

**WARREN COUNTY FACILITIES
AIRPORT COMMITTEE MEETING**

**Tuesday, April 29, 2014
10:00 am**

AGENDA

- CALL TO ORDER..... Chairman Daniel J. Girard**
- APPROVAL OF MINUTES..... Chairman Daniel J. Girard**
- NEW BUSINESS..... Chairman Daniel J. Girard**

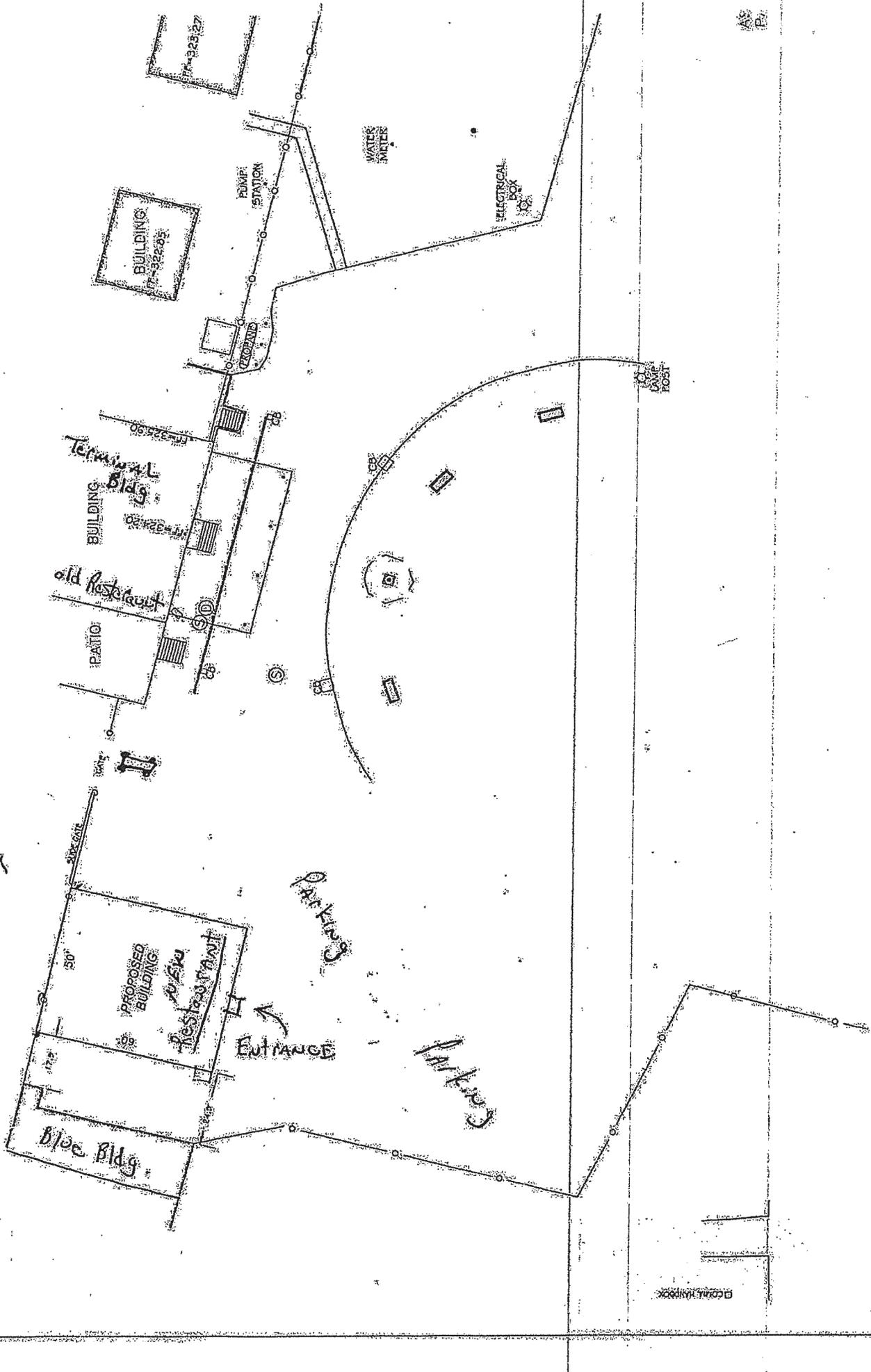
Page #

- 1 Presentation by Schermerhorn for New Airport Café Bldg..... Rich Schermerhorn**
- 7 (R) SEQR Part 1 EA & request Lead Agency Status (H346)..... Ross Dubarry**
- 8 (R) Select airport planning and engineering consultants Ross Dubarry**
- 9 (R) Amend contract with C&S Engineers for Forest Ent. Acq.(H306).. Ross Dubarry**
- 10 (R) Authorize Article 2 & 4 EDPL process Martin Auffredou**
- Balloon Festival contract/parking revenue distribution proposal Paul Dusek**

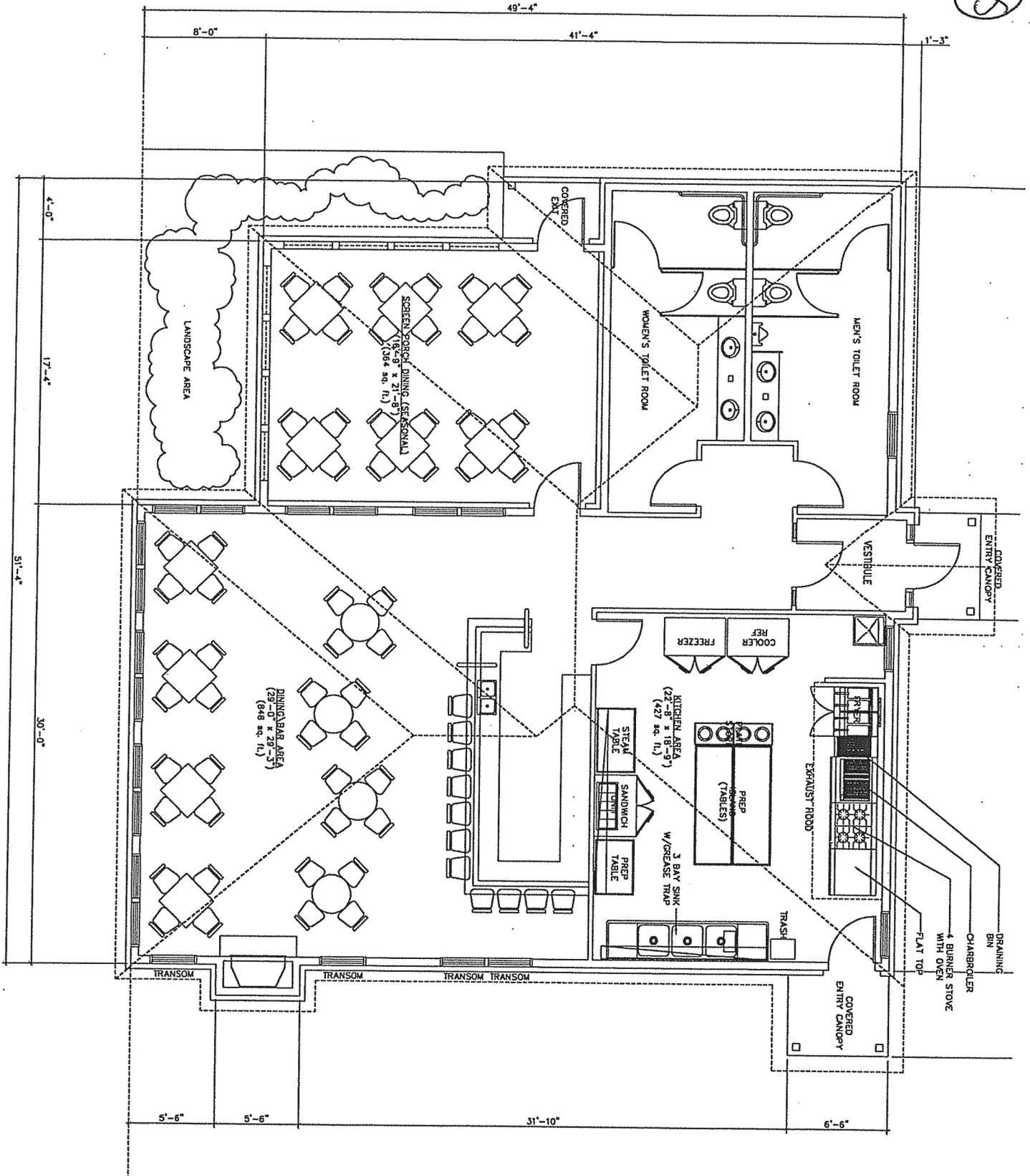
Items of Interest

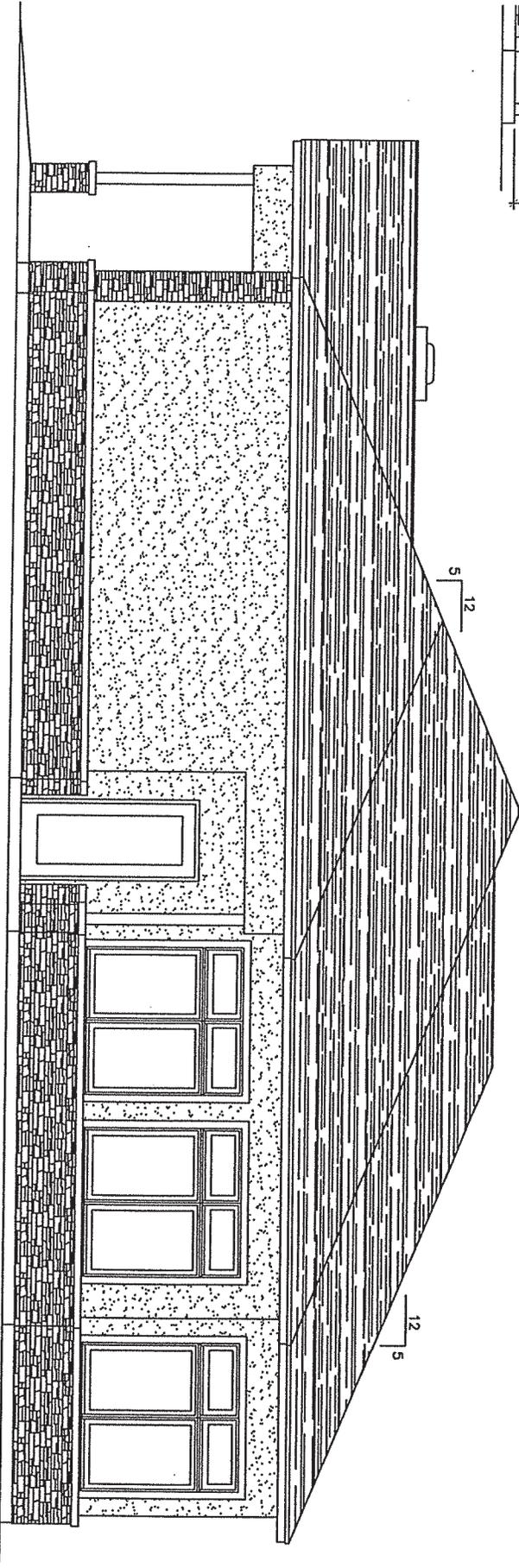
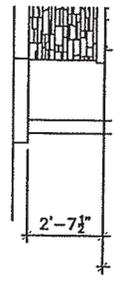
- Joint Meeting of County Facilities/Economic Growth & Development. Ross Dubarry**

- OLD BUSINESS..... Chairman Daniel J. Girard**
- REFERRALS Chairman Daniel J. Girard**
- PRIVILEGE OF THE FLOOR..... Chairman Daniel J. Girard**
- ADJOURNMENT..... Chairman Daniel J. Girard**

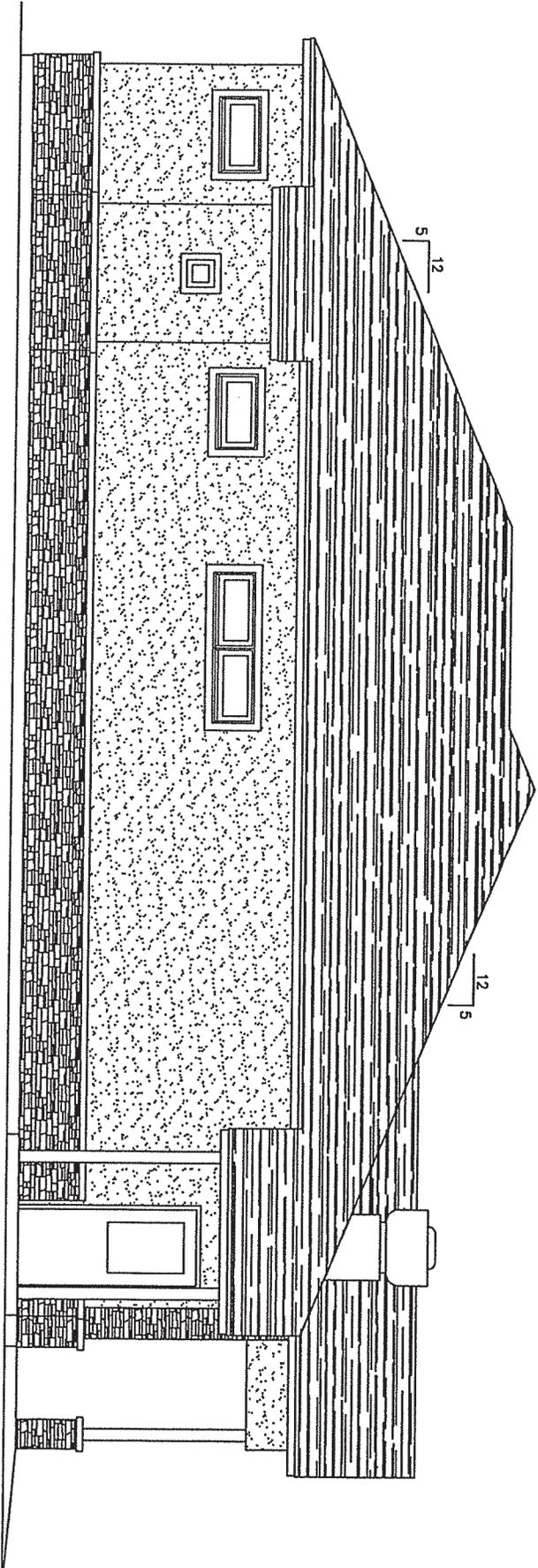


FLOOR PLAN
1/4" = 1'-0"

