

WARREN COUNTY GASLIGHT ADHOC COMMITTEE MEETING

Monday, March 10, 2014

10:00 am

AGENDA

CALL TO ORDER..... Chairman Monroe
APPROVAL OF MINUTES..... Chairman Monroe
NEW BUSINESS.....Chairman Monroe

Item #

- 1 Discussion: Park Construction Schedule (Village Project)..... Jeff Tennyson**
- 2 (R) Designating Appropriations of Wood Fund Grant..... Jeff Tennyson**
- 3 (R) Amend Reso 401/2012 – Land Swap Funding..... Paul Dusek**
- 4 Review of Invoices for Village Bond Interest..... Paul Dusek**
- 5 Discussion – Village Audit Report Fees for 2011-2012..... Mayor Blais**

OLD BUSINESS..... Chairman Monroe
REFERRALS (none)..... Chairman Monroe
PRIVILEGE OF THE FLOOR.....Chairman Monroe
ADJOURNMENT..... Chairman Monroe

Price Proposal

Our dual objective is to provide you with professional services at the lowest cost, while complying with the highest professional standards. In establishing the costs of services to be billed, we estimate the number of hours to be devoted to the engagement times the hourly rates of individuals assigned to the engagement based on their estimated level of involvement.

Total All-Inclusive Maximum Price

Our fixed fee proposal follows:

	<u>2012</u>	<u>2013</u>	<u>2014</u>
Audit of financial statements/A-133 and single audit	\$12,000	\$12,250	\$12,500

These fees are based on the anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant events occur which change the level of effort required to complete your audit (i.e., change in your key personnel, significant expansion in services, changes in auditing standards, etc.), we will discuss with you the need for a revised fee estimate and agree on an appropriate amount with you.

Out-of-Pocket Expenses Included in the Total All-Inclusive Maximum Price

We do not charge our clients separately for out-of-pocket expenses. Therefore, expenses, to the extent incurred, are included in our fees.

Rates for Additional Professional Services

The schedule of fees for additional services is as follows:

	<u>Hourly Rate</u>
Partner	\$250
Manager	\$150
Supervisory	\$120
Staff	\$100

Alan S. Walther, CPA, Partner is entitled to represent Bonadio & Co., LLP, (Bonadio). He is empowered to submit the bid, and authorized to sign a contract with the Village of Lake George.

BONADIO & CO., LLP

By: 

Alan S. Walther, CPA
Partner

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

**Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.*

DEPARTMENT NAME: DPW

DATE: 3/10/14

- (a) Purpose of Request: To document the distribution of Charles R. Wood Foundation funds among the various construction contracts pursuant to the Lake George Environmental Park, a.k.a. Charles R. Wood Environmental Park (the Park) project (H338.9550 280)

- (b) Details:

WHEREAS, Resolution 53 of 2011 granted the Project Executive Management Committee (PMEC) decision making authority regarding the Park design and development, and

WHEREAS, Resolution 48 of 2012 authorized an agreement with the Charles R. Wood Foundation accepting a donation of Seven Hundred Fifty Thousand Dollars (\$750,000) for the development of the Park in increments of \$150,000 per year for five years beginning in 2012, and

WHEREAS, the PMEC has reviewed and approved the allocation Wood Foundation donations among the various Park development contracts, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors does hereby agree to and authorize the appropriation of Charles R. Wood Foundation donations per year as follow:

Year of Donation	County Contracts	Village Contracts
2012	\$150,000	\$0
2013	\$150,000	\$0
2014	\$81,000	\$69,000
2015		\$150,000
2016		\$150,000

- (c) Previous Resolution Number: N?A

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

****Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.***

DEPARTMENT NAME: DPW

DATE: March 10, 2014

- (a) Purpose of Request: Clarifying payment of interest on serial bond to Village of Lake George and correcting error in prior payment

- (b) Details: Clarifying payment of interest on serial bond to Village of Lake George and correcting error in prior payment

- (c) Previous Resolution Number: N/A

- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount: \$5.74 - A.1625 439 Gaslight Village Property - Misc Fees & Expenses

Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

****Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.***

DEPARTMENT NAME: DPW

DATE: March 10, 2014

- (a) Purpose of Request: Amend Resolution No. 401 of 2012 to include the source of funding

- (b) Details: Amend Resolution No. 401 of 2012 to include the source of funding

- (c) Previous Resolution Number: 401 of 2012

- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount: \$963.86 - A.1625 439 Gaslight Village Property - Misc Fees & Expenses

Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS