

WARREN COUNTY MUNICIPAL CENTER



LAKE GEORGE, NEW YORK 12845

**PLANNING & COMMUNITY DEVELOPMENT
DEPARTMENT**

Telephone: (518) 761-6410

**Planning and Community Development
Committee Meeting Agenda
July 2014**

A. Pending Items:

- EDC to develop a Request for Proposal for the establishment of a Warren County Promotional YouTube Video. (07.23.14)
- The legislation including the Schroon River as part of the Intercoastal Waterway System has been approved. It is Assembly Bill No. A.8704

B. Committee Actions Requested:

- Ratifying the actions of the Chairman in executing the grant agreement C007058 First Wilderness Hamlet Revitalization.
- Ratifying the actions of the Chairman in executing the grant agreement C006982 First Wilderness Building the Future.
- Ratifying the actions of the Chairman in executing the sub-recipient agreement with HHHN for the Warrensburg facility.
- Request extension to grant award 1197PF42-12 - award for HHHN project.
- Transfer funds
- Authorizing the Planning Department to hold required public hearing as necessary at time and date determined by the Planning Department.

C. Program Updates and Discussion:

- Project updates
- Applications under the CFA

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

****Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.***

DEPARTMENT NAME: Planning and Community Development

DATE: 28 August 2014

- (a) Purpose of Request: Ratifying the actions of the Chairman in executing the grant agreement C007058 First Wilderness Hamlet Revitalization.
- (b) Details: NYS DOS requires a contract extension.
- (c) Previous Resolution Number: 544 of 2009
- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount: N/A

Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

****Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.***

DEPARTMENT NAME: Planning and Community Development

DATE: 28 August 2014

- (a) Purpose of Request: Ratifying the actions of the Chairman in executing the grant agreement C006982 First Wilderness Hamlet Revitalization.

- (b) Details: NYS DOS requires a contract extension.

- (c) Previous Resolution Number: 422 of 2008

- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount: N/A

Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

****Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.***

DEPARTMENT NAME: Planning and Community Development

DATE: 28 August 2014

- (a) **Purpose of Request:** Ratifying the actions of the Chairman in executing the sub-recipient agreement with HHHN for the Warrensburg facility.

- (b) **Details:** NYS OCR requires a subrecipient agreement to allow HHHN to manage all aspects of the bidding and construction management. The existing agreement needs to be modified to allow for providing benefit to eligible clientele.

- (c) **Previous Resolution Number:** 487 of 2013

- (d) **Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount:** N/A

Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS

RESOLUTION REQUEST FORM NO. 6

Request to Amend or Extend Existing Grant

DEPARTMENT NAME: Planning and Community Development

DATE: 28 August 2014

- (a) Purpose of Grant Amendment:
Request extension to grant award 1197PF42-12 - award for HHHN project until 31 December 2015.
- (b) Resolution No. which Authorized Original Application and Grant:
387 of 2012
- (c) Name of Grantor:
NYS Office of Homes and Community renewal
- (d) Address of Grantor:
Office of Community Renewal, 38-40 State Street, Albany, NY 12207
- (e) Grantor's Contact Person and Telephone Number:
Andrew Griffin, 518.474.2507
- (f) Has or Will the Grant Amendment or Grant Extension be provided, if so, Please Attach? No
- (g) Effective Date of Amendment or Extension: 31 December 2014
- (h) Termination Date of Amendment or Extension: 31 December 2015
- (i) Total Dollar Amount Involved (not to exceed): \$400,000
- (j) Is a Budget amendment required? No If yes, please complete and submit Form No. 7.
- (k) Are the funds to go into a Capital Project or Capital Reserve Project? No
If yes, also complete and submit Form No. 8 or Form No. 9, as applicable.
- (l) Is a Local Share Required? No If Yes, Where are the Funds? List Budget Code, Object Code, Full Title* and Amount OR Capital Project OR Capital Reserve Project Number and Title and Amount:

Sample: A.1010 470 Legislative Board – Contract \$xx.xx

Capital Project No. H289.9550 480 – Old Jail Renovations \$xx.xx

*as listed in budget and LOGOS

RESOLUTION REQUEST FORM NO. 10

Request for Transfer of Funds

TO: JOAN SADY, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

FROM: Planning and Community Development
Name of Department

SIGNED: _____ **DATE:** 28 August 2014

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A8021.110	Salaries - Regular	A8021.120	Salaries - Overtime	\$2,708
A8022.120	Salaries - Overtime	A8022.130	Salaries - Part Time	\$3,000
A8029.470	Contract	H349.9550	280	\$4,688.18

Sample: A.4018.0020 110 Preventive Program – Family Health – Salaries – Regular \$xxx.xx

Please state reason for transfers requested:
Correcting codes.

***Please note: All amounts must be in whole dollars – no cents.**

CONTINGENT FUND TRANSFER REQUESTS

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 469	Contingent Account- Other Payments/Contributions			

Please state reason for transfer request:

Please file original request with Clerk of the Board and retain copy for your records.

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

****Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.***

DEPARTMENT NAME: Planning and Community Development

DATE: 28 August 2014

- (a) **Purpose of Request:** Authorizing the Planning Department to hold required public hearing as necessary at time and date determined by the Planning Department.

- (b) **Details:** The grant award 1197PF42-12 requires a second public hearing at 75% of project completion.

- (c) **Previous Resolution Number:**

- (d) **Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount:** N/A

Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS