

**AGENDA**  
**FINANCE COMMITTEE**  
**NOVEMBER 12, 2014**  
***DRAFT AGENDA - SUBJECT TO CHANGE***

*Committee Members: Conover, Taylor, Sokol, Monroe, Wood, Kenny, Merlino, Frasier and Dickinson.*

- I. Committee meeting called to order by Chairman.
- II. Motion to approve minutes of prior Committee meeting.
- III. **Action Agenda**
  - 1) Request for transfer of funds attached for Committee approval.
  - 2) **Request from the Treasurer's Office:**

Request for a Contingent Fund transfer in the amount of \$500 to pay filing fees to have Michael Swan appointed as administrator of two estates to try and collect approximately \$200,000 in debt owed to the County. Attorney Thomas Clements has a contract with the County to collect this debt along with several others.
  - 3) Kara Lais Esq., of the Fitzgerald, Morris, Baker, Firth Law Firm, would like to address the Committee to request approval of bonding for a Warren/Washington Counties Civic Development Project.
  - 4) **Referral from the County Facilities Committee:**

*Buildings & Grounds -*  
Committee has approved a letter of authorization to allow Clark Patterson Lee to advance a schematic design and/or final design of Concept 1 (*construction of new space*) for the Court Space Expansion Project and has referred the matter to the Finance Committee to determine a source of funding for said work and to discuss bonding options.
  - 5) **Referral from the Health Services Committee:**

*Public Health -*  
Request to amend the 2014 County Budget to reflect the receipt of unanticipated revenues and appropriations in the amount of \$1,200 for a portion of a Bioterrorism grant which began on July 1, 2014 and will end on June 30, 2015.
  - 6) **Referral from the Mental Health Committee:**

*Office of Community Services -*  
Request to amend the 2014 County Budget for the Office of Community Services to reflect the receipt of unanticipated revenues and appropriations in the amount of \$6,880 in State funding provided to make upgrades to computers, equipment and supplies.
  - 7) **Referrals from the Park Operations & Management Committee:**
    - A) Request for Finance Committee authorization to approve the bonding of expenses associated with the purchase and installation of fencing around the perimeter of the Festival Space at the Charles R. Wood Park.
    - B) Request to appropriate funds in the amount of \$3,549.50 from Budget Code A.697.07, *Deferred Revenue - Gaslight Village Parking Fees*, to Budget Code A.1625 413, *Gaslight Village Property, Repair & Maint.-Bldg/Property*, to reimburse the Village of Lake George for expenses incurred in connection with events held at the Festival Space.
  - 8) **Referral from the Public Safety Committee:**

*Office of Emergency Services -*  
Request to amend the 2014 County Budget to reflect the receipt of unanticipated revenues and appropriations in the amount of \$4,211 in Local Emergency Planning grant funding.

*Continued*

9) **Referrals from the Public Works Committee:**

*DPW -*

- A) Request to amend the 2014 County Budget in the amount of \$6,000 to increase miscellaneous fees and expenses related to battery disposal.
- B) Request to create Capital Project No. H351.9550 280, *CR44 over Hudson River Bridge Painting Project*, in the amount of \$12,600.
- C) Request to create Capital Project No. H352.9550 280, *CR31 & CR13 Bridge Painting Project*, in the amount of \$13,600.
- D) Request to create Capital Project No. H353.9550 280, *County Bridge Abatement & Painting Project*, in the amount of \$11,400.

10) **Referrals from the Real Property Tax Services Committee:**

*Real Property Tax Services -*

- A) Request to authorize stipulation of settlement agreement regarding Alexy Brothers, et al vs. Town of Queensbury, Queensbury Union Free School District and Warren County in the amount of \$11,777.12 as a result of Real Property Tax Law Article 7 proceedings, as well as to determine a source of funding for said settlement agreement.
- B) Request to authorize support of NYSAC's request for financial support in the amount of \$2,000 for Wayne County's lawsuit regarding tax foreclosure auction proceedings, as well as to determine a source of funding for this expense.

11) **Requests/Items to be Discussed by the County Administrator:**

None.

12) **Request/Item to be Discussed by the County Attorney:**

- A) County Treasurer and County Attorney to address the Committee regarding two separate Petitions for Administration where the County Treasurer will serve as Public Administrator.
- B) Request for authorization to sign settlement agreement in the matter of Plummer v. Warren County.

13) Finance Committee action is required on the following items as approved by the Personnel Committee: 2, 3A, 3B and 4.

# RESOLUTION REQUEST FORM NO. 10

## Request for Transfer of Funds

TO: JOAN SADY, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

DEPARTMENT NAME: Office for the Aging

SIGNED:

DATE: 11/12/14

| <u>FROM CODE</u> | <u>TITLE</u>                               | <u>TO CODE</u> | <u>TITLE</u>                          | <u>AMOUNT</u> |
|------------------|--|----------------|---------------------------------------|---------------|
| A6774 110        | SNAP Salaries Reg                          | A6774 260      | SNAP Other Equip                      | 125.00        |
| A6785 470        | OFA Point of Entry Warren Contract         | A6785 260      | OFA Point of Entry Warren Other Equip | 180.00        |
| A6771 110        | Nutrition for Elderly Ham Cty Salaries Reg | A6771 445      | Nutrition for Elderly Ham Cty Food    | 5000.00       |
| A6986 110        | OFA Mippa/ADRC Salaries Reg                | A6986 470      | OFA Mippa/ADRC Contract               | 1500.00       |

**Please state reason for transfers requested:**

Auditor requires can opener and chair mats to be charged to other equip for 6774 and 6785 transfers and 6771 transfer is to cover end of year

### CONTINGENT FUND TRANSFER REQUESTS

| <u>FROM CODE</u> | <u>TITLE</u>  | <u>TO CODE</u> | <u>TITLE</u> | <u>AMOUNT</u> |
|------------------|---|----------------|--------------|---------------|
| A.1990 469       | Contingent Account-<br>Other Payments/Contributions |                |              |               |

Please state reason for transfer request:

Please file original request with Clerk of the Board and retain copy for your records.

# RESOLUTION REQUEST FORM NO. 10

## Request for Transfer of Funds

TO: JOAN SADY, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

DEPARTMENT NAME: Office of Emergency Services

SIGNED:

DATE: October 27, 2014

| <u>FROM CODE</u> | <u>TITLE</u>                       | <u>TO CODE</u>  | <u>TITLE</u>                   | <u>AMOUNT</u> |
|------------------|------------------------------------|-----------------|--------------------------------|---------------|
| A.3645.4008 831  | FY13 LEMPG - Medicare Contribution | A.3645.4008 865 | FY13 LEMPG - Dental Insurance  | \$26.18       |
| A.3645.4008 810  | FY13 LEMPG - Retirement            | A.3645.4008 865 | FY13 LEMPG - Dental Insurance  | \$28.82       |
| A.3645.4008 110  | FY13 LEMPG - Salaries-Regular      | A.3645.4008 860 | FY13 LEMPG - Hospitalization   | \$983.30      |
| A.3645.4008 810  | FY13 LEMPG - Retirement            | A.3645.4008 860 | FY13 - LEMPG - Hospitalization | \$465.42      |

**Please state reason for transfers requested:**

Transfer needed to balance 2014 budget

### CONTINGENT FUND TRANSFER REQUESTS

| <u>FROM CODE</u> | <u>TITLE</u>  | <u>TO CODE</u> | <u>TITLE</u> | <u>AMOUNT</u> |
|------------------|---|----------------|--------------|---------------|
| A.1990 469       | Contingent Account-<br>Other Payments/Contributions |                |              |               |

Please state reason for transfer request:

Please file original request with Clerk of the Board and retain copy for your records.

RESOLUTION REQUEST FORM NO. 10

Request for Transfer of Funds

TO: JOAN SADY, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

SIGNED: Patricia [Signature]

DATE: 11/12/14

|    | <u>FROM CODE</u> | <u>TITLE</u>                | <u>TO CODE</u> | <u>TITLE</u>                       | <u>AMOUNT</u> |
|----|------------------|-----------------------------|----------------|------------------------------------|---------------|
| 1. | A.4054.444       | Preschool-Education Expense | A.4010.220     | Health Services - Office Equipment | \$21,000.00   |

**Total Transfers**

**\$21,000.00**

1. To transfer funds to CHHA for the purchase ten laptops as replacement for use by nurses.

CONTINGENT FUND TRANSFER REQUESTS

| <u>FROM CODE</u> | <u>TITLE</u>    | <u>TO CODE</u> | <u>TITLE</u> | <u>AMOUNT</u> |
|------------------|-----------------|----------------|--------------|---------------|
| A.1990 469       | Contingent Fund |                |              |               |

Please state reason for transfer request:

Total

Please file original request with Clerk of the Board and retain copy for your records

RESOLUTION REQUEST FORM NO. 10

Request for Transfer of Funds

TO: JOAN SADY, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

SIGNED: Patricia [Signature]

DATE: 10/24/14

|    | <u>FROM CODE</u> | <u>TITLE</u>                         | <u>TO CODE</u> | <u>TITLE</u>                         | <u>AMOUNT</u> |
|----|------------------|--------------------------------------|----------------|--------------------------------------|---------------|
| 1. | A.4054.0060.444  | Early Intervention-Education Expense | A.4010.230     | Health Services-Automotive Equipment | \$17,000.00   |

Total Transfers **\$17,000.00**

1. To transfer funds to CHHA to purchase one vehicle by year end.

CONTINGENT FUND TRANSFER REQUESTS

| <u>FROM CODE</u> | <u>TITLE</u>    | <u>TO CODE</u> | <u>TITLE</u> | <u>AMOUNT</u> |
|------------------|-----------------|----------------|--------------|---------------|
| A.1990 469       | Contingent Fund |                |              |               |

Please state reason for transfer request: Total

Please file original request with Clerk of the Board and retain copy for your records

# RESOLUTION REQUEST FORM NO. 10

## Request for Transfer of Funds

TO: JOAN SADY, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

DEPARTMENT NAME: Social Services

SIGNED: *Maureen Schmidt*

DATE: 10/22/14

| <u>FROM CODE</u> | <u>TITLE</u>       | <u>TO CODE</u> | <u>TITLE</u>         | <u>AMOUNT</u> |
|------------------|--------------------|----------------|----------------------|---------------|
| A.6010 110       | Salaries - Regular | A.6010 120     | Salaries - Overtime  | 25,000        |
| A.6010 110       | Salaries - Regular | A.6010 130     | Salaries - Part time | 25,000        |

**Please state reason for transfers requested:**

To cover overtime costs due to vacancies & Heap salaries through year end.

### CONTINGENT FUND TRANSFER REQUESTS

| <u>FROM CODE</u> | <u>TITLE</u>  | <u>TO CODE</u> | <u>TITLE</u> | <u>AMOUNT</u> |
|------------------|---|----------------|--------------|---------------|
| A.1990 469       | Contingent Account-<br>Other Payments/Contributions |                |              |               |

Please state reason for transfer request:

Please file original request with Clerk of the Board and retain copy for your records.

# RESOLUTION REQUEST FORM NO. 10

## Request for Transfer of Funds

TO: JOAN SADY, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

DEPARTMENT NAME: Social Services

SIGNED: *Maureen Schmidt*

DATE: 10/28/14

| <u>FROM CODE</u> | <u>TITLE</u>             | <u>TO CODE</u> | <u>TITLE</u>                      | <u>AMOUNT</u> |
|------------------|--------------------------|----------------|-----------------------------------|---------------|
| A.6010 470       | Social Services Contract | A.6142 470     | Emergency Aid for Adults Contract | \$10,000      |

**Please state reason for transfers requested:**

To cover expenses in EAA through year end.

### CONTINGENT FUND TRANSFER REQUESTS

| <u>FROM CODE</u> | <u>TITLE</u>  | <u>TO CODE</u> | <u>TITLE</u> | <u>AMOUNT</u> |
|------------------|---|----------------|--------------|---------------|
| A.1990 469       | Contingent Account-<br>Other Payments/Contributions |                |              |               |

Please state reason for transfer request:

Please file original request with Clerk of the Board and retain copy for your records.

# RESOLUTION REQUEST FORM NO. 10

## Request for Transfer of Funds

**TO:** JOAN SADY, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

**FROM:** WESTMOUNT HEALTH FACILITY  
Name of Department

**SIGNED:** \_\_\_\_\_

**DATE:** October 24, 2014

| <u>FROM CODE</u>  | <u>TITLE</u>  | <u>TO CODE</u>    | <u>TITLE</u>   | <u>AMOUNT</u> |
|-------------------|---|-------------------|--|---------------|
| EF.60200.300 110  | Westmount, Nursing-Nurses' Station,<br>RN, Salaries – Regular | EF.60200.300 120  | Westmount, Nursing-Nurses' Station<br>RN, Salaries – Over time | 10,000.00     |
| EF.82200.7500 414 | Westmount, Plant Operations & Maint,<br>Gasoline, Gas-Natural | EF.60200.5803 260 | Westmount, Nursing-Nurses' Station,<br>Other Equipment         | 1,300.00      |

**Please state reason for transfers requested: cover over time & Wander guard alarms (equipment)  
Please file original request with Clerk of the Board and retain copy for your records.**

**RESOLUTION REQUEST FORM NO. 10**

***Request for Transfer of Funds***

TO: JOAN SADY, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

DEPARTMENT NAME: Treasurers Office

SIGNED: 

DATE: November 7, 2014

| <u>FROM CODE</u> | <u>TITLE</u> | <u>TO CODE</u> | <u>TITLE</u> | <u>AMOUNT</u> |
|------------------|--------------|----------------|--------------|---------------|
|------------------|--------------|----------------|--------------|---------------|

**Please state reason for transfers requested:**

To pay for filing fees to have Michael Swan appointed as Administrator of two estates to try and collect approximately \$ 200,000 in debt owed to the county. Attorney Thomas Clements has a contract with the county to collect this debt along with several others.

