Warren County Board of Supervisors

Committee: **Support Services**

Date: **April 2, 2014**

Committee Members Present:		Others Present:	
Supervisors	Taylor	Amy Clute, Self-Insurance Administrator	
	McDevitt	Julie Pacyna, Purchasing Agent	
	Frasier	Mike Colvin, Director of Information Technology	
	Vanselow	Kevin B. Geraghty, Chairman of the Board	
	Wood	Paul Dusek, County Administrator	
	Brock	Joan Sady, Clerk of the Board	
	Seeber	Frank E. Thomas, Budget Officer	
		Supervisors	Kenny
			Merlino
		Don Lehman, *The Post Star*	
		Samantha Hogan, Legislative Office Specialist	

Mr. Taylor called the meeting of the Support Services Committee to order at 9:30 a.m.

Motion was made by Ms. Wood, seconded by Mrs. Frasier and carried unanimously to approve the minutes of the previous Committee meeting, subject to correction by the Clerk of the Board.

Privilege of the floor was extended to Amy Clute, Self-Insurance Administrator.

Ms. Clute stated that the only item was a request for herself to attend the New York State Association of Self Insured Counties (NYSASIC) Conference at the Best Western in Oswego, New York on 4/30 -5/2/14. She added that the conference cost was $418 plus a $50 registration fee, which was included in her department budget.

Motion was made by Ms. Wood, seconded by Mrs. Frasier and carried unanimously to approve the travel request. A copy of the Authorization to Attend Meeting or Convention form is on file with the minutes.

Privilege of the floor was extended to Julie Pacyna, Purchasing Agent, who distributed copies of the agenda to the Committee members; *a copy of the agenda is on file with the minutes*.

Commencing the agenda review Ms. Pacyna presented a request for herself and Jason Shpur, Deputy Purchasing Agent, to attend the Annual State Association of Municipal Purchasing Officials (SAMPO) Conference at the Fort William Henry in Lake George, New York on 5/7-5/9/14 at a cost of $250 per person, which was included in the departmental budget.

Motion was made by Mr. McDevitt, seconded by Mrs. Frasier and carried unanimously to approve the travel request. Copies of the Authorization to Attend Meeting or Convention forms are on file with the minutes.

Privilege of the floor was extended to Mike Colvin, Information Technology Director, who distributed copies of his agenda to the Committee members; *a copy of the agenda is on file with the minutes.*

Commencing the agenda review, Mr. Colvin presented the following requests:

- Request for himself to attend the New York State County Information Technology Director's conference in Saratoga Springs, New York on 5/13 - 5/16/14. He stated that the funds for the Conference cost were included in his departmental budget.

Motion was made by Ms. Wood, seconded by Mrs. Frasier and carried unanimously to approve the travel request. A copy of the Authorization to Attend Meeting or Convention form is on file with the minutes.

- Request to Amend the agreement with Jacob Hume to reflect the additional $4,000 appropriated by Resolution No. 49 of 2014.

Motion was made by Ms. Wood, seconded by Mr. Vanselow and carried unanimously to approve the request as outlined above and the necessary resolution was authorized for the April 18th Board meeting. *A copy of the resolution request form is on file with the minutes.*

- Request to fill the vacant position of Web/Intranet Developer, (Annual Salary to be determined pending a salary study) as well as the Computer Help Desk Aid position, due to promotion (Annual Salary of 30,318).

Motion was made by Mrs. Frasier, seconded by Ms. Seeber and carried unanimously to fill the vacant position, as outlined above, and refer same to the Personnel Committee. *Copies of the Notice of Intent to Fill Vacant Position forms are on file with the minutes.*

Mr. Vanselow questioned about the County's Wireless Internet capabilities. Mr. Colvin replied that he was evaluating the connections currently available on the second floor of the Municipal Center. He stated that he felt that the location of the wireless internet equipment may have a lot to do with the poor connection, as well as the metal ceiling in the Board Room, which caused the signals to bounce irregularly.

Mr. Taylor noted a recent article in *The Post Star* that referred to the interest by a few Supervisors in televising County Board meetings. He stated that he felt that this was something that the Board should discuss to determine the expense, as well as whether this was something they wanted to do. Mr. Taylor said he felt that because the County Board meetings were not set up like Town Board meeting's additional camera equipment would be necessary, incurring a large expense to film all the Supervisors and the public.

Ms. Seeber suggested televising the Committee meetings, as well, where all of the information for the Board meeting originated, possibly via the internet; she added that using sites such as You Tube would be more cost efficient. Mr. Taylor stated he felt that it was important to be as visible as possible, but said it was important to be mindful of unintended consequences and he reiterated his feeling that the Board, as a whole, should have further discussions on the matter.

Ms. Wood asserted that when she first heard about televising the Board Meetings, she was concerned with the logistics on how it would work. She stated that there were towns within Warren County that did not have access to cable or even internet; furthermore, she stated, it would depend on the venue as to whether or not it was accessible to all within the County.

Mr. Vanselow asked if this would be funded by the County or by an outside source. Mr. Taylor answered that he did not feel this was something that the County should pay for and, he noted that the Supervisors who were in favor of televising meetings were seeking sponsors.

Mr. Kenny stated that he would be in favor of televising meetings for transparency purposes, but did not believe that the County should fund the expense due to the possibility of it being considered a conflict of interest.

Ms. Seeber noted that there were other entities using You Tube to post meetings and she cited the City of Glens Falls Common Council meetings as an example. She continued that she felt this was something that should be considered for Committee meetings.

There being no further business to come before the Support Services Committee, on motion made by Ms. Wood and seconded by Ms. Frasier, Mr. Taylor adjourned the meeting at 9:42 a.m.

Respectfully submitted,
Samantha Hogan, Legislative Office Specialist