

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: GASLIGHT VILLAGE AD HOC

DATE: JUNE 9, 2014

COMMITTEE MEMBERS PRESENT:

SUPERVISORS MONROE
MERLINO
KENNY
DICKINSON
FRASIER

OTHERS PRESENT:

JEFFERY TENNYSON, SUPERINTENDENT OF THE DEPARTMENT OF PUBLIC WORKS
KEVIN B. GERAGHTY, CHAIRMAN OF THE BOARD
PAUL DUSEK, COUNTY ADMINISTRATOR
JOAN SADY, CLERK OF THE BOARD
FRANK E. THOMAS, BUDGET OFFICER

SUPERVISORS BROCK
TAYLOR
WESTCOTT
WOOD

ROBERT BLAIS, MAYOR OF THE VILLAGE OF LAKE GEORGE
WILLIAM LAMY, CLARK PATTERSON LEE
DON LEHMAN, *THE POST STAR*
SAMANTHA HOGAN, LEGISLATIVE OFFICE SPECIALIST
FOR ALL OTHERS PRESENT, PLEASE SEE ATTACHED SIGN-IN SHEET

Mr. Monroe called the meeting of the Gaslight Village Ad Hoc Committee to order at 9:32 a.m.

Motion was made by Mr. Kenny, seconded by Mr. Dickinson and carried unanimously to approve the minutes of the previous Committee meeting, subject to correction by the Clerk of the Board.

Privilege of the floor was extended to Jeffery Tennyson, Superintendent of the Department of Public Works, who distributed copies of the agenda to the Committee members; *a copy of the agenda is on file with the minutes.*

Mr. Tennyson advised the first item on the Agenda pertained to an update on the Wood Park construction progress. He noted there were currently three grant contracts underway, as outlined in the Project Update document included in the agenda packet, which he proceeded to review briefly. Mr. Tennyson also shared a photo that depicted some of the concrete work that had been done; *a copy of the picture is on file with the minutes.*

Mr. Tennyson reminded the Committee of a pooling water issue on the Park property and advised they had ordered installation of a drainage structure that had solved the problem; he explained they had planned to install the drainage structure later in the project construction but had decided to do so earlier to address this ponding issue. Mr. Dickinson asked if the drainage structure had incurred an additional, unanticipated cost and Mr. Tennyson replied in the negative, clarifying that this work had been added to the Contract 2 work and would be removed from the contract the work had initially been anticipated for. Mr. Dickinson questioned why the initial site testing had not revealed the potential for the ponding and Mr. Tennyson stated that he did not believe they had anticipated the water would be as hard to control as it was.

Mr. Tennyson noted that Contract 3 pertained to the New York State Department of Transportation (NYSDOT) & New York State Department of State (NYSDOS) funding for the Environmental Park. He noted that all of the contract bids had been received and that two of the four lowest bidders were ready to proceed; he added that NYSDOT would be issuing a concurrence letter for the Cutting Edge Group and Kasselmann Electric within the next few days which would allow them to proceed with their contracted work. In regards to Riverview Construction and Phoenix Group Contracting, he noted that additional information was needed from the Contract Management Bureau before the NYSDOT Local Projects Group would issue letters of award concurrence and he said he anticipated these would be received within two weeks.

Mr. Tennyson stated that the NYSDOS Funding (Village Contract 4) pertained to Park Elements which were in the final planning stage, awaiting Warren County DPW review, and he anticipated final comments would be issued during the week of June 23rd, with plans being available in early August for the bidding process.

Continuing with the Agenda review, Mr. Tennyson requested authorization to amend an existing grant with NYSDOS (authorized by Resolution No. 399 of 2012), to incorporate a no-cost time extension and new terms and conditions for a term commencing upon execution and terminating March 3, 2015.

Motion was made by Mr. Kenny, seconded by Mr. Dickinson and carried unanimously to approve the request and the necessary resolution was authorized for the June 20th Board meeting; *a copy of the request is on file with the minutes.*

Agenda Item 3, Mr. Tennyson stated, pertained to the Village of Lake George's audit costs. Mr. Tennyson advised that the Village was required to perform a single audit due to the size of the Transportation Enhancement Program (TEP) grant they had received. He noted that the Audit costs were not eligible for grant reimbursement, but stated the Intermunicipal Agreement between Warren County and the Village of Lake George had actually anticipated the costs, expecting to cover them with funds from the Occupancy Tax Reserve. Mr. Tennyson questioned whether this issue should be referred to either the Occupancy Tax Coordination Committee, or Kate Johnson, Director of Tourism, to approve the expenditure. Paul Dusek, County Administrator, responded that if this was considered to be a contractual cost which the County was obligated to fund, the matter should be referred to Ms. Johnson for payment of the County's 62% share. Mr. Dickinson questioned the amount charged for the audit and Mr. Tennyson replied it was \$12,000.

Regarding the Pending Items section of the agenda, Mr. Tennyson stated the item listed pertained to a cost sharing arrangement for County NYSDOS grant use and he advised he was still awaiting a response from NYSDOS on whether or not an amendment would be needed to transfer County NYSDOS grant funds into the Village's portion of the project.

This concluded Mr. Tennyson's agenda review and privilege of the floor was extended to Robert Blais, Mayor of the Village of Lake George, who stated that at a previous Gaslight Village Ad Hoc Committee meeting a proposal had been discussed in regards to a no smoking policy for the Wood Park. He advised that the Village had drafted a local law stating the entire location would be designated as a non-smoking area which both the Village and Town of Lake George Boards were in favor of; he added that they were seeking support of the proposed local law from the Warren County Board of Supervisors. Mayor Blais said that the local law would include provisions to exclude the Festival Space from the non-smoking area when an appropriate event was being held. Mr. Monroe stated that if the Village and Town of Lake George had already passed a local law of this nature he did not believe that the County could supercede the decision. Mr. Dusek said that would be something that Martin Auffredou, County Attorney, would need to review and provide advisement on. Mr. Monroe commented that he believed this issue should be referred to the Park Operations & Management Committee. Mr. Dickinson asked Mayor Blais to explain an event where smoking would be allowed and Mayor Blais replied that brew best or wine tasting events, or even a concert where there was a beer tent, might be deemed appropriate, but added that this smoking allowance would only be in the Festival Space. He noted that such allowances would have to be approved by the Park Operations & Management Committee in advance of an event when an application for use of the Festival Space was presented.

Moving on, Mayor Blais introduced discussion regarding the Park maintenance agreement, stating that the Village had been taking care of the maintenance but felt that a formal agreement needed to be drawn up. He said he would like to forward a copy of the proposed agreement to Mr. Dusek; Mr. Dusek responded that if the Committee was agreeable, he could review the proposal and provide his comments at the next Committee meeting. Mr. Monroe said that he believed that this also needed to be presented to the Park Operations & Management Committee. Mayor Blais said he had discussed the proposal with Mr. Tennyson and believed they had come up with some good ideas for the maintenance agreement, but nothing had been finalized.

Lastly Mayor Blais mentioned that he had a list of several people interested in donating items for the Park in memoriam. He added that the donations would come in the form of a brick, bench or even a tree. He advised that he would like authorization from the Committee to obtain a quote from ELAN Planning to prepare a price list for items to be donated to the park. He stated that he would present this information to the Park Operations & Management Committee because he was unsure of the costs that would be associated with the list. Mayor Blais said that he believed the cost for ELAN to prepare the price list would be minimal and there were enough funds in the parking revenue account.

Motion was made by Mr. Dickinson, seconded by Mr. Kenny and carried unanimously authorize Mayor Blais to proceed in obtaining a quote for a one-page menu from ELAN Planning depicting the items available for donation to the Wood Park, as well as the cost.

As there was no further business to come before the Gaslight Village Ad Hoc Committee, on motion made by Mr. Kenny and seconded by Mr. Dickinson, Mr. Monroe adjourned the meeting at 9:53 a.m.

Respectfully submitted,
Samantha Hogan, Legislative Office Specialist