

**WARREN COUNTY
REAL PROPERTY TAX SERVICES AGENCY**

Lexie A Delurey .
Director

Kristen Mac Ewan
Deputy Director

**AGENDA
REAL PROPERTY TAX SERVICES
COMMITTEE MEETING
July 1, 2014**

- I. Committee meeting called to order by Chairman.**
- II. Motion to approve minutes of prior committee meeting.**
- III. Resolution request:**
 - A) Resolution request to approve the list of chargebacks.
 - B) Resolution request to transfer Queensbury parcel 308.5-1-21 to the Town of Queensbury.
- IV. Pending Items:**
 - A) Lake George property 238.8-1-31 Cornelius Tully.
- V. New Business, updates:**
 - A) Phase II of the Environmental Site Assessments on Chestertown 104.10-4-5, Hague 25.1-1-8, Johnsburg 133.8-1-27 and Queensbury 302.8-1-2.
 - B) Delinquent Tax Notice - Michael Swan, Warren County Treasurer.
- VI. Adjournment of meeting.**

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

****Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.***

DEPARTMENT NAME: Real Property Tax Services

DATE: July 1, 2014

- (a) Purpose of Request: To approve the list of Chargebacks from the Treasurers Office.

- (b) Details:

- (c) Previous Resolution Number:

- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount:

Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

****Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.***

DEPARTMENT NAME: Real Property Tax Services

DATE: July 1, 2014

- (a) Purpose of Request: To transfer title to the Town of Queensbury for parcel 308.5-1-21.

- (b) Details: Property was from the 2013 tax foreclosure.

- (c) Previous Resolution Number:

- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount:

Sample: A.8021 470 Planning & Community Development – Contract

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COUNTY OF WARREN, NEW YORK

06/23/2014

MUNICIPALITY 523400	LOCATION: GLENS CT., OFF	SEC. 308.5	BLK. 1	LOT 21
MAILING ADDRESS COUNTY OF WARREN 1340 STATE ROUTE 9 LAKE GEORGE NY 12845		SPECIAL DISTRICTS		
		Emergency medical		
		Fire protection		
		Crandall library dst		
		Queensbury water		
		COORDINATE: N-1631290, E-696806		
		SEC. 121.	BLK. 16	LOT 11
		School: QUEENSBURY UN.FR.SD		

DATE	VOL.	PG.	OWNER OF RECORD	SALE	REMARKS
12/21/1992	873	266	VALILIOU, MICHAEL J, INC.		
12/21/1992	873	268	VASILIOU, MICHAEL J, INC.		
09/25/2007	3386	34	COUNTY OF WARREN		TREASURER'S DEED 1 OF MANY
12/18/2009			POPA, BOGDAN	\$100.00	UN-RECORDED TAX AUCTION DEED
10/18/2013	4873	319	COUNTY OF WARREN		TREASURER'S DEED; 1 OF MANY
11/08/2013	4888	316	COUNTY OF WARREN		CORRECTION TREASURER'S DEED; 1 OF MANY

FRONTAGE: 309.00	DEPTH: 0.00	ACRES: 0.61
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Warren County Treasurer
 1340 STATE ROUTE 9
 LAKE GEORGE, NY 12845

Parcel Status Report
As Of 7/1/2014

County of Warren
 c/o Bogdan Popa
 266A Old Saratoga Rd
 Gansevoort, NY 12831

Town of: Queensbury
 Swis: 523400; 308.5-1-21
 Assessment: \$1,200.00
 Property Class: 311 - Res vac land
 School District: -

Prior ID: 121.-16-11
 Location: Glens Ct., off
 Acreage: 0.61
 Frontage: 0.00
 Depth: 0.00
 Exemptions:

Known parcel history....