**CONTINGENT FUND TRANSFER REQUESTS**

| <u>FROM CODE</u> | <u>TITLE</u>  | <u>TO CODE</u> | <u>TITLE</u>     | <u>AMOUNT</u> |
|------------------|---|----------------|------------------|---------------|
| A.1990 469       | Contingent Account-<br>Other Payments/Contributions | A1640 440      | Legal/Transcript | \$500.00      |

Please state reason for transfer request:

Please file original request with Clerk of the Board and retain copy for your records.

Supervisor \_\_\_\_\_ offered the following resolution, and moved its adoption:

RESOLUTION NO. \_\_\_\_\_

RESOLUTION APPROVING THE ISSUANCE OF CERTAIN OBLIGATIONS BY THE COUNTIES OF WARREN AND WASHINGTON CIVIC DEVELOPMENT CORPORATION TO FINANCE A CERTAIN MEDICAL FACILITY PROJECT FOR HUDSON HEADWATERS HEALTH NETWORK.

BE IT ENACTED by the Board of Supervisors of Warren County, New York, as follows:

WHEREAS, The Counties of Warren and Washington Civic Development Corporation (the "Issuer") was created pursuant to Section 1411 of the Not-For-Profit Corporation Law of the State of New York, as amended (the "Enabling Act"). Pursuant to the provisions of the Enabling Act and Revenue Ruling 57-187 and Private Letter Ruling 200936012, the Boards of Supervisors of Warren County and Washington County (the "Counties") each adopted a resolution (A) authorizing the incorporation of the Issuer under the Enabling Act and (B) appointing the initial members of the board of directors of the Issuer. Subsequently, a certificate of incorporation was filed with the New York Secretary of State's Office (the "Certificate") creating the Issuer as a public instrumentality of the Counties; and

WHEREAS, the Issuer is authorized and empowered by the provisions of the Enabling Act to relieve and reduce unemployment, promote and provide for additional and maximum employment, better and maintain job opportunities, and lessen the burdens of government and act in the public interest, and in carrying out the aforesaid purposes and in exercising the powers conferred in the Enabling Act, the Enabling Act declares that the Issuer will be performing essential governmental functions; and

WHEREAS, to accomplish its stated purposes, the Issuer is authorized and empowered under the Enabling Act to acquire real and personal property; to borrow money and issue negotiable bonds, notes and other obligations therefore; to lease, sell, mortgage or otherwise dispose of or encumber any of its real or personal property upon such terms as it may determine; and otherwise to carry out its corporate purposes in the territory in which the operations of the Issuer are principally to be conducted; and

WHEREAS, Hudson Headwaters Health Network, a New York not-for-profit corporation (the "Institution") has submitted an application (the "Application") to the Issuer, a copy of which Application is on file at the office of the Issuer, which Application requested that the Issuer consider undertaking a project (the "Project") for the benefit of the Institution, said Project consisting of the following: (A) (1) the construction of a building to contain approximately 28,636 square feet (the "Facility") on an approximate 6.56 acre parcel of land located at 161 Carey Road (currently tax map # 309.13-22-31.2) in the Town of Queensbury, Warren County, New York (the "Land"), and (2) the acquisition and installation therein and thereon of certain machinery and equipment (the "Equipment") (the Land, the Facility and the Equipment being collectively referred to as the "Project Facility"), all of the foregoing to be owned and operated by the Institution as a medical facility and other directly and indirectly related activities; (B) the financing of all or a portion of the costs of the foregoing by the issuance of tax-exempt/taxable revenue bonds of the Issuer in one or more issues or series in an aggregate principal amount sufficient to pay the cost of undertaking the Project, together with necessary incidental costs in connection therewith, in an amount then estimated to be approximately \$7,100,000 and in any event not to exceed \$7,750,000 (the "Obligations"); (C) paying a portion of the costs incidental to the issuance of the Obligations, including issuance costs of the Obligations and any reserve funds as may be necessary to secure the Obligations;

and (D) the making of a loan (the "Loan") of the proceeds of the Obligations to the Institution or such other person as may be designated by the Institution and agreed upon by the Issuer.

WHEREAS, the Institution has requested that interest on the Obligations be treated by the federal government as excludable from gross income for federal income tax purposes pursuant to Section 103 and Section 145(a) of the Internal Revenue Code of 1986, as amended (the "Code"); and

WHEREAS, the Board of Supervisors of Warren County, New York (the "Board of Supervisors") has been advised by the Issuer that the Issuer proposes to issue, subsequent to the adoption of this resolution, the Obligations from time to time in a principal amount sufficient to fund all or a portion of the costs of the Project; and

WHEREAS, interest on the Obligations will not be excludable from gross income for federal income tax purposes unless, among other things, pursuant to Section 147(f) of the Code, the issuance of the Obligations is approved by the "applicable elected representative" of Warren County, New York after the Issuer has held a public hearing on the nature and location of the Project Facility and the issuance of the Obligations; and

WHEREAS, pursuant to the authorization contained in a resolution adopted by the members of the Issuer on October 20, 2014 (the "Public Hearing Resolution"), the Chief Executive Officer of the Issuer (A) caused notice of public hearing of the Issuer (the "Public Hearing") in compliance with the requirements of Section 859-a of the General Municipal Law and Section 147(f) of the Code, to hear all persons interested in the Project and the Financial Assistance being contemplated by the Issuer with respect to the Project, to be mailed on October 29, 2014 to the chief executive officers of the county and of each city, town, village and school district in which the Project is or is to be located, (B) caused notice of the Public Hearing to be posted on October 29, 2014 on a bulletin board located at the Queensbury Town Hall, 742 Bay Road, Queensbury, New York, (C) caused notice of the Public Hearing to be published on October 30, 2014 in The Post Star, a newspaper of general circulation available to the residents of in the Town of Queensbury, Warren County, New York, (D) conducted the Public Hearing on November 17, 2014 at 10:00 o'clock a.m., local time at the Town Supervisor's Conference Room at the Queensbury Town Hall, 742 Bay Road, Queensbury, New York, and (E) prepared a report of the Public Hearing (the "Hearing Report") which fairly summarized the views presented at said Public Hearing and distributed same to the members of the Issuer and to the Board of Supervisors of Warren County, New York and the Board of Supervisors of Washington County, New York; and

WHEREAS, pursuant to Section 147(f) of the Code, the Board of Supervisors desires to allow the interest on the Obligations to be treated as excludable from gross income for federal income tax purposes; and

WHEREAS, pursuant to the Issuer's Certificate, neither the Obligations nor any other obligation of the Issuer shall be a debt of Warren County, New York, nor shall Warren County, New York be liable thereon;

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Warren County, New York, as follows:

Section 1. For the sole purpose of qualifying the interest payable on the Obligations for exclusion from gross income for federal income tax purposes pursuant to the provisions of Section 145(a) of the Code, the Board of Supervisors, as the elected legislative body of Warren County, New York, hereby approves the issuance by the Issuer of the Obligations, provided that the Obligations, and the premium (if any) and interest thereon, shall be special obligations of the Issuer and shall never be a debt

of the State of New York, Warren County, New York or any political subdivision thereof (other than the Issuer), and neither the State of New York, Warren County, New York nor any political subdivision thereof (other than the Issuer) shall be liable thereon.

Section 2. This resolution shall take effect immediately.

The resolution was duly seconded by Supervisor \_\_\_\_\_ and the resolution was duly adopted by a vote on roll call.

STATE OF NEW YORK        )  
                                      )SS.:  
COUNTY OF WARREN        )

I, the undersigned (Deputy) Clerk of the Board of Supervisors of Warren County, New York, DO HEREBY CERTIFY that the preceding Resolution was duly adopted by the Board of Supervisors of Warren County, New York at a regular meeting of the said Board of Supervisors duly called and held on November \_\_\_, 2014; that said Resolution was entered in the minutes of said meeting; and that I have compared the foregoing copy with the original thereof now on file in my office and that the same is a true and correct transcript of said Resolution and of the whole thereof.

I FURTHER CERTIFY that (A) all members of said Board of Supervisors had due notice of said meeting, (B) said meeting was in all respects duly held, (C) pursuant to Article 7 of the Public Officers Law (the "Open Meetings Law"), said meeting was open to the general public, and public notice of the time and place of said meeting was duly given to the public and the news media as required by the Open Meetings Law; and (D) there was a quorum of the members of the Board of Supervisors present throughout said meeting.

I FURTHER CERTIFY, that, as of the date hereof, the attached Resolution is in full force and effect and has not been amended, repealed or rescinded.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of Warren County, New York this \_\_\_ day of November, 2014.

BY: \_\_\_\_\_  
(Deputy) Clerk of the Board of Supervisors of  
Warren County, New York

(SEAL)

# RESOLUTION REQUEST FORM NO. 7

## Request to Amend County Budget\*

**\*If this is the result of a grant award, also complete and submit Form No. 5 or 6**

**DEPARTMENT NAME:** Warren County Health Services-Bioterrorism Program

**DATE:** October 24, 2014

(a) **Purpose of Amendment:** To amend the 2014 budget to accept a portion of Bioterrorism Grant which began 7/1/14 and ends 6/30/15. This is an estimate for expenses related to the BT program for services provided 10/01/14 to 12/31/14. All expenses fully funded by the BT Grant.

(b) **Appropriation Code (with title), Object Code (with title) and Amount:**

|     |                                       |            |        |
|-----|---------------------------------------|------------|--------|
| (c) | Bioterrorism Program-Phone Expense    | A.4189.423 | \$ 600 |
| (d) | Bioterrorism Program -Postage Expense | A.4189.424 | \$ 300 |
| (e) | Bioterrorism Program-Gasoline Expense | A.4189.830 | \$ 300 |

Revenue Code (with title), and Amount: **Bioterrorism Program- Grant Revenue A.4189.4401 \$1200.00.**

**ATTACHMENT #5**

# ***RESOLUTION REQUEST FORM NO. 7***

## ***Request to Amend County Budget\****

***\*If this is the result of a grant award, also complete and submit Form No. 5 or 6***

**DEPARTMENT NAME: Office of Community Services**

**DATE: 11/21/14**

(a) Purpose of Amendment: To amend the budget of 820 River St., Inc. to add \$6,880 (100% State Aid - NYS OASAS) for upgrades to computers, equipment and supplies as recommended by NYS OASAS during their most recent certification site visit.

(b) Appropriation Code (with title), Object Code (with title) and Amount: A.4320.0150.470 (820 River St. - Mental Health) increase by \$6,880 from \$189,037 to \$195,917.

(c) Revenue Code (with title), and Amount: A.4320.0150.3490 (State Aid - Mental Health) increase by \$6,880 from \$189,037 to \$195,917.

## **RESOLUTION REQUEST FORM NO. 20**

### **MISCELLANEOUS**

*\*Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.  
Please attach any backup information available and be as detailed as possible.*

**DEPARTMENT NAME: Park Operations & Management**

**DATE: October 29, 2014**

- (a) Purpose of Request:  
**Requesting authorization to Bond the cost of purchasing and installing a perimeter fence for the Festival Space at Charles R. Wood Park**
  
- (b) Details:  
**Elan Planning Design and Landscape cost estimates are attached.**
  
- (c) Previous Resolution Number:  
**N/A**
  
- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title\* and Amount:  
**N/A**

**Sample: A.8021 470 Planning & Community Development – Contract**

**\* as listed in budget and LOGOS**

## Mayor Robert Blais

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**From:** Ryan Berry <RBerry@elanpd.com>  
**Sent:** Tuesday, October 28, 2014 6:17 PM  
**To:** lgvmayor@nycap.rr.com  
**Cc:** blamy@Clarkpatterson.com; Jere Tatich; Lisa Nagle  
**Subject:** WBCI - Revised Festival Space Fence Options  
**Attachments:** Fence Cost Estimate\_102714.pdf

Mayor,  
Great to see you today. Attached find the fence package we reviewed today with the revised costs as discussed.  
Best Regards,  
Ryan

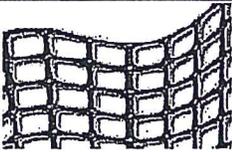
**Ryan A. Berry, RLA**  
Landscape Architect

