\*Encumbrances in amount of 5457.56 already carried over from 2013

# **RESOLUTION REQUEST FORM NO. 20**

## **MISCELLANEOUS**

***\*Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.  
Please attach any backup information available and be as detailed as possible.***

**DEPARTMENT NAME: Public Defender**

**DATE: 5/21/2014**

- (a) Purpose of Request: **To ratify the actions and to authorize the County Treasurer to pay Retention Salary Increase and Appeals Stipends to the Public Defender Staff pursuant to Contract No. C000252.**
- (b) Details: **The Retention Salary Increase and Appeal Stipends are authorized by Contract No. C000252 with the NYS Office of Indigent Legal Services and is 100% reimbursable. The County does not represent or guarantee that any Retention Salary increase or Appeals Stipend will continue beyond the end of the grant period which is 5/31/2015.**
- (c) Previous Resolution Number: **541 of 2012**
- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title\* and Amount: **A.1171 110 Public Defender Regular Salaries**

**Sample: A.8021 470 Planning & Community Development – Contract**

\* as listed in budget and LOGOS

# **RESOLUTION REQUEST FORM NO. 20**

## **MISCELLANEOUS**

***\*Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.  
Please attach any backup information available and be as detailed as possible.***

**DEPARTMENT NAME:** Assigned Counsel

**DATE:** 5/21/2014

- (a) Purpose of Request: **To ratify the actions and to authorize the County Treasurer to pay a Retention Salary Increase to the Assigned Counsel Administrator pursuant to Contract No. C000252.**
- (b) Details: **The Retention Salary Increase is authorized by Contract No. C000252 with the NYS Office of Indigent Legal Services and is 100% reimbursable. The County does not represent or guarantee that any Retention Salary increase will continue beyond the end of the grant period which is 5/31/2015.**
- (c) Previous Resolution Number: **541 of 2012**
- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title\* and Amount: **A.1170 110 Legal Defense Indigents Regular Salaries**

**Sample: A.8021 470 Planning & Community Development – Contract**

\* as listed in budget and LOGOS

## ***RESOLUTION REQUEST FORM NO. 20***

### ***MISCELLANEOUS***

***\*Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.  
Please attach any backup information available and be as detailed as possible.***

**DEPARTMENT NAME: Assigned Counsel**

**DATE: 5/8/2014**

- (a) Purpose of Request: To rescind, amend and update competing resolutions/policies to reflect current billing procedures and vendor voucher submissions for assigned counsel.
  
- (b) Details: rescind the resolution that allows a three year payment window (Reso 404 of 2004). Same should have been superceded by the subsequent resolution(s) addressing the same issue. Amend and update the resolution that should currently be the only resolution necessary for addressing billing and voucher submissions.
  
- (c) Previous Resolution Number: #404 of 2004-Rescind, #733 of 2006-Amend same to include additional penalty for non-compliance with billing procedures and voucher submission. Update same to reflect current billing procedures.
  
- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title\* and Amount: No funds required

**Sample: A.8021 470 Planning & Community Development – Contract**

\* as listed in budget and LOGOS