

**WARREN COUNTY FACILITIES
AIRPORT COMMITTEE MEETING**

**December 2, 2014
10:30 am**

AGENDA

- CALL TO ORDER..... Chairman Daniel J. Girard**
- APPROVAL OF MINUTES..... Chairman Daniel J. Girard**
- NEW BUSINESS..... Chairman Daniel J. Girard**

Page #

- 1 – (R) To authorize the Airport Manager attend out of state annual 2015 Airport’s Conference from March 2 – 4, 2015 in Hershey, PA.....Ross Dubarry**
- 3 – (R) To amend the budget to transfer programmed local matching funds for FAA grants to the airport reserve for anticipated 2015 projectsRoss Dubarry**

Items of Interest

- New airport website
- 4 – Carol’s Airport Café**
- Public Hearing on Environmental Assessment for proposed 1,000’ Runway 1 Extension scheduled for January 8, 2015 at 6:30p.m. at the Town of Queensbury Activity Center

- OLD BUSINESS..... Chairman Daniel J. Girard**
- REFERRALS Chairman Daniel J. Girard**
- PRIVILEGE OF THE FLOOR..... Chairman Daniel J. Girard**
- ADJOURNMENT..... Chairman Daniel J. Girard**

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SCHEDULE "A"
AUTHORIZATION TO ATTEND MEETING OR CONVENTION

Check one:

- In-State (needs Supervisory Committee authorization)
Out-Of State (needs Board resolution)

The Facilities Committee hereby authorizes Ross Dubarry
(Supervisory Committee) (Employee Name)

to attend The 2015 Airports Conference
(Name of meeting or organization)

at 325 University Drive, Hershey, PA 17033
(Address)

on March 2-4, 2015. Mode of transportation to be used County Vehicle
(Dates) (County Vehicle or Mass Transportation)

If the mode of transportation is not a county vehicle or mass transportation, please explain:

Proper documentation must be attached when submitting for approval.
(Please check documents attached)

- Notice of meeting or convention including cost.

For Overnight Travel

- Room rate \$ 154 GSA* Rate \$ 103
Meal costs - GSA *per diem rate \$ 51

*www.gsa.gov

Date: _____

Department Head Signature

Date: _____

Committee Chairman Signature

Please refer to the Warren County Travel Policy and County Vehicle Use Regulations for general policy guidelines.

Please check to request a fleet vehicle.

REQUEST FOR USE OF FLEET VEHICLE

Menu



The 2015 Airports Conference

The Hershey Lodge, Hershey Pennsylvania

Register

Fee

The fee covers the program supplies, Monday welcome reception, Tuesday and Wednesday buffet breakfasts and buffet lunch, Tuesday reception with exhibitors, and all refreshment breaks. Registrants are responsible for all other meals and lodging.

\$415 Early Registration (on or before Sunday, February 1)

\$465 Regular Registration (beginning Monday, February 2)

\$325 One-day Tuesday Registration

How to Register

You can register online or by mailing the printable registration form (with a check, money order, purchase order, or letter of authorization from your employer or sponsoring organization).

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RESOLUTION REQUEST FORM NO. 10

Request for Transfer of Funds

TO: JOAN SADY, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

DEPARTMENT NAME: DPW Airport

SIGNED:

DATE: 10/30/14

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.9950 910	Interfund Transfers	A 892.00	Reserve, Airport Repair & Projects	\$87,000

Please state reason for transfers requested: The prerequisite airport projects for anticipated FAA Grants were not completed in time to apply for the 2014 projects. The local share for those projects is in A.9950 910 and is requested to transfer to A 892.00 to make those funds available for the 2015 fiscal year.

CONTINGENT FUND TRANSFER REQUESTS

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 469	Contingent Account- Other Payments/Contributions			

Please state reason for transfer request:

Please file original request with Clerk of the Board and retain copy for your records.



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Date: November 11, 2014

Carol's Airport Cafe
Attn: Carol Twiss, (Head Chef & Owner)
443 Queensbury Ave.
Queensbury, NY 12804

RE: Thank You!

Dear Carol,

Rich Air wanted to take a moment to personally thank you for all your years of service with Carol's Airport Cafe at The Floyd Bennett Memorial Airport. During this time, you and your staff have always provided great food and service to anyone who walked through your doors. Whether it be from customers off the street or pilots and passengers flying in on an airplane, you and your team were always there to provide a good hot meal to the local and traveling community and for this we thank you tremendously!

With plans of building a new restaurant on airport property at KGFL, (scheduled to open in Spring/Summer of 2015), it was always our hope, desire, and 1st Choice, to have you run the new restaurant with the same great service and food Rich Air and our neighbors have come to expect and love from Carol's Airport Cafe. Furthermore with the expansion of the new restaurant at the airport, also came great possibilities. Expanded hours, expanded services, and a new place we could all grow upon calling our new favorite gem, with Carol and Company at the helm. We deeply regret your decision not to run the new restaurant and to close down the cafe at the airport this December. However, we completely understand the new restaurant would be a huge undertaking, (especially for someone who is trying to enjoy the later years in life), and respect your decision to decline the offer of managing the new restaurant. The New Restaurant will certainly be a great addition to the airport. However, it will never be the same without you!

From all of us at Rich Air, thank you again for all your years of service and we wish you the best of luck with any and all your future endeavors! You will truly be missed!

Best Regards!

Stephen Abbott
General Manager, Rich Air

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