

**WARREN COUNTY PUBLIC WORKS**

**DPW COMMITTEE MEETING**

**Wednesday, April 23, 2014  
10:00 am**

**AGENDA**

- CALL TO ORDER..... Chairman Gene Merlino**
- APPROVAL OF MINUTES..... Chairman Gene Merlino**
- NEW BUSINESS..... Chairman Gene Merlino**

**Page #**

- 1 DPW OT Report..... Jeff Tennyson**
- 2 DPW Fuel Usage Report..... Jeff Tennyson**
- 5 MS4 Annual Report..... Jeff Tennyson**
- 7 (R) Amend Grant – H342 Blair Rd Bridge over Mill Brook..... Jeff Tennyson**
- 13 (R) Amend Contract – CME (H342 Blair Rd Bridge)..... Jeff Tennyson**
- 17 (R) Increase Cap Project – H342 Blair Rd Bridge over Mill Brook.... Jeff Tennyson**

**Transfers**

- 18 D5110 County Rd Hosp. to D5142 County Rd S&I Hospitalization..... Jeff Tennyson**
- 18 D5110 County Rd Dental Ins to D5142 County Rd S&I Dental Ins..... Jeff Tennyson**

**Pending Items (for Finance)**

- Amend Contract – Consultant Agmnt for H277 – B&L CI & Design... Jeff Tennyson**

**Items of Interest**

- 2014 CHIPs Increase (\$141,999.04)**

- OLD BUSINESS..... Chairman Gene Merlino**
- REFERRALS (none)..... Chairman Gene Merlino**
- PRIVILEGE OF THE FLOOR..... Chairman Gene Merlino**
- ADJOURNMENT..... Chairman Gene Merlino**

**DPW OVERTIME ALL DIVISIONS**

	January	February	March	April	May	June	July	August	September	October	November	December	TOTAL
2008	4180	4743	1796	301	940	889	707	343	1443	416	2919	1261	19938
2009	3155	1311	36	123	659	619	317	325	930	215	381	1813	9884
2010	1668	1462	89	205	120	489	390	251	1094	196	299	1147	7410
2011	2481	2238	1459	270	1464	1072	304	990	1482	866	396	577	13599
2012	1950	881	722	108	245	543	514	454	1073	356	366	2212	9424
2013	1279	1616	838	164	109	357	346	431	840	386	519	2054	8939
2014	2194	2042	1262	129									
<b>Average</b>	2415	2042	886	186	590	662	430	466	1144	406	813	1511	11532

Department of Public Works  
 Diesel & Unleaded Fuel Expense  
 for Period Ending March 31, 2014  
 As of 04/22/2014

Year	January	February	March	April	May	June
2007	\$ 28,267.00	\$ 28,178.00	\$ 24,103.00	\$ 24,179.00	\$ 22,350.00	\$ 22,934.00
2008	\$ 41,643.00	\$ 51,796.00	\$ 27,756.00	\$ 27,519.00	\$ 33,621.00	\$ 43,618.00
2009	\$ 31,901.00	\$ 19,323.00	\$ 14,152.00	\$ 14,041.00	\$ 15,832.00	\$ 20,211.00
2010	\$ 20,251.00	\$ 21,890.00	\$ 18,052.00	\$ 20,409.00	\$ 21,826.00	\$ 24,286.00
2011	\$ 41,395.00	\$ 42,921.00	\$ 40,756.40	\$ 21,979.34	\$ 36,389.79	\$ 43,952.57
2012	\$ 40,027.00	\$ 25,334.00	\$ 31,974.00	\$ 28,001.77	\$ 29,323.87	\$ 33,578.02
2013	\$ 35,917.67	\$ 33,902.19	\$ 29,065.23	\$ 22,110.54	\$ 22,994.76	\$ 27,007.62
<b>Seven Year Ave</b>	<b>\$ 34,200.24</b>	<b>\$ 31,906.31</b>	<b>\$ 26,551.23</b>	<b>\$ 22,605.66</b>	<b>\$ 26,048.20</b>	<b>\$ 30,798.17</b>
<b>Ave. Minus high/low</b>	<b>\$ 35,501.53</b>	<b>\$ 30,445.04</b>	<b>\$ 26,190.05</b>	<b>\$ 23,239.38</b>	<b>\$ 26,023.13</b>	<b>\$ 30,284.73</b>
<b>Actual 2014</b>	<b>\$ 41,102.85</b>	<b>44,193.73</b>	<b>34,664.00</b>			

Year	July	August	September	October	November	December	Year Total
2007	\$ 20,053.00	\$ 23,292.00	\$ 18,961.00	\$ 26,637.00	\$ 22,830.00	\$ 41,035.00	\$ 302,819.00
2008	\$ 41,711.00	\$ 36,772.00	\$ 36,849.00	\$ 33,330.00	\$ 20,615.00	\$ 34,086.00	\$ 429,316.00
2009	\$ 20,694.00	\$ 20,001.00	\$ 20,226.00	\$ 19,534.00	\$ 14,865.00	\$ 35,580.02	\$ 246,360.02
2010	\$ 21,243.00	\$ 22,945.00	\$ 21,119.00	\$ 18,731.00	\$ 18,193.00	\$ 24,298.00	\$ 253,243.00
2011	\$ 25,992.71	\$ 34,175.23	\$ 37,901.04	\$ 29,037.34	\$ 33,796.55	\$ 25,754.67	\$ 414,051.64
2012	\$ 30,915.85	\$ 31,184.24	\$ 30,933.55	\$ 35,501.21	\$ 22,835.91	\$ 37,425.63	\$ 377,035.05
2013	\$ 28,081.00	\$ 29,777.32	\$ 29,089.41	\$ 29,968.97	\$ 25,563.08	\$ 35,684.95	\$ 349,162.74
<b>Seven Year Ave.</b>	<b>\$ 26,955.79</b>	<b>\$ 28,306.68</b>	<b>\$ 27,868.43</b>	<b>\$ 27,534.22</b>	<b>\$ 22,671.22</b>	<b>\$ 33,409.18</b>	<b>\$ 338,855.35</b>
<b>Ave. Minus high/low</b>	<b>\$ 25,385.31</b>	<b>\$ 28,794.11</b>	<b>\$ 27,643.39</b>	<b>\$ 27,701.46</b>	<b>\$ 22,007.40</b>	<b>\$ 33,706.25</b>	<b>\$ 339,262.29</b>

Actual 2014 \$ 119,960.58

Budget Balance 02/28/2014

\$ 289,753

Less: Projected Additional Expense

\$ 276,222

Projected Budget Overage or (Shortage) @ current rates

\$ 13,531

**Department of Public Works  
Diesel Fuel Used (Gallons)  
for Period Ending March 31, 2014  
As of 04/22/2014**

Year	January	February	March	April	May	June
2007	9445	9661	7290	7073	6345	6402
2008	10159	13655	5861	5145	6221	7891
2009	10599	6650	4841	5260	5787	6958
2010	5893	6673	4558	5435	6311	7306
2011	10891	10687	8845	3703	7415	10142
2012	8954	4932	6757	5843	6383	8165
2013	7366	6947	5836	4268	4990	6359
<b>Seven Year Ave.</b>	9044	8458	6284	5247	6207	7603
<b>Ave. Minus high/low</b>	9010	8124	6117	5190	6209	7344
<b>Actual 2014</b>	9224	10222	7695			
<b>Projected 2014</b>				5190	6209	7344

Year	July	August	September	October	November	December	Year Total
2007	5315	6384	4924	6714	4795	10400	84748
2008	7298	6746	7082	6934	6088	10618	93698
2009	6756	6580	6297	6382	4344	7906	78360
2010	5241	7121	6401	5031	4576	6062	70608
2011	5480	7377	9046	6592	7705	5256	93139
2012	7420	6833	6799	7548	4470	8035	82139
2013	6213	6478	6465	6513	5681	8175	75291
<b>Seven Year Ave.</b>	6246	6788	6716	6531	5380	8065	82569
<b>Ave. Minus high/low</b>	6212	6752	6609	6627	5122	8116	82735
<b>Actual 2014</b>							27141
<b>Projected 2014</b>	6212	6752	6609	6627	5122	8116	58181

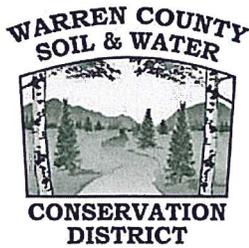
**Current Price \$3.32**  
**Projected Cost \$193,162**

**Department of Public Works  
Unleaded Fuel Used (Gallons)  
for Period Ending March 31, 2014  
As of 04/22/2014**

Year	January	February	March	April	May	June
2007	3495	3099	3345	3059	2927	2937
2008	3725	3406	3359	3117	3252	3235
2009	3960	3465	3229	2824	2914	3341
2010	2587	2606	3063	3149	2849	3069
2011	3959	3528	3927	3002	3414	3459
2012	3174	2562	2486	2274	2646	2727
2013	2940	2498	2678	2672	2489	2432
<b>Seven Year Ave</b>	3406	3023	3155	2871	2927	3029
<b>Ave. Minus high/low</b>	3459	3028	3135	2935	2918	3062
<b>Actual 2014</b>	3460	2826	2719			
<b>Projected 2014</b>				2935	2918	3062

Year	July	August	September	October	November	December	Year Total
2007	2874	3200	2799	3300	3229	3625	37889
2008	3524	3342	3533	3835	2863	4170	41361
2009	3294	3032	3293	2845	2317	3081	37595
2010	3019	2832	3224	2803	2833	3269	35303
2011	2588	3279	2855	2616	2511	2773	37911
2012	2644	2949	2583	3012	2377	2751	32185
2013	2940	2918	2616	2899	2438	2973	32493
<b>Seven Year Ave</b>	2983	3079	2986	3044	2653	3235	36391
<b>Ave. Minus high/low</b>	2954	3076	2957	2972	2604	3144	36238
<b>Actual 2014</b>							9005
<b>Projected 2014</b>	2954	3076	2957	2972	2604	3144	26622

**Current Price** \$ 3.12  
**Projected Cost** \$ 83,060



394 SCHROON RIVER ROAD, WARRENSBURG, NY, 12885  
PHONE: 518-623-3119  
FAX: 518-623-3519  
JIM99@NYCAP.RR.COM  
WWW.WARRENSWCD.ORG

5



**To:** Jeff Tennyson, Superintendent, Warren County Department of Public Works

**Date:** April 22, 2014

**Subject:** Warren County 2013-2014 Municipal Separate Storm Sewer System Annual Report

Jeff,

I am drafting this letter in regards to the Warren County 2013-2014 Municipal Separate Storm Sewer System (MS4) Annual Report. The MS4 Annual Report is a document required annually by the NYSDEC for municipalities that have been designated as an MS4 community. Our area is known as the "Greater Glens Falls MS4 Urbanized Area", and now includes; Warren County, T. of Queensbury, T. of Lake George, Village of Lake George, City of Glens Falls, Washington County, Town of Kingsbury, Town of Fort Edward, Village of Fort Edward, the Village of Hudson Falls and the Town of Moreau. The urbanized designation in each community may encompass the whole community (i.e. Village of LG) or a portion (T. of Queensbury). Regardless of the surface area designated as "urbanized", the communities are required to develop and submit an accounting of the six minimum measures that the DEC has developed for these communities that address water quality. The six minimum measures are:

1. Public Education and Outreach
2. Public Involvement/Participation
3. Illicit Discharge Detection and Elimination
4. Construction Site Runoff Control
5. Post -Construction Stormwater Management
6. Pollution Prevention/ Good Housekeeping

We have been working with the County for the past several years to implement the "Warren County MS4 Stormwater Management Program Plan" and I believe that we are achieving nearly all the goals that we had developed. There are a few minor adjustments that will make the plan more efficient, and we can make those changes in the next few months.

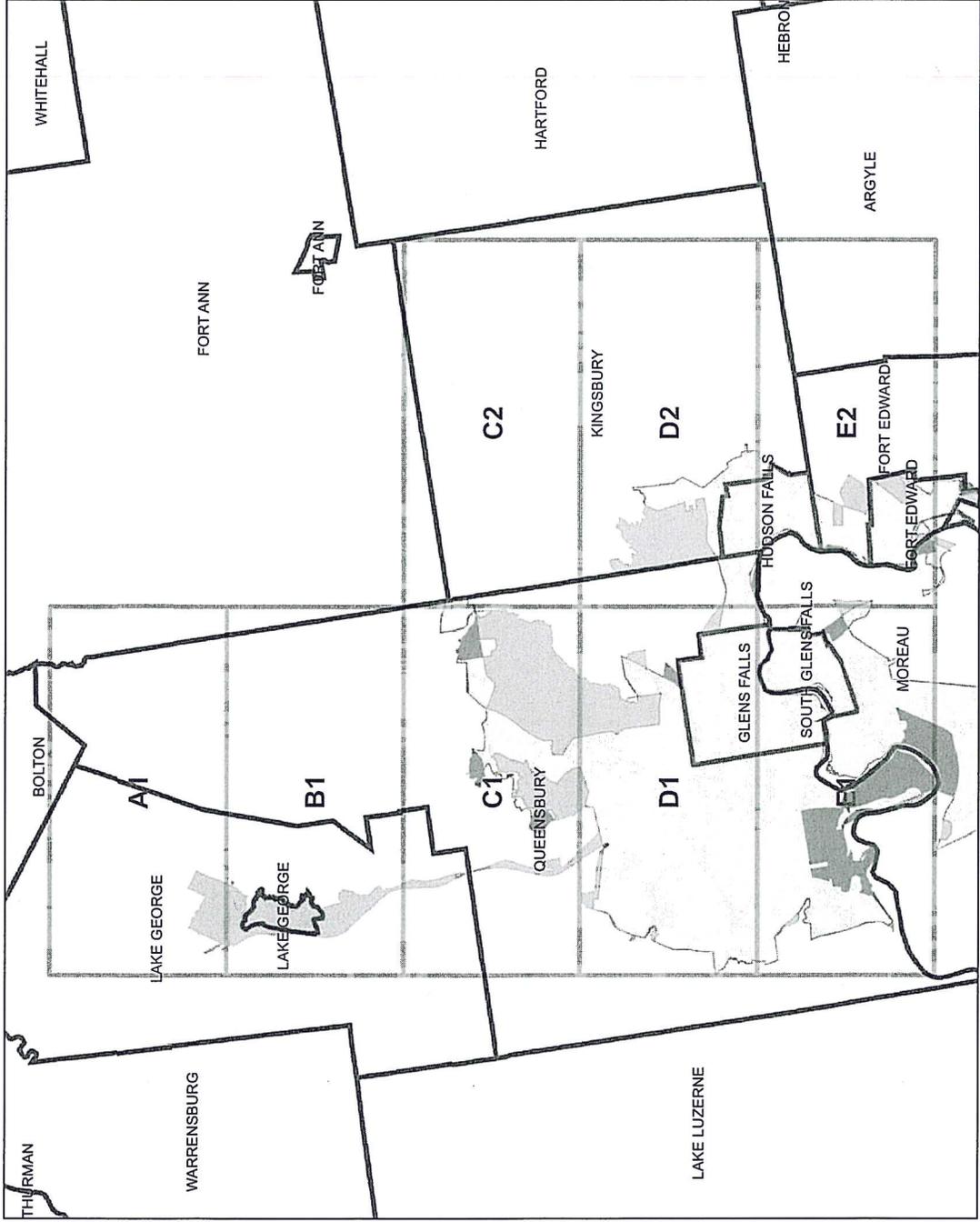
The Warren County 2013-2104 MS4 Annual Report will be available for review and comment by the public starting on Friday April 25<sup>th</sup>. Comments will be taken until May 9<sup>th</sup> and they should be sent to the Warren County SWCD office by phone-518.623.3119, fax-518.623.3519 or hardcopy. The report will be available at the Warren County Website, at the Warren County SWCD website and hardcopies will be available at the Warren County DPW and the Warren County SWCD.

After the comment period closes, there will need to be an approval of the document, the Chairmen of the Warren County Board will sign it and then I will submit the Report to the NYSDEC. There will be an approved hard copy located at the DPW office, SWCD office and digital versions at the Warren County website and the SWCD website.

If you have any questions, please feel free to contact me at your convenience.

Jim Lieberum, CPESC  
District Manager  
Warren County Stormwater Management Officer

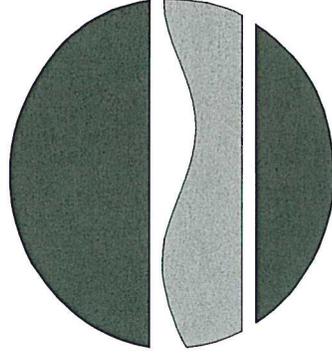
# Warren County Municipal Separate Storm Sewer System (MS4) Minimal Regulated Boundaries



**Legend**

- Map Name Identification
- Town, Village, or City Boundary for New York State
- 2000 Census Urbanized Area (No longer UA based on 2010)
- Additionally Designated 2003
- Additionally Designated 2008
- Additionally Designated 2010
- 2010 and 2000 Urbanized Area Overlap
- 2010 Census Urbanized Area (Newly Designated Area)

**Map Prepared by:**  
New York State Department of Environmental Conservation  
Division of Water



**RESOLUTION REQUEST FORM NO. 6**

***Request to Amend or Extend Existing Grant***

**DEPARTMENT NAME: DPW**

**DATE: 4/23/14**

- (a) Purpose of Grant Amendment: Supplemental Agreement No. 1 for Blair Road over Mill Brook Project
- (b) Resolution No. which Authorized Original Application and Grant: 388 of 2013
- (c) Name of Grantor: NYSDOT
- (d) Address of Grantor: 50 Wolf Road, Albany, NY 12205
- (e) Grantor's Contact Person and Telephone Number: Karen Hulihan, 485-7734
- (f) Has or Will the Grant Amendment or Grant Extension be provided, if so, Please Attach? Yes
- (g) Effective Date of Amendment or Extension: Upon Execution
- (h) Termination Date of Amendment or Extension: 12/31/2018
- (i) Total Dollar Amount Involved (not to exceed):

Supplemental No. 1 \$11,540.00 Federal Share (80%)  
 \$ 0.00 State Marchiselli Share (15% - no funds available at this time)  
 \$ 2,885.00 Local Match Share (5% - additional needed to cover State  
 Marchiselli funds not available)  
**Total \$ 14,425.00**

- (j) Is a Budget amendment required? **No** If yes, please complete and submit Form No. 7.
- (k) Are the funds to go into a Capital Project or Capital Reserve Project? **Yes** If yes, also complete and submit Form No. 8 or Form No. 9, as applicable.
- (l) Is a Local Share Required? **No** If Yes, Where are the Funds? List Budget Code (with title), Object Code (with title), and Amount **OR** Capital Project **OR** Capital Reserve Project Number and Title and Amount:

Sponsor: **Warren County** 8  
 PIN: **1759.13** BIN: **2203370**  
 Comptroller's Contract No. **D034176**  
 Supplemental Agreement No. **1**  
 Date Prepared: **4/1/2014** By: **as**  
Initials

Press F1 for instructions in the blank fields:

**SUPPLEMENTAL AGREEMENT No. 1 to D034176** (Comptroller's Contract No.)

This Supplemental Agreement is by and between:

the New York State Department of Transportation ("NYSDOT"), having its principal office at 50 Wolf Road, Albany, NY 12232, on behalf of New York State ("State");

and

**County of Warren** (the Sponsor)  
 Acting by and through the **Superintendent of Public Works**  
 with its office **4028 Main Street, Warrensburg, NY 12885**

This amends the existing Agreement between the parties in the following respects only (check applicable categories):

- Amends a previously adopted Schedule A by (check as applicable):
  - amending a project description
  - amending the contract end date
  - amending the scheduled funding by:
    - adding additional funding (check and enter the # phase(s) as applicable):
      - adding phase ROW Incidentals which covers eligible costs incurred on/after //
      - adding phase Design which covers eligible costs incurred on/after
      - adding phase Construction which covers eligible costs incurred on/after
      - adding phase Misc which covers eligible costs incurred on/after
    - increasing funding for a Design Phase
    - increasing funding for a ROW Phase(s)
    - adding a pin extension
    - change from Non-Marchiselli to Marchiselli
    - deleting/reducing funding for a project phase(s)
    - other (\_\_\_\_\_)
- Amends a previously adopted Schedule "B" (Phases, Sub-phase/Tasks, and Allocation of Responsibility)
- Amends a previously adopted Agreement by adding Appendix 2-S – Iran Divestment Act:
- Amends the text of the Agreement as follows (insert text below):

**SCHEDULE A – Description of Project Phase, Funding and Deposit Requirements  
 NYSDOT/ State-Local Agreement - Schedule A for PIN 1759.13**

9

<b>OSC Municipal Contract #:</b> D034176	<b>Contract Start Date:</b> 07/23/2013 (mm/dd/yyyy)	<b>Contract End Date:</b> 12/31/2018 (mm/dd/yyyy) <input type="checkbox"/> Check, if date changed from the last Schedule A
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**Purpose:**  Original Standard Agreement  Supplemental Schedule A No. 1

**Agreement Type:**  Locally Administered Municipality/Sponsor (Contract Payee): County of Warren  
 Other Municipality/Sponsor (if applicable): \_\_\_\_\_

State Administered *List participating Municipality(ies) and the % of cost share for each and indicate by checkbox which Municipality this Schedule A applies.*

<input type="checkbox"/> Municipality:	% of Cost share
<input type="checkbox"/> Municipality:	% of Cost share
<input type="checkbox"/> Municipality:	% of Cost share

**Authorized Project Phase(s) to which this Schedule applies:**  PE/Design  ROW Incidentals  
 ROW Acquisition  Construction/CI/CS

**Work Type:** BR REPLACE **County (If different from Municipality):** \_\_\_\_\_

**Marchiselli Eligible**  Yes  No (Check, if changed from last Schedule A):

**Project Description:** BIN 2203370, Blair Road over Mill Brook, BR Replacement, T/O Horicon

**Marchiselli Allocations Approved FOR ALL PHASES** *To compute Total Costs in the last row and column, right click in each field and select "Update Field."*

Check box to indicate change from last Schedule A	State Fiscal Year(s)	Project Phase			TOTAL
		PE/Design	ROW (RI & RA)	Construction/CI/CS	
<input type="checkbox"/>	Cumulative total for all prior SFYs	\$0.00	\$0.00	\$0.00	\$ 0.00
<input type="checkbox"/>	Current SFY 13/14	\$0.00	\$0.00	\$0.00	\$ 0.00
Authorized Allocations to Date		\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

**A. Summary of allocated MARCHISELLI Program Costs FOR ALL PHASES** *For each PIN Fiscal Share below, show current costs on the rows indicated as "Current." Show the old costs from the previous Schedule A on the row indicated as "Old." To compute Total Current Costs in the last row, right click in each field and select "Update Field."*

PIN Fiscal Share	"Current" or "Old" entry indicator	Federal Funding Program	Total Costs	FEDERAL Participating Share and Percentage	STATE MARCHISELLI Match	LOCAL Matching Share	LOCAL DEPOSIT AMOUNT (Required only if State Administered)
..	Current		\$	\$	\$	\$	\$
	Old		\$	\$	\$	\$	\$
..	Current		\$	\$	\$	\$	\$
	Old		\$	\$	\$	\$	\$
..	Current		\$	\$	\$	\$	\$
	Old		\$	\$	\$	\$	\$
..	Current		\$	\$	\$	\$	\$
	Old		\$	\$	\$	\$	\$
..	Current		\$	\$	\$	\$	\$
	Old		\$	\$	\$	\$	\$
<b>TOTAL CURRENT COSTS:</b>			\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

**NYS DOT/State-Local Agreement – Schedule A**

10

**B. Summary of Other (including Non-allocated MARCHISELLI) Participating Costs FOR ALL PHASES** For each PIN Fiscal Share, show current costs on the rows indicated as "Current.". Show the old costs from the previous Schedule A on the row indicated as "Old." To compute Total Current Costs in last row, right click in each field and select "Update Field."

Other PIN Fiscal Shares	'Current' or 'Old' entry indicator	Funding Source	TOTAL	Other FEDERAL	Other STATE	Other LOCAL
1759.13.121	Current	STP-OFF	\$208,000.00	\$166,400.00	\$0.00	\$41,600.00
	Old	STP-OFF	\$208,000.00	\$166,400.00	\$	\$41,600.00
1759.13.221	Current	STP-OFF	\$14,425.00	\$11,540.00	\$	\$2,885.00
	Old		\$0.00	\$0.00	\$0.00	\$0.00
.	Current		\$	\$	\$	\$
	Old		\$	\$	\$	\$
.	Current		\$	\$	\$	\$
	Old		\$	\$	\$	\$
.	Current		\$	\$	\$	\$
	Old		\$	\$	\$	\$
.	Current		\$	\$	\$	\$
	Old		\$	\$	\$	\$
.	Current		\$	\$	\$	\$
	Old		\$	\$	\$	\$
<b>TOTAL CURRENT COSTS:</b>			\$222,425.00	\$177,940.00	\$ 0.00	\$44,485.00

<b>C. Total Local Deposit(s) Required for State Administered Projects:</b>	\$0.00
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<b>D. Total Project Costs</b> To compute Total Costs in the last column, right click in the field and select "Update Field."				
Total FEDERAL Cost	Total STATE MARCHISELLI Cost	Total Other STATE Cost	Total LOCAL Cost	Total Costs (all sources)
\$177,940.00	\$0.00	\$0.00	\$44,485.00	\$222,425.00

<b>E. Point of Contact for Questions Regarding this Schedule A (Must be completed)</b>	Name: <u>Ann Sutkin</u> Phone No: <u>518-485-0101</u>
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See Agreement (or Supplemental Agreement Cover) for required contract signatures.



SAMPLE RESOLUTION BY MUNICIPALITY  
(Locally Administered Project)  
RESOLUTION NUMBER:

12

**A Resolution authorizing the implementation, and funding in the first instance 100% of the federal-aid and State "Marchiselli" Program-aid eligible costs, of a transportation federal-aid project, and appropriating funds therefore**

WHEREAS, a Project for Replacement of BIN 2203370, Blair Road over Mill Brook, BR Replacement, T/O Horicon, P.I.N. 1759.13 (the Project") is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs such program to be borne at the ratio of 80% Federal funds and 20% non-federal funds; and

WHEREAS, the County of Warren desires to advance the Project by making a commitment of 100% of the non-federal share of the costs of Preliminary Engineering and ROW Incidentals.

NOW, THEREFORE, the County of Warren duly convened does hereby

RESOLVE, that the Warren County Board of Supervisors hereby approves the above-subject project; and it is hereby further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the County of Warren to pay in the first instance 100% of the federal and non-federal share of the cost of Design and ROW Incidentals work for the Project or portions thereof; and it is further

RESOLVED, that the sum of \$208,000.00 has already been appropriated from the Capital Project No. H342.9550 280 – Blair Road over Mill Brook and made available to cover the cost of participation in the above phase of the Project; and it is further

RESOLVED, that the additional sum of \$14,425.00 hereby appropriated from Capital Project No. H342.9550 280 – Blair Road over Mill Brook and made available to cover the cost of participation in the above phases of the Project; and it is further

RESOLVED, that in the event the full federal and non-federal share costs of the project exceeds the amount appropriated above, the Warren County Board of Supervisors shall convene as soon as possible to appropriate said excess amount immediately upon the notification by the New York State Department of Transportation thereof, and it is further

RESOLVED, that the Chairman of the Board of Supervisors of Warren County be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests for Federal Aid and/or Marchiselli Aid on behalf of the County of Warren with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's first instance funding of project costs and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible, and it is further

RESOLVED, that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project and it is further

RESOLVED, this Resolution shall take effect immediately

STATE OF NEW YORK            }  
  } ss.:  
COUNTY OF WARREN        }

I, the undersigned,

DO HEREBY CERTIFY that I have compared the above copy of a resolution adopted \_\_\_\_\_, 20\_\_ with the original record in this office and that the same is a correct transcript thereof and of the whole of said original record.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the official seal of said \_\_\_\_\_  
This \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Clerk

**RESOLUTION REQUEST FORM NO. 4**

***Request for Extending, Rescinding or Amending Existing Contract***

**DEPARTMENT NAME: DPW**

**DATE: 4/23/14**

(a) Purpose of Contract Change: Consultant Supplemental Agreement No. 1 for Blair Road over Mill Brook Project to add Right of Way Incidental services

(b) Resolution Number, or Numbers if Amended, which Authorized the Original Contract: 389 of 2013

(c) Name of Contractor: Clark Patterson Lee

(d) Address of Contractor: 30 Century Hill Drive, Suite 104, Latham, NY 12110

(e) Contractor's Contact Person and Telephone Number: Matt Smullen (518) 463-4107

(f) Commencement Date of Extension: Upon Execution

(g) Termination Date of Extension: Until Complete

(h) Payment Provisions: i) lump sum amount  
ii) hourly rate amount  
iii) total amount not to exceed \$14,425  
iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.

(i) Where are the Funds for this Contract? List Budget Code, (with title), Object Code (with title), and Amount: OR Capital Project OR Capital Reserve Project Number, and Title, and Amount: H342.9550 280 Blair Road over Mill Brook Project

**Architectural/ Engineering  
Consultant Agreement – Supplemental Agreement #1**

PIN (s) **1759.13** Municipal Contract No. \_\_\_\_\_

Agreement made this \_\_\_\_\_ day of \_\_\_\_\_, 2014 by and between

**Warren County**  
(municipal corporation)

having its principal office at **1340 State Route 9**, in the **Town of Lake George** (the "Municipality")

and

**Clark Patterson Lee** with its office at **30 Century Hill Drive, Latham, NY, 12110** (the "Consultant")

**WITNESSETH:**

WHEREAS, in connection with a federal-aid project funded through the New York State Department of Transportation ("NYSDOT") identified for the purposes of this agreement as **Replacement of the Blair Road Bridge over Mill Brook (BIN 2203370)** (as described in detail in Attachment A annexed hereto, the "Project") the Municipality has sought to engage the services of a Consultant Engineer) to perform the scope of services described in Attachment B annexed hereto; and

WHEREAS, in accordance with required consultant selection procedures, including applicable requirements of NYSDOT and/or the Federal Highway Administration ("FHWA"), the Municipality has selected the Consultant to perform such services in accordance with the requirements of this Agreement; and

WHEREAS, this Supplemental Agreement No. 1 shall supplement and amend the agreement entered into between the County of Warren and Clark Patterson Lee on July 23, 2013 for engineering services relative to the replacement of the Blair Road over Mill Brook bridge in the Town of Horicon, New York; and

WHEREAS, the **Chairman of the Warren County Board of Supervisors** is authorized to enter this Agreement on behalf of the Municipality,

NOW, THEREFORE, the parties hereto agree as follows:

**ARTICLE 1. DOCUMENTS FORMING THIS AGREEMENT**

This agreement consists of the following:

- Agreement Form - this document titled "Architectural/Engineering Consultant Agreement";
- Attachment "A" - Project Description and Funding;
- Attachment "B" - Task List;
- Attachment "C" - as applicable, Staffing Rates, Hours, Reimbursables and Fee.

Attachment A  
Architectural/ Engineering Consultant Agreement  
Project Description and Funding

PIN: **1759.13** Term of Agreement  
Ends: \_\_\_\_\_

BIN: n/a

Main Agreement  Amendment to Agreement [add identifying #]  Supplement to Agreement [#1]

**Phase of Project Consultant to work on:**

P.E./Design  ROW Incidentals  ROW Acquisition

Construction, C/I, & C/S

Dates or term of Consultant Performance:  
Start Date:  
Finish Date:

**PROJECT DESCRIPTION:**

***Replacement of the Blair Road Bridge over Mill Brook, BIN 2203370 located in the Town of Horicon. The existing structure is a single span, steel multi-girder structure with a timber bridge deck, originally built in 1910, and last rehabilitated in 1986.***

Project Location:

***Blair Road, approximately 1/4 mile north of the intersection with Johnson Road in the Town of Horicon, New York.***

Consultant Work Type(s): See Attachment B for more detailed Task List.

<b>MAXIMUM AMOUNT OF ADDITIONAL FUNDS FOR ALL COMPENSATION PAYABLE UNDER THIS SUPPLEMENTAL AGREEMENT No. 1 FOR THE SCOPE OF WORK DESCRIBED IN ATTACHMENT B FOR THE PROJECT DESCRIBED IN THIS ATTACHMENT A, OTHERWISE IN ACCORDANCE WITH THE CHOSEN METHOD OF COMPENSATION AND OTHER TERMS OF THIS AGREEMENT:</b>
<b>\$14,425.00</b>

Footnotes:

Exhibit C

16

**SUMMARY**

CLARK PATTERSON LEE

Blair Road Over Mill Brook  
PIN 1759.13

Item IA, Direct Technical Salaries (estimated) subject to audit		\$	-
Item IB, Direct Technical Salaries Premium Portion of overtime subject to audit (estimate)		\$	-
Item IIA, Direct Non-Salary Cost (estimated) subject to audit		\$	-
Item IIB Direct Non-Salary Cost (estimated) subject to audit (Sub-Contractor Cost, Dente Engineering)		\$	-
Item III, Overhead (estimated) subject to audit	160%	\$	-
Item IV, Fixed Fee (negotiated)	12%	\$	-
Item IIC Direct Non-Salary Cost (estimated) subject to audit (Sub-Consultant Cost, RK Hite)		\$	14,424.50
(Sub-Consultant Cost, MJ Engineering)		\$	-
Total Estimated Cost		\$	14,424.50
<b>MAXIMUM AMOUNT PAYABLE</b>		\$	<b>14,425</b>

**RESOLUTION REQUEST FORM NO. 9**

17

***Request to Increase or Decrease or Amend Existing Capital Project or  
Capital Reserve Project\****

*\*If this is the result of a grant award, also complete and submit Form No. 5 or 6*

**DEPARTMENT NAME: DPW**

**DATE: 4/23/14**

(a) Exact Title and Number of Project\*: Blair Road over Mill Brook (H342.9550  
280)

(b) Is this a Capital Project? Yes

(c) Is this a Capital Reserve Project? No

(d) Amount of Increase (if applicable): \$11,540.00

(e) Amount of Decrease (if applicable):

(f) Source of Funding (if Increase) (including name & title of codes, etc.):

\$ 11,540.00 Federal Share

\$ 0.00 State Marchiselli Share

\$ 0.00 Local Match (no funds needed at this time)

(g) Changes in Funding (if Amendment):

(h) Purpose of Increase or Decrease or Amendment: To cover the federal share of  
right of way incidentals services.

REQUEST FOR TRANSFER OF FUNDS

TO: JOAN SADY, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

FROM: PUBLIC WORKS

Name of Department

SIGNED: *Jeff Tompason* DATE: 4/22/2014

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
D.5110 860	County Roads Road Maintenance Hospitalization	D.5142 860	County Roads, Services Snow and Ice Hospitalization	\$13,000
D.5110 865	County Roads Road Maintenance Dental	D.5142 865	County Roads, Services Snow and Ice Dental	\$ 200.00

Please state reason for transfers requested:

To reallocate Hospitalization and Dental from County Road Maintenance to County Roads Snow and Ice.

CONTINGENT FUND TRANSFER REQUESTS

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
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Please state reason for transfer request:

Please file original request with Clerk of the Board and retain copy for your records.