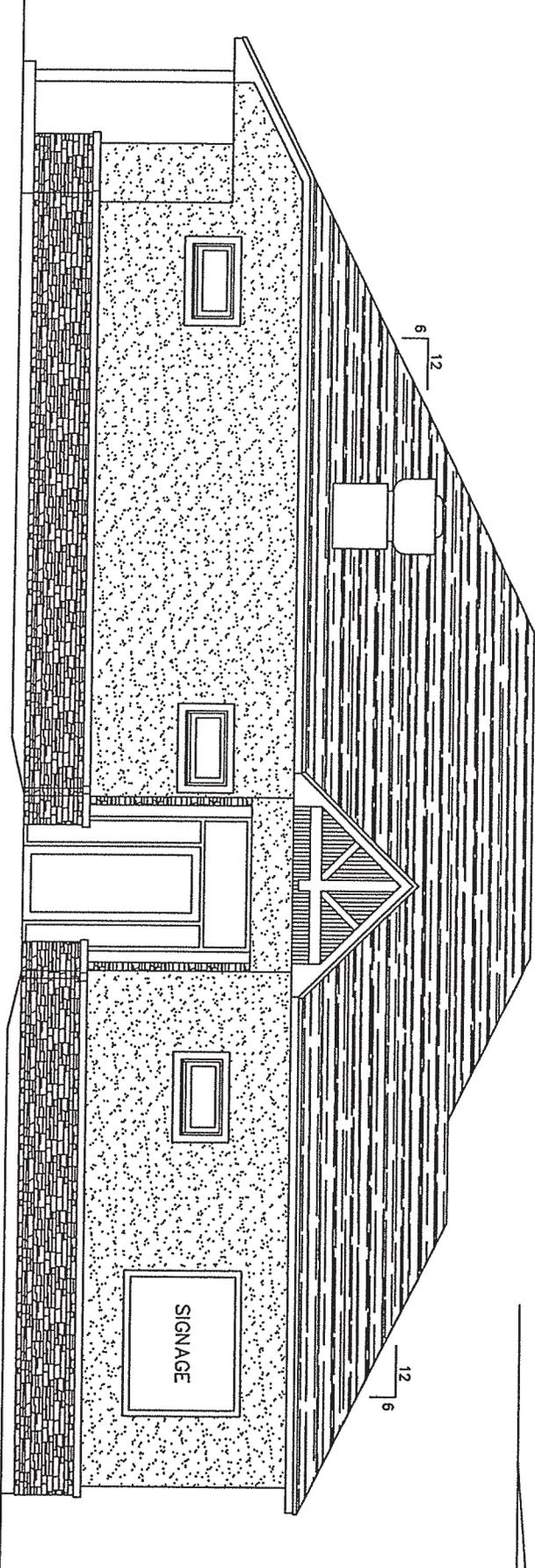




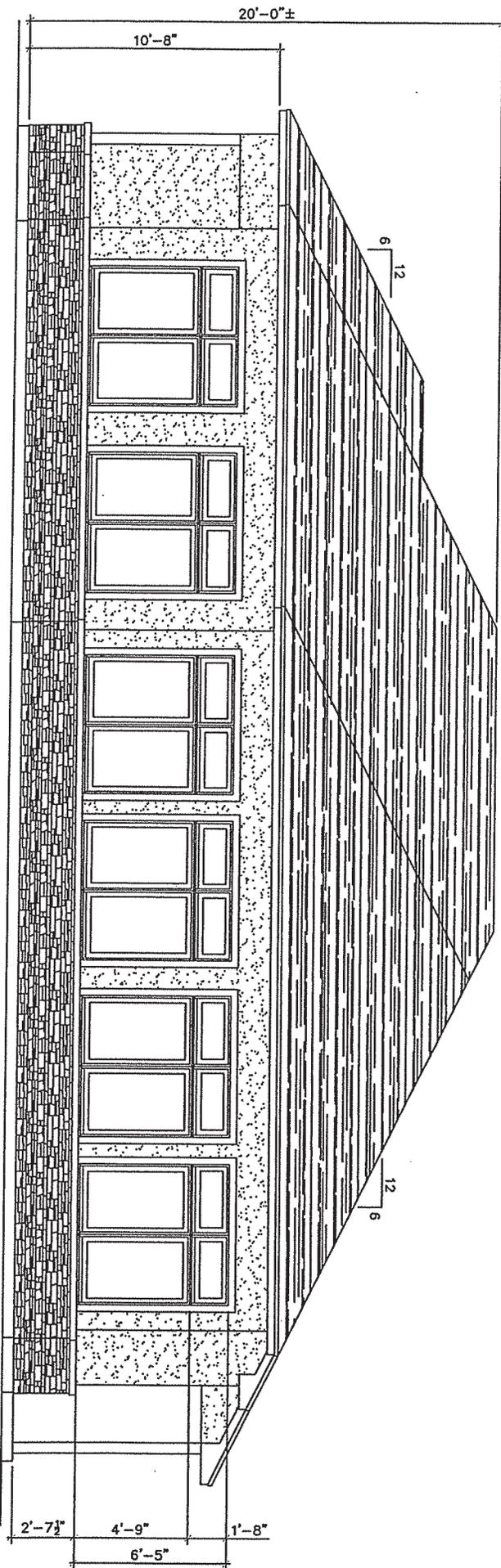
NORTH SIDE ELEVATION FACING TERMINAL
1/4" = 1'-0"



SOUTH SIDE ELEVATION FACING STORAGE BUILDING
1/4" = 1'-0"



EAST SIDE ELEVATION FACING PARKING AREA
1/4" = 1'-0"



WEST SIDE ELEVATION FACING AIR FIELD
1/4" = 1'-0"

(7)

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

**Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.*

DEPARTMENT NAME: DPW - Airport

DATE: 4/29/2014

- (a) Purpose of Request: To authorize the Chairman of the Board of Supervisors to execute Part 1 of the Full Environmental Assessment Form and Request Lead Agency Status for the Off Airport Obstruction Removal project H346 in a form approved by the County Attorney.

- (b) Details: The airports consultant firm McFarland Johnson has prepared Part 1 of the NYSDEC's Full Environmental Assessment Form on behalf of Warren County. The proposed project would significantly enhance the operational safety of the airport by clearing trees affecting the existing approach and departure runway end sitting surfaces for Runways 12, 19 and 30 in accordance with FAA guidelines. The proposed drainage culvert on the northern terminal apron would improve airport snow removal operations and aircraft safety. The proposed emergency access road project for Runway 12 end would improve emergency access to the western portion of the airport and protect property and public health.

- (c) Previous Resolution Number: This project was established by Resolution 612 of 2013.

RESOLUTION REQUEST FORM NO. 20

8

MISCELLANEOUS

**Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.*

DEPARTMENT NAME: DPW - Airport

DATE: 4/29/2014

- (a) Purpose of Request: To authorize the selection of C&S Engineers, Inc., McFarland Johnson, Inc., and Passero Associates, Inc. to serve as planning and engineering consultants for the Floyd Bennett Memorial Airport.

- (b) Details: In accordance with FAA Advisory Circular 150/5100-14D, The County solicited WC 1-14 Statements of Qualifications from firms interested in serving as the airports consultants for up to five years. The Airport Manager, Superintendent of Public Works, and Deputy Superintendent of Public Works – Engineering have evaluated seven SOQ's from firms interested in serving as planning and engineering consultants for the airport and pre-qualified the three firms listed above to perform such work as needed.

- (c) Previous Resolution Number: Resolution 282 of 2009.

RESOLUTION REQUEST FORM NO. 4

Request for Extending, Rescinding or Amending Existing Contract

DEPARTMENT NAME: DPW - Airport

DATE: 4/29/2014

(a) Purpose of Contract Change: Coordinate with legal sub consultants, County and FAA, and provide technical assistance as required to facilitate EDPL processes on H306.9550 280 Land/Easement Acquisition - Forest Enterprises Parcel.

(b) Resolution Number, or Numbers if Amended, which Authorized the Original Contract: 489 of 2009

(c) Name of Contractor: C&S Engineers, Inc.

(d) Address of Contractor: 499 Co. Eileen Collins Blvd., Syracuse, NY 13212.

(e) Contractor's Contact Person and Telephone Number: Chris Brubach (315) 455-2000

(f) Commencement Date of Extension: When executed

(g) Termination Date of Extension: When complete

(h) Payment Provisions: i) lump sum amount \$30,000
ii) hourly rate amount
iii) total amount not to exceed
iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc. progress payments

(i) Where are the Funds for this Contract? List Budget Code, (with title), Object Code (with title), and Amount: OR Capital Project OR Capital Reserve Project Number, and Title, and Amount: Local share \$1,500 from Code A892.00 Reserve, Airport Repair & Projects.

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

**Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.*

DEPARTMENT NAME: Facilities - Airport

DATE: 4/29/14

- (a) Purpose of Request: Authorize Article 2 & Article 4 EDPL proceedings for the H306 Land/Avigation Easement- Forest Enterprises Parcel
- (b) Details: The County had negotiated with Forest Enterprises for several years in order to acquire fee ownership and avigation easements on a parcel south of RW1. FE executed a purchase agreement and agreed to an advance payment for the acquisition in February of 2013. FE has since indicated that they are not willing to follow-thru to closing per prior agreement. Resolution will authorize the County to proceed with necessary actions under Article 2 & Article 4 of the Eminent Domain Procedural Law.
- (c) Previous Resolution Number: 611 of 2012
- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount: H306.9950.280 Land/Avigation Easement - Forest Enterprises Parcel

Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS