

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: GASLIGHT VILLAGE AD HOC

DATE: APRIL 1, 2014

COMMITTEE MEMBERS PRESENT: OTHERS PRESENT:

SUPERVISORS MERLINO
KENNY
DICKINSON
FRASIER

JEFFERY TENNYSON, SUPERINTENDENT OF THE DEPARTMENT OF PUBLIC WORKS
KEVIN B. GERAGHTY, CHAIRMAN OF THE BOARD
PAUL DUSEK, COUNTY ADMINISTRATOR
AMANDA ALLEN, DEPUTY CLERK OF THE BOARD
FRANK E. THOMAS, BUDGET OFFICER

COMMITTEE MEMBER ABSENT:

SUPERVISOR MONROE

SUPERVISORS BEATY
BROCK
MCDEVITT
SEEBER
SIMPSON
STROUGH
TAYLOR
WESTCOTT
WOOD
TANYA BRAND, GROUP TOUR PROMOTER, TOURISM DEPARTMENT
MICHAEL SWAN, COUNTY TREASURER
MICHAEL CONSUELO, EXECUTIVE DIRECTOR OF THE LAKE GEORGE REGIONAL
CHAMBER OF COMMERCE AND CVB
WILLIAM LAMY, PROJECT MANAGEMENT EXECUTIVE COMMITTEE MEMBER
FRED AUSTIN, FORT WILLIAM HENRY RESORT
JOE KERVIN, TOWN OF QUEENSBURY RESIDENT
DON LEHMAN, *THE POST STAR*
CHARLENE DIRESTA, SR. LEGISLATIVE OFFICE SPECIALIST

In the absence of Mr. Monroe, the Committee Chairman, Mr. Merlino, the Vice-Chairman, called the meeting of the Gaslight Village Ad Hoc Committee to order at 10:03 a.m.

Motion was made by Mrs. Frasier, seconded by Mr. Dickinson and carried unanimously to approve the minutes of the previous Committee meeting, subject to correction by the Clerk of the Board.

Privilege of the floor was extended to Jeffery Tennyson, Superintendent of the Department of Public Works (DPW), who distributed copies of the agenda to the Committee members; *a copy of the agenda is on file with the minutes.*

Commencing the agenda review, Mr. Tennyson commented a park construction update was included in the agenda packet. He advised that County Contract #2 referred to the Festival Space Project and the contractor was expected to return to the site in late April with substantial completion anticipated by June 30, 2014. He mentioned the Village Contract #3 was currently out to bid. He explained the timeline for the bid opening had been pushed back due to several questions from the bidders. He added the new bid opening date was scheduled for April 18, 2014. Mr. Tennyson stated they anticipated a cost sharing arrangement between the County and the Village of Lake George regarding use of grant funds awarded to the County by the New York State Department of State (NYS DOS) for the Village construction contract. He advised once the Village awarded the contract and established their Capital Project, they would need to account for the County's share via grant funding, which would total approximately \$200,000.

Mr. Tennyson stated the next item on the agenda pertained to a request from the Village of Lake George for the County to pay 62% of costs associated with an annual audit. He explained the Village had been required to undergo the annual audit as a result of expending in excess of \$500,000 in Federal grant funding through the TEP (Transportation Enhancement Program) grant. He said Robert Blais, Mayor of the Village of Lake George, had requested the \$12,000 audit fees be paid out of parking revenues or that the County contribute 62% (\$7,440) as a co-owner of the property. He noted the audit would not have been required of the Village if they had not acted as the lead agency for the TEP grant. He added if the County had been the lead agency, there would have been no additional costs incurred, as the County was already subject to annual audits.

Motion was made by Mr. Dickinson and seconded by Mr. Kenny to authorize payment of the \$12,000 in audit fees associated with the administration of the TEP grant from parking revenues.

Paul Dusek, County Administrator, commented there had been a question as to whether or not the audit fees would be a grant-eligible expense. Mr. Tennyson responded that he had been verbally informed the audit fees would not be eligible but he had not yet received a written response. He advised there was a section in the locally administered project manual which addressed this issue and he had requested a response from the local liaison at the New York State Department of Transportation (NYSDOT). Mr. Dusek advised that payment of the audit fees should be contingent upon the receipt of notification from the NYSDOT that audit fees would not be eligible for grant funding. He noted the Village of Lake George would prefer the total amount of \$12,000 be paid out of parking revenues. Mr. Dickinson opined it was reasonable to pay the audit fees out of the parking revenues.

Mr. Merlino called the question and the motion was carried unanimously to authorize payment of the \$12,000 in audit fees incurred by the Village of Lake George as a result of administration of the TEP grant out of parking revenues, contingent upon receipt of notification from the NYSDOT indicating that said fees were not eligible for grant funding. *The necessary resolution was authorized for the April 18, 2014 Board Meeting.*

Pertaining to the environmental clean up resulting from a fuel spill discovered on the property last fall, Mr. Tennyson advised the efforts had been coordinated by DPW staff with some engineering assistance. He said the final bills had been sorted out with the contractor and he would request the County Attorney's Office to send a letter to the Charles R. Wood Foundation. He reminded the Committee members that when the spill had been discovered, the Charles R. Wood Foundation was contacted and had indicated they were willing to assist with some of the cleanup costs. He informed that currently the costs were being applied against the Festival Space Project but he did not believe it would be grant eligible due to limited funding. He mentioned the possibility of needing a transfer of funds in the near future to cover the cost of the environmental clean up.

Mr. Tennyson commented there were no other pending items or referrals to be addressed.

As there was no further business to come before the Gaslight Ad Hoc Committee, on motion made by Mrs. Frasier and seconded by Mr. Dickinson, Mr. Merlino adjourned the meeting at 10:14 a.m.

Respectfully submitted,
Charlene DiResta, Senior Legislative Office Specialist