

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: HUMAN SERVICES

DATE: MARCH 31, 2014

COMMITTEE MEMBERS PRESENT: OTHERS PRESENT:

SUPERVISORS FRASIER
GIRARD
SOKOL
WOOD
VANSELOW
BROCK
SEEBER

CHRISTIE SABO, DIRECTOR OF THE OFFICE FOR THE AGING
KEVIN B. GERAGHTY, CHAIRMAN OF THE BOARD
JOAN SADY, CLERK OF THE BOARD
FRANK E. THOMAS, BUDGET OFFICER
SUPERVISORS KENNY
TAYLOR
DON LEHMAN, *THE POST STAR*
SAMANTHA HOGAN, LEGISLATIVE OFFICE SPECIALIST

Mrs. Frasier called the meeting of the Human Services Committee to order at 10:39 a.m.

Motion was made by Ms. Wood, seconded by Mr. Sokol and carried unanimously to approve the minutes of the previous Committee meeting, subject to correction by the Clerk of the Board.

Privilege of the floor was extended to Christie Sabo, Director of the Office for the Aging (OFA), who distributed copies of the agenda to the Committee members; *a copy of the agenda is on file with the minutes.*

Commencing the agenda review with Item II, Ms. Sabo presented the following requests:

- a) Request to fill the vacant position of Aging Services Assistant, (Grade 4, Annual Salary \$25,851), due to promotion, as well as any vacancies created by promotion.

Motion was made by Ms. Wood, seconded by Ms. Seeber and carried unanimously to approve the request and refer same to the Personnel Committee. *A copy of the Notice of Intent to Fill Vacant Position form is on file with the minutes.*

- b) Request to fill the vacant position of Meal Site Cook #8, (Grade 2, Annual Salary of \$15,112.50), due to resignation, as well as any vacancies created by promotion.

Motion was made by Mr. Girard, seconded by Mr. Vanselow and carried unanimously to approve the request and refer same to the Personnel Committee. *A copy of the Notice of Intent to Fill Vacant Position form is on file with the minutes.*

- c) Request to fill the vacant position of Meal Site Manager #1, (Grade 2, Annual Salary \$18,135), due to resignation, as well as any vacancies created by promotion.

Motion was made by Mr. Vanselow, seconded by Ms. Wood and carried unanimously to approve the request and refer same to the Personnel Committee. *A copy of the Notice of Intent to Fill Vacant Position form is on file with the minutes.*

- d) Request to authorize a new contract with New York State Catholic Health Plan Inc. dba Fidelis Care New York to receive reimbursements for meals provided to them.

Motion was made by Mr. Girard, seconded by Ms. Wood and carried unanimously to approve the request and the necessary resolution was authorized for the April 18, 2014 Board meeting. *A copy of the resolution request form is on file with the minutes.*

- e) Request to extend the current agreement with William Lane Associates, LLC to provide HIICAP (Health Insurance Information Counseling and Assistance Program) services for the term commencing April 1, 2014 and terminating March 31, 2015 (previously approved by Resolution No. 99 of 2013). Ms. Sabo explained that this contract was renewed annually, but noted that the contract amount had decreased from an amount not to exceed \$8,000 to an amount not to exceed \$5,000 commensurate with a reduction in amount of funding allocated by the State of New York.
- f) Request to extend contract with various agencies for expanded in-home services provided within Warren and Hamilton Counties under the EISEP (Expanded In-Home Services for the Elderly Program) for the term commencing April 1, 2014 and terminating March 31, 2015 (previously approved by R202 of 2010).
- g) Request to extend contract with various agencies for services provided within Warren and Hamilton Counties under the Community Services for the Elderly for the term commencing April 1, 2014 and terminating March 31, 2015 (previously approved by R062 of 2012).

Motion was made by Mr. Sokol, seconded by Mr. Vanselow and carried unanimously to approve Agenda Items E-G, as outlined above, and the necessary resolutions were authorized for the April 18, 2014 Board meeting. *Copies of the resolution request forms are on file with the minutes.*

Concluding her agenda review, Ms. Sabo presented a request for herself and three OFA staff members to attend the Aging Concerns Unite US (ACUU) event at the Desmond Hotel in Albany, NY on June 3-4, 2014. She advised that she would attend both days of the event and her staff would attend only one day.

Motion was made by Ms. Wood, seconded by Mr. Vanselow and carried unanimously to approve the aforementioned travel request. *Copies of the Authorization to Attend Meeting or Convention forms are on file with the minutes.*

As there was no further business to come before the Human Services Committee, on motion made by Ms. Wood and seconded by Mr. Girard, Mrs. Frasier adjourned the meeting at 10:45 a.m.

Respectfully submitted,
Samantha Hogan, Legislative Office Specialist