

CRIMINAL JUSTICE MEETING

PROBATION AGENDA

6/30/14

- I. Committee Meeting called to Order by Chairman
- II. Motion to approve minutes to prior Committee Meeting
- III. Action Agenda
 - REQUEST- Resolution Request to fill vacant Probation Officer position created by the Retirement of Kathleen Johnston effective 6/27/14.
 - RATIONAL- This position is needed in the department as the responsibilities of this Probation Officer include supervision of probationers (65) that are involved with Warren County Treatment Court, Supervision of defendants released under supervision (20) from Warren County Court and conducting Pre-Sentence Investigation.
 - REQUEST – Resolution Request to apply for Supervision and Treatment Services for Juvenile Program (STSJP), SFY 2014-2015 Annual Plan.
 - RATIONAL – This is an Annual Plan submitted by the Department of Social Services and Probation Department to NYS Office of Children and Family Services detailing how funds will be allocated for youth who are at risk of detention or placement. These allocations included Preventive Probation Officer, electronic monitoring KMG Monitoring, Waite House (Homeless Youth Shelter for ages 16-21, CAPTAIN (Homeless Youth Shelter for ages 12-16).
- IV. Old Business – Safety Equipment/Car Radio – Brian LaFlure to explain how system will work in vehicles.
- V. Topics to be reported on Discussions/Updates
None

RESOLUTION REQUEST FORM NO. 12

Schedule "A"

NOTICE OF INTENT TO FILL VACANT POSITION

This notice of intent is filed whenever a department head plans to fill an *existing* funded position in their budget that is vacated due to a retirement, resignation, termination or promotion. This notice may not be used for requests to create a *new* position. For complete instructions on the procedure to be followed, see the reverse of this form.

DEPARTMENT HEAD COMPLETES THIS SECTION

Department: Probation Payroll Dept. No.: 29.00

Title of Position: Probation Officer Annual Salary: \$41,881 Grade: 19

Budget code and title: A.3144. Day Reporting Union Non-Union

This position is vacated due to: Retirement Resignation Termination Promotion Other

Employee No: 9611

Is this position mandated? Yes No Is the position reimbursable? Yes No

Source of reimbursement: Federal % State 12% Other %

Impact to Budget:

Human Resources Director has approved this form when initialed. es.

COUNTY ADMINISTRATOR COMPLETES THIS SECTION

Name of Committee Criminal Justice - Probation Date June 30, 2014

The Administrator has no objection to the filling of the vacancy.

The Administrator objects to the filling of the vacancy.

Administrator Signature [Signature]

BUDGET OFFICER COMPLETES THIS SECTION

Date June 30, 2014

The Budget Officer has no objection to the filling of the vacancy.

The Budget Officer objects to the filling of the vacancy.

Budget Officer Signature Frank E. Thomas

SUPERVISORY COMMITTEE COMPLETES THIS SECTION

Name of Committee Criminal Justice - Probation Date June 30, 2014

The committee has no objection to the filling of the vacancy.

The committee objects to the filling of the vacancy.

In the case of an emergency, Committee Chair has no objection to the filling of the vacancy.

In the case of an emergency, Committee Chair objects to the filling of the vacancy.

Ranking Committee Member Signature [Signature]

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

****Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.***

DEPARTMENT NAME: Probation Department

DATE: 6/30/14

- (a) Purpose of Request: **To submit a Supervision and Treatment Services for Juvenile Program Plan for New York State Fiscal year 2014-2015.**
- (b) Details: **The above named plan provides funding allocations for youth who are of risk of detention or placement.**
- (c) Previous Resolution Number: **425 of 2013**
- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount: **A.6010.470, Administration, \$61,000 - A.6070.470, Services for Receipants, \$60,000**

Sample: A.8021 470 Planning & Community Development – Contract

*** as listed in budget and LOGOS**

Warren County Board of Supervisors

RESOLUTION NO. 425 OF 2013

Resolution introduced by Supervisors Loeb, Kenny, Bentley, Strainer, Wood, Sokol and Westcott

**RATIFYING THE ACTIONS OF THE CHAIRMAN OF THE BOARD OF SUPERVISORS IN
APPROVING AND EXECUTING THE SUPERVISION AND TREATMENT SERVICES
FOR JUVENILES PROGRAM FOR NEW YORK STATE FISCAL YEAR
2013 - 2014 ANNUAL PLAN**

WHEREAS, the New York State Office of Children and Family Services requires a Supervision and Treatment Services for Juveniles Program, and

WHEREAS, a Supervision and Treatment Services for Juveniles Program plan for New York State fiscal year 2013 - 2014 has been prepared by the Department of Social Services and executed by the Chairman of the Board and submitted, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby ratifies the action of the Chairman of the Board in approving and executing the Supervision and Treatment Services for Juveniles Program for New York State Fiscal Year 2013 - 2014 Annual Plan for the Warren County Department of Social Services in a form approved by the County Attorney.