Elan Planning / Design / Landscape  
Architecture PLLC  
18 Division Street, Studio 304  
Saratoga Springs, NY 12866  
Ph: 518-306-3702 x18  
Fax: 518-226-0469  
[www.elanpd.com](http://www.elanpd.com)

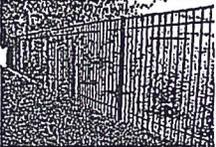
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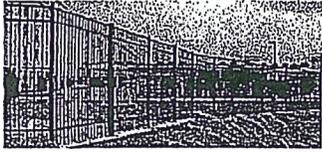
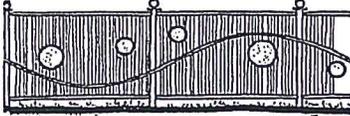
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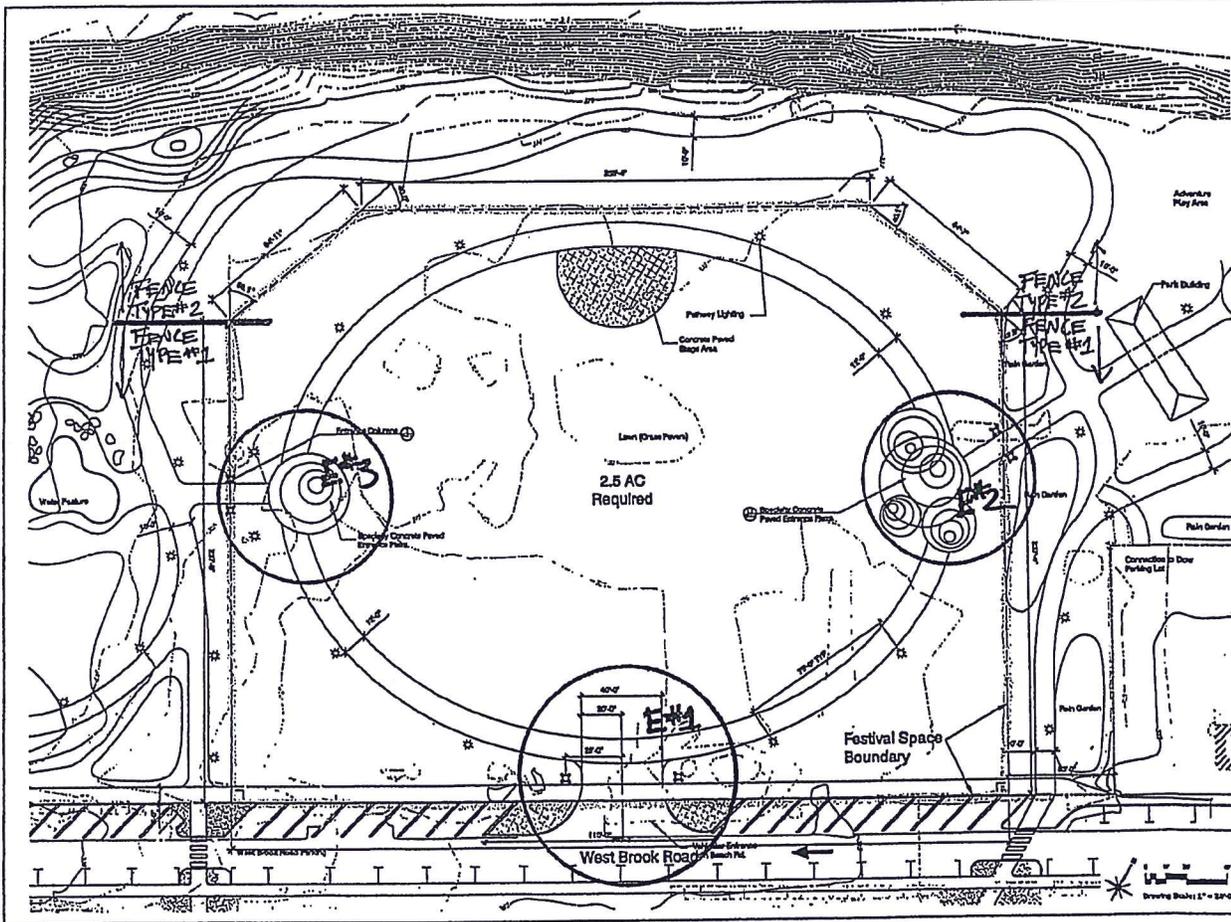
|  |                                 |
|--|---------------------------------|
| <b>PROJECT DESCRIPTION:</b><br><b>PRELIMINARY FESTIVAL SPACE BOUNDARY FENCE SYSTEM OPTIONS</b><br>Lake George Environmental Park :<br>Village of Lake George, New York | Document Date: October 27, 2014 |
|  |                                 |
|  |                                 |

| ITEM NO.   | ITEM DESCRIPTION   | Quantity        | UNIT  | UNIT PRICE | TOTAL COST |                 |
|--|--|-----------------|-------|------------|------------|-----------------|
| <b>Temporary Perimeter Fence</b>   |  |                 |       |            |            |                 |
|  | 1  | Perimeter Fence | 1,280 | LF         | \$15.00    | \$19,200        |
|  | 2  | Gates           | 3     | EA         | \$200.00   | \$600           |
|  | <b>SUBTOTAL</b>  |                 |       |            |            | <b>\$19,800</b> |
|  | <i>Design and Engineering</i>                            |                 |       |            |            | <i>\$3,000</i>  |
|  | <i>Construction Observation</i>                          |                 |       |            |            | <i>\$1,500</i>  |
|  | <i>Project Development Contingency (15% of Subtotal)</i> |                 |       |            |            | <i>\$2,970</i>  |
|  | <b>TOTAL (Contingency + Subtotal )</b>                   |                 |       |            |            | <b>\$27,270</b> |

|   |  |                 |       |    |            |                  |
|---|--|-----------------|-------|----|------------|------------------|
| <b>Color Coated Chain Link</b>  |  |                 |       |    |            |                  |
|  | 1  | Perimeter Fence | 1,280 | LF | \$75.00    | \$96,000         |
|   | 2  | Gates           | 3     | EA | \$1,500.00 | \$4,500          |
|   | <b>SUBTOTAL</b>  |                 |       |    |            | <b>\$100,500</b> |
|   | <i>Design and Engineering</i>                            |                 |       |    |            | <i>\$4,000</i>   |
|   | <i>Construction Observation</i>                          |                 |       |    |            | <i>\$2,000</i>   |
|   | <i>Project Development Contingency (15% of Subtotal)</i> |                 |       |    |            | <i>\$15,075</i>  |
|   | <b>TOTAL (Contingency + Subtotal )</b>                   |                 |       |    |            | <b>\$121,575</b> |

|  | ITEM NO. | ITEM DESCRIPTION   | Quantity | UNIT | UNIT PRICE | TOTAL COST       |
|--|----------|--|----------|------|------------|------------------|
| <b>Aluminum Fence</b>  |          |  |          |      |            |                  |
|   | 1        | Perimeter Fence  | 1,280    | LF   | \$100.00   | \$128,000        |
|  | 2        | Gates  | 3        | EA   | \$2,400.00 | \$7,200          |
|  |          | <b>SUBTOTAL</b>  |          |      |            | <b>\$135,200</b> |
|  |          | <i>Design and Engineering</i>                            |          |      |            | <i>\$5,500</i>   |
|  |          | <i>Construction Observation</i>                          |          |      |            | <i>\$2,500</i>   |
|  |          | <i>Project Development Contingency (15% of Subtotal)</i> |          |      |            | <i>\$20,280</i>  |
|  |          | <b>TOTAL (Contingency + Subtotal )</b>                   |          |      |            | <b>\$163,480</b> |
| <b>Omega Brand Fence</b>   |          |  |          |      |            |                  |
|  | 1        | Perimeter Fence  | 1,280    | LF   | \$110.00   | \$140,800        |
|  | 2        | Gates  | 3        | EA   | \$3,500.00 | \$10,500         |
|  |          | <b>SUBTOTAL</b>  |          |      |            | <b>\$151,300</b> |
|  |          | <i>Design and Engineering</i>                            |          |      |            | <i>\$6,000</i>   |
|  |          | <i>Construction Observation</i>                          |          |      |            | <i>\$3,000</i>   |
|  |          | <i>Project Development Contingency (15% of Subtotal)</i> |          |      |            | <i>\$22,695</i>  |
|  |          | <b>TOTAL (Contingency + Subtotal )</b>                   |          |      |            | <b>\$182,995</b> |

|  | ITEM NO. | ITEM DESCRIPTION   | Quantity | UNIT | UNIT PRICE | TOTAL COST       |
|--|----------|--|----------|------|------------|------------------|
| <b>Custom Steel Fence</b>  |          |  |          |      |            |                  |
|   | 1        | Perimeter Fence  | 1,280    | LF   | \$175.00   | \$224,000        |
|  | 2        | Gates  | 3        | EA   | \$5,000.00 | \$15,000         |
|  |          | <b>SUBTOTAL</b>  |          |      |            | <b>\$239,000</b> |
|  |          | <i>Design and Engineering</i>                            |          |      |            | <i>\$7,000</i>   |
|  |          | <i>Construction Observation</i>                          |          |      |            | <i>\$3,500</i>   |
|  |          | <i>Project Development Contingency (15% of Subtotal)</i> |          |      |            | <i>\$35,850</i>  |
|  |          | <b>TOTAL (Contingency + Subtotal)</b>                    |          |      |            | <b>\$285,350</b> |
| <b>Custom Ornate Metal Fence</b>   |          |  |          |      |            |                  |
|  | 1        | Perimeter Fence  | 1,280    | LF   | \$230.00   | \$294,400        |
|  | 2        | Gates  | 3        | EA   | \$5,000.00 | \$15,000         |
|  |          | <b>SUBTOTAL</b>  |          |      |            | <b>\$309,400</b> |
|  |          | <i>Design and Engineering</i>                            |          |      |            | <i>\$10,000</i>  |
|  |          | <i>Construction Observation</i>                          |          |      |            | <i>\$5,000</i>   |
|  |          | <i>Project Development Contingency (15% of Subtotal)</i> |          |      |            | <i>\$46,410</i>  |
|  |          | <b>TOTAL (Contingency + Subtotal)</b>                    |          |      |            | <b>\$370,810</b> |



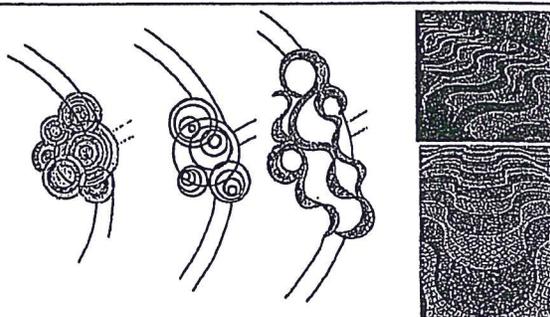
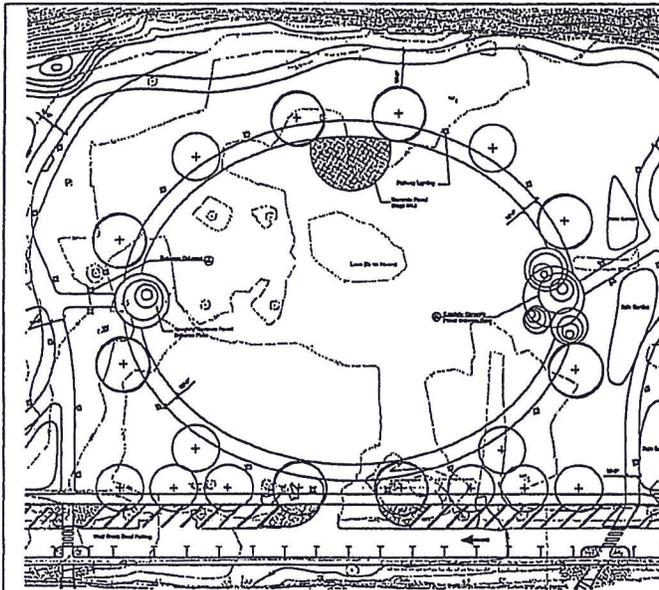
Lead Designer  
**ELAN**  
 PLANNING / DESIGN / LANDSCAPE ARCHITECTURE, PLLC  
 10 Spinnaker Drive  
 West Brook, New York 12588

Client  
 West Brook Conservation Initiative Environmental Park  
 Village of Lake George  
 Warren County  
 New York

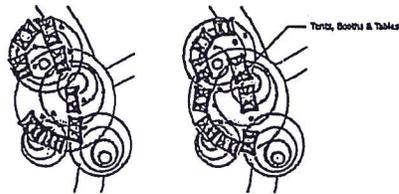
Scale  
 Festival Space Layout Plan

Design  
 Design Development  
 Phase Summary

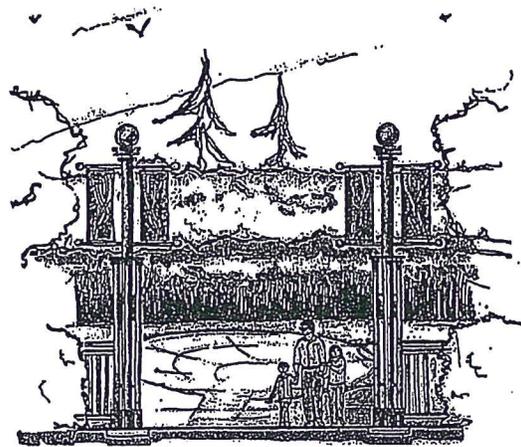
DATE: 06.04.13  
 DRAWING NO.: DD-4.1  
 SHEET NO.: 11 OF 12  
 DATE: 06.04.13  
 SCALE: 1" = 20'



1 Entrance Plaza Paving Concepts (P.7.5)



2 Entrance Plaza Festival Use (P.7.5)



3 Entrance Columns (P.7.5)

**ELAN**  
 PLANNING / DESIGN / LANDSCAPE ARCHITECTURE, P.L.C.  
 10 JENNIFER DRIVE  
 SUITE 200  
 WEST BROOK, NEW YORK

**NTC**  
 CONSULTANTS

**West Brook Conservation Initiative Environmental Park**  
 Village of Lake George  
 Warren County  
 New York

**Festival Space Entrance Plaza**

**Design Development Phase Summary**

DATE: 06.14.12  
 DRAWN BY: [Name]  
 CHECKED BY: [Name]  
 DATE: 06.14.12  
 DATE: 06.14.12

SCALE: 1/8" = 1'-0"

DD-4.3

# **RESOLUTION REQUEST FORM NO. 20**

## **MISCELLANEOUS**

***\*Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.  
Please attach any backup information available and be as detailed as possible.***

**DEPARTMENT NAME: Park O&M**

**DATE: October 29, 2014**

(a) Purpose of Request:

**To appropriate funds from Budget Code A.691.07, Deferred Revenue-Gaslight Village Parking Fees, to Budget Code A.1625 413, Gaslight Village Property- Repair & Maint.-Bldg/Property - \$3,549.50**

(b) Details:

**To reimburse the Village of Lake George for expenses incurred in connection with events held at the Wood Park Festival Space (American Music Festival for the Lake on September 19-21, 2014 expenses for port-a-johns, generator operation and man hours totaling \$2,457; and Rocktoberfest on October 11, 2014 for expenses related to port-a-johns, generator operation and man hours totaling \$1,092.50)**

(c) Previous Resolution Number:

**N/A**

(d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title\* and Amount:

**A.691.07, Deferred Revenue-Gaslight Village Parking Fees    \$3,549.50**

**Sample: A.8021 470 Planning & Community Development – Contract**

**\* as listed in budget and LOGOS**

NO 2201

Statement  
**VILLAGE OF LAKE GEORGE**  
P.O. Box 791  
Lake George, New York 12845  
518-668-5771

TO: WARREN COUNTY BOARD OF SUPERVISORS  
WARREN COUNTY MUNICIPAL CENTER  
1340 STATE ROUTE 9  
LAKE GEORGE NY 12845-3434  
OCT. 23, 2014  
DATE

|  |            |
|--|------------|
| FOR: VILLAGE D.P.W. EXPENSES FOR FESTIVAL SPACE              |            |
| AMERICAN MUSIC FESTIVAL FOR THE LAKE-SEPT. 19, 20 & 21, 2014 | \$2,457.00 |
| ROCKTOBERFEST ON OCTOBER 11, 2014                            | \$1,092.50 |

Total Amount Due \$3,549.50

Very truly yours,

DARLENE GUNTHER, CLERK-TREASURER

**Festival Space Event Invoice**  
**Village of Lake George Expenses**  
**10/23/14**

Rocktoberfest

October 11, 2014

|   |                   |
|---|-------------------|
| Cooks Septic Porta-johns  | \$ 860.00         |
| Generator operation for lights and outlets- 2hrs./ 1 man @ \$23.25 per hr with fringe | \$ 46.50          |
| Garbage collection 4hrs/2men@\$23.25per hr. with fringe                               | \$ 186.00         |
| <b>Total costs:</b>   | <b>\$1,092.50</b> |

**Festival Space Event Invoice**  
**Village of Lake George Expenses**  
**10/23/14**

American Music Festival for the Lake  
September 19, 20 & 21, 2014

|  |                   |
|--|-------------------|
| Cooks Septic Porta-johns   | \$1,620.00        |
| Fence set up Labor- 4hrs/ 3 men @ \$23.25 per hr. w/fringe                           | \$ 279.00         |
| Fence tear down- 4hrs/3men @ \$23.25per hr. w/fringe                                 | \$ 279.00         |
| Generator operation for lights and outlets- 4hrs/ 1 man @ \$23.25 per hr with fringe | \$ 93.00          |
| Garbage collection 4hrs/ 2men @ \$23.25 per hr with fringe                           | \$ 186.00         |
| <b>Total cost</b>  | <b>\$2,457.00</b> |

## **RESOLUTION REQUEST FORM NO. 7**

### ***Request to Amend County Budget\****

***\*If this is the result of a grant award, also complete and submit Form No. 5 or 6***

**DEPARTMENT NAME: Office of Emergency Services**

**DATE: October 27, 2014**

(a) Purpose of Amendment:

**Increase both sides of the 2014 budget to accommodate grant award.**

(b) Appropriation Code, Object Code, Full Title and Amount:

**A.3641 210 - Local Emergency Planning - Furniture \$2,500**

**A.3641 220 - Local Emergency Planning - Office Equipment \$1,711**

(c) Revenue Code (with title), and Amount:

**A.3641 4306 - Local Emergency Planning -  
Local Emergency Plan - Fed \$4,211**

5

## RESOLUTION REQUEST FORM NO. 7

### *Request to Amend County Budget\**

*\*If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: Department of Public Works, Waste and Management Containment

- (a) Purpose of Amendment; To increase Miscellaneous Fees and Expenses for Waste Management Containment needed for additional costs for battery Disposal and to increase the budget for Refuse and Garbage Charges in Waste Management Containment
- (b) Appropriation Code, Object Code, Full Title and Amount A.1628 439 Waste Management Containment, Misc. Fees and Charges \$6000
- (c) Revenue Code (with title), and Amount: A.1628 2130 Waste Management Containment, Refuse and Garbage Charges \$6000

6

**RESOLUTION REQUEST FORM NO. 8**

***Request to Establish Capital Project or Capital Reserve Project\****

*\*If this is the result of a grant award, also complete and submit Form No. 5 or 6*

**DEPARTMENT NAME: DPW**

**DATE: 10/22/14**

(a) Exact Title and Number of Project (must be obtained from Treasurer's Office): H351.9550 280 CR 44 over Hudson River Bridge Painting Project

(b) Is this a Capital Project? Yes

(c) Is this a Capital Reserve Project? No.