Bill Type	Base Tax	Interest	Penalty	Total Due	Total Paid	Date Paid	Status
2014 County/Town	\$33.28	\$2.10	\$0.00	\$37.04	\$0.00		Delinquent
2013 County/Town	\$34.34	\$6.18	\$0.00	\$40.52	\$0.00		Delinquent
2012 County/Town	\$33.68	\$10.10	\$0.00	\$43.78	\$0.00		Delinquent
2011 County/Town	\$115.83	\$14.01	\$0.00	\$129.84	\$0.00		Delinquent
2010 County/Town	\$30.61	\$0.00	\$0.00	\$0.00	\$30.61	2/5/2010	Paid
2009 County/Town	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		Sold
2008 County/Town	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		Sold
2007 County/Town	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		Sold
2006 County/Town	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		Sold
2005 County/Town	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		Sold
Parcel totals as of 7/1/2014	\$247.74	\$32.39	\$0.00	\$251.18	\$30.61		



301.17-3-70
Howard, David

301.17-3-61
Orn, Adam B

2.23 A

301.17-3-65
Kelaco, LLC

301.17-3-60
Kelaco, LLC

301.17-3-59
Kelaco, LLC

7.00 A

301.17-3-68
Kelaco, LLC

301.17-3-68
Kelaco, LLC

301.17-3-67
Kelaco, LLC

308.5-1-51
Middleton, Michael A

308.5-1-50
Usher, Brian

1.50 A

308.5-1-19
Dyann, Steven M

308.5-1-21
County of Warren

1.88 A(C)

308.5-1-49
Daniels, Lawrence

308.5-1-20
Vollaro Trust, Robert

308.5-1-33
Town of Queensbury Rec Dept

308.5-1-48
Reilly, James

GLENICT COURT

308.5-1-25
Spar, Lewis

308.5-1-23
Greer, David

308.5-1-22
Sissons, Mark

1.28 A

4.38 A

308.5-1-20
Sheeran, William

308.5-1-31
Nasierowski, Edward F

308.5-1-32
Bellew, Marich

18.00 A

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

****Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.***

DEPARTMENT NAME: Real Property Tax Services

DATE: July 1, 2014

- (a) Purpose of Request: To convey a Quit Claim deed to Cornelius Tully for Lake George parcel 238.8-1-31.

- (b) Details:

- (c) Previous Resolution Number:

- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount:

Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

**Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.*

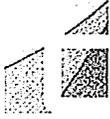
DEPARTMENT NAME: Real Property Tax Services

DATE: July 1, 2014

- (a) Purpose of Request: **To appropriate funds from the Reserve, Environmental Testing Fund to the Real Property Tax Services budget code A.1355 470**
\$1600.
- (b) Details: **Clark Patterson Lee Engineers to do a plan for Phase II testing on Chester 104.10-4-5, Hague 25.1-1-8, Johnsbury 133.8-1-27 and Queensbury 302.8-1-2.**
- (c) Previous Resolution Number:
- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount: **A 893.00 Reserve, Environmental Testing Fund**

Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS



Clark Patterson Lee

DESIGN PROFESSIONALS

June 24, 2014

Mr. Jeffery Tennyson, P.E.
Warren County Department of Public Works
4028 Main Street
Warrensburg, NY 12885

RE: WC 64-11 - PHASE 2 ENVIRONMENTAL SITE ASSESSMENTS
3485 State Route 8, Johnsbury NY
West Hague Road, Hague, NY
10 Pine Street, Chestertown, NY
275 Bay Road, Queensbury, NY

Dear Jeff:

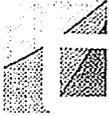
Clark Patterson Lee (CPL) is pleased to present a proposal for preparation of Phase 2 Work Plans for each of the above-referenced sites. The proposed Work Plans will be developed from the information presented in the Phase 1 Environmental Site Assessment reports prepared by CPL for each of the sites. The preparation of the proposed Work Plans shall be completed per service agreement WC 64-11 Periodic Professional Multidiscipline Engineering Services CPL has with Warren County.

Each Work Plan will be specifically designed for each site to address each of the Recognized Environmental Conditions identified in the Phase 1 reports. Specific media (soil, groundwater, etc.) sampling procedures will be identified, along with measures to identify the potential presence of underground storage tanks or floor drains. We will provide budgets for this work, including cost estimates for test pitting, soil borings, dye testing as appropriate. We will provide actual quotes for all subcontracted work. All laboratory sampling will have a maximum sample turnaround of 10 days.

Although separate projects, there will be an "economy of scale" if we conducted the projects together with one field effort rather than separate and distinct projects. Our budgets will also assume that these projects will not be completed in winter.

Our proposed cost to develop these Work Plans is a Lump Sum cost of \$1,600. We appreciate the opportunity and look forward to working with you on this project. If you have any questions or require additional information, please contact us.

30 Century Hill Drive
Suite 104
Latham, NY 12110
clarkpatterson.com
800.274.9000 TEL
518.463.3823 FAX

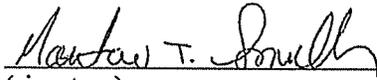


Acceptance

Agreed to the foregoing scope and fee to be completed in accordance with the terms and conditions of service agreement WC 64-11, Periodic Professional Multidiscipline Engineering Services:

CONSULTANT:
CLARK PATTERSON LEE
30 Century Hill Drive, Suite 104
Latham, NY 12110

OWNER:
WARREN COUNTY
Department of Public Works
4028 Main Street
Warrensburg, NY 12885



(signature)

Matthew T. Smullen, P.E.

Principal

Date: June 24, 2014

(signature)

Print Name: _____

Title: _____

Date: _____

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

**Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.*

DEPARTMENT NAME: Real Property Tax Services

DATE: July 1, 2014

- (a) Purpose of Request: **Authorize an Article 15 proceeding on Warrensburg parcel 211.17-2-19.**
- (b) Details:
- (c) Previous Resolution Number:
- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount:

Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS

RESOLUTION REQUEST FORM NO. 3

Request for New Contract

DEPARTMENT NAME: Real Property Tax Services

DATE: July 2, 2014

- (a) Is this a Result of a Bid or Request for Proposal? **RFP (WC 18-14)**
- (b) Purpose of Contract: **Auctioneer and services for 2014 property tax auction.**
- (c) Name of Contractor: **Brzostek's Real Estate Auction Co., Inc**
- (d) Address of Contractor: **2052 Lamson Road, Phoenix NY 13135**
- (e) Contractor's Contact Person and Telephone Number: **Amiee Bush 315-678-2000**
- (f) Has or will the Contract be provided, if so, please attach: **No**
- (g) Commencement Date of Contract: **Upon execution of agreement.**
- (h) Termination Date of Contract: **December 31, 2014 and can be renewed for two (2) one year periods.**
- (i) Payment Provisions:
 - i) lump sum amount
 - ii) hourly rate amount
 - iii) total amount not to exceed
 - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.
- (j) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title* and Amount: **OR Capital Project OR Capital Reserve Project Number, Title, and Amount: **No County funds will be used. Buyers Premium of 7.00% with no withdrawal fee.****

Sample: A.1010 470 Legislative Board – Contract \$xx.xx
Capital Project No. H289.9550 480 – Old Jail Renovations \$xx.xx

*as listed in budget and LOGOS

RESOLUTION REQUEST FORM NO. 4

Request for Extending, Rescinding or Amending Existing Contract

DEPARTMENT NAME: Real Property Tax Services

DATE: July 2, 2014

- (a) Purpose of Contract Change: **Proper documentations was not provided to the County by the contractor.**
- (b) Resolution Number, or Numbers if Amended, which Authorized the Original Contract: **Resolution 183 of 2014**
- (c) Name of Contractor: **Collar City Auctions Realty & Mgmt., Inc**
- (d) Address of Contractor: **9423 Western Turnpike, Delanson, NY 12053**
- (e) Contractor's Contact Person and Telephone Number: **Randy Passano
518-895-8150 ext. 102**
- (f) Commencement Date of Extension:
- (g) Termination Date of Extension:
- (h) Payment Provisions:
 - i) lump sum amount
 - ii) hourly rate amount
 - iii) total amount not to exceed
 - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.
- (i) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title* and Amount: **OR Capital Project OR Capital Reserve Project Number, and Title, and Amount: **No County funds were used.****

**Sample: A.1010 470 Legislative Board – Contract \$xx.xx
Capital Project No. H289.9550 480 – Old Jail Renovations \$xx.xx**

*as listed in budget and LOGOS