(d) Amount of Project: \$12,600.00

(e) Source of Funding (including name & title of codes, etc.):

\$12,600.00 Local Match Share (5% - including 15% to cover State Marchiselli share) - D.9950 910 Transfers - Capital Projects

(f) Purpose of Establishment: Preliminary Engineering for the CR 44 over Hudson River Bridge Painting Project (H351.9550 280)

7

## RESOLUTION REQUEST FORM NO. 8

### *Request to Establish Capital Project or Capital Reserve Project\**

*\*If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: DPW

DATE: 10/22/14

- (a) Exact Title and Number of Project (must be obtained from Treasurer's Office): H352.9550 280 CR31 & CR13 Bridge Painting Project
- (b) Is this a Capital Project? Yes
- (c) Is this a Capital Reserve Project? No.
- (d) Amount of Project: \$13,600.00
- (e) Source of Funding (including name & title of codes, etc.):

\$13,600.00 Local Match Share (5% - including 15% to cover State Marchiselli share) - D.9950  
910 Transfers - Capital Projects

- (f) Purpose of Establishment: Preliminary Engineering for the County Bridge Painting Project (H352.9550 280)

**RESOLUTION REQUEST FORM NO. 8**

***Request to Establish Capital Project or Capital Reserve Project\****

*\*If this is the result of a grant award, also complete and submit Form No. 5 or 6*

**DEPARTMENT NAME: DPW**

**DATE: 10/22/14**

(a) Exact Title and Number of Project (must be obtained from Treasurer's Office): H353.9550 280 County Bridge Abatement & Painting Project

(b) Is this a Capital Project? Yes

(c) Is this a Capital Reserve Project? No.

(d) Amount of Project: \$11,400.00

(e) Source of Funding (including name & title of codes, etc.):

\$11,400.00 Local Match Share (5% - including 15% to cover State Marchiselli share) - D.9950 910 Transfers - Capital Projects

(f) Purpose of Establishment: Preliminary Engineering for the County Bridge Asbestos Abatement & Painting Project (H353.9550 280)

# ***RESOLUTION REQUEST FORM NO. 20***

## ***MISCELLANEOUS***

***\*Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.  
Please attach any backup information available and be as detailed as possible.***

**DEPARTMENT NAME: Real Property Tax Services**

**DATE: October 28, 2014**

- (a) Purpose of Request: **Authorizing stipulation of settlement agreement regarding Alexy, Brothers, et al vs. Town of Queensbury, Queensbury Union Free School District and Warren County in the amount of \$11,777.12 as a result of Real Property Tax Law Article 7 proceedings and requesting a source of funding.**
- (b) Details:
- (c) Previous Resolution Number:
- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title\* and Amount:

**Sample: A.8021 470 Planning & Community Development – Contract**

\* as listed in budget and LOGOS

# ***RESOLUTION REQUEST FORM NO. 20***

## ***MISCELLANEOUS***

***\*Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.  
Please attach any backup information available and be as detailed as possible.***

**DEPARTMENT NAME: Real Property Tax Services**

**DATE: October 28, 2014**

- (a) Purpose of Request: **Supporting NYSAC's request for financial support in the amount of \$2,000 to Wayne County's Lawsuit regarding tax foreclosure auction and request a source of funding for \$2,000.**
- (b) Details:
- (c) Previous Resolution Number:
- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title\* and Amount:

**Sample: A.8021 470 Planning & Community Development – Contract**

\* as listed in budget and LOGOS

**AGENDA**  
**PERSONNEL COMMITTEE**  
**NOVEMBER 12, 2014**

*Committee Members: Taylor, Kenny, Sokol, Merlino, Dickinson, Girard, Vanselow, Wood and Simpson*

I. Committee meeting called to order by Chairman.

II. Motion to approve minutes of the prior Committee meeting.

III. Action Agenda

1) **Requests/Items to be discussed by the Human Resources Director:**

Report on tracking of salary implications for positions filled from January - October 2014.

2) **Referral from the Criminal Justice Committee:**

***District Attorney -***

Request to amend Resolution Nos. 493 and 494 of 2014 to specify an hourly pay rate of \$24.81 for the Part-Time Investigator #4 (*not to exceed 20 hours per week*). The prior resolutions indicated an annual salary amount of \$20,642, but did not clarify the hourly rate for this position.

3) **Referral from the Health Services Committee:**

***Public Health - WIC -***

A) Request to amend the Table of Organization to create and fill the new position of Public Health Educator Part-Time, not to exceed 24 hours per week, *Grade 14, Base Annual Salary of \$36,093, prorated to \$21,653*, effective retroactive to October 1, 2014. This a non-mandated, Union position which will be completely State funded under the WIC program grant.

***Westmount Health Facility -***

B) Request to amend the Table of Organization to create and fill the new full-time position of Leisure Time Activity Aide #3, *Grade 3, Annual Base Salary \$24,699*, and delete the Leisure Time Activity Aide #2 part-time position effective November 24, 2014. This is a non-mandated, Union position for which 53% State reimbursement will be received.

4) **Referral from the Public Safety Committee:**

***Office of Emergency Services -***

Request to amend the Table of Organization to reclassify the existing Account Clerk position, *Grade 4, Annual Base Salary \$28,168*, to an Office Specialist, *Grade 7, Annual Base Salary \$32,338*, effective January 1, 2015.

5) **Requests/Items to be Discussed by the County Administrator:**

A) Extension of compensatory time provision in collective bargaining agreement with CSEA.

B) One year extension of agreement with Tri-City Foods Co-Op.

C) One year extension of agreement with Juniper Hill Farm for farm to desk program.

IV. **Vacancies Filled:**

***County Administrator -***

1. Confidential Secretary to the County Administrator, *Current Annual Salary \$42,000 - position to be filled at salary determined subsequent to a salary study*, due to resignation. This is a non-mandated, non-Union position that receives no reimbursements.

***District Attorney -***

1. 5<sup>th</sup> Assistant District Attorney, *Annual Base Salary \$49,729*, due to resignation. This is a non-mandated, non-Union position that receives no reimbursements. Authorization was also provided to fill any vacancies resulting from promotion.

***Social Services -***

1. Caseworker #6, *Grade 14, Annual Base Salary \$36,093*, due to resignation. This is a mandated, Union position which receives 50% Federal and 25% State reimbursements. Authorization was also provided to fill any vacancies resulting from promotion.